

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, June 24, 2024 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 06/10/2024 Regular Meeting and 06/18/2024 Special Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **Boards & Commissions Appointment List**

Council will consider confirming the Mayor’s appointment of several community members to various boards and commissions.
 - B. **2023/2024 City Budget Amendments**

Council will consider approving amendments to the 2023/2024 budget as presented.
 - C. **Resolution 2024-13 Water and Wastewater Rates for Fiscal Year 2024/2025**

Council will consider adopting a resolution to adjust water and wastewater rates for the new budget year.
 - D. **Resolution 2024-14 Recycling and Bulk Trash Rates for Fiscal Year 2024/2025**

Council will consider adopting a resolution to set recycling and bulk trash fee rates for the new budget year.
 - E. **Resolution 2024-15 Fines and Fees Fiscal Year 2024/2025**

Council will consider adopting a resolution for general fines and fees effective July 1st, 2024.
 - F. **Public Hearing - 2024/2025 City Budget Adoption**

Council will hold a Public Hearing for consideration of the 2024/2025 Plainwell City Budget and consider adopting Resolution 2024-16 General Appropriations and Resolution 2024-17 Special & Operating Funds Appropriations for the 2024/2025 Plainwell City Budget.
 - G. **Blanket and Confirming Purchase Orders Fiscal Year 2024/2025**

Council will consider approving 24 purchase orders for approved work for contract, sole-source and preferred vendors for the new budget year.

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer

H. Resolution 2024-18 Public Act 152 Option for Fiscal Year 2024/2025

Council will consider adopting the 80/20 Health Care Cost Option for the Publicly Funded Health Insurance.

J. Sale of City Property

Council will consider the sale of approximately one (1) acre of real property and authorizing the City Manager and the City Clerk to enter into a purchase/sale agreement and execute any documents, and authorizing the City Manager and City Attorney to negotiate the sale of the property.

11. **Communications:** The May Department of Safety Report, the draft 5/16/24 Parks & Trees meeting minutes and the draft 06/19/2024 Planning Commission meeting minutes.
12. **Accounts Payable - \$470,261.52**
13. **Public Comments**
14. **Staff Comments**
15. **Closed Session** – City Manager Evaluation, pursuant to MCL 15.268 (a) “...to consider a periodic personnel evaluation of a public employee if the named individual requests a closed hearing.”
16. **Council Comments**
17. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Reports & Communications:

A. Board and Commissions Appointment List

Several board members' terms end on June 30, 2024. Clerk Leonard confirmed with each candidate that they are willing to serve for another term, or begin a new term of service. Appointments are made by the Mayor, and subject to confirmation from Council. The City is currently accepting applications for the Compensation Board, Planning Commission and DDA/BRA/TIFA.

Recommended action: Consider confirming the Mayor's appointment of several community members to various boards and commissions.

B. 2023/2024 City Budget Amendments

This is a housekeeping item to account for budgetary shifts and/or projects within the 2023/2024 budget.

Recommended action: Consider approving the recommended budget amendments as presented.

C. Resolution 2024-13 – Water and Wastewater Rates for Fiscal Year 2024/2025

Water and Wastewater rates have been adjusted by CPI-U and updated as part of the budget process.

Recommended action: Consider adopting a resolution to adjust water and wastewater rates for the new budget year.

D. Resolution 2024-14 – Recycling and Bulk Trash Rates for Fiscal Year 2024/2025

Recycling and bulk trash costs and rates to charge taxpayers have been reviewed and updated as needed as part of the budget process.

Recommended action: Consider adopting a resolution to set recycling and bulk trash fee rates for the new budget year.

E. Resolution 2024-15 – Fines and Fees for Fiscal Year 2024/2025

Fines and fees charges for services rendered have been reviewed and updated as needed as part of the budget process.

Recommended action: Consider adopting a resolution for general fines and fees effective July 1st, 2024.

F. Public Hearing – 2024/2025 City Budget Adoption

This is the annual Public Hearing to consider Resolution 2024-16 General Appropriations and Resolution 2024-17 Special & Operating Funds Appropriations, thereby setting the 2024/2025 Plainwell City Budget.

Recommended action: Consider adopting Resolution 2024-16 General Appropriations and Resolution 2024-17 Special & Operating Funds Appropriations to adopt the 2024/2025 Plainwell City Budget.

G. Blanket and Confirming Purchase Orders Fiscal Year 2024/2025

This is a listing of known purchase orders needed for the newly adopted budget. These items are for previously approved contracts, sole-source purchases or blankets for recurring purchases of less than \$5,500 each to the same preferred vendor.

Recommended action: Consider approving 24 Fiscal Year 2025 purchase orders as presented.

H. Resolution 2024-18 – Public Act 152 Option for Fiscal Year 2024/2025

Public Act 152 from 2011 sets forth guidelines under which government entities can offer health insurance to its employees. There are three options for funding healthcare – setting a hard-cap limit for what the employer pays, an 80/20 option where the employee pays 20% of the health care costs, or exemption from

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

the Act by a 2/3 vote of the governing body. The city has operated under the 80%/20% rule since the Act was enforced. Resolution 2023-24 confirms what was done through the budget process.

Recommended action: Consider adopting the 80/20 Health Care Cost Option for the Publicly Funded Health Insurance.

I. Sale of City Property

Napa Auto has requested to purchase one acre of mill property at the corner of M-89 and Island Avenue. Initially, the city would pay for the survey work to create the new parcel and the closing costs would be split between the business owner and the city. A purchase agreement is included in the Council Packet for consideration. Negotiations can still be made subject to Council input.

Recommended action: Consider approving the sale of approximately 1 acre of real property as depicted in exhibit A of the purchase agreement with a permanent parent parcel ID# of 55-030-076-02 and authorize the City Manager and City Clerk to enter into a purchase/sale agreement for the property. Further authorize the City Manager and City Clerk to execute any documents or other agreements necessary to close on the sale of the property. Further authorize the City Manager and City Attorney to take any steps reasonably necessary to effectuate the sale of the Property subject to this motion.

Reminder of Upcoming Meetings

- July 3, 2024 – Plainwell Planning – 6:30pm
- **July 8, 2024 – Plainwell City Council – 7:00pm**
- July 9, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- June 11, 2024 – Plainwell Parks & Trees – 5:00pm
- July 17, 2024 – Plainwell Planning – 6:30pm

Non-Agenda Items / Materials Transmitted

- None

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.