

MINUTES
Plainwell City Council
March 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel, and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 03/12/2018 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None.
7. County Commissioner Report:

Commissioner Black noted that the County Commission would be discussing the tapping of Lake Michigan in May 2018, not October as earlier reported.

8. Presentations:

Suzanne Deneau from Wightman & Associates provided Council an overview and an update on the River To River Trail Plan, which would connect existing trail systems in Kalamazoo and Grand Rapids. There have been four (4) public meetings, where questions and concerns were discussed. Currently, there is talk of forming a trail authority with members from each of the municipalities through which the trail flows. The project needs funding by each of the municipalities – Wayland is seeking grant funding, as the state has funds available. The Plainwell section has been identified and the estimated cost is approximately \$335,000 per mile. Wightman & Associates is working on a draft plan which could be completed near the end of April 2018.

9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:

- A.** Clerk/Treasurer Kelley reported that the State requires penalties to be levied to property owners who fail to file the Property Transfer Affidavit form with the Assessor's Office within 45 days of a property transfer. The State allows the local units to waive that fee by Resolution. There are administrative burdens and political implications when levying this penalty. Upon review of the city's files, no noted violations have been recorded in recent history, so waiving the penalty requirement would not impact the city and would save future administrative burdens and political implications.

A motion by Steele, seconded by Overhuel, to adopt Resolution 18-09 to waive the penalty for failure to timely file a Property Transfer Affidavit. On a voice vote, all in favor. Motion passed.

- B.** Superintendent Updike reminded Council of action at the last meeting to add Benhoy, North Anderson and Prince streets to the Act 51 Street Map. One oversight was the removal of South Woodhams south of Colfax – that section belongs to the school and should be removed by Resolution.

A motion by Keeler, seconded by Keeney, to adopt Resolution 18-11 to remove a section of South Woodhams Street, south of Colfax, from the city's Act 51 Street Map. On a voice vote, all in favor. Motion passed.

- C. Clerk/Treasurer Kelley reported that as part of the city's Tree City USA designation, the city sets aside one day each year to celebrate Arbor Day. This year's festivities will honor Dale Harrington and will include a tree planting along the Riverwalk and a school choir will be in attendance.

A motion by Steele, seconded by Overhuel, to adopt Resolution 18-12 setting April 27, 2018 as Arbor Day in the City of Plainwell. On a voice vote, all in favor. Motion passed.

- D. Superintendent Pond updated the Council on the Screw Pump Replacement Project noting that bids had been received for construction contracting services. Fleis & Vandenbrink reviewed the technical specifications and recommends the low-bidder firm, Franklin Holwerda.

A motion by Keeler, seconded by Keeney, to award a construction contract to Franklin Holwerda Company for \$225,800 for the Water Renewal Screw Pump Replacement Project and authorize the City Manager to execute all documents related to the approved action. On a roll-call vote, all in favor. Motion passed.

12. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the February 2018 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$82,857.28 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Superintendent Updike reported continued working on grant proposals and Cartegraph.

Community Development Manager Siegel reminded Council of the Chamber Dinner for Thursday March 29 and noted she is seeking funding for the Farmer's Market and the 2019 Sesquicentennial celebration.

Superintendent Pond reported that a recent DEQ review, which happens every five (5) years, revealed no major findings and that a report would be forthcoming.

Director Bomar reported that the part-time records clerk had submitted her resignation, so that position is now open.

Clerk/Treasurer Kelley reported training on elections.

16. Council Comments:

Mayor Pro-Tem Steele reported being part of a school task force about safety and thanked PSO Luthy for his help when questions arose.

17. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer