

# City of Plainwell

Zelda Schippers  
EJ Hart  
David O'Bryant  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson  
Randy Wisnaski



“The Island City”

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
[www.plainwell.org](http://www.plainwell.org)

## AGENDA DDA/TIFA/BRA

Zoom

April 14, 2020, 7:30 AM

To Join the Zoom Meeting  
Via phone: 1-312-626-6799

Online:

<https://zoom.us/j/427214869?pwd=WVZkR1lmYXlqZVRSUWZla3NBTkcyUT09>

Meeting ID: 427 214 869

Password: 0TJMkM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 3/11/2020 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Accounts Payable for March of \$13,926.59
8. **DDA Action Items**
  - A. Accounts Payable for March of \$663.44
  - B. Revolving Loan Update/ Review
9. **TIFA Action Items**
  - A. Accounts Payable for March of \$596.32
10. **Communications:** 02/24/20, 03/09/20 Council Minutes. Also the Financial Report/ Summary as of 03/31/2020
11. **Public Comments**
12. **Staff Comments:**

**Community Updates:**

**Business Updates** – 1 of the Plainwell businesses who applied for funding through Lakeshore Advantage has made it to round 2

**Businesses-** SBA Loans & Grants MEDC Loans & Grants Payroll Protection Loans
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*  
The City of Plainwell is an equal opportunity provider and employer

***The Island City***

## AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for March in the amount of \$13,926.59

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for March in the amount of \$663.44

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for March in the amount of \$596.32

### **Reminder of Upcoming Meetings**

- April 16 – Parks and Trees Meeting at 5:00pm - via Zoom
- April 27– City Council Meeting at 7:00pm – via Zoom

**Next Meeting is scheduled for May 12 will be held at City Hall Council Chambers or via Zoom**

Minutes  
Plainwell DDA, BRA and TIFA:  
March 10, 2020

1. Call to Order - Meeting called to order at 7:31 a.m. by Larable
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, Nick Larable, David O'Bryant; Paul Rizzo, Adam Hopkins, EJ Hart, Randy Wisnaski, Erik Wilson  
**Absent:** Zelda Schippers
4. Approval of Minutes of **Motion by Wisnaski seconded by Rizzo to approve 02/11/2020 minutes. Motion carried.**
5. General Public: None
6. Chairman's Report: Mill update on grant, power poles and buildings by Wilson, City Manager
7. BRA Action Items
  - A. **Motion to accept accounts payable for February of \$4,885.54 was made by Hart and seconded by Turley. Motion carried.**
  - B. Power Poles along the river – an update was given on the plans to move the power poles from along the river to the north side of M-89.
8. DDA Action Items
  - A. **Motion to accept accounts payable for February of \$588.81 was made by Rizzo and seconded by Larable. Motion carried.**
  - B. Parking spots belonging to Warnaments, 15 spots along the back side of their property will be auctioned off with the building. Discussion regarding where permit parking is allowed, signage of the parking lots, and where can more parking be created on Chart St.
9. TIFA Action Items
  - A. **Motion to accept accounts payable for January of \$582.83 was made by Hopkins and seconded by Hart. Motion carried.**
10. Communications:

1/27/20, 2/10/20 Council Minutes. Also Financial Report/Summary as of 2/29/20 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported on:  
**Event updates:** Art Hop, March 13 5-7:30 p.m.; Warnaments Auction April 3 & 4  
**Business Updates:** 220 S. Main (Purple Awning) is on the market  
**RRC Certification: Ceremony is being planned for April 13 at 6:30 p.m.**  
**City Manager, Erik Wilson** reported on:  
Barb Bechtel has submitted plans and a request to purchase half the vacant lot next to her restaurant. Conversation arose about her existing décor and is it flowing over onto city property. Erik Wilson said he was in conversation with her regarding this issue.

**Member Comments:**

None

**Adjournment: A Motion by Larable to adjourn the meeting at 8:57 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 03/01/2020 - 03/31/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	MARCH 2020 DENTAL & VISION INSURANCE	31.60	15723
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	MARCH 2020 HEALTH INSURANCE PREMIUM	554.27	15725
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	MARCH 2020 LIFE INSURANCE COVERAGE	2.80	15724
443-000-730.000	Postage for Demo Grant	POSTMASTER	Postage for Demo Grant	7.50	1744
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	FEBRUARY 2020 DPW UNIFORMS/RUGS/MISC	1.65	15821
443-000-801.000-2020-00001	MILL DEMO PHASE III ENGINEERING	GHD SERVICES INC	FEB 2020 ENGINEERING SERVICES - PHASE I	11,907.00	15852
443-000-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	FEBRUARY 2020 ATTORNEY FEES	1,398.13	15831
443-000-930.000	Lunch for Demo Grant Meeting	ARBYS	Lunch for Demo Grant Meeting	11.64	1744
443-000-930.000	Parking for Demo Grant Meeting	LANSING PARKING RAMP	Parking for Demo Grant Meeting	12.00	1744
Total For Dept 000 OPERATIONS				13,926.59	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				13,926.59	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	13,926.59
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Total For All Funds:	<u>13,926.59</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 03/01/2020 - 03/31/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	CAMPBELL PHARMACY	GOLDEN TICKET - MIDWAY CHEVY DOLLARS	30.00	15744
494-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	MARCH 2020 DENTAL & VISION INSURANCE	26.23	15723
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	MARCH 2020 HEALTH INSURANCE PREMIUM	268.72	15725
494-000-727.000	Marketing - Portfolios for Welco	QUILL CORP	Paperclips and markers	13.49	1744
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	FEBRUARY 2020 ADVERTISING - ART HOP	150.00	15742
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	ART HOP/SEASONAL LABORER	150.00	15863
494-000-956.021	Art Hop Advertising	IN WHOFISH	Art Hop Advertising	25.00	1744
Total For Dept 000 OPERATIONS				663.44	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				663.44	

04/08/2020 11:08 AM

User: JULIE

DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 03/01/2020 - 03/31/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	663.44
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Total For All Funds:	<u>663.44</u>
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March 31, 2020

CITY OF PLAINWELL  
 OUTSTANDING REVOLVING LOANS  
 AS OF March 31, 2020

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTERES T PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Island City Computers	5,000.00	3-Jun-2012	Written Off	9/11/2019	2,306.95	142.98	2,693.05	1,753	-	9/11/2019	- Business folded - small assets retained sold 09/11/2019 - wrote off remaining balance
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,550.00	27-Sep-2013	Paid in Full	7/27/2015	2,550.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Late	7/8/2019	9,485.45	299.25	514.55	547	514.55		
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Ahead	3/6/2020	6,742.36	221.10	-	-	3,257.64		
John Roggow	10,000.00	12-Dec-2017	Current	3/3/2020	4,466.56	175.06	-	-	5,533.44		
James Turley	10,000.00	1-Jun-2018	Current	3/25/2020	3,583.28	152.72	-	-	6,416.72		
Plainwell Bridge & Main LLC	10,000.00	23-Aug-2019	Current	2/26/2020	976.47	49.17	170.94	8	9,023.53		
									24,745.88		
Loans from G01 Grant									34,947.54		= Cash on hand at 03/31/2020
All others in G03 Grant									59,693.42		

NEW LOAN INFORMATION

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATION DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 03/01/2020 - 03/31/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450	INDUSTRIAL PARK TIFA				
Dept 000	OPERATIONS				
450-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	MARCH 2020 DENTAL & VISION INSURANCE	43.66	15723
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	MARCH 2020 HEALTH INSURANCE PREMIUM	537.55	15725
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	MARCH 2020 LIFE INSURANCE COVERAGE	1.62	15724
450-000-775.000	Marketing - Portfolios for Welco	QUILL CORP	Paperclips and markers	13.49	1744
		Total For Dept 000 OPERATIONS		596.32	
		Total For Fund 450 INDUSTRIAL PARK TIFA		596.32	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	596.32
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Total For All Funds:	<u>596.32</u>
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**MINUTES**  
**Plainwell City Council**  
**February 24, 2020**

1. Mayor Pro Tem Steele called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: Mayor Keeler.
4. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 02/10/2020 regular meeting. On voice vote, all voted in favor. Motion passed.**
5. Public Comments:  
Maher Hassan and Paige Maz introduced themselves as the new owners of 127 S. Main St., formerly Arlene's. The plan to introduce a vegan restaurant to Plainwell. They discussed their business plan to tap into a \$10-Billion nationwide industry which includes a very few fully vegan restaurants in Michigan. The site is attractive to the owners who are evaluating options for updating the building to preserve as much history and culture as possible. There are plans to add an outdoor patio. Maher and Paige both said how happy they are to be here in Plainwell. Council enthusiastically welcomed them.
6. County Commissioner Report: None.
7. Agenda Amendments: None.
8. Mayor's Report: None.
9. Recommendations and Reports:
  - A. Community Development Manager Siegel reported the current practice of marking on the city calendar, without formal reservation, when someone wanted to use a park facility, such as the Pell Park Gazebo, the Cook Park Pavilion or the Kenyon Park Pavilion. The administration and the Parks & Trees Commission have long considered formalizing a policy where the facility could be reserved for a specific event, in response to inquiries about formal reservations and complaints about the current practice. The draft policy allows, for a fee, the reservation of a facility. The policy states that while the park remains open to the public, the facility is reserved for the specific use and marked accordingly. There are currently two (2) reservations pending under this policy.  
**A motion by Keeney, seconded by Wisnaski, to approve the City of Plainwell Park Reservation/Special Event Policy. On a voice vote, all in favor. Motion passed.**
10. Communications:
  - A. **A motion by Overhuel, seconded by Keeney, to accept and place on file the January 2020 Water Renewal Report, the January 2020 Public Safety Report and the 2019 Annual Public Safety Report. On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$695,750.18 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None.

13. Staff Comments:

Community Development Manager Siegel reported that with the sale of 127 S. Main St., three major properties remain available in the downtown area – 200 E Bridge (Lost Raven), 200 S. Main (Purple Awning) and the Champion Law Building. She noted that the industrial park is at 100% occupancy and that the downtown area is between 90- and 95% occupancy. She also reminded Council of the Leap of Kindness Day scheduled Saturday February 29, 2020 at City Hall Council Chambers. Finally, she noted that the Art Hop is scheduled for March 13.

Superintendent Pond gave a report on general maintenance of a large mechanical screen that runs constantly in the Wastewater Treatment Plan. The screen is an important component of the operation removing a lot of debris from the flow and has been running constantly since 2013.

Public Safety Director Bomar reported that Wednesday February 26, 2020 he will be attending a Homeland Security inspection at Drug & Lab. He also noted that the department is seeking bids for upgrading its fire reporting software that needs to be replaced.

Clerk/Treasurer Kelley reminded Council that the next meeting of City Council, on March 9, 2020, will be held at the Department of Public Safety Training Room, as City Hall Council Chambers will be set up for the election on March 10, 2020.

City Manager Wilson thanked the Department of Public Works for excellent work on the added office/storage space in Council Chambers. He then reviewed previous discussions and maps related to moving the power poles off the river as part of the mill upgrade project. He updated Council regarding discussions with Consumers Energy about trees within a 20' barrier and the city would like to save sycamore trees in Fannie Pell Park. He noted that MDOT has the right-of-way on M-89 and that the communication companies can request their own poles on the north side of M-89 as opposed to co-locating their lines with the proposed new poles that Consumers is placing as previously discussed. Manager Wilson also recommended working with the City Attorney to draft a Letter of Agreement with Consumers and Weyerhaeuser to lay out specific responsibilities and timelines for each party.

14. Council Comments:

Councilmember Overhuel inquired about the gas station on South Main. Staff reported working with the owner regarding code violations and pump maintenance.

Councilmember Keeney thanked the Department of Public Works for prompt and professional work during a recent water emergency.

