

MINUTES
Plainwell City Council
November 13, 2017

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/23/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report: None.
8. Presentations:
Community Development Siegel presented Jaqua Realtors with a plaque commemorating the 2017 Scarecrow Stroll winning entry.
9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. City Manager Wilson reported about the budgeted project for upgrading the Hill Street Lift Station and the purchase request being the first component of that upgrade.
A motion by Steele, seconded by Overhuel, to approve the purchase of pumps, railings, control panels and valves from Kerr Pump for \$30,550.00 as part of the Hill Street Lift Station Upgrade. On a roll-call vote, all in favor. Motion passed.
 - B. Superintendent Updike reported about the budgeted project to paint the internal control room at the Water Reclamation Plant.
A motion by Keeney, seconded by Keeler, to approve the project with Kooi Industrial Painting for \$17,350.00 to pain the Internal Control Building at the Water Reclamation Plant. On a roll-call vote, all in favor. Motion passed.
 - C. Superintendent Updike briefed Council about a new roof leak at Well #5 at the west end of Benhoy Street. Upon inspection, there is little of the existing roof remaining. This unbudgeted project will repair and replace the roof up to standards.
A motion by Keeler, seconded by Keeney, to approve a project with Modern Roofing Inc for \$4,844.00 to repair the roof at Well #5. On a roll-call vote, all in favor. Motion Passed.
 - D. City Manager Wilson reported to Council about ongoing negotiations regarding the renewal of the lease agreement with AT&T for antenna space at the Thomas Street Water Tower. A third-party representative of AT&T has offered draft renewal language for a new 5-year lease, with renewal options. The offers have all come with a reduction in the current monthly rental revenue. City Manager Wilson noted that this water tower is used only for the antenna location and could be dismantled to free up the land for redevelopment. The city's attorney has review the draft agreement and offered a 6-month termination option, which would allow AT&T to research the viability of the Kenyon Park water tower. The current

A motion by Steele, seconded by Keeney, to authorize the City Manager to negotiate the Thomas Street Water Tower Lease renewal with AT&T, with no reduction in revenue and with an option for a 6-month termination should the city decide to dismantle the tower. On a voice vote, all in favor. Motion Passed.

- E.** Clerk/Treasurer Kelley introduced Dan Veldhuizen from Siegfried Crandall who, along with his colleague Josh Gabrielse, reported about the audited financial statement as of and for the year ended June 30, 2017. No audit adjustments were presented, nor were any internal control weaknesses identified. Dan and Josh thanked the city staff for their cooperation and assistance during the audit.

A motion by Steele, seconded by Keeler, to accept and place on file the June 30, 2017 audited financial statements. On a voice vote, all in favor. Motion Passed.

12. Communications:

- A.** **A motion by Steele, seconded by Overhuel, to accept and place on file the October 2017 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$200,542.74 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Personnel Manager Lamorandier reported how great the Veteran's Memorial Service was on November 11.

Superintendent Updike reported his staff is working on leaf pickups and holiday preparations prevent the staff from modifying the leaf pickup schedule.

Community Development Siegel briefed Council on the new website. She noted the Indoor Farmer's Markets were going well – they continue on Saturdays from 10am to 2pm. She noted Shop Small Saturday coming up on November 25, which will have activities involving the Indoor Farmer's Market.

Clerk/Treasurer Kelley noted preparing for 2018 budgets and elections as well as policy updates.

City Manager Wilson introduced Phil Doorlag from Wightman & Associates who provided an update on the North Prince Street project. The concrete has been laid and the first layer of paving will be laid on Friday November 17. The project is on schedule and on budget. The finishing work, including a sidewalk trail on the west side of North Prince Street, will be done in the Spring of 2018.

16. Council Comments:

Councilman Keeler expressed concerns about the traffic behind the businesses on the west side of North Main and asked for increased police patrols, in response to complaints from business owners.

17. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:43 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer