

MINUTES
Plainwell City Council
July 27, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/13/2020 regular meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None.
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. City Manager Wilson reported current Executive Orders require water services not be turned off. Council had previously adopted a resolution waiving late fees for utility bills for April and May 2020. With the ongoing health crisis and the related financial struggles our residents are facing, it's recommended to continue waiving late fees so long as the Executive Order mandates water services not be turned off.
A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2020-19 to waive utility billing late fees while Executive Order 144 remains in effect. On a voice vote, all voted in favor. Motion passed.
 - B. Director Bomar reported that the patrol vehicle ordered in January 2020 is scheduled for delivery in late-August 2020. Related to that delivery, the new patrol vehicle will need to be "upfitted" with the appropriate equipment and signaling. Three firms were approached for bids and two submitted them. Both companies have worked with the city in the past and the low-bid from C-Comm is recommended.
A motion by Overhuel, seconded by Steele, to approve a project with C-Comm of Allegan for the purchase and installation of new patrol vehicle equipment at a cost of \$8,235.89. On a roll call vote, all voted in favor. Motion passed.
 - C. Superintendent Pond reported an ongoing requirement for chemicals needed to satisfy the state permit. Quotes were solicited for ferric chloride with the low-bidder offering \$552 per dry ton, which equates to an annual cost of \$19,717.44.
A motion by Keeney, seconded by Overhuel, to approved a 2-year contract with Webb Chemical for ferric chloride at \$552 per dry ton for an estimated cost of \$19,717.44. On a roll call vote, all voted in favor. Motion passed.

D. Superintendent Pond reported three (3) generators, all purchased from Cummins Sales and Service, have been serviced as needed over the years. Cummins is offering a 3-year preventative maintenance agreement totaling \$5,551.48

A motion by Wisnaski, seconded by Keeney, to approve a 3-year contract with Cummins Sales and Service, totaling \$5,551.48, for lift station and plant generator maintenance services. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the June 2020 Public Safety Report, the June 9, 2020 DDA/BRA/TIFA Meeting Minutes and the June 2020 Water Renewal Report. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$313,251.66 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier noted reviewing the retirement plan and rearranging City Hall job duties.

Superintendent Nieuwenhuis reported patching roads, repairing two (2) water main breaks, trimming parks and sidewalk repairs.

Superintendent Pond briefed Council on needed repairs to a blower at the plant and will bring a formal request to Council at a future meeting.

Director Bomar reminded Council that it approved emergency repairs to the department's generator. The final quote was received at a cost of \$3,964.17, which was less than the \$5,000 authorized by Council. He also reported approximately 100 Covid-19 tests were administered at Plainwell Middle School.

Clerk/Treasurer Kelley reported having issued 546 absent voter ballots with 286 of those having already been returned. He reported that two (2) petitions for City Council had been received and that the County did not report any declared write-in filings. Lori Steele and Todd Overhuel will be on the November ballot. He noted continued work on year-end financials and that the August 4, 2020 election would take place in Council Chambers.

City Manager Wilson briefed Council that the Planning Commission will discuss mining operations at its next meeting. He also noted giving a tour of the Mill to Bill Povalla from the Michigan Economic Development Corporation. He also discussed property at 610 Allegan Street which has approached the city asking for access to North Prince Street. There was discussion that the city would work with the property owner to draft an agreement for Council's consideration. Next, there was discussion about the cost of publishing Council Meeting summaries in the Union Enterprise and Council agreed to suspend those notices to save the city some costs. Lastly, City Manager Wilson noted awaiting the performance bond from Melching before demolition could begin.

15. Council Comments:

Councilmember Wisnaski noted that Downtown looks great.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:35 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
August 10, 2020



Brian Kelley, City Clerk