15. Adjournment:

**A motion by Keeney, seconded by Overhuel, to adjourn the meeting at 7:38PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
March 9, 2020



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Brian Kelley

**MINUTES**  
**Plainwell City Council**  
**March 9, 2020**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in the Public Safety Training Room.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 02/24/2020 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comments: None.
7. County Commissioner Report: County Commissioner Rick Cain arrived later in the meeting and spoke during the public comments.
8. Agenda Amendments: None.
9. Mayor's Report:  

Mayor Keeler reported that the City has received the \$5,100,000 grant from the MEDC for the mill demolition, and that it will need to be signed by Council.  
**A motion by Overhuel, seconded by Steele, for Council to sign the grant agreement at a future date. On a voice vote, all in favor. Motion passed.**

Mayor Keeler also requested that he and City Manager Wilson be given the authority to execute all documents related to this grant.  
**A motion by Overhuel, seconded by Steele, for Mayor Keeler and City Manager Wilson to execute all grant documents. On a voice vote, all in favor. Motion passed.**
10. Recommendations and Reports:
  - A. City Manager Wilson presented updates on the mill demolition and Consumers power pole relocation projects. Bids for the mill demolition will be opened March 12<sup>th</sup>. Now that the City has received the grant, they will need to provide the 10% matching funds. Wilson is currently working on an application with EGLE (formerly DEQ) for funding.  
Council asked if the water tower was part of the demolition, as the public has been asking if it can be saved. Wilson said it is currently part of the project, but they will need to open bids before deciding. The issue with keeping the water tower is that it is in poor condition and would be expensive to maintain. Council asked if the Plainwell Paper logo could somehow be removed and displayed somewhere, which can be looked into.

Wilson also briefed Council on moving the Consumers power poles away from the river onto the other side of the mill property by M-89. Some trees will need to be removed before the poles are moved, starting this week. The current power poles along the north side of M-89 will be removed, and co-located to the taller poles that are being added on the mill property. There was a question about losing some of the street lights along M-89 when the power poles are removed. Wilson said a future goal could be to extend the decorative street lights in the central business district to the front of the mill. The DPW is currently looking into getting the City Hall fire suppression system onto city water which would help clear the path for the new Consumers poles. A flow test will be done to determine if this is possible.

**A motion by Overhuel, seconded by Steele, to approve the Consumers power pole relocation plan. On a voice vote, all in favor. Motion passed.**

11. Communications:

**A. A motion by Steele, seconded by Overhuel, to accept and place on file the February 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$166,506.29 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments:

County Commissioner Rick Cain reported that the Allegan County Medical Care Community has gotten approval to request .25 mils on the August 2020 ballot. The County Commission supported this 6-0. Cain explained that the facility supports 170 residents that may not be able to afford to go anywhere else, so it provides an important service. Cain also discussed a recent community survey that found 70% of people in Allegan County are happy with the county, and that areas of improvement would be in public safety, public transportation, and medical care.

14. Staff Comments:

Superintendent Nieuwenhuis reported helping with preparing City Hall for the upcoming election. He also reported that a Consumers pole at Sherwood Park will be removed in the near future, helping clear space for the Veteran's Memorial expansion.

Community Development Manager Siegel reported that Art Hop will be on Friday, March 13<sup>th</sup> from 5:00 to 7:30pm at various locations around the City.

Director Bomar reported that the Homeland Security inspection at Drug and Lab went well. He also had a phone conference with the Health Department about the coronavirus. They plan to continue these calls every Monday for the next few weeks.

Deputy Clerk Saukas reported preparing for the Presidential Primary election tomorrow at City Hall. The polls will be open 7am to 8pm.

City Manager Wilson shared the Mayor Keeler attended his first Dr. Seuss night at the library recently.



15. Council Comments:

Councilmember Overhuel thanked Community Development Manager Siegel for doing a great job bringing new businesses to the City, and for how well she manages the City's social media pages.

Councilmember Wisnaski thanked Nancy's Kitchen (Nancy Morehouse) for hosting the Leap of Kindness event at City Hall on February 29<sup>th</sup>.

16. Adjournment:

**A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:53 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully submitted by,  
Julie Saukas  
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL  
March 23, 2020

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Brian Kelley

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2020 (ABNORMAL)	MONTH 03/31/2020 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Revenues									
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,146.00		6,146.08		0.00		(0.08)	100.00
443-000-402.041	Captured Tax - AdVal Real - Library	1,157.00		1,112.40		0.00		44.60	96.15
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	491.00		490.70		0.00		0.30	99.94
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	491.00		490.70		0.00		0.30	99.94
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	638.00		637.91		0.00		0.09	99.99
443-000-402.047	Captured DDA-SCHOOL	12,262.00		12,261.76		0.00		0.24	100.00
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,979.00		2,954.77		0.00		24.23	99.19
443-000-402.060	Captured Tax - AdVal Pers - City	506.00		506.01		0.00		(0.01)	100.00
443-000-402.061	Captured Tax - AdVal Pers - Library	95.00		91.58		0.00		3.42	96.40
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	40.00		40.40		0.00		(0.40)	101.00
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	40.00		40.40		0.00		(0.40)	101.00
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	52.00		52.52		0.00		(0.52)	101.00
443-000-402.065	Captured Tax - AdVal Pers - County (All)	245.00		243.26		0.00		1.74	99.29
443-000-664.020	Interest Earned - Investments	200.00		167.68		1.13		32.32	83.84
443-000-676.080	Interfund Transfer In - Capital Improve	65,000.00		45,000.00		5,000.00		20,000.00	69.23
<b>TOTAL REVENUES</b>		<b>90,342.00</b>		<b>70,236.17</b>		<b>5,001.13</b>		<b>20,105.83</b>	<b>77.74</b>
Expenditures									
443-000-703.000	Salaries/Wages - Full Time Employees	34,609.00		19,109.26		2,158.42		15,499.74	55.21
443-000-706.000	Wages - Part Time Employees	277.00		229.15		0.00		47.85	82.73
443-000-713.000	Other Post Employment Benefits	297.00		222.84		24.76		74.16	75.03
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,534.00		1,363.75		151.95		1,170.25	53.82
443-000-715.010	Health Insurance Premiums	5,319.00		3,900.09		426.39		1,418.91	73.32
443-000-715.012	Health Insurance - FSA - Employer Paid	0.00		1.37		0.00		(1.37)	100.00
443-000-715.013	Health Insurance - HSA - Employer Paid	2,538.00		1,426.15		0.00		1,111.85	56.19
443-000-715.015	Life Insurance	34.00		25.22		2.80		8.78	74.18
443-000-718.000	Retirement Benefits	2,997.00		1,693.58		190.29		1,303.42	56.51
443-000-724.000	Medical Insurance Opt Out	203.00		137.69		16.87		65.31	67.83
443-000-730.000	Postage	0.00		297.15		7.50		(297.15)	100.00
443-000-743.000	Uniforms	65.00		14.20		1.65		50.80	21.85
443-000-775.000	Supplies - Repairs and Maintenance	100.00		0.00		0.00		100.00	0.00
443-000-801.000	Engineering Services	2,000.00		53,345.10		11,907.00		(51,345.10)	2,667.26
443-000-801.013	Professional Services - Attorney	8,000.00		2,538.13		1,398.13		5,461.87	31.73
443-000-801.030	Professional Services - Audit	488.00		352.52		0.00		135.48	72.24
443-000-830.000	Contractual Reimbursement CRA Activities	18,857.00		18,801.37		0.00		55.63	99.70
443-000-900.000	Printing and Publishing	500.00		301.78		0.00		198.22	60.36
443-000-910.000	Liability Insurance	5,009.00		4,916.58		0.00		92.42	98.15
443-000-910.010	Workers Comp Insurance	399.00		386.72		0.00		12.28	96.92
443-000-930.000	Outside Services (RMLB)	7,000.00		7,366.50		23.64		(366.50)	105.24
443-000-930.050	Computer Services	50.00		10.07		0.00		39.93	20.14
443-000-940.000	Rentals - Equipment	1,200.00		415.27		0.00		784.73	34.61
443-908-991.000	Principal Payment - Interfund Loans	14,930.00		11,197.53		1,244.17		3,732.47	75.00
443-908-995.000	Interest Payment - Interfund Loans	1,695.00		1,271.25		141.25		423.75	75.00
443-970-972.000	Contracted Services	0.00		5,916.62		0.00		(5,916.62)	100.00
<b>TOTAL EXPENDITURES</b>		<b>109,101.00</b>		<b>135,239.89</b>		<b>17,694.82</b>		<b>(26,138.89)</b>	<b>125.12</b>
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:									
<b>TOTAL REVENUES</b>		<b>90,342.00</b>		<b>70,236.17</b>		<b>5,001.13</b>		<b>20,105.83</b>	<b>77.74</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 03/31/2020  
 % Fiscal Year Completed: 75.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
TOTAL EXPENDITURES		109,101.00	135,239.89	17,694.82	(26,138.89)	125.12
NET OF REVENUES & EXPENDITURES		(18,759.00)	(65,003.72)	(12,693.69)	46,244.72	353.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	71,700.00	75,521.37	0.00	(3,821.37)	105.33
450-000-664.020	Interest Earned - Investments	600.00	1,228.49	151.25	(628.49)	204.75
TOTAL REVENUES		72,300.00	76,749.86	151.25	(4,449.86)	106.15
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,883.00	27,357.38	3,157.36	14,525.62	65.32
450-000-706.000	Wages - Part Time Employees	831.00	428.57	0.00	402.43	51.57
450-000-713.000	Other Post Employment Benefits	6.00	4.32	0.48	1.68	72.00
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,144.00	1,954.98	222.75	1,189.02	62.18
450-000-715.010	Health Insurance Premiums	5,483.00	3,818.42	423.29	1,664.58	69.64
450-000-715.012	Health Insurance - FSA - Employer Paid	0.00	4.19	0.00	(4.19)	100.00
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,715.97	0.00	787.03	68.56
450-000-715.015	Life Insurance	20.00	14.65	1.62	5.35	73.25
450-000-718.000	Retirement Benefits	2,182.00	1,412.43	165.95	769.57	64.73
450-000-724.000	Medical Insurance Opt Out	385.00	256.82	32.05	128.18	66.71
450-000-775.000	Supplies - Repairs and Maintenance	0.00	13.49	13.49	(13.49)	100.00
450-000-801.030	Professional Services - Audit	92.00	66.78	0.00	25.22	72.59
450-000-910.000	Liability Insurance	402.00	393.89	0.00	8.11	97.98
450-000-910.010	Workers Comp Insurance	249.00	241.34	0.00	7.66	96.92
450-000-930.000	Outside Services (RMLB)	0.00	645.00	0.00	(645.00)	100.00
450-000-930.050	Computer Services	50.00	10.07	0.00	39.93	20.14
450-000-940.000	Rentals - Equipment	1,800.00	2,012.78	0.00	(212.78)	111.82
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		59,830.00	40,351.08	4,016.99	19,478.92	70.60
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	76,749.86	151.25	(4,449.86)	106.15
TOTAL EXPENDITURES		59,830.00	40,351.08	4,016.99	19,478.92	70.60
NET OF REVENUES & EXPENDITURES		12,470.00	36,398.78	(3,865.74)	(23,928.78)	276.77

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2020 (ABNORMAL)	MONTH 03/31/2020 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	24,515.00		24,515.53		0.00		(0.53)	100.00
494-000-402.031	Captured DDA-LIBRARY	4,613.00		4,436.43		0.00		176.57	96.17
494-000-402.032	Captured DDA-Capital Impr	1,957.00		1,957.03		0.00		(0.03)	100.00
494-000-402.033	Capture DDA-Fire Reserve	1,957.00		1,957.03		0.00		(0.03)	100.00
494-000-402.034	Capture-DDA-Solid Waste	2,544.00		2,544.16		0.00		(0.16)	100.01
494-000-402.045	Captured DDA-COUNTY	11,881.00		11,785.07		0.00		95.93	99.19
494-000-402.060	Captured Tax - AdVal Pers - City	2,593.00		2,409.13		0.00		183.87	92.91
494-000-402.061	Captured Tax - AdVal Pers - Library	488.00		435.84		0.00		52.16	89.31
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	207.00		192.35		0.00		14.65	92.92
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	207.00		192.35		0.00		14.65	92.92
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	269.00		250.05		0.00		18.95	92.96
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,257.00		1,157.90		0.00		99.10	92.12
494-000-569.000	Local Grants	5,599.00		5,894.37		0.00		(295.37)	105.28
494-000-569.010	Local Donations	0.00		350.00		0.00		(350.00)	100.00
494-000-664.020	Interest Earned - Investments	200.00		802.08		87.24		(602.08)	401.04
494-000-694.000	Miscellaneous Revenue	200.00		1,263.05		0.00		(1,063.05)	631.53
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		2,281.75		0.00		218.25	91.27
494-000-694.025	DDA - Sale of Merchandise	1,000.00		978.04		0.00		21.96	97.80
494-000-694.026	DDA - Special Event Revenues	600.00		736.00		0.00		(136.00)	122.67
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00		0.00		400.00	0.00
494-000-694.494	DDA - Farmer's Market SNAP Sales	0.00		82.00		0.00		(82.00)	100.00
TOTAL REVENUES		62,987.00		64,220.16		87.24		(1,233.16)	101.96
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	18,309.00		10,275.75		1,189.32		8,033.25	56.12
494-000-706.000	Wages - Part Time Employees	1,500.00		0.00		0.00		1,500.00	0.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,443.00		694.48		80.94		748.52	48.13
494-000-715.010	Health Insurance Premiums	2,636.00		1,958.20		213.93		677.80	74.29
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		722.93		0.00		598.07	54.73
494-000-715.015	Life Insurance	2.00		0.00		0.00		2.00	0.00
494-000-718.000	Retirement Benefits	355.00		33.69		5.24		321.31	9.49
494-000-724.000	Medical Insurance Opt Out	47.00		33.43		3.94		13.57	71.13
494-000-727.000	Office Supplies	0.00		13.49		13.49		(13.49)	100.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00		52.10		0.00		47.90	52.10
494-000-801.000	Engineering Services	100.00		0.00		0.00		100.00	0.00
494-000-801.013	Professional Services - Attorney	100.00		0.00		0.00		100.00	0.00
494-000-801.030	Professional Services - Audit	92.00		66.78		0.00		25.22	72.59
494-000-900.000	Printing and Publishing	3,600.00		1,374.95		300.00		2,225.05	38.19
494-000-910.000	Liability Insurance	513.00		502.85		0.00		10.15	98.02
494-000-910.010	Workers Comp Insurance	84.00		81.42		0.00		2.58	96.93
494-000-930.000	Outside Services (RMLB)	500.00		1,726.00		0.00		(1,226.00)	345.20
494-000-930.050	Computer Services	50.00		10.07		0.00		39.93	20.14
494-000-940.000	Rentals - Equipment	650.00		95.00		0.00		555.00	14.62
494-000-956.000	Miscellaneous	1,850.00		395.56		0.00		1,454.44	21.38
494-000-956.021	Special Events	2,000.00		787.52		25.00		1,212.48	39.38
494-000-957.022	DDA Farmers Market Expense	1,000.00		425.31		0.00		574.69	42.53
494-000-957.025	DDA Christmas Ornament Costs	800.00		0.00		0.00		800.00	0.00
494-000-957.036	DDA Movies in the Park	1,500.00		1,163.00		0.00		337.00	77.53
494-000-957.494	DDA - Farmer's Market SNAP Vendor Pymts	0.00		94.00		0.00		(94.00)	100.00
494-000-960.000	Education & Training - Professional	500.00		0.00		0.00		500.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		2,910.00		0.00		190.00	93.87
494-908-991.000	Principal Payment - Interfund Loans	11,666.00		8,749.53		972.17		2,916.47	75.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Expenditures						
494-908-995.000	Interest Payment - Interfund Loans	595.00	446.22	49.58	148.78	74.99
TOTAL EXPENDITURES		54,413.00	32,612.28	2,853.61	21,800.72	61.18
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	64,220.16	87.24	(1,233.16)	101.96
TOTAL EXPENDITURES		54,413.00	32,612.28	2,853.61	21,800.72	61.18
NET OF REVENUES & EXPENDITURES		8,574.00	31,607.88	(2,766.37)	(23,033.88)	360.76
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		225,629.00	211,206.19	5,239.62	14,422.81	93.61
TOTAL EXPENDITURES - ALL FUNDS		223,344.00	208,203.25	24,565.42	15,140.75	94.94
NET OF REVENUES & EXPENDITURES		2,285.00	3,002.94	(19,325.80)	(717.94)	36.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,142.00	25,068.49	0.00	73.51	99.71
INTEREST	INTEREST & RENTS	200.00	167.68	1.13	32.32	83.84
TRANSFER	FUNDS TRANSFERS	65,000.00	45,000.00	5,000.00	20,000.00	69.23
TOTAL REVENUES		90,342.00	70,236.17	5,001.13	20,105.83	77.74
Expenditures						
000	OPERATIONS	92,476.00	116,854.49	16,309.40	(24,378.49)	127.73
908	DEBT SERVICE	16,625.00	12,468.78	1,385.42	4,156.22	75.00
970	CAPITAL OUTLAY	0.00	5,916.62	0.00	(5,916.62)	100.00
TOTAL EXPENDITURES		109,101.00	135,239.89	17,694.82	(26,138.89)	125.12
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		90,342.00	70,236.17	5,001.13	20,105.83	77.74
TOTAL EXPENDITURES		109,101.00	135,239.89	17,694.82	(26,138.89)	125.12
NET OF REVENUES & EXPENDITURES		(18,759.00)	(65,003.72)	(12,693.69)	46,244.72	353.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	600.00	1,228.49	151.25	(628.49)	204.75
OTHER	OTHER	71,700.00	75,521.37	0.00	(3,821.37)	105.33
TOTAL REVENUES		72,300.00	76,749.86	151.25	(4,449.86)	106.15
Expenditures						
000	OPERATIONS	59,830.00	40,351.08	4,016.99	19,478.92	70.60
TOTAL EXPENDITURES		59,830.00	40,351.08	4,016.99	19,478.92	70.60
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	76,749.86	151.25	(4,449.86)	106.15
TOTAL EXPENDITURES		59,830.00	40,351.08	4,016.99	19,478.92	70.60
NET OF REVENUES & EXPENDITURES		12,470.00	36,398.78	(3,865.74)	(23,928.78)	276.77



