

Minutes
Plainwell DDA, BRA and TIFA:
January 12, 2021

Swearing in of EJ Hart and Angela Ridgway

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, Angela Ridgway, David O'Bryant, Adam Hopkins, Paul Rizzo
All members were in the City of Plainwell
4. Approval of Minutes of 12/8/20: minutes were approved and accepted to place on file.
5. General Public: Tracey Robrahn, Dance Kraze; David Steffen, Plainwell NAPA Auto
6. Chairman's Report: None
7. BRA Action Items
 - A. Plainwell Mill Demolition Update provided by Erik Wilson, City Manager.
Approximately 7 weeks behind schedule; waiting on a price to rebuild wall in building 3 with brick Shared information re: the 90/10 grant and loan re: 1.5% 20 years and first 5 years no interest charged.
 - B. **Motion to accept accounts payable for December of \$595,024.52 was made by Hart and seconded by O'Bryant. Motion carried.**
8. DDA Action Items
 - A. Parking lot issue behind NAPA, DanceKraze, Passiflora is being used as a cut through, and at high rate of speed. Discussion centered around options to help resolve this issue. Hart suggested closing the road off at M89 because it is a dangerous intersection with the bridge blocking views. Robrahn was not opposed to this idea.
Robrahn mentioned that a speed bump and the stop sign have been removed for plowing purposes. Ridgway suggested removable barricades at the corner by Napa and the restroom so people can't drive all the way through yet delivery trucks still can get through and it would be a temporary solution. Steffen mentioned that on any given week day he estimates 30-50 cars cut through that way. O'Bryant was concerned about Public Safety vehicles being able to get through even with the removable barricades. Options of more speed bumps and different types of speed bumps (reverse speed bumps, enhanced speed bumps) should all be looked into.
Assistant Chief of Public Safety, Varley was not in favor of any type of barricade or closing off either end of the road because it would hinder public safety vehicles. Varley will put together a budget for a strategic road study for an entire year and work with our DPW Superintendent looking into options of speed bump designs.
City Manager Wilson said immediately he will have the stop sign reinstalled; post speed limit signs and step up extra patrols.
 - B. Revolving Loan Quarterly Report – all in order with no late payments
 - C. **Motion to accept accounts payable for December of \$1,393.71 was made by Rizzo and seconded by Larabel. Motion carried.**

9. TIFA Action Items

A. Motion to accept accounts payable for December of \$656.71 was made by Hart and seconded by Ridgway. Motion carried.

10: Communications: 12/14/2020 Council Minutes. Also the Financial Report/ Summary as of 12/31/2020

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

Community Updates: Christmas Light Committee will be formed to help with raising funds for additional holiday lights.

Business Updates: 124 E. Bridge Sold – updates on 200 E. Bridge St. and 127 S. Main St.

Trainings/Workshop Updates: attending the Michigan Association of Planning /RRC Winter Cities virtual workshop on Jan. 14, 2021

City Manager, Wilson reported that a Mill Committee has been formed and will be meeting; Confirmed that the Clark Gas Station owner has been served an official notice re: clean up and fines. He has 60 days to make changes. Also mentioned that there might be an opportunity for city to inquire about additional property in our Industrial Site.

Board Member Comments:

Hart – Thanked the City DPW crew for staying on top of the snow and ice in the parking lots and sidewalks.

Larabel – Commented on how nice the Christmas lights and additional lights in Sherwood Park looked this year.

Wisnaski- Mentioned that our Public Safety was certified by the Presidential Order for Safe Policing and Safe Community. This is a federal mandate for future grants. He also mentioned he was glad to know that the Clark Station has been served. He brought up the roofing materials from Campbell's Pharmacy have been dropping onto the sidewalk and it was not roped off – Public Safety will be talking with the roof company. Plus, he thanked Community Development Manager for keeping businesses in our downtown.

Turley – Asked about the JBS Funds for Plainwell and if city staff could inquire about the DDA BRA TIFA Board applying for funds for security cameras. City Manager Wilson said he would reach out but that their main emphasis was COVID-19 related but details were vague.

13. Adjournment: **A Motion to adjourn the meeting 8:34 a.m. was made by Wilson and seconded by Rizzo.**

Submitted by Denise Siegel, Community Development Manager