

**CITY OF PLAINWELL  
MINUTES  
Planning Commission  
April 6, 2016**

1. Chairman Lubic called the meeting to order at 7:00 PM.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Chris Haas, Diana Lubic, Lori Steele, Jim Higgs & Carol Weaver.  
Absent: Chris Slinkman & Gary Sausaman,
4. Approval of Minutes – 1/6/16 & 2/17/16:  
**A motion by Steele supported by Haas to approve the 1/6/16 & 2/17/16 Meeting minutes as presented. On a voice vote, all in favor. Motion passed.**
5. Chairperson's Report:  
None.
6. New Business:  
A. **A motion by Steele, seconded by Higgs to open the Public Hearing at 7:02pm. All in favor, motion passed.**

Mrs. Mac Donald of 427 Hicks presented the request for a dwelling conversion. This property has been a three apartment structure since 1984, the family has used the apartments for parents and it was non-homesteaded for 22 years. To make this property legal for rental again they need to go thru the dwelling conversion ordinance. The building inspector gave a list of minor code violations to be corrected. These violations have all been corrected except for Apartment one bullet one and they are waiting on a contractor.

*No public in attendance*

**A motion by Higgs, seconded by Steele to close the Public Hearing at 7:11pm. All in favor, motion passed.**

**A motion by Higgs, seconded by Haas to recommend approval of the dwell conversion of 427 Hicks as requested contingent upon the building inspector's final inspection approval. All in favor, motion passed**

7. Old Business:  
None
8. Public Comment:  
None
9. Reports and Communications:  
Accepted the 2/8/16, 2/22/16 & 2/26/16 Council Minutes
10. Staff Comments:  
None.

11. Commissioner Comments:  
Commissioner Haas reported that the snowshoe day was canceled due to lack of snow.
12. Adjournment:  
**The meeting was adjourned at 7:18pm.**

Minutes submitted by  
Noreen A. Farmer  
City Clerk