

**MINUTES**  
**Plainwell City Council**  
**December 26, 2018**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney.  
Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 12/10/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. Public Comment:  
Virgil Williams, Volunteer Airport Manager provided a report on the Plainwell Aviation and STEM Academy's operations at the airport and throughout the community. He discussed fundraising efforts, including grant opportunities, and students past and present. He thanked Council for the ability to use the airport and the Pilots' Lounge for the flight school. The Council thanked them for their service.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. City Clerk Kelley reported three (3) board positions that were set to expire on December 31, 2018. Each of the board members, Rosemary (Bunny) LaDuke, Rachel Collingsworth and Judy Shumaker, expressed interest in serving another term. In addition, the Planning Commission seat for Chris Haas' term was offered to Stephen Bennett, who has chosen to service to complete that term.  
**A motion by Keeney, seconded by Keeler, to confirm the Mayor's appointments of Rosemary (Bunny) LaDuke to the Parks & Trees Commission, Judy Shumaker to the Compensation Commission, and Rachel Collingsworth and Stephen Bennett to the Planning Commission. On a voice vote, all in favor. Motion passed.**
  - B. City Manager Wilson reminded Council about new state laws allowing use of recreational marihuana (as spelt in state regulations), and recommends the city "opt-out" of allowing any commercial establishments to allow the city time to review the state laws and develop an ordinance for future business or zoning applications. City Attorney Jeff Sluggett drafted Ordinance 381, which was first read at the December 10, 2018 Council Meeting. This second reading will allow for publication in the newspaper, making the Ordinance effective 10-days after publication.  
**A motion by Keeney, seconded by Keeler, to approve the second reading of Ordinance 381 to prohibit marihuana establishments, making the Ordinance effective 10 days after publication in the newspaper. On a voice vote, all in favor. Motion passed.**
  - C. Personnel Manager Lamorandier discussed that for the May 2019 flower planting event, the city needs to purchase the flowers from Napp's Greenhouse, a long-time supplier for and supporter of the Plainwell Flower Program.

**A motion by Steele, seconded by Overhuel, to approve the purchase of flowers for the 2019 Flower Program in an amount not to exceed \$4,750.00. On a roll-call vote, all in favor. Motion passed.**

- D. DPW Superintendent Nieuwenhuis reported having identified opportunity for operational cost savings by upgrading light fixtures at the DPW Facility and in the downtown street lights. The upgrade to LED lighting will save the city substantial operational costs as well as earn Consumers Energy rebates, repaying the equipment investment in about one year.  
**A motion by Overhuel, seconded by Steele, to approve a project with Lites Plus to upgrade light fixtures at DPW and the streetlights at a cost of \$18,894.35 with Consumers Energy rebates of \$8,662.50. On a roll-call, all in favor. Motion passed.**
- E. City Manager Wilson reported the substantial completion of the Water Renewal Screw Pump Project, with just a few minor punch list items.  
**A motion by Overhuel, seconded by Steele, to confirm the substantial completion of the Screw Pump Replacement Project and to approve Pay Request \$2 to Franklin Holwerda for \$57,420.00. On a roll-call vote, all in favor. Motion passed.**
- F. Superintendent Nieuwenhuis reported continued and more frequent operational concerns with the Water SCADA computer, which manages the city's water system. An emergency purchase to replace the hardware and software was approved by City Manager Wilson to reduce lead-time on building the system..  
**A motion by Keeler, seconded by Keeney, to confirm the emergency purchase of a new water SCADA computer system with hardware and software from Perceptive Controls at a project cost of \$11,990.00. On a roll-call vote, all in favor. Motion carried.**
- G. City Manager Wilson reported that the city had purchased bottled water as part of contingency purchases authorized by Council during recent water testing related to PFAS and dioxins. With the city's water having tested clear of these chemicals, the bottled water is no longer needed and the Administration seeks authority to sell the bottled water to other organizations that can make use of the inventory.  
**A motion by Steele, seconded by Keeler, to approve the sale of bottled water in inventory to outside organizations and authorize the City Manager to sign all documents related to the approved action. On a voice vote, all in favor. Motion carried.**
- H. City Manager Wilson reported that the blue chairs have reached the end of their useful lives. Some chairs could be sold and others could simply be disposed, pending Council's approval of such.  
**A motion by Overhuel, seconded by Steele, to approve the disposal and/or sale of the chairs used in City Hall. On a voice vote, all in favor. Motion carried.**
- I. City Clerk Kelley outlined five (5) annual resolutions for 2019 – the first lists the Ordinance Enforcement Officers of the city; the second lists the Council meeting dates for 2019; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of M-89.  
**A motion by Steele, seconded by Overhuel, to adopt Resolutions 19-01 through 19-05 for Ordinance Enforcement Officers, 2019 Council Meeting Dates, 2019 Employee Holiday Dates, 2019 Street Flag Dates and 2019 Street Closures. On a voice vote, all in favor. Motion Passed.**

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the October and November 2018 Public Safety Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$199,544.08 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported working on parks furniture and fixtures in preparation for the 2019 season, while waiting for the next snowfall event.

Public Safety Director Bomar reported having brought in an electrical specialist to service a fire truck's generator and wiring systems, at a substantial cost savings, since the expert was able to successfully rehabilitate the equipment already on the truck.

Clerk/Treasurer Kelley reported starting working on the 2019/2010 budget and working with Sandy on evaluating possible new hires for the Utility Billing Specialist/Deputy City Clerk position.

City Manager Wilson reported continued negotiations with the school and the police union for a school resource officer.

15. Council Comments:

Mayor Pro-Tem Steele thanked Don Black for his years of service.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:48 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer