

MINUTES
Plainwell City Council
January 23, 2017

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler and Councilman Keeney. Absent: Mayor Brooks and Councilman Overhuel.
5. Approval of Minutes/Summary:
A motion by Keeney, supported by Keeler, to accept and place on file the Council Minutes and Summary of the 01/09/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public / County Commissioner:
None
7. Agenda Amendments: None.
8. Mayor's Report: None
9. Recommendations and Reports:
 - A. Superintendent Updike noted an annual permitting process allowing city staff to work within the state highway right of way. The resolution is filed with the State and authorizes the DPW Superintendent and City Manager to apply with the Michigan Department of Transportation for the necessary permit to work within the State highway Right of Way on behalf of the city.
A motion by Keeney, supported by Keeler, to adopt Resolution 17-08, Performance Resolution for Governmental Agencies. On a voice vote, all in favor. Motion passed.
 - B. Director Bomar briefed Council about recent changes to the parking lot behind old city hall and the addition of speed bumps, which has helped slow traffic through that area. With the addition of signage at both entrances stating "No Thru Traffic", Director Bomar recommends adoption of Traffic Control Orders 461 and 462 authorizing the signs and related enforcement.
A motion by Keeler, supported by Keeney, to approve Traffic Control Orders 461 and 462 as presented. On a voice vote, all in favor. Motion passed.
 - C. Director Bomar briefed Council about a 2011 vehicle purchased by the County for emergency responses that has been housed at the Plainwell Public Safety building under a use agreement between the County and the City. The "Prime Mover" was purchased with grant funding by the county and is deployed regionally for emergency situations, with the city having limited access for its own purposes. The County would like to transfer ownership to the city, which would make the vehicle more available for city training and for other city needs. The city would be required to insure and maintain the vehicle, while making it available for regional emergency needs.
A motion by Keeler, supported by Keeney, to accept the transfer of ownership of the 2011 Ford F350 "Prime Mover" and authorize the City Manager to execute all documents related to the approved action. On a voice vote, all in favor. Motion passed.
 - D. Dan Veldhuizen of Siegfried Crandall PC presented the city's audited financial statements from June 30, 2016 to the Council. He noted that there were no reported internal control weaknesses, which is not typical with smaller government organizations. He reported that the city is financially healthy and that the staff is responsible in stewarding the resources available. He noted that Plainwell is one of three of his clients which actually prepares the financial statements for audit and that there were

no adjust adjustments. He praised the city's work on the long-term capital improvement plan.
A motion by Keeney, supported by Keeler, to accept and place on the file the audited financial statements as of and for the year ended June 30, 2016. On a roll-call vote, all in favor. Motion passed.

10. Communications:

A motion by Keeney, seconded by Keeler to accept and place on file the December 2016 DPS Report, the 2016 Building Permit report, the Draft January 12, 2017 Parks & Trees Minutes, the January 10, 2017 DDA/BRA/TIFA Minutes, the December 2016 Water Renewal Report and the October 25, 2016 M40/M-89 Corridor Minutes. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, supported by Keeler, that the bills be allowed and orders drawn in the amount of \$136,249.90 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments

None.

13. Staff Comments

Community Development Manager Siegel reported that the RRC Grant Self-Evaluation has been submitted for review. She noted working on fundraising for the dog park. Finally, she noted a February 4, 2017 ribbon-cutting ceremony for Dance Kraze.

Superintendent Updike noted work on GIS map and information reporting.

Personnel Manager Lamorandier reported reviewing recent law changes and their impact on the city.

Superintendent Pond noted continued work on major projects.

Director Bomar invited Council to a March 9 training for elected officials to discuss recent medical marijuana law changes.

City Manager Wilson noted that he's asked representatives from GHD to provide a briefing to Council about 2017 cleanup of the mill site.

14. Council Comments:

None.

15. Adjournment:

A motion by Keeler, supported by Keeney to adjourn the meeting at 7:33 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer