

**MINUTES**  
**Plainwell City Council**  
**May 28, 2019**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:14 PM in City Hall Council Chambers.
2. Curt Fields, as General Ulysses Grant, gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-tem Steele, Councilmember Keeler, and Councilmember Overhuel. Absent: Mayor Brooks and Councilmember Keeney.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 05/13/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report:  
Mayor Pro-Tem thanks Curt Fields who gave a presentation as General Ulysses Grant, complete with his Honor Guard, prior to the Council Meeting.
10. Recommendations and Reports:

- A. A motion by Overhuel, seconded by Keeler, to open a Public Hearing at 7:17pm. On a voice vote, all in favor. Motion passed.**

Treasurer Siegel presented an application from Tokusen Hytech, Inc. for an Industrial Facility Tax (IFT) property tax abatement for a recently approved building addition. The estimated value of the building is \$1,432,376 and the estimated value of the personal property equipment is \$2,070,000.

Richard Graff, President of Tokusen Hytech, briefed Council on the operation of his facility and that the improvements will streamline the process flow making production more efficient. He thanked Council for their support and consideration.

*No public comment.*

**A motion by Overhuel, seconded by Keeler, to close the Public Hearing at 7:20pm. All in favor. Motion Carried.**

**A motion by Keeler, seconded by Overhuel, to adopt Resolution 19-13 to approve the IFT Tax Abatement Application for Tokusen Hytech, Inc.. On a voice vote, all voted in favor. Motion passed.**

- B. City Manager Wilson presented a contract with the Michigan Department of Transportation for planned crack sealing work on the runway at the Plainwell Municipal Airport. The State requires a resolution naming the authorized representative for the city to execute all documents related to the contract.  
**A motion by Keeler, seconded by Overhuel, to adopt Resolution 19-14 authorizing the City Manager to execute all documents related to the Airport Crack Sealing Project. On a voice vote, all voted in favor. Motion passed.**
  
- C. Community Development Manager Siegel presented the Sherwood Park Restroom Project bids where one firm submitted a qualified bid for a project cost of \$44,850.00. She reported that the Michigan Department of Natural Resources has final say regarding the project parameters.  
**A motion by Overhuel, seconded by Keeler, to accept the bid from Quality Precast, Inc. for \$44,850.00 for the Sherwood Park Restroom, pending approval from the MDNR Recreation Passport Grant. On a roll-call vote, all voted in favor. Motion passed.**
  
- D. Superintendent Pond reported a biennial project to maintain the disinfection feed equipment at the Water Renewal Plant.  
**A motion by Overhuel, seconded by Keeler, to approve the project for maintenance of the disinfection feed equipment with RS Technical Services at a cost of \$4,523.12. On a roll-call vote, all voted in favor. Motion passed.**
  
- E. Superintendent Pond reported parts used in the primary clarifier have reached the end of their useful life and need replacement. The useful life of the equipment is approximately 20 years.  
**A motion by Overhuel, seconded by Keeler, to approve the purchase of five (5) drive jaw and sprocket assemblies for the primary clarifier from Brentwood Industries at a cost of \$6,064.25. On a roll-call vote, all voted in favor. Motion passed.**
  
- F. **A motion by Overhuel, seconded by Keeler, to approve the draft BRA/TIFA/DDA Budget for review by the BRA/TIFA/DDA Board. On a roll-call vote, all voted in favor. Motion passed.**
  
- G. Treasurer Kelley reported a Public Hearing to consider the city-wide budget is to be set for the second meeting in June, as required by Charter.  
**A motion by Overhuel, seconded by Steele, to set a Public Hearing for June 24, 2019 to consider the 2019/2020 Plainwell City Budget. On a voice vote, all voted in favor. Motion passed.**
  
- H. Manager Wilson asked Council to consider a project for staff to work on paving large sections of West Bridge near Brigham and Prince Streets at an estimated cost of \$10,000.00, plus labor.  
**A motion by Overhuel, seconded by Keeler, to authorize staff to repair West Bridge Street near Brigham and Prince Streets at a cost of \$10,000.00, plus labor. On a voice vote, all voted in favor. Motion passed.**

11. Communications:

- A. **A motion by Keeler, seconded by Overhuel, to accept and place on file the April 2019 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

- A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$40,599.50 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported work in the Old Harding's Lot was underway.

Community Development Manager Siegel reported the Farmers Market opened successfully on May 23. She also noted several Sesquicentennial Celebration events. She reported Highland Ridge opened on Memorial Day and will have a ribbon cutting ceremony on June 14 at 11:30am.

Superintendent Pond reported new staff member Kim Brown is working well with the lab work.

Clerk/Treasurer Kelley reporting working on the budget and training new staff.

15. Council Comments:

None.

16. Adjournment:

**A motion by Overhuel, seconded by Keeler, to adjourn the meeting at 7:44 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer