

MINUTES
Plainwell City Council
March 12, 2018

1. Mayor Pro-tem Steele called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Fenner from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Overhuel, and Councilman Keeler. Absent: Mayor Brooks and Councilman Keeney.
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 02/26/2018 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None.
7. County Commissioner Report:

Commissioner Black asked for feedback regarding tax issues from the Commission on Aging, and about a pipeline from Lake Michigan.
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Superintendent Updike reported having received an Act 51 Street Map from the State of Michigan that was missing a few streets, as well as the new section of Prince Street north of M-89. The resolutions before Council are to certify that the streets exist so the State can update its maps.
A motion by Keeler, seconded by Overhuel, to adopt Resolutions 18-06, 18-07 and 18-08 to add sections of Benhoy, North Anderson, and Prince Streets to the State's Act 51 Mileage Certification. On a voice vote, all in favor. Motion passed.
 - B. Superintendent Updike reported damage to a streetlight by a private contractor. A second streetlight could be ordered without additional shipping costs saving the city some money and providing a backup.
A motion by Keeler, seconded by Overhuel, to approve the purchase of two (2) Halophane street lights from Kendall Electric for \$5,146.00. On a roll-call vote, all in favor. Motion passed.
 - C. Director Bomar reported having ordered a new patrol vehicle approved by Council in December 2017. This request is to equip the new vehicle with public safety equipment.
A motion by Overhuel, seconded by Keeler, to approve the project with Tele-Rad to equip the new patrol vehicle in the amount of \$7,445.00. On a roll-call vote, all in favor. Motion passed.
 - D. Jeff Wingard from Fleis & Vandenbrink gave Council a status report on where the SAW Grant project is and milestones reached and targeted. He noted the need to confirm the city's commitment to match the required funds within the grant (\$108,700). He reported their work related to the Grant would include inspecting and cleaning pipes, mapping GIS coordinates for the sewer and storm systems as well as a prioritized snapshot of the infrastructure. Related to the Grant work, their staff could update GIS coordinates for the water system for additional costs, which would be reduced by having the work done. Whole Fleis & Vandenbrink staff was already walking through the entire town mapping and inventorying the sewer and storm water systems.
A motion by Keeler, seconded by Overhuel, to confirm the city's provision of matching funds of

\$108,700 for the SAW Grant. On a roll-call vote, all in favor. Motion passed.

A motion by Overhuel, seconded by Keeler, to approve a 2-phase project with Fleis & Vandembrok to map the water system for GIS purposes with a total project cost of \$37,000. On a roll-call vote, all in favor. Motion passed.

E. Community Development Manager Siegel reported the Planning Commission's work on updating the zoning classifications and that a Public Hearing needed to be set.

A motion by Keeler, seconded by Overhuel, to set a public hearing on April 9, 2018 for purposes to reviewing amendments to the zoning ordinance. On a voice vote, all in favor. Motion passed.

11. Communications:

A. A motion by Keeler, seconded by Overhuel, to accept and place on file the February 2018 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$194,127.24 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments None.

14. Staff Comments

Personnel Manager Lamorandier reported having placed ads for seasonal labor and for the DPW Superintendent's position.

Superintendent Updike reported working on grants for street upgrades, as well as training on Cartegraph.

Superintendent Pond updated Council on the subsiding water levels after recent flooding.

Community Development Manager Siegel reported working on fundraising for a planned sesquicentennial celebration in 2019.

Clerk/Treasurer Kelley reported having helped the City of the Village of Douglas with property tax settlement after Plainwell's settlement was completed without incident on March 1. He also noted the planned arrival of new election equipment this week.

15. Council Comments: None

16. Adjournment:

A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:38 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

City Clerk/Treasurer