

**MINUTES**  
**Plainwell City Council**  
**June 11, 2018**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Councilman Keeler, Councilman Overhuel, and Councilman Keeney. Absent: Mayor Pro-tem Steele.
4. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 05/29/2018 regular meeting. On voice vote, all voted in favor. Motion passed.**
5. General Public Comments: None.
6. County Commissioner Report: None.
7. Agenda Amendments: None.
8. Mayor's Report: None
9. Recommendations and Reports:
  - A. City Manager Wilson Nancy Morehouse who talked about the current plans for the Plainwell Days Festival and reported that with no carnival planned for Sunday, most of the events would be geared toward children and everything except the pancake breakfast would be free! She confirmed most activities, aside from the Carnival, would be held at Pell Park and along North Main Street. Staff has reviewed the planned event and recommends approval.  
**A motion by Keeler, seconded by Keeney, to approve the Special Event Permit for the Plainwell Days Festival July 6 through July 8, 2018. On a voice vote, all in favor. Motion passed.**
  - B. Superintendent Pond reported the failure of a mixer that needed immediate replacement.  
**A motion by Keeler, seconded by Overhuel, to confirm the emergency replacement of polymer mixer from SPX Flow US LLC for \$4,303.00. On a roll-call vote, all in favor. Motion passed.**
  - C. Superintendent Nieuwenhuis reported necessary repairs to the bucket truck. Council had previously authorized repairs, but the company that was to do that work went out of the business and the work was never done. The new company identified additional repairs that would be needed prior to a 2019 inspection, so staff recommends amending the bucket truck repair project to reflect the new vendor and to include the additional repairs to avoid a second trip to the Grand Rapids area.  
**A motion by Keeney, seconded by Keeler, to amend the project to repair the budget truck with Aerial Hydraulic Repair, Inc. as the new vendor with an amended project cost of \$7,771.05. On a roll-call vote, all in favor. Motion passed.**
  - D. City Manager Wilson introduced Phil Doorlag from Wightman & Associates who reported that the Prince Street Extension project is now complete and that all inspections had been completed. The project came in under budget and the work did allow for future expansion.  
**A motion by Keeler, seconded by Keeney, to approve Change Order #3 reducing the project cost by \$10,747.35 and Pay Order #3 for a final payment of \$46,920.53. On a roll-call vote, all in favor. Motion passed.**
  - E. City Manager Wilson introduced the draft BRA, TIFA and DDA budgets that had been considered by its Boards at earlier budget meetings. The BRA budgeted funds for roof repairs that may or may not be used. The TIFA has applied for a grant to help offset costs for an Acorn Street Project in a future budget. The DDA will work to move the Dumpster corral to a new location with minimal impact. The BRA/TIFA/DDA

budgets will again be reviewed by the Board for later consideration at Council.

**A motion by Keeney, seconded by Keeler, to approve the draft BRA/TIFA/DDA budgets as presented. On a voice vote, all in favor. Motion passed.**

**F. A motion by Keeler, seconded by Keeney, to set a Public Hearing for Monday June 25, 2018 at 8:00pm for consideration and adoption of the 2018/2019 Plainwell City Budget. On a voice vote, all in favor. Motion passed.**

10. Communications:

**A. A motion by Keeney, seconded by Overhuel, to accept and place on file the May 2018 Investment and Fund Balance Reports and the Draft May 8, 2018 BRA/TIFA/DDA Minutes. On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$59,298.50 for payment of same. On a roll call vote, all in favor. Motion passed.**

12. Public Comments None.

13. Staff Comments

Superintendent Pond reported a recent possible lightning strike that has caused electric issues that need to be repaired soon.

Superintendent Nieuwenhuis reported the dog park was hydroseeded last week before the rains and that the growth would be monitored as it heats up this week. There may need to be more hydroseeding. He thanks Superintendent Bryan Pond for support and guidance during his first month here at Plainwell.

Community Development Manager Siegel reported having received donations from Ace Hardware for Movies in the Park and from Clearwater Financial for the Sesquicentennial Celebration. She reminded Council of the upcoming fireworks celebration. She reported the signage is up at the Dog Park.

Public Safety Director Bomar reported a successful site inspection of the public safety building by the USDA and that his department is busy with event planning around the community.

Clerk/Treasurer Kelley reported working on elections, budget and year-end.

City Manager Wilson noted that Sherwood Street planning is underway as the city looks for financing sources. He also reported having worked with Plainwell Community Schools to get a School Resource Officer in the school and that the Gun Plain Township Board recently voted to not participate financially in the partnership. Options are being looked at to provide adequate funding for this officer.

14. Council Comments: None.

15. Adjournment:

**A motion by Overhuel, seconded by Keeler, to adjourn the meeting at 7:28 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer