

**MINUTES**  
**Plainwell City Council**  
**April 25, 2016**

1. Mayor Brooks called the regular meeting to order at 7:01 PM.
2. Invocation: None
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Overhuel, Councilwoman Steele, and Councilman Keeler. Absent: Councilman Keeney
5. Approval of Minutes/Summary:  
**A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 04/11/2016 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public / County Commissioner:  
Heard from County Commissioner Don Black.
7. Agenda Amendments:  
None
8. Mayor's Report  
The Mayor congratulated Jack Conklin on the NFL draft. He wished him good luck, although he shouldn't need it as he is projected to be drafted in the first round.
9. Recommendations and Reports:
  - A. The Festival Committee requested approval of the Special Event permit 2016-005 to allow the 2<sup>nd</sup> annual Plainwell Days Festival. There will not be first responders because the committee didn't get confirmation. Paul Warnement will be Grand Marshall of the parade this year. Manager Wilson asked if Director Bomar reviewed the Sips on the River application. He was assured that he had and they were just waiting for the final licensing.  
**A motion by Keeler, supported by Overhuel, to approve event permit 16-005 to authorize the 2nd annual Plainwell Days Festival as presented. On a voice vote, all in favor. Motion Carried**
  - B. **A motion by Steele, seconded by Keeler to adopt Resolution 16-10 declaring Friday April 29, 2016 as Arbor Day in the City of Plainwell. On a voice vote, all in favor. Motion passed.**

**C. A motion by Steele, seconded by Overhuel to adopt Resolution 16-11 adopting the IRS required restatement of the City's 401a retirement plan as presented. On a voice vote, all in favor. Motion passed.**

**D. Superintendent Pond explained that the present water loop system to use methane to heat the WR and Public works buildings was of a poor design and has sprung leaks that make the system inoperable. He is requesting the Council approve the Thermal Tech Engineering design bid of \$12,000 to redesign the system.**

**A motion by Keeler, supported by Steele, to approve Thermal Tech's bid to redesign the Hot Water Loop system for \$12,000. On a roll call vote, all in favor. Motion passed.**

**E. As part of the capital purchases Superintendent Pond is requesting the Grit building be painted. He is recommending the lower bid from Modernistic Restoration Services for \$5,241.95.**

**A motion by Steele, seconded by Keeler to award the grit building painting bid to Modernistic Restoration Services for \$5,241.95. On a roll call vote, all in favor. Motion carried.**

**F. Superintendent Updike is asking Council to approve the following equipment items (see attached) for sale with reserves to be sold by auction without obtaining further approval after the auction closes.**

**A motion by Steele, supported by Keeler to approve the sale of equipment listed with reserve prices by auction. On a roll call vote, all in favor. Motion carried.**

**G. We have received a grant in the amount of \$3,500 from the Allegan County Community Foundation, to hire a Market Manager. A seasonal job description was created with pay rate and job duties for the Market Manager. The timeline for hiring will begin on April 26 with a hire date of May 16, 2016. The Market Manager duties include recruiting new vendors and coming up with revenue ideas to fund the position for future years.**

**A motion by Steele, supported by Keeler to approve the Farmers Market Job description as presented. On a voice vote, Motion passed.**

10. Communications:

**A motion by Steele, seconded by Overhuel to accept and place on file the 4/14/16 Parks & Trees, 4/12/16 DDA/BRA/TIFA Minutes, 2015 Bridges of Hope Annual and the 3/14, DPS and WR Reports On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

**A motion by Keeler, supported by Steele that the bills be allowed and orders drawn in the amount of \$65,658.97 for payment of same. On a roll call vote, all in favor. Motion passed.**

12. Public Comments

None

13. Staff Comments

HR Manager Lamorandier stated that she will be attending a seminar tomorrow at the Fetzer Center.

Treasurer Kelley is working on the budget.

Superintendent Updike is working on paving.

ED Manager is working on the Farmers Market.

Superintendent Pond has been meeting to locate sewer laterals. Tomorrow they will televise the sewer to discover if any new laterals exist.

Clerk Farmer stated she went to a Seminar on election training. The latest news on new election equipment is that it will happen in 2017 and the State is recommending the units reserve \$2,000 to \$3,000 per precinct for our share of the cost.

Manager Wilson waiting for budget numbers.

14. Council Comments:

None

15. Adjournment:

**A motion by Steele, supported by Keeler to adjourn the meeting at 7:25 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Noreen Farmer  
City Clerk

4/20/2016

2016 Auction Items on active auctions  
<http://www.bidcorp.com/default.aspx>

**Water Renewal**

Description	Manufacturer/Model	Number	Unit	Minimum Bid	Reserve Price
Broken STHIL weed whip	Stihl FS88	1	Each	\$1.00	\$1.00
30' green houses with entry doors no fabric	Unknown	2	Each	\$50.00	\$50.00
21" flat screen computer monitors	2 HP 1 Dell	3	Each	\$5.00	\$5.00
HP Docking station	HP	1	Each	\$1.00	\$1.00
Exterior Hood lights	Cooper Lighting	5	Each	\$10.00	\$50.00
Used Well Holding tank	Well - Rite	1	Each	\$10.00	\$10.00
Pallets of decorative brick	Unknown	4	Each	\$20.00	\$20.00
Wilco-Emu 480 volt 4Hp grinder sewage pumps	Wilco-Emu	2	Each	\$10.00	\$10.00
<b>DPW</b>					
Small Trailer	Unknown	1	Each	\$1.00	12'x6.5', 8-14.5LT tires
Large yellow trailer	Unknown	1	Each	\$50.00	\$50.00 13'x7', 8.25-20 tires, duals
Two Marble weighing tables		2	Each	\$25.00	\$25.00 31" high, 23"x35" tops
Grinder pump unit	Meyers B12-2436	1	Each	\$1,500.00	\$1,500.00
Unit heater from City Hall basement	Sterling	1	Each	\$500.00	\$500.00 No specifications on unit
Burnham 311000 BTU Boiler from City Hall	Burnham 807HPL	1	Each	\$1,000.00	\$1,000.00 Natural Gas
Plate Compactor	Homelite	1	Each	\$1.00	
Engine analyzer	Kal Equip	1	Each	\$200.00	\$200.00
Tire balancing unit	Micro Precision-M76	1	Each	\$100.00	\$100.00
Tire changing station	Coates 2020	1	Each	\$100.00	\$100.00
Case W-18 front end loader	Case W18	1	Each	\$10,000.00	\$10,000.00
Forks to fit Case W-18		1	Set	\$1.00	\$0.00
Homelite pump	Homelite	1	Each	\$1.00	
Band saw	Delta	1	Each	\$50.00	\$50.00