

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA

DDA/TIFA/BRA

Public Safety Training Room

119 Island Ave.

November 8, 2022 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 10/11/2022 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Update on Mill Property
 - B. Accounts Payable for October of \$226,033.42
8. **DDA Action Items**
 - A. Update on businesses in Plainwell
 - B. Accounts Payable for October of \$10,077.16
9. **TIFA Action Items**
 - A. Update on property
 - B. Accounts Payable for October of \$679.44
10. **Communications: 09/26/22 and 10/10/22 Council Minutes.** Also, the Financial Report/ Summary as of 10/31/2022
11. **Public Comments**
12. **Staff Comments:**

Events: Indoor Market, Ladies Night, Shop Small Saturday, Cards in the Park
Businesses: Update on business list
Projects: Sound System for Hick’s Park, Economic Development Grant, Rental Rehab grant underway, Master Plan and Community Recreation Plan
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA and TIFA:
October 11, 2022

1. Call to Order - Meeting called to order at 7:30 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call
Members Present: Randy Wisnaski, EJ Hart, David O'Bryant, Paul Rizzo, Erik Wilson, Angela Ridgway, Jim Turley
Excused: Nick Larabel, Adam Hopkins,
Approval of Minutes of 09/13/22: Minutes were approved to place on file.
4. Chairman's Report: None
5. BRA Action Items
 - A. Mill update by Wilson, City Manager – Warranty issues and 1 Lein Waiver from roofing contract, holding retainage.
 - B. Motion to accept accounts payable for September of \$3,184.33 was made by Hart and seconded by Turley. All in favor vote. Motion carried.**
6. DDA Action Items
 - A. Revolving Loan Quarterly Report discussion, all in order, approximately \$16,000 available.
 - B. Motion to accept accounts payable for September of \$1,090.39 was made by Rizzo and seconded by Ridgway. All in favor vote. Motion carried.**
7. TIFA Action Items
 - A. Update of Industrial Park Property – Brief update on EDA Grant 2nd round and breaking project up into 2 phases. Businesses interested in purchasing property.
 - B. Motion to accept accounts payable for September of \$786.53 was made Hart and seconded by Turley. All in favor vote. Motion carried.**
9. Communications: 08/22/22 and 09/12/2022 Council Minutes. Also, the Financial Report/ Summary as of 9/30/2022 were approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:
Events: Farmers' Market last day; Pumpkins in the Park & Arts and Eats this weekend
Businesses: Bridge St. Deli opening back up for lunch;
Business– Nothing new to report
Projects – Sounds System ordered; Masterplan and Community Recreation Plan; Rental Rehab underway; Plainwell Days Festival June 8-10; Holiday décor arriving
Erik Wilson, City Manger reported: Lead paint on Mill exterior buildings
12. Member Comments:
 - Hart – asked about the Clark Gas Station; Wilson responded re: gas in tanks and priority is to remove the gas from the tanks. Working with LARA and EGLE
 - Wisnaski – Contratulated Sandy Stamm on receiving the Chris Haas Volunteer of the Year Award. Announced Leaf pick up has begun;

13. Adjournment: A Motion to adjourn the meeting at 8:22 a.m. was made by Hart and seconded by Wisnaski.

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 10/01/2022 - 10/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|------------------------------------|---------------------------------|--|------------|---------|
| Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | |
| Dept 443 PUBLIC WORKS | | | | | |
| 243-443-718.001 | Health Insurance Premiums - Curr | COPS HEALTH TRUST | OCTOBER 2022 MEDICAL & DENTAL PREMIUMS | 34.30 | 25074 |
| 243-443-718.001 | Health Insurance Premiums - Curr | PRIORITY HEALTH | OCTOBER 2022 HEALTH INSURANCE PREMIUMS | 694.15 | 25077 |
| 243-443-725.001 | Fringe Benefit - Life Insurance | MADISON NATIONAL LIFE INSURANCE | OCTOBER 2022 LIFE INSURANCE PREMIUM | 3.60 | 25076 |
| 243-443-767.000 | DPW UNIFORM SPREAD | CONTINENTAL LINEN SERVICES | DPW - RUGS & UNIFORMS | 0.28 | 25100 |
| 243-443-767.000 | DPW UNIFORM SPREAD | CONTINENTAL LINEN SERVICES | DPW - RUGS & UNIFORMS | 0.28 | 25100 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | HOME DEPOT | DPW - MILL WINDOWS JF | 51.35 | 2029 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | HOME DEPOT | DPW - MILL WINDOWS AB | 584.78 | 2029 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | PLAINWELL ACE HARDWARE | DPW - MILL WINDOW PAINT AB | 65.98 | 25102 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | PLAINWELL ACE HARDWARE | DPW - MILL WINDOWS AS | 15.18 | 25102 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | PLAINWELL ACE HARDWARE | DPW - MILL WINDOWS & WORK GLOVES AB | 102.96 | 25102 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | PLAINWELL ACE HARDWARE | DPW - LIQUID NAILS AB | 6.99 | 25102 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | PLAINWELL ACE HARDWARE | DPW - PAINT FOR MILL 5 GAL (2) AB | 359.98 | 25181 |
| 243-443-801.013 | Professional Services - Attorney | BLOOM SLUGGETT PC | LEGAL SERVICES SEPTEMBER 2022 | 511.83 | 25133 |
| Total For Dept 443 PUBLIC WORKS | | | | 2,431.66 | |
| Dept 900 CAPITAL OUTLAY | | | | | |
| 243-900-972.000 | CONTRACTED SERVICES | DIVISION 7 BUILDING CONTRACTORS | MILL DEMO - ROOF RESTORATION JOB 2285 | 2,095.20 | 25160 |
| 243-900-972.000 | Contracted Services | DIVISION 7 BUILDING CONTRACTORS | MILL DEMO - ROOF REPAIRS JOB 25194 | 9,111.56 | 25160 |
| 243-900-972.000-2020-00001 | SECONDARY AGREEMENT AS APPROVED | MELCHING, INC. | MILL DEMO PAY APP 10 - FINAL PAYMENT - | 212,395.00 | 25162 |
| Total For Dept 900 CAPITAL OUTLAY | | | | 223,601.76 | |
| Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | 226,033.42 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 10/01/2022 - 10/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

| | |
|--------------------------|------------|
| Fund 243 BROWNFIELD REDI | 226,033.42 |
|--------------------------|------------|

| | |
|----------------------|-------------------|
| Total For All Funds: | <u>226,033.42</u> |
|----------------------|-------------------|

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 10/01/2022 - 10/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|--------------------------------------|---|-----------|---------|
| Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND | | | | | |
| Dept 000 OPERATIONS | | | | | |
| 248-000-228.023 | Due to State - Sales Tax | STATE OF MICHIGAN | OCTOBER 2022 SALES TAX | 2.54 | 2064 |
| 248-000-642.001 | Sales of Merchandise - DDA | STATE OF MICHIGAN | OCTOBER 2022 SALES TAX | (0.06) | 2064 |
| Total For Dept 000 OPERATIONS | | | | 2.48 | |
| Dept 443 PUBLIC WORKS | | | | | |
| 248-443-718.001 | Health Insurance Premiums - Curr | COPS HEALTH TRUST | OCTOBER 2022 MEDICAL & DENTAL PREMIUMS | 27.17 | 25074 |
| 248-443-718.001 | Health Insurance Premiums - Curr | PRIORITY HEALTH | OCTOBER 2022 HEALTH INSURANCE PREMIUMS | 313.29 | 25077 |
| 248-443-725.001 | Fringe Benefit - Life Insurance | MADISON NATIONAL LIFE INSURANCE | OCTOBER 2022 LIFE INSURANCE PREMIUM | 0.05 | 25076 |
| 248-443-900.000 | Printing and Publishing | SHOPPERS GUIDE INC | DDA - PUMPKINS IN PARK/ INDOOR MARKET/ | 340.36 | |
| 248-443-955.000 | Miscellaneous Expense | OTSEGO-PLAINWELL CHAMBER OF COMMERCE | CHAMBER RECOGNITION DINNER - 6 | 270.00 | |
| Total For Dept 443 PUBLIC WORKS | | | | 950.87 | |
| Dept 775 SPECIAL EVENTS | | | | | |
| 248-775-880.021 | Double sided canvas bags Ladies | CT OUTFIT | Double sided canvas bags Ladies Night e | 237.50 | 2062 |
| 248-775-880.021 | Community Promotion - Special Ev | PLUMBER'S PORTABLE TOILETS | DDA - PORTABEL TOILET FOR PUMPKINS IN T | 120.00 | 25174 |
| 248-775-881.022 | Farmers market TLD partnership | LOCAL DIFFERENCE LLC | Farmers market TLD partnership | 100.00 | 2062 |
| Total For Dept 775 SPECIAL EVENTS | | | | 457.50 | |
| Dept 900 CAPITAL OUTLAY | | | | | |
| 248-900-971.000 | Capital Purchase | HOLIDAY OUTDOOR DECOR | DDA - CAPITAL PURCHASE TREE TOPPER DS | 946.50 | 25111 |
| 248-900-971.000 | LABOR/PROGRAMMING/TESTING | BC SOUND | DDA - HICKS PARK SOUND SYSTEM DS | 5,021.37 | 25112 |
| 248-900-971.000 | SET OF 5 RED ARCHES | CHRISTMAS DONE BRIGHT | DDA - CHRISTMAS ARCHES 5 RED & 5 WHITE | 2,698.44 | 25185 |
| Total For Dept 900 CAPITAL OUTLAY | | | | 8,666.31 | |
| Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND | | | | 10,077.16 | |

11/03/2022 08:57 AM
User: JULIE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 10/01/2022 - 10/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

| | |
|--------------------------|-----------|
| Fund 248 DOWNTOWN DEVELC | 10,077.16 |
|--------------------------|-----------|

| | |
|----------------------|------------------|
| Total For All Funds: | <u>10,077.16</u> |
|----------------------|------------------|

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---|----------------------------------|---------------------------------|--|--------|---------|
| Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND | | | | | |
| Dept 443 PUBLIC WORKS | | | | | |
| 247-443-718.001 | Health Insurance Premiums - Curr | COPS HEALTH TRUST | OCTOBER 2022 MEDICAL & DENTAL PREMIUMS | 49.59 | 25074 |
| 247-443-718.001 | Health Insurance Premiums - Curr | PRIORITY HEALTH | OCTOBER 2022 HEALTH INSURANCE PREMIUMS | 628.15 | 25077 |
| 247-443-725.001 | Fringe Benefit - Life Insurance | MADISON NATIONAL LIFE INSURANCE | OCTOBER 2022 LIFE INSURANCE PREMIUM | 1.70 | 25076 |
| Total For Dept 443 PUBLIC WORKS | | | | 679.44 | |
| Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY FUNI | | | | 679.44 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 10/01/2022 - 10/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

| | |
|--------------------------|--------|
| Fund 247 TAX INCREMENT I | 679.44 |
|--------------------------|--------|

| | |
|----------------------|---------------|
| Total For All Funds: | <u>679.44</u> |
|----------------------|---------------|

MINUTES
Plainwell City Council
September 26, 2022

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by County Commissioner Gale Dugan.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: Mayor Keeler.
A motion by Overhuel, seconded by Wisnaski, to excuse Mayor Keeler from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Overhuel, seconded by Wisnaski, to accept and place on file the Council Minutes of the 09/12/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report:
County Commissioner Gale Dugan gave a thorough report about county activities including working a \$40-million budget with a focus on law enforcement. He noted the county minimized the recently approved tax millage increase. He also reviewed the county's consideration of how to allocate funds derived from the Opioid Settlement, which are estimated at \$72,000 annually for 18 years. He also reported work on a 10-year asset management plan. He noted the county having reviewed its investment policy and the frequency of reporting by the County Treasurer. Finally, he invited anyone to attend a public hearing on the county budget October 13.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel reported that included in the DDA capital outlay budget is a sound system for Hicks Park. The system can be used for special events such as Christmas Tree Lighting and Movies in the Park. At its September 13, 2022 meeting the DDA Board considered the bids received for the system and recommends approval of the bid from BC Sound.
A motion by Keeney, seconded by Wisnaski, to approve a contract with BC Sound for a sound system in Hicks Park in the amount of \$8,368.97. On a roll call vote, all voted in favor. Motion passed.
 - B. Superintendent Pond recommends upgrading the pumps at the 12th Street Lift Station to a "chopper cutter" style to alleviate extra maintenance calls. The pumps in place frequently clog due to clothing,

The City of Plainwell is an equal opportunity employer and provider

towels and non-flushable wipes. Council was informed that 90% of the cost could be recovered through a maintenance agreement with Otsego Township, which recommends the upgrade. **A motion by Wisnaski, seconded by Overhuel, to approve a contract with JGM Value for the purchase of two (2) new pumps for the 12th Street Lift Station in the amount of \$35,698.00. On a roll call vote, all voted in favor. Motion passed.**

C. Superintendent Nieuwenhuis reported several dangerous trees around the city need to be removed for various reasons. Several contractors were requested to provide quotes, but only one firm quoted because the removal of these trees requires crane work and are very intricate removals. **A motion by Keeney, seconded by Wisnaski, to approve the contract with Blankenship Logging to remove city trees in the amount of \$16,600.00. On a roll call vote, all voted in favor. Motion passed.**

D. Finance Director/Treasurer Kelley reported having reviewed the listing of approved depositories for city funds as required by the Investment Policy. The current updated listing includes a name change for one of the city's banks and identifies the specific staff members authorized to sign the bank accounts. **A motion by Wisnaski, seconded by Keeney, to adopt Resolution 2022-17 for the approved depositories and authorized signors of city funds. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

A motion by Keeney, seconded by Wisnaski, to accept and place on file the August 2022 Water Renewal Report, the draft minutes of the 9/13/2022 DDA/BRA/TIFA Meeting and the draft minutes of the 9/15/2022 Parks & Trees Meeting. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$150,612.97 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Superintendent Nieuwenhuis reported the Walnut Woods Project is complete with new top coat and storm drains. He also gave a report on an accident that took out the wellhouse in Otsego Township causing the city to provide water services through the inter-connect. The city has a plan to provide Otsego Township with water, approximately 130,000 gallons per day until their well house can be repaired. Finally, he reported that the private well at Preferred Plastics failed and the city is providing water to that facility at approximately 50,000 gallons per day. The additional water supplied has had minimal effect on city customers and provides additional revenue to the Water Fund.

Community Development Manager Siegel reporting working on a new EDA grant application for the farm acreage in the Industrial Park. She also noted a successful opening of the Mayor's Joint.

Director Callahan reported a successful Fire Prevention Week providing several activities for local elementary school junior firefighters.

Finance Director/Treasurer Kelley reported that the auditors were on site last week and the process went relatively smoothly. The audit should be wrapped up by the end of November.

Manager Wilson reported having met with the State Licensing Agency which inspected the former Clark Station and identified fuel in the storage tanks underground, which will need to be removed at the city's expense. A BEA will also be needed. The costs will be assessed as a lien against the property. Manager Wilson also praised the DPW staff for their work on the Walnut Woods project.

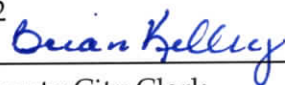
15. Council Comments:

Councilmember Overhuel thanked the DPW for Walnut Woods.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 8:04 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
Finance Director/Treasurer/Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL
October 10, 2022


Brian Kelley, Deputy City Clerk

MINUTES
Plainwell City Council
October 10, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. No invocation was given.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, Councilmember Overhuel, and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 09/26/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. Presentation – *2022 Chris Haas Volunteer of the Year Award*
Joe Gross, Ransom District Library Director, read his letter nominating Sandy Stamm to receive the award. The Haas family presented Sandy Stamm, library volunteer & Plainwell historian, with the 2022 Chris Haas Volunteer of the Year Award.
8. County Commissioner Report: None.
9. Agenda Amendments: None.
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. **A motion by Overhuel, seconded by Wisnaski, to open a Public Hearing at 7:09pm to hear comments regarding the zoning variance application for 371 12th St Parcel A. On a voice vote, all in favor. Motion passed.**

Community Development Manager Denise Siegel reported on the planned construction for 371 12th St Parcel A.

Manager Wilson spoke regarding the issue of a variance approval weakening the existing ordinance, and noted that the city's planner felt the better course of action would be to amend the ordinance.

No public comment.

A motion by Overhuel, seconded by Keeney, to close the Public Hearing at 7:16pm. On a voice vote, all voted in favor. Motion passed.

A motion by Steele, seconded by Keeney, to deny the zoning variance application and direct staff to amend the zoning ordinance to accommodate the proposed changes. On a roll call vote, all voted in favor. Motion passed.

B. Community Development Manager Siegel reported on the rental rehab project for 112 N. Main Street. She noted that while the city is a pass-thru for the grant money, none of the cost associated with the grant is held by the city. The grant funding covers the majority, and the remainder is paid by the property owner. **A motion by Wisnaski, seconded by Keeney, to approve all spending and contracts associated with the rental rehab CDBG grant for 112 N. Main Street. On a roll call vote, all voted in favor. Motion passed.**

C. Superintendent Nieuwenhuis reported on the previous contract for elevator inspection and maintenance, and noted that the previous contract holder, Otis, had canceled the contract. Three companies were contacted and one provided a bid for the inspections and maintenance. Great Lakes Elevator provided the bid, and noted that they needed to inspect the elevators prior to any work being done. Superintendent Nieuwenhuis reported that without completing the inspections and repair work for the freight elevator, the grandfathered status would be lost, and a new elevator would cost around \$200,000. **A motion by Steele, seconded by Keeney, to approve a contract with Great Lakes Elevator in the amount of \$6,500 for the annual and three year inspections and \$650 for quarterly inspections. On a roll call vote, all voted in favor. Motion passed.**

D. Manager Wilson reported on the issues between Melching, Inc and one of the subcontractors, Division 7, and explained the how the situation affected the city. He noted that resolving the issue might include paying the subcontractor for the outstanding invoices in order to ensure the city received the lien waivers and the roof warranty. **A motion by Steele, seconded by Overhuel, to authorize the City Manager to collaborate with the City Attorney to resolve the issues with Division 7 and Melching, Inc related to the roof work, including the final lien waiver and warranty. On a roll call vote, all voted in favor. Motion passed.**

12. Communications:

A. **A motion by Steele, seconded by Overhuel, to accept and place on file the September Investment and Fund Balance reports, and the September DPS Report. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$216,608.13 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments: Todd Smits, 140 N. Sherwood Ave, asked when the crosswalk for Sherwood Ave was going to be installed. He also mentioned that the radar speed sign on Sherwood Ave had what looked like glitches happening where it reset itself and did not function correctly.

Superintendent Nieuwenhuis stated that they had the equipment for the crosswalk and were working to get a location set and the equipment installed.

Director Callahan noted that he had been concerned about the radar speed signs, and had attempted to reset them himself without success. He stated that he would get in contact with the manufacturer to resolve the issue.

15. Staff Comments:

Treasurer/Finance Director Kelley reported that he was wrapping up the audit and starting the next budget process.

Superintendent Nieuwenhuis reported that loose leaf pickup had started today.

Personnel Manager Lamorandier reported that the foreman's job had been posted internally, and one candidate had been identified. Superintendent Nieuwenhuis and Personnel Coordinator Kersten planned to review the candidate qualifications this week.

Community Development Manager Siegel invited everyone to attend Personnel Manager Lamorandier's retirement open house being held this Friday from 3-6pm in the Council Chambers, with a party to follow at the Mayor's Joint at 6:30pm. She reported that the scarecrow contest started today with votes coming in via Facebook. She reported that Vanna had been abducted from one of the entries, and Perfect Image's cameras caught the incident. A Vanna had also been abducted from a similar contest in Portage around the same time. She noted that there were a lot of events coming up this weekend, including Pumpkins in the Park, trick or treating, motorcycle trunk or treat, and the Arts & Eats tour, which Barbed Wire Café and Bridge Street Gallery were participating in. She also reported that the rental rehab project for 112 N. Main Street was underway, and the Community Recreation Plan and Master Plan were slated for completion on time, with rough drafts planned for the end of the year.

Director Callahan reported that he had found a great deal on tires for the patrol cars. The State of Michigan removes all the tires from their new patrol cars and replaces them with a different brand they prefer, and sells the factory original tires cheaply. He was able to get 5 sets of brand new tires for the patrol cars for \$500 total, when normally the tires are around \$450 per tire.

Clerk Fenger reported continuing work to prepare for the upcoming November 8, 2022 general election. Just over 500 absent voter ballots have been sent out, with just under 100 returned, and 12 new election workers have been scheduled for training.

Manager Wilson reported that he had some upcoming plans for staff reorganization to discuss with the Council soon. He noted that the plans involved improving operations and his future at the city.

16. Council Comments:

Councilmember Overhuel stated that the staff has been doing a great job. He also noted that "Sandy" is a name that helps Plainwell, since both Sandy Stamm and Personnel Manager Sandy Lamorandier are so dedicated to the city.

Councilmember Steele congratulated Sandy Stamm. On a personal note, she thanked Sandy for being there for her, and pushing her when she needed it.

Councilmember Wisnaski congratulated Sandy Stamm and wished Personnel Manager Lamorandier good luck in the future.

Councilmember Keeney congratulated Personnel Manager Lamorandier, and noted that he was saving his big speech for the party on Friday. He also congratulated Sandy Stamm.

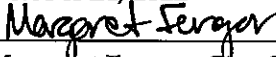
17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:54 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL

October 24, 2022



Margaret Fenger, City Clerk

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|--|----------------|-------------|------------------|--------------|-------------|
| | | AMENDED BUDGET | 10/31/2022 | MONTH 10/31/2022 | BALANCE | |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | | |
| Revenues | | | | | | |
| 243-000-404.040 | Captured Tax Real - BR - City Tax | 6,197.00 | 6,197.34 | 0.00 | (0.34) | 100.01 |
| 243-000-404.041 | Captured Tax Real - BR - Library | 1,123.00 | 739.75 | 0.00 | 383.25 | 65.87 |
| 243-000-404.042 | Captured Tax Real - BR - Capital Impr | 504.00 | 504.28 | 0.00 | (0.28) | 100.06 |
| 243-000-404.043 | Captured Tax Real - BR - Fire Reserve | 504.00 | 504.28 | 0.00 | (0.28) | 100.06 |
| 243-000-404.044 | Captured Tax Real - BR - Solid Waste | 656.00 | 655.58 | 0.00 | 0.42 | 99.94 |
| 243-000-404.047 | Captured Tax Real - DDA - School | 19,098.00 | 6,523.20 | 0.00 | 12,574.80 | 34.16 |
| 243-000-404.048 | Captured Tax Real - BR - County Taxes | 3,495.00 | 2,595.72 | 0.00 | 899.28 | 74.27 |
| 243-000-413.060 | Captured Tax Pers - City Tax | 7,163.00 | 7,163.25 | 0.00 | (0.25) | 100.00 |
| 243-000-413.061 | Captured Tax Pers - Library | 1,298.00 | 855.05 | 0.00 | 442.95 | 65.87 |
| 243-000-413.062 | Captured Tax Pers - Capital Improvement | 583.00 | 582.90 | 0.00 | 0.10 | 99.98 |
| 243-000-413.063 | Captured Tax Pers - Fire Reserve | 583.00 | 582.90 | 0.00 | 0.10 | 99.98 |
| 243-000-413.064 | Captured Tax Pers - Solid Waste | 757.00 | 757.77 | 0.00 | (0.77) | 100.10 |
| 243-000-413.065 | Captured Tax Pers - County Taxes | 4,040.00 | 3,000.30 | 0.00 | 1,039.70 | 74.26 |
| 243-000-504.000 | Federal Grant | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 243-000-665.000 | Interest Earnings - Investments | 100.00 | 1,960.45 | 396.44 | (1,860.45) | 1,960.45 |
| 243-000-684.000 | Miscellaneous Revenue | 0.00 | 144,000.00 | 144,000.00 | (144,000.00) | 100.00 |
| 243-000-699.401 | Interfund Transfer In - Cap Improvement | 60,000.00 | 21,666.67 | 5,000.00 | 38,333.33 | 36.11 |
| TOTAL REVENUES | | 131,101.00 | 198,289.44 | 149,396.44 | (67,188.44) | 151.25 |
| Expenditures | | | | | | |
| 243-443-703.000 | Salaries/Wages - Full Time Employees | 41,538.00 | 12,679.76 | 3,140.15 | 28,858.24 | 30.53 |
| 243-443-704.001 | Wages - Part Time Employees | 3,083.00 | 1,865.85 | 221.26 | 1,217.15 | 60.52 |
| 243-443-709.000 | Payroll Taxes - FICA - Soc Sec/Medicare | 3,269.00 | 1,172.52 | 322.38 | 2,096.48 | 35.87 |
| 243-443-712.001 | Cash in Lieu of Benefits - Insurance Buy | 390.00 | 108.79 | 54.99 | 281.21 | 27.89 |
| 243-443-713.001 | Overtime Pay | 0.00 | 1,605.76 | 1,029.28 | (1,605.76) | 100.00 |
| 243-443-716.000 | Retirement - Defined Contribution 401a | 3,603.00 | 1,156.66 | 289.57 | 2,446.34 | 32.10 |
| 243-443-718.001 | Health Insurance Premiums - Current EE | 7,113.00 | 2,308.20 | 549.97 | 4,804.80 | 32.45 |
| 243-443-718.013 | Health Insurance - HSA - Employer Paid | 1,992.00 | 457.28 | 148.30 | 1,534.72 | 22.96 |
| 243-443-723.001 | Retiree Health Care - OPEB | 123.00 | 54.44 | 10.26 | 68.56 | 44.26 |
| 243-443-725.001 | Fringe Benefit - Life Insurance | 43.00 | 14.61 | 3.60 | 28.39 | 33.98 |
| 243-443-725.010 | Workers Comp Insurance | 240.00 | 215.74 | 0.00 | 24.26 | 89.89 |
| 243-443-767.000 | Clothing - Uniforms | 65.00 | 3.75 | 0.56 | 61.25 | 5.77 |
| 243-443-775.000 | Supplies - Repairs and Maintenance | 0.00 | 2,425.16 | 1,187.22 | (2,425.16) | 100.00 |
| 243-443-801.000 | Professional Services - Engineering | 11,000.00 | 0.00 | 0.00 | 11,000.00 | 0.00 |
| 243-443-801.013 | Professional Services - Attorney | 3,000.00 | 770.83 | 511.83 | 2,229.17 | 25.69 |
| 243-443-801.030 | Professional Services - Auditor | 2,874.00 | 284.80 | 284.80 | 2,589.20 | 9.91 |
| 243-443-830.000 | Contractual Reimbursement CRA Activities | 33,891.00 | 22,996.74 | 0.00 | 10,894.26 | 67.86 |
| 243-443-900.000 | Printing and Publishing | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| 243-443-931.000 | Outside Services (RMLB) | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 243-443-935.001 | Property Liability Insurance | 6,186.00 | 6,050.44 | 0.00 | 135.56 | 97.81 |
| 243-443-940.000 | Rentals - Equipment | 3,600.00 | 3,240.27 | 268.02 | 359.73 | 90.01 |
| 243-443-948.000 | Computer Services | 0.00 | 6.53 | 0.00 | (6.53) | 100.00 |
| 243-900-972.000 | Contracted Services | 0.00 | 11,206.76 | 11,206.76 | (11,206.76) | 100.00 |
| 243-905-991.001 | Debt Service - Principal -Interfund Loan | 15,382.00 | 5,114.72 | 1,281.85 | 10,267.28 | 33.25 |
| 243-905-993.001 | Debt Service - Interest - Interfund Loan | 1,242.00 | 426.87 | 103.54 | 815.13 | 34.37 |
| 243-965-995.101 | Interfund Transfer Out - General Fund | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 189,884.00 | 74,166.48 | 20,614.34 | 115,717.52 | 39.06 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|-------------|----------------|-------------------|---------------------|-------------------|----------------|
| | | AMENDED BUDGET | 10/31/2022 | MONTH 10/31/2022 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | | |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND: | | | | | | |
| TOTAL REVENUES | | 131,101.00 | 198,289.44 | 149,396.44 | (67,188.44) | 151.25 |
| TOTAL EXPENDITURES | | 189,884.00 | 74,166.48 | 20,614.34 | 115,717.52 | 39.06 |
| NET OF REVENUES & EXPENDITURES | | (58,783.00) | 124,122.96 | 128,782.10 | (182,905.96) | 211.15 |

