

**MINUTES**  
**Plainwell City Council**  
**October 8, 2018**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler, Councilman Overhuel, and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 09/24/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments:  
Rick Cain introduced himself to the group reporting that he is running for County Commissioner.
7. County Commissioner Report: None.
8. Presentations:  
Community Development Denise Siegel introduced the 2018 Photography Contest Winners – Youth Winner, Caitlin Davis – Adult Co-Winners, Marcus Lucas and James Larson – Best in Show, Katie Collier
9. Agenda Amendments: None.
10. Mayor's Report:  
Thank you for the continued support from Lighthouse Baptist Church.
11. Recommendations and Reports:
  - A. Clerk/Treasurer Kelley briefed Council on minor, mostly typographical updates to the city's Investment Policy and an update of the listing of approved financial depositories as required by the Policy. The only change to the depository listing was the addition of Grand River Bank in Grandville.  
**A motion by Keeler, seconded by Keeney, to adopt Resolution 18-23 for the Approved Financial Depositories and to accept changes to the city's Investment Policy. On a voice vote, all in favor. Motion passed.**
  - B. Clerk/Treasurer Kelley reported receiving an application for an Industrial Facilities Tax Abatement for Rizzo Packaging, Inc. The process requires a public hearing which is recommended for November 12, 2018 at 7am at the regular Council Meeting.  
**A motion by Steele, seconded by Overhuel, to adopt Resolution 18-24 setting a public hearing for November 12, 2018 to consider and IFT Tax Abatement for Rizzo Packaging, Inc. On a voice vote, all in favor. Motion passed.**
  - C. Superintendent Pond recommends using Perceptive Controls to program the recently acquired SCADA radios. Councilman Keeney appreciated using local vendors for this work.  
**A motion by Steele, seconded by Overhuel, to approve the programming of SCADA radios with Perceptive Controls for \$3,600.00. On a roll-call vote, all in favor. Motion passed.**

- D. Personnel Manager Lamorandier briefed Council on a new job description created in response to an upcoming retirement, which will include additional election assistant responsibilities.  
**A motion by Keeler, seconded by Keeney, to approve the Utility Billing Specialist / Deputy City Clerk job description as presented. On a voice-vote, all in favor. Motion passed.**
- E. City Manager Wilson sought permission from Council to seek grant funds from the Michigan Economic Development Corporation (MEDC) in relation to the Plainwell Paper Mill demolition project. Manger Wilson stated that the grant application would require the City to be responsible for matching 10% of any grant- if awarded. City Manager Wilson stated he estimates the City's match could be approximately \$360,000. While there is no guarantee of funds, nor have any bids been received, Council will still review and approval all bid packages and potential grant awards.  
**A motion by Keeler, seconded by Overhuel, to confirm Council's support of allocating 10% as City Match for a possible grant award for demolition. On a roll call vote, all in favor. Motion passed.**

12. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the September 2018 Investment and Fund Balance Reports and the August 2018 Public Safety Report. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

- A motion by Keeler, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$136,710.85 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments None

15. Staff Comments

Personnel Manager congratulated all of the photo contest participants and winners.

Superintendent Nieuwenhuis reported the Anderson Lot paving work has been delayed until Spring for various reasons. He also noted the leaf pickup project to which staff and a citizen raised concerns about the collection on Walnut Woods, which is being reviewed and monitored by staff. The city will make every effort to get leaves picked up before snowfall.

Superintendent Pond gave a progress report on the replacement of pumps at the water renewal facility.

Community Development Manager Siegel reported open voting for the Scarecrow Contest.

Director Bomar reported that October is Fire Prevention Month and that the Department is working to educate the elementary school students all month long.

Clerk/Treasurer Kelley reporting having convened the Election Commission to approve the listing of Election Inspectors for the November 6, 2018 General Election, noting the city continually seeks additional inspectors. He also reported absent voter ballots being mailed out at a good clip and that the auditors will return on October 24 to finalize the city's financial statement.

16. Council Comments:

Councilman Overhuel congratulation the photo contest winners.

17. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:32 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer