

MINUTES
Plainwell City Council
December 27, 2021

1. Mayor Keeler called the regular meeting to order at 7:22 PM in City Hall Council Chambers.
2. Austin Marsman gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/13/2021 regular meeting and closed session. On a voice vote, all voted in favor. Motion passed.
6. Public Comment:
Martin resident Austin Marsman introduced himself as a candidate for Allegan County Commissioner in 2022. He gave an update on the County's conversion from seven (7) commissioners to five (5) and gave a brief history on his career.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Keeler reported on behalf of City Manager Wilson that an issue with the fire suppression system at Crispe House was being worked on, and that the lease agreement was near completion. He also reported that an extension has been requested for the Mill Demolition Grant.
10. Recommendations and Reports:
 - A. Clerk Kelley reported several seats on various boards & commissions were up for renewal as of December 31, 2021. He reported reaching out to everyone and most expressed interest in serving for another term. Only Gina Berry chose not to re-apply for the Parks & Trees Commission. The Mayor's reappointment of Shirley DeYoung and Marsha Keeler to the Parks & Trees Commission and Rachel Collingsworth to the Planning Commission is subject to confirmation by Council as ordered by City Charter.
A motion by Overhuel, seconded by Keeney, to confirm the Mayor's re-appointments as presented. On a voice vote, all voted in favor. Motion passed.
 - B. Personnel Manager Lamorandier reminded Council of earlier actions to amend the city's Section 125 employee benefit plan. The document has been updated and needs Council's approval by Resolution.
A motion by Steele, seconded by Overhuel, to adopt Resolution 2021-21 approving changes to the Section 125 Plan Document. On a voice vote, all voted in favor. Motion passed.
 - C. Treasurer Kelley reminded Council for the annual chemical purchase of Calcium Nitrate, which is necessary to reduce odors at the Wastewater Treatment Plant. The upcoming year price is \$3.26 per gallon, which equates to approximately \$33,347 per year.

The City of Plainwell is an equal opportunity employer and provider

A motion by Wisnaski, seconded by Keeney, to approve the contract with Evoqua Water Technologies for chemical purchases for the water revenue process estimated at \$33,347.00. On a roll call vote, all in favor. Motion passed.

- D. Treasurer Kelley reported a Pay Application from Melching, Inc. for \$403,720.65. He reported for City Manager Wilson that some of the costs included may be reduced for payment per engineering recommendations still being worked through.

A motion by Steele, seconded by Overhuel, to approve Pay Request Application #7 for Melching, Inc. in an amount not exceed \$403,720.65, authorizing the City Manager to finalize the actual amount to be paid. On a roll call vote, all voted in favor. Motion passed.

- E. Treasurer Kelley reported a housekeeping budget amendment for prior fiscal year purchase orders that were approved, but finalized in the current fiscal year. These encumbrances are rolled into the current fiscal year to create a budget amendment to reflect their approval from the prior year.

A motion by Keeney, seconded by Wisnaski, to approve the budget amendment for the 2020/2021 purchase orders rolled over into the 2021/2022 budget. On a voice vote, all in favor. Motion passed.

- F. Clerk Kelley outlined five (5) annual resolutions for 2022 – the first lists the Ordinance Enforcement Officers of the city which was reviewed by the Department of Public Safety; the second lists the Council meeting dates for 2022; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of the state highway.

A motion by Steele, seconded by Overhuel, to adopt Resolutions 2022-01 through 2022-05 for Ordinance Enforcement Officers, 2022 Council Meeting Dates, 2022 Employee Holiday Dates, 2022 Street Flag Dates and 2022 Street Closures. On a voice vote, all in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place of file the November 2021 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$356,139.42 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments:

Personnel Manager Lamorandier reported that all the part-time positions in Public Safety and Public Works have been filled.

Deputy City Clerk Fenger reported ongoing training.

Superintendent Nieuwenhuis reported a recent water main break on First Avenue has been repairs and that the Department is running short on cold patch for pothole repairs due to supply chain issues.

Public Safety Director Bomar gave a report on recent car breaking-and-entering calls.

Clerk/Treasurer Kelley is glad to be back to full staff to allow working on the budget, bonding and chart of account projects.

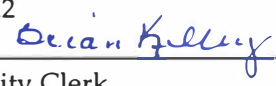
15. Council Comments:

Mayor Pro Tem Steele thanked all city staff for a job well done in 2021.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:57 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
January 10, 2022


Brian Kelley, City Clerk