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--|------------------|-------------------|---------------------|--------------------|---------------|
| | | AMENDED BUDGET | 10/31/2022 | MONTH 10/31/2022 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND | | | | | | |
| Revenues | | | | | | |
| 247-000-583.000 | Local Grants | 82,349.00 | 86,682.78 | 86,682.78 | (4,333.78) | 105.26 |
| 247-000-665.000 | Interest Earnings - Investments | 150.00 | 87.98 | 23.49 | 62.02 | 58.65 |
| TOTAL REVENUES | | 82,499.00 | 86,770.76 | 86,706.27 | (4,271.76) | 105.18 |
| Expenditures | | | | | | |
| 247-443-703.000 | Salaries/Wages - Full Time Employees | 48,562.00 | 15,665.32 | 3,829.15 | 32,896.68 | 32.26 |
| 247-443-704.001 | Wages - Part Time Employees | 166.00 | 67.14 | 41.52 | 98.86 | 40.45 |
| 247-443-709.000 | Payroll Taxes - FICA - Soc Sec/Medicare | 3,627.00 | 1,120.98 | 278.78 | 2,506.02 | 30.91 |
| 247-443-712.001 | Cash in Lieu of Benefits - Insurance Buy | 855.00 | 202.08 | 94.98 | 652.92 | 23.64 |
| 247-443-716.000 | Retirement - Defined Contribution 401a | 2,538.00 | 861.25 | 216.08 | 1,676.75 | 33.93 |
| 247-443-718.001 | Health Insurance Premiums - Current EE | 6,719.00 | 2,231.28 | 505.48 | 4,487.72 | 33.21 |
| 247-443-718.013 | Health Insurance - HSA - Employer Paid | 1,968.00 | 473.13 | 153.94 | 1,494.87 | 24.04 |
| 247-443-723.001 | Retiree Health Care - OPEB | 0.00 | 2.50 | 0.00 | (2.50) | 100.00 |
| 247-443-725.001 | Fringe Benefit - Life Insurance | 22.00 | 6.81 | 1.70 | 15.19 | 30.95 |
| 247-443-725.010 | Workers Comp Insurance | 242.00 | 217.54 | 0.00 | 24.46 | 89.89 |
| 247-443-801.013 | Professional Services - Attorney | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 247-443-801.030 | Professional Services - Auditor | 71.00 | 53.60 | 53.60 | 17.40 | 75.49 |
| 247-443-931.000 | Outside Services (RMLB) | 500.00 | 630.00 | 630.00 | (130.00) | 126.00 |
| 247-443-935.001 | Property Liability Insurance | 435.00 | 127.42 | 0.00 | 307.58 | 29.29 |
| 247-443-940.000 | Rentals - Equipment | 1,500.00 | 636.18 | 0.00 | 863.82 | 42.41 |
| 247-443-948.000 | Computer Services | 0.00 | 6.53 | 0.00 | (6.53) | 100.00 |
| 247-443-955.000 | Miscellaneous Expense | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 247-443-962.000 | Memberships & Dues | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| TOTAL EXPENDITURES | | 69,005.00 | 22,301.76 | 5,805.23 | 46,703.24 | 32.32 |
| Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND: | | | | | | |
| TOTAL REVENUES | | 82,499.00 | 86,770.76 | 86,706.27 | (4,271.76) | 105.18 |
| TOTAL EXPENDITURES | | 69,005.00 | 22,301.76 | 5,805.23 | 46,703.24 | 32.32 |
| NET OF REVENUES & EXPENDITURES | | 13,494.00 | 64,469.00 | 80,901.04 | (50,975.00) | 477.76 |

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | | YTD BALANCE | ACTIVITY FOR | AVAILABLE | | % BDGT USED |
|--|--|----------------|--------|-----------------------|--------------------------------------|-----------|--------------------|-------------|
| | | AMENDED BUDGET | NORMAL | 10/31/2022 (ABNORMAL) | MONTH 10/31/2022 INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND | | | | | | | | |
| Revenues | | | | | | | | |
| 248-000-404.030 | Captured Tax Real - DDA - City Tax | 29,290.00 | | 29,290.21 | 0.00 | | (0.21) | 100.00 |
| 248-000-404.031 | Captured Tax Real - DDA - Library | 5,307.00 | | 3,495.86 | 0.00 | 1,811.14 | | 65.87 |
| 248-000-404.032 | Captured Tax Real - DDA - Capital Impr | 2,383.00 | | 2,383.18 | 0.00 | | (0.18) | 100.01 |
| 248-000-404.033 | Captured Tax Real - DDA - Fire Reserve | 2,383.00 | | 2,383.18 | 0.00 | | (0.18) | 100.01 |
| 248-000-404.034 | Captured Tax Real - DDA - Solid Waste | 3,098.00 | | 3,098.21 | 0.00 | | (0.21) | 100.01 |
| 248-000-404.045 | Captured Tax Real - DDA - County Taxes | 16,518.00 | | 12,267.76 | 0.00 | 4,250.24 | | 74.27 |
| 248-000-413.060 | Captured Tax Pers - City Tax | 1,974.00 | | 1,974.15 | 0.00 | | (0.15) | 100.01 |
| 248-000-413.061 | Captured Tax Pers - Library | 358.00 | | 235.59 | 0.00 | 122.41 | | 65.81 |
| 248-000-413.062 | Captured Tax Pers - Capital Improvement | 161.00 | | 160.65 | 0.00 | 0.35 | | 99.78 |
| 248-000-413.063 | Captured Tax Pers - Fire Reserve | 161.00 | | 160.65 | 0.00 | 0.35 | | 99.78 |
| 248-000-413.064 | Captured Tax Pers - Solid Waste | 209.00 | | 208.84 | 0.00 | 0.16 | | 99.92 |
| 248-000-413.065 | Captured Tax Pers - County Taxes | 1,113.00 | | 826.82 | 0.00 | 286.18 | | 74.29 |
| 248-000-583.000 | Local Grants | 6,835.00 | | 7,194.59 | 7,194.59 | (359.59) | | 105.26 |
| 248-000-642.001 | Sales of Merchandise - DDA | 0.00 | | 42.52 | 42.52 | (42.52) | | 100.00 |
| 248-000-654.001 | Charges for Service - Farmers Market Fee | 2,200.00 | | 1,418.82 | 161.88 | 781.18 | | 64.49 |
| 248-000-654.102 | Special Event Revenues - DDA | 300.00 | | 850.00 | 350.00 | (550.00) | | 283.33 |
| 248-000-665.000 | Interest Earnings - Investments | 156.00 | | 101.18 | 23.17 | 54.82 | | 64.86 |
| 248-000-684.000 | Miscellaneous Revenue | 0.00 | | 10.00 | 0.00 | (10.00) | | 100.00 |
| TOTAL REVENUES | | 72,446.00 | | 66,102.21 | 7,772.16 | 6,343.79 | | 91.24 |
| Expenditures | | | | | | | | |
| 248-443-703.000 | Salaries/Wages - Full Time Employees | 18,899.00 | | 5,540.12 | 1,362.85 | 13,358.88 | | 29.31 |
| 248-443-704.001 | Wages - Part Time Employees | 458.00 | | 0.00 | 0.00 | 458.00 | | 0.00 |
| 248-443-709.000 | Payroll Taxes - FICA - Soc Sec/Medicare | 1,408.00 | | 376.38 | 91.15 | 1,031.62 | | 26.73 |
| 248-443-712.001 | Cash in Lieu of Benefits - Insurance Buy | 60.00 | | 17.50 | 7.50 | 42.50 | | 29.17 |
| 248-443-716.000 | Retirement - Defined Contribution 401a | 126.00 | | 4.19 | 0.48 | 121.81 | | 3.33 |
| 248-443-718.001 | Health Insurance Premiums - Current EE | 3,160.00 | | 1,008.28 | 258.28 | 2,151.72 | | 31.91 |
| 248-443-718.013 | Health Insurance - HSA - Employer Paid | 864.00 | | 199.01 | 66.15 | 664.99 | | 23.03 |
| 248-443-723.001 | Retiree Health Care - OPEB | 79.00 | | 20.59 | 6.59 | 58.41 | | 26.06 |
| 248-443-725.001 | Fringe Benefit - Life Insurance | 1.00 | | 0.31 | 0.05 | 0.69 | | 31.00 |
| 248-443-725.010 | Workers Comp Insurance | 69.00 | | 62.03 | 0.00 | 6.97 | | 89.90 |
| 248-443-775.000 | Supplies - Repairs and Maintenance | 50.00 | | 0.00 | 0.00 | 50.00 | | 0.00 |
| 248-443-801.030 | Professional Services - Auditor | 71.00 | | 53.60 | 53.60 | 17.40 | | 75.49 |
| 248-443-851.000 | Postage | 100.00 | | 1.38 | 0.00 | 98.62 | | 1.38 |
| 248-443-900.000 | Printing and Publishing | 1,800.00 | | 404.80 | 340.36 | 1,395.20 | | 22.49 |
| 248-443-931.000 | Outside Services (RMLB) | 200.00 | | 359.00 | 0.00 | (159.00) | | 179.50 |
| 248-443-935.001 | Property Liability Insurance | 669.00 | | 195.97 | 0.00 | 473.03 | | 29.29 |
| 248-443-948.000 | Computer Services | 50.00 | | 13.07 | 0.00 | 36.93 | | 26.14 |
| 248-443-955.000 | Miscellaneous Expense | 400.00 | | 270.56 | 270.00 | 129.44 | | 67.64 |
| 248-443-960.000 | Education & Training - Professional | 200.00 | | 0.00 | 0.00 | 200.00 | | 0.00 |
| 248-443-962.000 | Memberships & Dues | 1,930.00 | | 125.00 | 0.00 | 1,805.00 | | 6.48 |
| 248-775-880.021 | Community Promotion - Special Events | 2,850.00 | | 825.00 | 357.50 | 2,025.00 | | 28.95 |
| 248-775-881.022 | Farmers Market Costs - DDA | 850.00 | | 269.85 | 100.00 | 580.15 | | 31.75 |
| 248-775-881.036 | Movies in the Park Costs - DDA | 700.00 | | 0.00 | 0.00 | 700.00 | | 0.00 |
| 248-900-971.000 | Capital Purchase | 15,000.00 | | 8,666.31 | 8,666.31 | 6,333.69 | | 57.78 |
| 248-905-991.001 | Debt Service - Principal -Interfund Loan | 24,159.00 | | 7,031.42 | 2,013.25 | 17,127.58 | | 29.10 |
| 248-905-993.001 | Debt Service - Interest - Interfund Loan | 242.00 | | 90.59 | 20.17 | 151.41 | | 37.43 |
| TOTAL EXPENDITURES | | 74,395.00 | | 25,534.96 | 13,614.24 | 48,860.04 | | 34.32 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 10/31/2022

% Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--------------------------------|----------------|-------------------|---------------------|-------------------|-------------|
| | | AMENDED BUDGET | 10/31/2022 | MONTH 10/31/2022 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND | | | | | | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND: | | | | | | |
| | TOTAL REVENUES | 72,446.00 | 66,102.21 | 7,772.16 | 6,343.79 | 91.24 |
| | TOTAL EXPENDITURES | 74,395.00 | 25,534.96 | 13,614.24 | 48,860.04 | 34.32 |
| | NET OF REVENUES & EXPENDITURES | (1,949.00) | 40,567.25 | (5,842.08) | (42,516.25) | 2,081.44 |
| | | | | | | |
| | TOTAL REVENUES - ALL FUNDS | 286,046.00 | 351,162.41 | 243,874.87 | (65,116.41) | 122.76 |
| | TOTAL EXPENDITURES - ALL FUNDS | 333,284.00 | 122,003.20 | 40,033.81 | 211,280.80 | 36.61 |
| | NET OF REVENUES & EXPENDITURES | (47,238.00) | 229,159.21 | 203,841.06 | (276,397.21) | 485.12 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 10/31/2022
 % Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--------------------------|----------------|-------------|------------------|--------------|----------------|
| | | AMENDED BUDGET | 10/31/2022 | MONTH 10/31/2022 | BALANCE | |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND | | | | | | |
| Revenues | | | | | | |
| UNCLASSIFIED | Unclassified | 131,101.00 | 198,289.44 | 149,396.44 | (67,188.44) | 151.25 |
| TOTAL REVENUES | | 131,101.00 | 198,289.44 | 149,396.44 | (67,188.44) | 151.25 |
| Expenditures | | | | | | |
| 443 | PUBLIC WORKS | 123,260.00 | 57,418.13 | 8,022.19 | 65,841.87 | 46.58 |
| 900 | CAPITAL OUTLAY | 0.00 | 11,206.76 | 11,206.76 | (11,206.76) | 100.00 |
| 905 | DEBT SERVICE | 16,624.00 | 5,541.59 | 1,385.39 | 11,082.41 | 33.33 |
| 965 | TRANSFERS TO OTHER FUNDS | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 189,884.00 | 74,166.48 | 20,614.34 | 115,717.52 | 39.06 |
| Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND: | | | | | | |
| TOTAL REVENUES | | 131,101.00 | 198,289.44 | 149,396.44 | (67,188.44) | 151.25 |
| TOTAL EXPENDITURES | | 189,884.00 | 74,166.48 | 20,614.34 | 115,717.52 | 39.06 |
| NET OF REVENUES & EXPENDITURES | | (58,783.00) | 124,122.96 | 128,782.10 | (182,905.96) | 211.15 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 10/31/2022
 % Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|--|--------------|------------------|--------|--------------------------|------------------------------|------------------|-----------|-----------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 10/31/2022 (ABNORMAL) | MONTH 10/31/2022 INCREASE | (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| UNCLASSIFIED | Unclassified | 82,499.00 | | 86,770.76 | | 86,706.27 | | (4,271.76) | 105.18 |
| TOTAL REVENUES | | <u>82,499.00</u> | | <u>86,770.76</u> | | <u>86,706.27</u> | | <u>(4,271.76)</u> | <u>105.18</u> |
| Expenditures | | | | | | | | | |
| 443 | PUBLIC WORKS | 69,005.00 | | 22,301.76 | | 5,805.23 | | 46,703.24 | 32.32 |
| TOTAL EXPENDITURES | | <u>69,005.00</u> | | <u>22,301.76</u> | | <u>5,805.23</u> | | <u>46,703.24</u> | <u>32.32</u> |
| Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND: | | | | | | | | | |
| TOTAL REVENUES | | 82,499.00 | | 86,770.76 | | 86,706.27 | | (4,271.76) | 105.18 |
| TOTAL EXPENDITURES | | <u>69,005.00</u> | | <u>22,301.76</u> | | <u>5,805.23</u> | | <u>46,703.24</u> | <u>32.32</u> |
| NET OF REVENUES & EXPENDITURES | | 13,494.00 | | 64,469.00 | | 80,901.04 | | (50,975.00) | 477.76 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 10/31/2022
 % Fiscal Year Completed: 33.70

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2022-23 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|----------------|----------------|-------------|------------------|--------------|----------------|
| | | AMENDED BUDGET | 10/31/2022 | MONTH 10/31/2022 | BALANCE | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND | | | | | | |
| Revenues | | | | | | |
| UNCLASSIFIED | Unclassified | 72,446.00 | 66,102.21 | 7,772.16 | 6,343.79 | 91.24 |
| TOTAL REVENUES | | 72,446.00 | 66,102.21 | 7,772.16 | 6,343.79 | 91.24 |
| Expenditures | | | | | | |
| 443 | PUBLIC WORKS | 30,594.00 | 8,651.79 | 2,457.01 | 21,942.21 | 28.28 |
| 775 | SPECIAL EVENTS | 4,400.00 | 1,094.85 | 457.50 | 3,305.15 | 24.88 |
| 900 | CAPITAL OUTLAY | 15,000.00 | 8,666.31 | 8,666.31 | 6,333.69 | 57.78 |
| 905 | DEBT SERVICE | 24,401.00 | 7,122.01 | 2,033.42 | 17,278.99 | 29.19 |
| TOTAL EXPENDITURES | | 74,395.00 | 25,534.96 | 13,614.24 | 48,860.04 | 34.32 |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND: | | | | | | |
| TOTAL REVENUES | | 72,446.00 | 66,102.21 | 7,772.16 | 6,343.79 | 91.24 |
| TOTAL EXPENDITURES | | 74,395.00 | 25,534.96 | 13,614.24 | 48,860.04 | 34.32 |
| NET OF REVENUES & EXPENDITURES | | (1,949.00) | 40,567.25 | (5,842.08) | (42,516.25) | 2,081.44 |
| TOTAL REVENUES - ALL FUNDS | | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 286,046.00 | 351,162.41 | 243,874.87 | (65,116.41) | 122.76 |
| TOTAL EXPENDITURES - ALL FUNDS | | 333,284.00 | 122,003.20 | 40,033.81 | 211,280.80 | 36.61 |
| NET OF REVENUES & EXPENDITURES | | (47,238.00) | 229,159.21 | 203,841.06 | (276,397.21) | 485.12 |

AGENDA ITEMS

7. **BRA Action Items:**

A. Recommended Action: Informational updates on Mill Site

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for October in the amount of \$226,033.42

8. **DDA Action Items:**

A. Update on businesses & William Crispe: Discussion and Review

B. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for October in the amount of \$10,077.16

9. **TIFA Action Items:**

A. Recommended Action: Informational regarding updates on property

B. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for October in the amount of \$679.44

Reminder of Upcoming Meetings/Events:

- November 14 – City Council Meeting at 7:00 pm
- November 16 – Planning Commission at 7:00 p.m. / Site Plan Review
- November 17 – Parks and Trees Meeting /Community Recreation Plan workshop #2 3:30 -5 pm
- November 25 – Office closed / Thanksgiving
- November 26 – Shop Small Saturday
- November 28 – City Council Meeting