

MINUTES
Plainwell City Council
February 14, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. No invocation was given.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 01/24/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Community Development Manager Denise Siegel reported that the Rental Rehab project at 112 North Main Street required an Environmental Review to be completed before the project could continue. Quotes were received from two businesses however Triterra is the only in-state company to provide a quote and has the ability to complete the review in a timely manner. Manager Siegel recommended using Triterra to complete the Environmental Review. Manager Siegel also noted that she has applied for an extension for the grant to allow time to complete the process.
A motion by Wisnaski, seconded by Keeney, to approve a contract with Triterra to complete an Environment Review at a cost of \$5,350.00. On a roll call vote, all voted in favor. Motion passed.
 - B. David Eberle, Bloom Sluggett PC, spoke regarding the need for an ordinance addressing single lot special assessments. He answered questions and outlined the process a single lot special assessment would take. Council received the first reading of the ordinance and no action was taken.
 - C. Water Renewal Superintendent Bryan Pond reported that the rails and stairs on the Primary Clarifiers needed replacement after years of maintenance. Two companies provided quotes and Superintendent Pond recommended the low bid provided by OIK Metal Fabricators. Superintendent Pond noted that the current railings were corroding due to the environmental exposure and the new railings would not corrode.
A motion by Overhuel, seconded by Steele, to approve the replacement of the rails and stairs at the Primary Clarifier by OIK Metal Fabricators at a cost of \$47,417.00. On a roll call vote, all in favor. Motion passed.

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D. Superintendent Pond reported that the spare chlorine pump had been used to replace an existing pump, leaving the plant without a spare pump. Certain equipment is required to work with the existing layout and other equipment and Kerr Pump and Supply is the sole source vendor. Superintendent Pond recommended buying a new pump to keep on hand as a backup for the existing pumps.

A motion by Keeney, seconded by Wisnaski, to approve the purchase of a chlorine pump from Kerr Pump and Supply in the amount of \$4,982.00. On a roll call vote, all voted in favor. Motion passed.

E. Manager Wilson asked for a Council representative to sit on the Public Safety Director Interview Committee that was created for the upcoming interview process. He stated that the interview committee would include a Department of Public Safety representative, three (3) Fire and Police representatives, and a community representative, along with a City Council representative. Manager Wilson requested that the Council decide among themselves how they would choose who would be the representative, as this conformed with how the Department of Public Safety chose their representative as well. All Councilmembers would be welcome to attend if they were not chosen as the representative, and the interviews would conform with the Open Meetings Act if a quorum of Councilmembers would be present.

A motion by Keeney, seconded by Overhuel, to nominate Randy Wisnaski to the Public Safety Director Interview Committee. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the January 2022 Investment and Fund Balance Reports and the 2021 Annual Public Safety Report. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$581,061.13 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Clerk/Treasurer Kelley reported that Winter Taxes were due today and as of 6pm had collected 97%. He also reported working on the budget and year end work, as well as the upcoming election season.

Deputy Director John Varley reported that the department was recovering from Director Bill Bomar's retirement. He also mentioned that he was happy that Matthew Stafford had won the Super Bowl.

Personnel Manager Sandy Lamorandier reported that she was continuing to train and delegate aspects of her position in preparation for her retirement.

Superintendent Bryan Pond reported on a project to reorganize, clean and paint a storage room at the Water Renewal Plant.

Community Development Manager Siegel reported continuing to work on the rental rehab grant, and mentioned that a date had been set for Plainwell Fest of June 25th. A meeting has been set for tomorrow, February 15, at 5pm to start planning, and DC Strong has committed to assisting and eventually taking over the planning. She also reported that the Chocolate Stroll was a successful event, with every merchant seeing large numbers of shoppers, including many shoppers from out of town. She also noted that many out of town

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shoppers had never been to Plainwell before and commented on how wonderful Plainwell was as a shopping destination.

Superintendent Nieuwenhuis reported the white dump truck repairs were completed and it had been used for snow plowing with no issues. He also wished everyone a happy Valentine's Day.

Deputy City Clerk Fenger reported meeting many of the current election inspectors during election prep with Clerk Kelley, and noted working with Community Development Manager Siegel to create a Plainwell Clerk's Office Facebook page as well as a City of Plainwell LinkedIn page.

15. Council Comments:

Councilmember Overhuel stated that he was glad the Chocolate Stroll went well and thanked Community Development Manager Siegel for her work.

Councilmember Steele thanked Community Development Manager Siegel for her work on the Chocolate Stroll and noted that the pop up market had great attendance as well as the downtown shops.

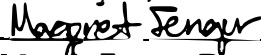
Councilmember Wisnaski thanked the Council for appointing him to the Public Safety Director Interview Committee and thanked Councilmember Steele for stepping aside from the appointment.

Councilmember Keeney wished everyone a happy Valentine's Day.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:36 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Maggie Fenger
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL
February 28, 2022


Maggie Fenger, Deputy City Clerk