

Minutes
Plainwell DDA, BRA and TIFA:
December 8, 2020

1. Call to Order - Meeting called to order at 7:34 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, Angela Ridgeway, David O'Bryant, Adam Hopkins, Paul Rizzo
All members were in the City of Plainwell
4. Approval of Minutes of minutes were approved and accepted to place on file.
5. General Public: Sue Cramer, President of OP Chamber; Jenny Boerman, Director of OP Chamber
6. Chairman's Report: None
7. BRA Action Items
 - A. Plainwell Mill Demolition Update provided by Erik Wilson, City Manager. They are working now on Bldg.7 the Boiler Room, and with setbacks due to COVID project is speculated to be completed by Spring of 2021. Wilson and Siegel met with the MEDC Marketing to walk the site and begin preparation for the Request for Qualification that will be used to select a Development Team for the site.
 - B. Paper Mill Water Tower report included to let public know of existing cost, future cost and issues with the tower.
 - C. **Motion to accept accounts payable for November of \$70,305.11 was made by Hart and seconded by Hopkins. Motion carried.**
8. DDA Action Items
 - A. Annual Report from the Otsego Plainwell Chamber presented by Jenny Boerman, Director. Much discussion by O'bryant about the lack of transparency of funds over the last few years, Cramer, President of the OP Chamber agreed that over the last several years the funds/budget have been a struggle but with Mike Kimble as our Treasurer now he has gotten things in a much better order. There was discussion re: renegotiating the city and chamber contract, since one has not been updated or signed since 2016. The fee for these contractual services from the Chamber will also be renegotiated with the new contract.
A motion was made by O'bryant to allow city staff to renegotiate the contract and annual dues with the Chamber Director and President, seconded by Hart. All in favor vote motion passed.
 - B. **Motion to accept accounts payable for November of \$606.44 was made by Wilson and seconded by Rizzo. Motion carried.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for November of \$700.96 was made by Larabel and seconded by Hart. Motion carried.**
- 10: Communications: 10/26/2020 & 11/09/2020 Council Minutes. Also the Financial Report/ Summary as of 11/30/2020

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

Community Updates: Over the River and Through the Weekend; Outdoor Market

Business Updates: Site Plans for Deep End Brewing going to Planning for review.

Vacant Buildings: 200 S. Main St. (purple awning) still on market

City Manager, Wilson shared that an enforcement acts has been filed on the Clark Station in downtown Plainwell.

13. **Member Comments**:

Wisnaski – Thanked the Chamber for their report and feels the Chamber is a good tool for the city, he also thanked David O’byrant for his input regarding the Chamber.

14. Adjournment: **A Motion to adjourn the meeting 8:34 a.m. was made by Wilson and seconded by Rizzo**

Submitted by Denise Siegel, Community Development Manager