

MINUTES  
Plainwell City Council  
July 22, 2019

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: Mayor Brooks.  
**A motion by Keeney, seconded by Overhuel, to excuse Mayor Brooks with prior notification. On a voice vote, all in favor. Motion passed.**
5. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 07/08/2019 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comment:  
Ryan Burns from Troop 35 introduced himself working toward a Merit Badge.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
  - A. Community Development Manager Siegel presented plans for the new Ransom District Library, which have been reviewed by staff and considered by the Planning Commission. The plans outline the new building and related site modifications. Planner Ryan Russell answered Council's questions about soil borings and reported the building would be raised to elevation 727 and that the building's foundation would be embedded into the bedrock. The Planning Commission recommends approval.  
**A motion by Keeney, seconded by Keeler, to approve the site plan for the Ransom District Library at 180 Sherwood Avenue. On a voice vote, all voted in favor. Motion passed.**
  - B. Clerk Kelley reported the resignation of DDA Member Tracee Dunlop, which was accepted by the Board on July 9. Business Owner David O'Bryant has applied to fill that position and Mayor Pro Tem Steele has made the appointment, subject to Council's confirmation.  
**A motion by Keeler, seconded by Overhuel, to confirm the Mayoral appointment of David O'Bryant to complete Tracee Dunlop's term on the DDA/BRA/TIFA Board. On a voice vote, all voted in favor. Motion passed.**

- C. Personnel Manager Lamorandier reported wording changes in the city's Section 125 Plan Document, regarding the Health Savings Account, that must be approved by the governing body.  
**A motion by Keeney, seconded by Keeler, to adopt Resolution 19-18 to approve changes to the Section 125 Plan Document. On a voice vote, all voted in favor. Motion passed.**
- D. Superintendent Nieuwenhuis reported that a planned 2020 overhaul of Well 4 should be accelerated for maintenance issues, after a recent inspection found leaks at the well site. The city's preferred provider, Peerless Midwest, has offered to complete the work for a project cost not to exceed \$25,000.00.  
**A motion by Keeler, seconded by Overhuel, to approve the overhaul of Well 4 with Peerless Midwest at a cost not to exceed \$25,000.00, and to amend the budget accordingly. On a roll-call vote, all voted in favor. Motion passed**
- E. Treasurer Kelley reported a necessary upgrade to the city's firewall which will improve performance of the city's computer system and will allow for soon-to-be requested upgrades to other hardware infrastructure. Information Technology Manager Tony Clark solicited a quote from the city's preferred computer vendor, CDW-G.  
**A motion by Keeney, seconded by Overhuel, to approve the upgrades to the City Hall Firewall with CDW-G through Clark Technical Services at a cost of \$10,051.25 and to amend the budget accordingly. On a roll-call vote, all voted in favor. Motion passed.**

11. Communications:

**A motion by Overhuel, seconded by Keeler, to accept and place on file the June 2019 Public Safety Reports, the DRAFT DDA/TIFA/BRA Board Minutes from July 9, 2019 and the DRAFT Planning Commission Minutes from July 17, 2019. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$156,424.58 for payment of same. On a roll-call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments:

Personnel Manager Lamorandier reminded Council of Sheryl Gluchowski's retirement on July 31, 2019.

Superintendent Nieuwenhuis briefed Council on the 2019 Water Sampling Program and the related results.

Community Development Manager Siegel briefed Council on Movies in the Park and permitting activities.

Superintendent Pond reported backup systems worked sufficiently during the Friday power outage.

Director Bomar reported an August 6 audit of fire apparatus by the Insurance Service Office. He introduced Officer Bob Farris, who thanked the Council for the opportunity to return to service in Plainwell. Public Safety Officer Eric Luthy demonstrated the new equipment vest which moves item off the officer's belt, creating many efficiencies and reducing stress to the back and hips.

Clerk/Treasurer Kelley reported 2019 Summer Property Tax bills are due on Thursday August 15, 2019, and that he is working on year-end. He also reported having confirmed with Plainwell Schools and the County that we will have a November 5, 2019 election for a school bond issue.

15. Council Comments:

None.


16. Adjournment:

**A motion by Keeney, seconded by Overhuel, to adjourn the meeting at 7:29 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

August 12, 2019



Brian Kelley, City Clerk