

MINUTES
Plainwell City Council
November 12, 2018

1. Mayor Brooks called the regular meeting to order at 7:06 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler, Councilman Overhuel, and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/22/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None.
7. County Commissioner Report:
Don Black congratulated Rick Cain on his election to the County Commissioner seat.
8. Presentations: 2018 Scarecrow Contest
Community Development Manager reported the winners of the 2018 Scarecrow Contest as “Michael Jackson” by Envy (Most Creative), “Pez Dispenser” by Old Mill (Best in Show) and gave the People’s Choice Award and plaque to Home Depot for their elaborate creation.
9. Agenda Amendments:
A motion by Steele, seconded by Keeler, to amend the Agenda to include Item F: Amendment to 401(a) Plan Document. On a voice vote, all in favor. Motion passed.
10. Mayor’s Report: None.
11. Recommendations and Reports:
 - A. **A motion by Steele, seconded by Overhuel to open a Public Hearing at 7:14pm. All in favor, Motion Carried.**

Treasurer Kelley presented the application for Industrial Facilities Tax (IFT) Abatement for a new building for Rizzo Packaging. The building was recently reviewed and recommended by the Planning Commission and the site plan was approved by Council. The estimated value of the building, per the application is \$743,636.

No public comment.

A motion by Keeney, seconded by Keeler, to close the Public Hearing at 7:16pm. All in favor, Motion Carried.

A motion by Steele, seconded by Keeler, to adopt Resolution 18-25 to approve the IFT Tax Abatement Application for Rizzo Packaging Inc. On a voice vote, all in favor. Motion passed.
 - B. Community Development Manager Siegel presented a site plan for a bin shelter addition for HyTech Springs at 950 Lincoln Parkway. The plans have been reviewed by the Planning Commission, which

recommends approval.

A motion by Keeney, seconded by Keeler, to approve the site plans for a bin shelter addition for HyTech Springs at 950 Lincoln Parkway. On a voice vote, all in favor. Motion passed.

- C. Superintendent Nieuwenhuis reported dangerous drainage backups in roof sections of the mill that required emergency repairs by Carlyle Roofing at an estimated cost of \$4,985.00.
A motion by Keeler, seconded by Overhuel, to confirm the emergency roof repairs in the old engineering room of the Mill with Carlyle Roofing for \$4,985.00. On a voice vote, all in favor. Motion passed.
- D. Superintendents Pond and Nieuwenhuis reported accumulated debris in the back lot of the Public Works facility that needs to be removed to avoid contamination issues. The debris consists of storm basin collections, street sweepings and bio-bed media. A suitable contractor is still being sought and the estimated cost is \$7,000.00.
A motion by Keeler, seconded by Keeney, to approve a project to remove storm basin debris, street sweepings and bio-bed mulch at an estimated cost not to exceed \$7,000.00. On a voice vote, all in favor. Motion passed.
- E. Superintendent Pond requests the annual calcium nitrate (bioxide) chemical purchase be renewed. A portion of the cost is recovered from the Village of Martin for shared services.
A motion by Keeney, seconded by Keeler, to approve a contract with Evoqua Water Technologies for water renewal chemical purchases at an estimated cost of \$26,100.00. On a voice vote, all in favor. Motion passed.
- F. Personnel Manager Lamorandier introduced an amendment to the Plan Document for the city's 401(a) defined contribution pension plan to include legal changes to the section regarding Hardship Distributions.
A motion by Steele, seconded by Overhuel, to approve the amendment to the city's 401(a) Plan Document for Hardship Distributions. On a voice call, all in favor. Motion passed.

12. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the September 2018 Public Safety Report, the October 2018 Investment and Fund Balance Reports and the Planning Commission Draft 11/07/2018 Meeting Minutes. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$312,950.18 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments

Don Black congratulated Community Development Manager Siegel for a great Scarecrow Contest.

15. Staff Comments

Superintendent Nieuwenhuis reminded everyone that loose leaves will be collected until November 19, at which time street sweepers will follow city staff for the final cleanup until the 21st, then leaves will only be collected in bags.

Community Development Manager Siegel reported an upcoming Ladies Night on Friday November 16, great turnout for the indoor farmers market with around 120 visitors each week, the Shop Small Saturday event on November 24, and the Tree Lighting Ceremony on November 30. She also reported on 2018 city permit activity..

Superintendent Pond gave a progress report on the replacement of pumps at the water renewal facility.

Public Safety Officer Jeff Welcher reporting having shared fire prevention techniques with over 1,000 youth during October's Fire Prevention Month.

Clerk/Treasurer Kelley thanked the Election Inspectors for excellent work during the recently election and reported that Council Members Brooks and Keeler have been re-elected to new four (4) year terms. The vote for the 3rd seat resulted in a tie that will be resolved by County officials hopefully later this week. The audit should be completed by Thanksgiving and work on the budget and the chart of accounts continues.

16. Council Comments:

Council Member Keeney thanked the community for their support.

17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:35 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer