

MINUTES
Plainwell City Council
July 26, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Jared Bowen from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/12/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report:
Mayor Keeler asked for prayers for former Mayor Jim Higgs who is facing a health concern. He praised Superintendent Nieuwenhuis and the DPW crew for great work for the paving project on Prospect and Short Streets.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel reported an application from Susan Luthy for a liquor license at 124 E. Bridge. The new business plans to offer a non-video gaming experience providing food with beer and wine for which they are applying for a Tavern License with the Michigan Liquor Control Commission and needs local government authority to recommend the action.
A motion by Overhuel, seconded by Keeney, to adopt Resolution 2021-13 for a Tavern License for Susan Luthy at 124 East Bridge Street. On a voice vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel reported the DDA Board on July 13, 2021 considered the Council's request for options related to the Jensen Lot. The DDA Board recommends splitting the Jensen Lot, North and South along the east side of the property and seeking a Request for Proposal which would include rough development plans and purchase price.
A motion by Steele, seconded by Overhuel, to direct staff to market for sale the Jensen Lot as recommended by the DDA Board. On a voice vote, all voted in favor. Motion passed.
 - C. Director Bomar reported the end of useful life of the department's copy machine, which is needed for generating reports for attorneys and the public, as well as for department operations. The Department's recommendation is to lease a Kyocera 2554ci copy machine from American Office Solutions at an annual estimated cost of \$1,656.00

A motion by Steele, seconded by Keeney, to approve a 63-month lease with American Office Solutions for a Kyocera 2554ci copier at an estimated average annual cost of \$1,656.00. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Nieuwenhuis reminded Council of the recent purchase of a pull-paver for asphalt project, which now makes the existing infrared pavement patching machine and small roller redundant to the city's operation. He has marketed the infrared machine to asphalt companies as a specialized machine. The small roller comes with a trailer built by DPW and should be sold at auction. Bronco Asphalt has offered to purchase both machines, subject to Council approval as per Charter. Councilmember Overhuel asked why the city would sell the infrared when it was purchased so recently. An audience member inquired about the city's ability to use the new machine for larger projects. Council noted the infrared machine served its purpose and was a great learning experience for the city.

A motion by Wisnaski, seconded by Overhuel, to approve the sale of the Infrared Asphalt Pavement Repair Machine to Bronco Asphalt for \$34,500 and to sell Small Roller at auction for a minimum price of \$1,750.00. On a roll call vote, all voted in favor. Motion passed.

- E. Superintendent Nieuwenhuis further reported that with the new-to-us pull paver, a larger asphalt roller is needed to effectively complete the projects. Three quotes were received and are in the Council Packet. Recent rentals of a roller have been factored into the recommended purchase price.

A motion by Overhuel, seconded by Steele, to approve the purchase of a Volvo Asphalt Roller from Alta Equipment Company for \$49,156.00. On a roll call vote, all voted in favor. Motion passed.

- F. Superintendent Pond reported having received MiDeal pricing from Berger Chevrolet for a 2021 Silverado 2500HD truck to replace current Truck 4 which is needed for DPW operations in the winter.

A motion by Steele, seconded by Keeney, to approve the purchase of a 2021 Chevrolet Silverado 2500HD truck from Berger Chevrolet for \$41,823.00 using the MiDeal State Purchasing Contract. On a roll call vote, all voted in favor. Motion passed.

- G. Personnel Manager Lamorandier reported upcoming changes to the Section 125 Plan Document to take advantage of different employee benefits and allowances not currently included in the plan. These benefits have arisen from, or been affected by, recent Covid-related law changes. The document is not finalized, but will need to be finalized within time factors, so Council approval is sought in advance.

A motion by Steele, seconded by Wisnaski, to authorize the City Manager to execute Section 125 Plan Document changes as recommended. On a voice vote, all voted in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the draft minutes from the July 13, 2021 DDA/BRA/TIFA Board Meeting. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$162,490.39 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments:

Todd Smith at 204 N Sherwood addressed Council on a number of topics including traffic on North Sherwood, the desperate need for a safe crossing to Sherwood Park, changing and enforcing code enforcement regulations with better regularity and consistency. City Manager Wilson noted a pending traffic study on Sherwood, along with South Main and Starr, related to the crossing concerns.

14. Staff Comments

Community Development Manager Siegel reported working on a business directory update. She noted the Library's Grand Opening is scheduled for August 5 and everyone is encouraged to attend. She also noted that Movies in the Park will begin on July 30.

Superintendent Pond provided an update on upcoming fiscal year capital projects.

Director Bomar gave an update on a recent river rescue of a kayaker in distress, assisting Gun Plain and Cooper Townships.

Clerk/Treasurer Kelley noted work on utility billing, property tax, audit and election-related projects.

City Manager Wilson reported having initiated an engineering study to recommend ADA upgrades at the Crispe Community House. He also noted having authorized a survey study for the acreage at Miller Road and 8th Street included in the recently approved 425 Land Transfer Agreement. He also noted that a Phase 1 environmental study will be considered by the TIFA Board to start once the purchase is complete. Finally, he thanked Public Safety Officer Eric Luthy, in attendance, for his service to the community.


15. Council Comments:

Each Council Member thanked Officer Luthy for his service and look forward to his new business in town.

16. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 8:10 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
August 9, 2021 

Brian Kelley, City Clerk