

MINUTES
Plainwell City Council
November 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler and Councilman Overhuel.
Absent: Councilman Keeney.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 11/12/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
5. Clerk Kelley presented the Allegan County Board of Canvassers Report on the November 2018 election results
A motion by Keeler, seconded by Steele, to accept and place on file the Allegan County Board of Canvassers Report as information only. On a voice vote, all voted in favor. Motion passed.
6. Mayor Brooks adjourned the meeting *sine die* at 7:02pm.
7. City Clerk Kelley administered the Oath of Office to Stephen Bennett, Rick Brooks and Brad Keeler as Councilmembers.
8. Clerk Kelley called Roll Call: Present: Councilman Bennett, Councilman Brooks, Councilman Keeler, Councilman Overhuel and Councilwoman Steele. Absent: None.
9. Clerk Kelley distributed ballots for Office of Mayor. Each Councilmember was listed and the Council was asked to vote for not more than one person. City Council then completed and signed their respective ballot for Mayor. The City Clerk collected and read aloud the results of the selection. Councilmembers Brooks, Keeler, Overhuel and Steele selected Richard Brooks. Councilmember Bennett selected Lori Steele. Councilmember Brooks was selected by a vote of 4-1.
A motion by Steele, seconded by Overhuel, to accept the results of the ballot for Office of Mayor for Richard Brooks with a vote of 4-1. On a voice vote, all voted in favor. Motion passed.
10. Clerk Kelley distributed ballots for Office of Mayor Pro-Tem. Each Councilmember was listed and the Council was asked to vote for not more than one person. City Council then completed and signed their respective ballot for Mayor Pro-Tem. The City Clerk collected and read aloud the results of the selection. Councilmembers Bennett, Brooks, Keeler, Overhuel and Steele selected Lori Steele. Councilmember Steele was selected by a vote of 5-0.
A motion by Keeler, seconded by Overhuel, to accept the results of the ballot for Office of Mayor Pro-Tem for Lori Steele with a vote of 5-0. On a voice vote, all voted in favor. Motion passed.
11. Councilman Bennett noted his campaign started on a wing and a prayer. He reported being grateful for the opportunity and is looking forward to working with all the Council.
12. Clerk Kelley administered the Oath of Office to Mayor Brooks and to Mayor Pro-Tem Steele and turned the meeting back over to Mayor Brooks at 7.12pm.
13. County Commissioner Report: None.
14. Agenda Amendments: None.

15. Mayor's Report: Mayor Brooks welcomed Councilman Bennett.

16. Recommendations and Reports:

A. Community Development Manager Siegel presented the Special Event Permit application for the 2018 Holiday Parade. Because of street closures, the staff reviewed the application thoroughly and recommends approval.

A motion by Overhuel, seconded by Steele, to approve Special Event Permit 2018-10 for the December 1, 2018 Holiday Parade. On a voice vote, all in favor. Motion passed.

17. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the October 2018 Water Renewal Report. On a voice vote, all in favor. Motion passed.

18. Accounts Payable:

A motion by Keeler, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$58,215.76 for payment of same. On a roll call vote, all in favor. Motion passed.

19. Public Comments: None

20. Staff Comments

Personnel Manager Lamorandier reported having received 49 applications for the position of Utility Billing Specialist. The applications are being reviewed and paper questionnaires may be delivered next week after the close of applications.

Superintendent Nieuwenhuis reported being thankful for finishing the loose leaf collection last week prior to the snowstorm. The collection went very well.

Superintendent Pond reported the annual maintenance removal of bio-solids from the facility.

Community Development Manager Siegel listed several past events, including a successful Ladies Night Out and Shop Small Saturday. She reminded Council about the Holiday Walk from 4-7pm on 11/30/2018 and the Holiday Parade on 12/01/2018, as well as the Christmas Festival on 12/08/2018, which should include the grand opening of the Allstate Insurance Office. The Indoor Market continues to have a lot of traffic. Finally, she reported that the city has issued three (3) building permits this month.

Public Safety Director Bomar reported upcoming area-wide training sessions will be hosted by the DPS building on weekends over the next several months. He also noted the "Shop With a Cop/Hero" event coming up December 12 and should include over 100 youth.

Clerk/Treasurer Kelley reported a pending recount of the November 2018 election and continues to wait for a date from the County Clerk. He noted that the audit is near completion. The 2018 winter tax bills will be issued on November 30 and includes the new millage for the library, approved by voters in August 2018. The 2019 calendar will be sent under separate cover this year after December 10.

City Manager Wilson reported ongoing negotiations with the school and the union for a school resource officer. He also noted an upcoming draft lease agreement for rental space on the water tower from a telecommunications company.

21. Council Comments: None

22. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:28 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer