

MINUTES
Plainwell City Council
July 9, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Fenner of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, and Councilman Keeney. Absent: Councilman Keeler and Councilman Overhuel.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 06/25/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. Presentations:
Director Bomar celebrated David Kuitert and his 25 years of service in various roles in the Department of Public Safety. Dave is currently an on-scene safety officer and does most of the testing on the equipment, and he offers AED and CPR training for the city and in the community. He has been and continues to be a valuable asset.

Superintendent Nieuwenhuis and Personnel Manager Lamorandier celebrated Kim Brown's 10 years of service and how she has helped transform the flower program into one of the best in the area. Kim is very caring and takes pride in her work, which is noticed by staff and many visitors. Kim helps throughout the department, but her passion is the Parks and particularly the flowers.
8. County Commissioner Report: None
9. Agenda Amendments: None.
10. Mayor's Report: None
11. Recommendations and Reports:
 - A. City Manager Wilson introduced Jeff Wingard from Fleis & Vandenbrink who briefed Council on a tentative timeline for the Sherwood Avenue Improvement starting with design work through the construction phases in the summer/fall of 2019. He noted that some of this work will be in conjunction with the ongoing SAW Grant and that surveying is already underway. The Council questioned coordination with the Plainwell Days Festival and school bus routes, which Mr. Wingard noted could be coordinated in the design phases.
A motion by Steele, seconded by Keeney, to accept the proposal from Fleis & Vandenbrink for the Sherwood Avenue design and construction engineering services in the amount of \$125,400.00 and authorizing the City Manager to execute all related documents. On a roll-call vote, all in favor. Motion passed.
 - B. Clerk/Treasurer Kelley reminded Council about an emergency purchase of two (2) SCADA radios approved at the June 25 meeting. While Superintendent Pond was working to get the radios back online, Perceptive Controls reached out and offered a system-wide replacement of all the SCADA radios with a lower per-unit cost and better technology. The approved radios are being returned and Superintendent Pond recommends purchasing the replacement hardware as presented.

A motion by Keeney, seconded by Steele, to approve the system-wide replacement of nine (9) SCADA radios from Perceptive Controls at a cost of \$13,176.47. On a roll-call vote, all in favor. Motion passed.

C. Superintendent Nieuwenhuis reported the process of adding ferric chloride at the beginning of the wastewater treatment process and that only one firm bid on the services for a two-year period.
A motion by Steele, seconded by Keeney, to approved a two-year contact with Webb Chemical for ferric chloride at \$471 per dry ton (estimated annual cost of \$16,824.12). On a roll-call vote, all in favor. Motion passed.

D. Superintendent Nieuwenhuis reported the process of adding chlorine and sulfur dioxide near the end of the wastewater treatment process and that Alexander Chemical is the only regional vendor offering those chemicals.
A motion by Keeney, seconded by Steele, to approve the purchase of plant chemicals from Alexander Chemical with an estimated annual cost of \$7,063.84. On a roll-call vote, all in favor. Motion passed.

12. Communications:

A. A motion by Steele, seconded by Keeney, to accept and place on file the June 2018 Investment and Fund Balance reports and the DRAFT 04/24/2018 Minutes for the M-40/M-89 Corridor Committee. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$220,682.65 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Personnel Manager reported new employee health insurance as of August 1, 2018 and that this may be an annual process as the health insurance industry is rapidly changing.

Superintendent Nieuwenhuis reported a new water testing process started this week at the Kenyon Park Water Tower.

Community Development Manager Siegel reported installation, vandalism and re-installation of the Dog Park sign and provided an update on the Sherwood Park restrooms. She noted donations received and recent community events.

Director Bomar reported on recent training attended.

Clerk/Treasurer Kelley reported continued work on the upcoming election and year-end accounting.

16. Council Comments: None.

17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:29 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer