

MINUTES
Plainwell City Council
June 27, 2016

1. Mayor Brooks called the regular meeting to order at 7:00 PM.
2. Invocation: None.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Overhuel, Councilman Keeler and Councilwoman Steele. Absent: Councilman Keeney.
5. Approval of Minutes/Summary:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/13/2016 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public / County Commissioner:
Don Black, County Commissioner, noted that the County Board would be considering a Resolution for the 911 System Project at its June 29, 2016 meeting.

Janet Nogle, 130 Second Avenue, spoke about a neighborhood concern regarding semi-trucks and requested a traffic order adding signage on Second Avenue.
7. Agenda Amendments:
A motion by Steele, supported by Overhuel, to add to the agenda item E-1 – Resolution 16-17 To Amend the City of Plainwell Flexible Benefits Plan 501. On a voice vote, all in favor. Motion Passed.
8. Mayor's Report
None.
9. Recommendations and Reports:
 - A. Plainwell Community Center Treasurer Tony Gless introduced the Board members in attendance and gave a history of the Community Center and its events since 1996 when it was created. He noted that the Center does no specific event programming, but hosts and supports many organizations. The Center is funded primarily by grants and substantial volunteer support. Recently, the Board met with representatives from Plainwell Community Schools regarding use of the building, as the School's existing facilities for adult and alternative education are becoming insufficient. The Plainwell Community Center Board has been considering dissolution of the Board. Plainwell Community Schools Superintendent Sue Wakefield then spoke about the school purchasing the building and continuing the Community Center's mission of renting the facility to organizations, while housing School functions as well. The Community Center Board and the School representatives see a seamless transition with little negative impact on the community. Superintendent Wakefield spoke about enhancing

the Community Center's opportunities to provide community adult education, recreation and senior activities. The Community Center Board, the School representatives and City Manager Erik Wilson have discussed the opportunity to sell the building to recover past operational costs and have met with neighboring businesses, most of whom have little, if any, concerns about the new mission of the building. Councilwoman Steele expressed a concern about those businesses and some of the walking traffic from the Community Center. There are still details to be worked out and everyone agreed to take Councilwoman Steele's concern into account.

A motion by Steele, supported by Keeler to sell the Community Center Building to Plainwell Community Schools and directed the City Manager to execute all documents on behalf of the city. On a roll call vote, all in favor. Motion passed.

- B. Treasurer Kelley informed Council that Faithway Church was again requesting to use Thurl Cook Park for a Vacation Bible School August 8 through 12. This is an annual request.

A motion by Steele, supported by Keeler, to approve Special Event Permit 2016-010 for the Faithway Church Vacation Bible School August 8-12 in Thurl Cook Park. On a voice vote, all in favor. Motion passed.

- C. Treasurer Kelley introduced budget amendments needed to ensure there is not a deficit for the 2015/2016 budget year.

A Motion by Keeler, seconded by Overhuel, to approve the 2015/2016 budget amendments as submitted. On a roll call vote, all in favor. Motion passed.

- D. Treasurer Kelley stated that Resolution 16-13 is the Fines and Fees listing for the upcoming fiscal year and is largely the same as the most recent listing, with the addition of water meter charges which are being updated to cover costs, and the mileage reimbursement rate is now tied to the current IRS rate.

A motion by Steele, supported by Overhuel to adopt Resolution 16-13 Fines and Fees. On a voice vote, all in favor. Motion passed.

- E. Treasurer Kelley stated that Resolution 16-14 is to update certain water service fees which have not been updated in many years. These are the call-out fee for DPW staff for weekend and evening calls – the previous rate no longer covered the actual cost of the call-out. Addition, the water turn-on fee is being updated.

A motion by Keeler, supported by Steele to adopt Resolution 16-14, Miscellaneous Water Service Fees. On a voice vote, all in favor. Motion passed.

- E1. Personnel Manager Lamorandier discussed Resolution 16-17, which is to update the Flexible Benefit Plan to allow for a Health Savings Account, which is being recommended in the upcoming budget.

A motion by Steele, supported by Overhuel to adopt Resolution 16-17 to Amend and Restate the City of Plainwell Benefits Plan 501. On a voice vote, all in favor. Motion passed.

- F. **A motion by Keeler, seconded by Steele to open the Public Hearing for the 2016/2017 City budget Adoption at 7:33pm.. On a voice vote, all in favor. Motion passed.**

Manager Wilson reviewed a Power Point presentation of the proposed 2016/2017 Plainwell City budget, including Capital Improvements.

The city administration is continuing to finalize transition to a new health insurance plan after having been notified of a 31% cost increase from the current insurance provider, which the city cannot bear. Additionally, the city is negotiating with Chef Contain which has asked for a mid-contract rate increase. Overall the city is financially healthy and a close eye is being kept on the Local Streets and Solid Waste Funds.

No public comment

A motion by Steele, supported by Keeler, to close the Public Hearing at 7:47pm. On a voice vote, all in favor. Motion passed.

A motion by Steele, seconded by Overhuel to adopt Resolution 16-15 General Appropriations for 2016/2017 budget. On a voice vote, all in favor. Motion passed.

A motion by Steele, seconded by Keeler to adopt Resolution 16-16 Special & Operating Funds Appropriations for 2016/2017 budget. On a voice vote, all in favor. Motion passed.

10. Communications:

A motion by Steele, seconded by Overhuel to accept and place on file the May DPS Report. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeler, supported by Overhuel that the bills be allowed and orders drawn in the amount of \$74,980.74 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments

Mike VanDenBerg, Gun Plain Township Supervisor, thanked Manager Wilson and the city for its support of the July 4 fireworks display at the airport.

13. Staff Comments

Superintendent Updike updated Council on year-end paving work.

Superintendent Pond updated Council on a wrapping up year-end projects.

Chief Bomar reiterated Councilman Black's discussion of the new 800 MHz system that is coming to fruition and noted the intergovernmental benefits that this State-funded program will have, particularly when communicating with Kalamazoo County officers.

Treasurer Kelley thanked the Administration for helping with the budget and noted working on year-end financials.

City Manager Wilson thanked Personnel Manager Lamorandier and Treasurer Kelley for their help in finalizing the budget.

14. Council Comments:

None

15. Adjournment:

A motion by Steele, supported by Overhuel to adjourn the meeting at 7:54 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

Deputy City Clerk/City Treasurer