\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	52,488.00	51,832.87	0.00	655.13	98.75
INTEREST	INTEREST & RENTS	200.00	802.08	87.24	(602.08)	401.04
UNCLASSIFIED	Unclassified	0.00	82.00	0.00	(82.00)	100.00
OTHER	OTHER	10,299.00	11,503.21	0.00	(1,204.21)	111.69
TOTAL REVENUES		62,987.00	64,220.16	87.24	(1,233.16)	101.96
Expenditures						
000	OPERATIONS	42,152.00	23,416.53	1,831.86	18,735.47	57.16
908	DEBT SERVICE	12,261.00	9,195.75	1,021.75	3,065.25	75.00
TOTAL EXPENDITURES		54,413.00	32,612.28	2,853.61	21,800.72	61.18
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	64,220.16	87.24	(1,233.16)	101.96
TOTAL EXPENDITURES		54,413.00	32,612.28	2,853.61	21,800.72	61.18
NET OF REVENUES & EXPENDITURES		8,574.00	31,607.88	(2,766.37)	(23,033.88)	360.76
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		225,629.00	211,206.19	5,239.62	14,422.81	93.61
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		223,344.00	208,203.25	24,565.42	15,140.75	94.94
NET OF REVENUES & EXPENDITURES		2,285.00	3,002.94	(19,325.80)	(717.94)	36.14