

MINUTES
Plainwell City Council
June 8, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Virtual Meeting Application.
2. Invocation was given by Terry Steele.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Keeney, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 05/26/2020 regular meeting and the Minutes of the 05/29/2020 and the 06/02/2020 special meetings. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. City Manager Wilson reported a necessary modification to a 2006 Wastewater Treatment Service Agreement with the Village of Martin. The Village wishes to upgrade its infrastructure and seeks USDA funding, which requires the city's agreement with the Village be amended to match the terms of the USDA funding. Additionally, the city wishes to assign an easement to the Village for a property included in previous agreements in which the city no longer has a vested involvement. **A motion by Overhuel, seconded by Keeney, to approve an amendment to the 2006 Wastewater Treatment Service Agreement with the Village of Martin regarding the length of the agreement, and to assign an easement the Village. On a voice vote, all in favor. Motion passed.**
 - B. Superintendent Pond reported necessary repairs to the plant's blowers, which run 24 hours per day. The repairs need to be done by factory-trained specialists to maintain the warranty and to certify correct technical specifications. **A motion by Wisnaski, seconded by Keeney, to approve a sole-source repair to check alignment and repair an oil leak in the plan blowers, from Aerzen USA Corporation in the amount of \$5,093.48. On a roll-call vote, all in favor. Motion passed.**

- C. City Manager Wilson presented the draft DDA/BRA/TIFA budgets, which were considered by the DDA/BRA/TIFA Board at a budget workshop. The Board recommends approval of the draft budget. A motion by Wisnaski, seconded by Overhuel, to approve the draft BRA budget. A motion by Overhuel, supported by Wisnaski, to approve the draft TIFA budget. A motion by Wisnaski, supported by Keeney, to approve the draft DDA budget. On roll-call votes for each, all in favor. Motions passed.

11. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the April 2020 Public Safety Report, and the May 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

- A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$61,820.77 for payment of same. On a roll-call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Manager Lamorandier reported working on keeping up with all the changes.

Superintendent Pond reported roof inspections with no findings.

Community Development Manager Siegel reported the restaurants are opening up and that the Farmers Market opened last week.

Clerk/Treasurer Kelley reported having mailed 294 Absent Voter Ballot Applications to all Automatic Application List voters on Friday, May 29 and asked that ANY registered voter who wishes to vote absentee to contact our office for an application. He reminded everyone that nominating packets are available through the City Clerk's Office for any citizen who is interested in qualifying as a candidate for City Council – the nominations are due back to the Clerk's Office by 4pm on Tuesday, July 21. He reported preparing for the 2020 property tax billings and that he's working with the Manager to finalize the 2020/2021 budget.

City Manager Wilson reported that the Demolition Project is waiting for documents from Melching, SHPO and the Wisconsin Potawatomi Tribe. He also expressed sympathy for the Carten Family, former Council Member Charles "Chuck" Carten recently passed away. Finally, he reported that the DDA Board would consider the resignation of Zelda Schippers from the Board and thanked her for her tireless service.

15. Council Comments:

Councilmember Overhuel encouraged everyone to continue being careful.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:33PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,

Brian Kelley

City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

June 22, 2020



Brian Kelley