

City of Plainwell

Angela Ridgway
EJ Hart
David O'Bryant
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA

DDA/TIFA/BRA

July 14, 2020, 7:30 AM

Masks are Required and must be worn during meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary** – 06/09/2020 Meeting Minutes
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Accounts Payable for June of \$20,381.34
 - B. Mill Demolition Update – City Manager Erik Wilson
8. **DDA Action Items**
 - A. Accounts Payable for June of \$458.37
 - B. Review Revolving Loan Quarterly Report
 - C. <https://medc.initiateprosperity.org/management> Review this new tool for helping small businesses. Looking for 2 business to log in and look around.
9. **TIFA Action Items**
 - A. Accounts Payable for June of \$684.63
10. **Communications:** 06/08/20 Council Minutes. Also the Financial Report/ Summary as of 06/30/2020
11. **Public Comments**
12. **Staff Comments:**

Community Updates: Looking into a Social District/Downtown Outdoor Recreation Area
Business Updates: Perfect Image tentative opening end of July or 1st August;
Working with Matt & Allison Maxwell on a Redevelopment Liquor License for 200 E. Bridge St.
Doing a marketing push on social media for 131 S. Main St. Suite #1
Designated outdoor seating for Restaurants
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
The City of Plainwell is an equal opportunity provider and employer

The Island City

AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for June in the amount of \$20,381.34

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for June in the amount of \$458.37

B. Revolving Loan quarterly updates

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for June in the amount of \$684.63

Reminder of Upcoming Meetings

- July 13– City Council Meeting at 7:00pm
- July 15 – Planning Meeting

Next Meeting is scheduled for August 11, 2020 will be held at City Hall Council Chambers

Minutes
Plainwell DDA, BRA and TIFA:
Zoom Virtual Meeting – **June 9, 2020**

1. Call to Order - Meeting called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, David O’Bryant, EJ Hart, Erik Wilson, Randy Wisnaski
Excused: Adam Hopkins, Paul Rizzo
4. Approval of Minutes of minutes were approved and accepted to place on file.
5. General Public: None
6. Chairman’s Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for May of \$3,715.04 was made by Hart and seconded by O’bryant. Motion carried.**
 - B. **Motion to accept the 2020-2021 Budget was made by Hart and seconded by Wilson**
8. DDA Action Items
 - A. **Motion to accept accounts payable for May of \$1,293.95 was made by Larabel and seconded by O’bryant. Motion carried.**
 - B. **Motion to accept the 2020-2021 budget was made by Larabel and seconded by Wilson**
 - C. **Motion to accept Zelda Schippers registration from the DDA Board was made by Hart and seconded by Wilson**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for May of \$582.83 was made by Larabel and seconded by Wilson. Motion carried.**
 - B. **Motion to accept the 2020-2021 Larabel and seconded by Wisnaski**
10. Communications:

05/11/20 Council Minutes. Also Financial Report/Summary as of 5/31/2020 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Farmers’ Market; restaurants opening up; 200 E. Bridge St. sale is still going through;
13. **Member Comments:**

Larabel commented on the power poles and what was the final outcome. Wilson, City Manager said they would be moved for cleaning and put back.
Wisnaski – requested to have his personal email added to the email list
O’Bryant- Asked about permits for protests are permits needed.

Adjournment: A Motion to adjourn the meeting and end call at 8:17 a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 06/01/2020 - 06/30/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	JUNE 2020 DENTAL & VISION	31.60	15977
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2020 HEALTH INSURANCE PREMIUM	464.82	15979
443-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	APRIL 2020 COVID-19 PANDEMIC RELIEF CRE	(25.93)	16143
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	MAY 2020 COVID-19 PREMIUM CREDIT	(83.15)	16145
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSU	JUNE 2020 LIFE INSURANCE COVERAGE	2.80	15978
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICE	MAY 2020 DPW UNIFORM/RUGS/MISC	1.65	16119
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICE	JUNE 2020 DPW UNIFORMS/RUGS/MISC	2.07	16189
443-000-801.000-2020-00001	MILL DEMO PHASE III ENGINEERING	GHD SERVICES INC	PHASE III MILL DEMO SERVICES THROUGH 1/	7,355.25	16123
443-000-801.000-2020-00001	MILL DEMO PHASE III ENGINEERING	GHD SERVICES INC	PHASE III MILL DEMO SERVICES THROUGH 03	7,420.49	16123
443-000-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	MAY 2020 ATTORNEY FEES	3,488.50	16131
Total For Dept 000 OPERATIONS				18,658.10	
Dept 970 CAPITAL OUTLAY					
443-970-972.000	STRUCTURAL ENGINEERING SERVICES	ROBERT DARVAS ASSOCIATES I	STRUCTURAL ENGINEERING - MILL DEMO	1,723.24	16202
Total For Dept 970 CAPITAL OUTLAY				1,723.24	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				20,381.34	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 443 BROWNFIELD REDI	20,381.34
--------------------------	-----------

Total For All Funds:	<u>20,381.34</u>
----------------------	------------------

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	DEAN'S ICE CREAM INC	GOLDEN TICKET - MIDAY CHEVY DOLLARS	30.00	16121
494-000-202.494	Accounts Payable - 2014 DOWNTOWN	PLAINWELL ACE HARDWARE	GOLDEN TICKET PAYOUT	50.00	16196
494-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	JUNE 2020 DENTAL & VISION	26.23	15977
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2020 HEALTH INSURANCE PREMIUM	225.36	15979
494-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	APRIL 2020 COVID-19 PANDEMIC RELIEF CRE	(21.53)	16143
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	MAY 2020 COVID-19 PREMIUM CREDIT	(40.30)	16145
494-000-957.022	Farmers Market Banners	VISTAPRINT	Farmers Market Banners	188.61	1765
Total For Dept 000 OPERATIONS				458.37	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				458.37	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 494 DOWNTOWN DEVELC	458.37
--------------------------	--------

Total For All Funds:	<u>458.37</u>
----------------------	---------------

CITY OF PLAINWELL
 OUTSTANDING REVOLVING LOANS
 AS OF June 30, 2020

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTEREST PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Island City Computers	5,000.00	3-Jun-2012	Written Off	9/11/2019	2,306.95	142.98	2,693.05	1,753	-	9/11/2019	- Business folded - small assets retained sold 09/11/2019 - wrote off remaining balance
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,550.00	27-Sep-2013	Paid in Full	7/27/2015	2,550.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Late	7/8/2019	9,485.45	299.25	514.55	638	514.55		
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Ahead	6/22/2020	7,453.14	230.32	-	-	2,546.86		
John Roggow	10,000.00	12-Dec-2017	Ahead	6/4/2020	4,992.87	188.75	-	-	5,007.13		
James Turley	10,000.00	1-Jun-2018	Current	6/24/2020	4,080.72	168.28	-	-	5,919.28		
Plainwell Bridge & Main LLC	10,000.00	23-Aug-2019	Current	6/15/2020	1,633.51	75.89	-	-	8,366.49		
									22,354.31		
Loans from G01 Grant									37,484.21	= Cash on hand at 06/30/2020	
All others in G03 Grant									59,838.52		

NEW LOAN INFORMATION

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATION DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
----------------	----------------	---------	-----	-----------	-------------	------------	---------	--------------	------------	------------------	--------------	---------------	---------------	----------------	----------	------	--------	-----------	--------

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	JUNE 2020 DENTAL & VISION	43.66	15977
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2020 HEALTH INSURANCE PREMIUM	450.80	15979
450-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	APRIL 2020 COVID-19 PANDEMIC RELIEF CRE	(35.81)	16143
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	MAY 2020 COVID-19 PREMIUM CREDIT	(80.64)	16145
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSU	JUNE 2020 LIFE INSURANCE COVERAGE	1.62	15978
450-000-962.000	2020 Membership Dues	MICHIGAN ECONOMIC DEVELOPE	2020 Membership Dues	305.00	1765
Total For Dept 000 OPERATIONS				684.63	
Total For Fund 450 INDUSTRIAL PARK TIFA				684.63	

07/10/2020 12:53 PM

User: JULIE

DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 06/01/2020 - 06/30/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 450 INDUSTRIAL PARI	684.63
--------------------------	--------

Total For All Funds:	<u>684.63</u>
----------------------	---------------

MINUTES
Plainwell City Council
June 8, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Virtual Meeting Application.
2. Invocation was given by Terry Steele.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Keeney, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 05/26/2020 regular meeting and the Minutes of the 05/29/2020 and the 06/02/2020 special meetings. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. City Manager Wilson reported a necessary modification to a 2006 Wastewater Treatment Service Agreement with the Village of Martin. The Village wishes to upgrade its infrastructure and seeks USDA funding, which requires the city's agreement with the Village be amended to match the terms of the USDA funding. Additionally, the city wishes to assign an easement to the Village for a property included in previous agreements in which the city no longer has a vested involvement. **A motion by Overhuel, seconded by Keeney, to approve an amendment to the 2006 Wastewater Treatment Service Agreement with the Village of Martin regarding the length of the agreement, and to assign an easement the Village. On a voice vote, all in favor. Motion passed.**
 - B. Superintendent Pond reported necessary repairs to the plant's blowers, which run 24 hours per day. The repairs need to be done by factory-trained specialists to maintain the warranty and to certify correct technical specifications. **A motion by Wisnaski, seconded by Keeney, to approve a sole-source repair to check alignment and repair an oil leak in the plan blowers, from Aerzen USA Corporation in the amount of \$5,093.48. On a roll-call vote, all in favor. Motion passed.**

- C. City Manager Wilson presented the draft DDA/BRA/TIFA budgets, which were considered by the DDA/BRA/TIFA Board at a budget workshop. The Board recommends approval of the draft budget. A motion by Wisnaski, seconded by Overhuel, to approve the draft BRA budget. A motion by Overhuel, supported by Wisnaski, to approve the draft TIFA budget. A motion by Wisnaski, supported by Keeney, to approve the draft DDA budget. On roll-call votes for each, all in favor. Motions passed.

11. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the April 2020 Public Safety Report, and the May 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

- A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$61,820.77 for payment of same. On a roll-call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Manager Lamorandier reported working on keeping up with all the changes.

Superintendent Pond reported roof inspections with no findings.

Community Development Manager Siegel reported the restaurants are opening up and that the Farmers Market opened last week.

Clerk/Treasurer Kelley reported having mailed 294 Absent Voter Ballot Applications to all Automatic Application List voters on Friday, May 29 and asked that ANY registered voter who wishes to vote absentee to contact our office for an application. He reminded everyone that nominating packets are available through the City Clerk's Office for any citizen who is interested in qualifying as a candidate for City Council – the nominations are due back to the Clerk's Office by 4pm on Tuesday, July 21. He reported preparing for the 2020 property tax billings and that he's working with the Manager to finalize the 2020/2021 budget.

City Manager Wilson reported that the Demolition Project is waiting for documents from Melching, SHPO and the Wisconsin Potawatomi Tribe. He also expressed sympathy for the Carten Family, former Council Member Charles "Chuck" Carten recently passed away. Finally, he reported that the DDA Board would consider the resignation of Zelda Schippers from the Board and thanked her for her tireless service.

15. Council Comments:

Councilmember Overhuel encouraged everyone to continue being careful.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:33PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,

Brian Kelley

City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

June 22, 2020



Brian Kelley

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	06/30/2020 (ABNORMAL)	MONTH 06/30/2020 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Revenues									
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,146.00		6,146.08		0.00		(0.08)	100.00
443-000-402.041	Captured Tax - AdVal Real - Library	1,157.00		1,112.40		0.00		44.60	96.15
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	491.00		490.70		0.00		0.30	99.94
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	491.00		490.70		0.00		0.30	99.94
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	638.00		637.91		0.00		0.09	99.99
443-000-402.047	Captured DDA-SCHOOL	12,262.00		12,261.76		0.00		0.24	100.00
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,979.00		2,954.77		0.00		24.23	99.19
443-000-402.060	Captured Tax - AdVal Pers - City	506.00		506.01		0.00		(0.01)	100.00
443-000-402.061	Captured Tax - AdVal Pers - Library	95.00		91.58		0.00		3.42	96.40
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	40.00		40.40		0.00		(0.40)	101.00
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	40.00		40.40		0.00		(0.40)	101.00
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	52.00		52.52		0.00		(0.52)	101.00
443-000-402.065	Captured Tax - AdVal Pers - County (All)	245.00		243.26		0.00		1.74	99.29
443-000-664.020	Interest Earned - Investments	200.00		167.82		0.00		32.18	83.91
443-000-676.010	Interfund Transfer In - General Fund	100,000.00		80,000.00		80,000.00		20,000.00	80.00
443-000-676.080	Interfund Transfer In - Capital Improve	65,000.00		65,000.00		10,000.00		0.00	100.00
TOTAL REVENUES		190,342.00		170,236.31		90,000.00		20,105.69	89.44
Expenditures									
443-000-703.000	Salaries/Wages - Full Time Employees	34,609.00		28,556.62		3,616.69		6,052.38	82.51
443-000-706.000	Wages - Part Time Employees	277.00		329.66		49.74		(52.66)	119.01
443-000-713.000	Other Post Employment Benefits	297.00		297.12		24.76		(0.12)	100.04
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,534.00		2,053.13		267.30		480.87	81.02
443-000-715.010	Health Insurance Premiums	5,319.00		4,980.75		227.88		338.25	93.64
443-000-715.012	Health Insurance - FSA - Employer Paid	0.00		1.37		0.00		(1.37)	100.00
443-000-715.013	Health Insurance - HSA - Employer Paid	2,538.00		1,426.15		0.00		1,111.85	56.19
443-000-715.015	Life Insurance	34.00		33.62		2.80		0.38	98.88
443-000-718.000	Retirement Benefits	2,997.00		2,414.09		198.08		582.91	80.55
443-000-724.000	Medical Insurance Opt Out	203.00		188.30		16.87		14.70	92.76
443-000-730.000	Postage	0.00		297.15		0.00		(297.15)	100.00
443-000-743.000	Uniforms	65.00		19.15		1.65		45.85	29.46
443-000-775.000	Supplies - Repairs and Maintenance	100.00		0.00		0.00		100.00	0.00
443-000-801.000	Engineering Services	76,300.00		68,120.84		14,775.74		8,179.16	89.28
443-000-801.013	Professional Services - Attorney	10,000.00		9,971.13		3,488.50		28.87	99.71
443-000-801.030	Professional Services - Audit	488.00		352.52		0.00		135.48	72.24
443-000-830.000	Contractual Reimbursement CRA Activities	18,857.00		18,801.37		0.00		55.63	99.70
443-000-900.000	Printing and Publishing	500.00		605.68		0.00		(105.68)	121.14
443-000-910.000	Liability Insurance	5,009.00		4,916.58		0.00		92.42	98.15
443-000-910.010	Workers Comp Insurance	399.00		386.72		0.00		12.28	96.92
443-000-930.000	Outside Services (RMLB)	7,000.00		8,626.72		0.00		(1,626.72)	123.24
443-000-930.050	Computer Services	50.00		10.07		0.00		39.93	20.14
443-000-940.000	Rentals - Equipment	1,200.00		1,173.20		481.37		26.80	97.77
443-908-991.000	Principal Payment - Interfund Loans	14,930.00		14,930.04		1,244.17		(0.04)	100.00
443-908-995.000	Interest Payment - Interfund Loans	1,695.00		1,695.00		141.25		0.00	100.00
443-970-972.000	Contracted Services	23,700.00		25,447.36		1,723.24		(1,747.36)	107.37
TOTAL EXPENDITURES		209,101.00		195,634.34		26,260.04		13,466.66	94.17

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	06/30/2020 (ABNORMAL)	INCREASE	MONTH 06/30/2020 (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA										
TOTAL REVENUES		190,342.00		170,236.31		90,000.00		20,105.69		89.44
TOTAL EXPENDITURES		209,101.00		195,634.34		26,260.04		13,466.66		94.17
NET OF REVENUES & EXPENDITURES		(18,759.00)		(25,398.03)		63,739.96		6,639.03		142.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2020	MONTH 06/30/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	71,700.00	75,521.37	0.00	(3,821.37)	105.33
450-000-664.020	Interest Earned - Investments	600.00	1,616.77	133.15	(1,016.77)	269.46
TOTAL REVENUES		72,300.00	77,138.14	133.15	(4,838.14)	106.69
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,883.00	39,175.37	3,901.80	2,707.63	93.54
450-000-706.000	Wages - Part Time Employees	831.00	541.88	10.14	289.12	65.21
450-000-713.000	Other Post Employment Benefits	6.00	5.76	0.48	0.24	96.00
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,144.00	2,811.78	280.59	332.22	89.43
450-000-715.010	Health Insurance Premiums	5,483.00	4,885.08	220.08	597.92	89.10
450-000-715.012	Health Insurance - FSA - Employer Paid	0.00	4.19	0.00	(4.19)	100.00
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,715.97	0.00	787.03	68.56
450-000-715.015	Life Insurance	20.00	19.51	1.62	0.49	97.55
450-000-718.000	Retirement Benefits	2,182.00	2,007.21	174.39	174.79	91.99
450-000-724.000	Medical Insurance Opt Out	385.00	352.99	32.06	32.01	91.69
450-000-775.000	Supplies - Repairs and Maintenance	0.00	13.49	0.00	(13.49)	100.00
450-000-801.030	Professional Services - Audit	92.00	66.78	0.00	25.22	72.59
450-000-910.000	Liability Insurance	402.00	393.89	0.00	8.11	97.98
450-000-910.010	Workers Comp Insurance	249.00	241.34	0.00	7.66	96.92
450-000-930.000	Outside Services (RMLB)	0.00	645.00	0.00	(645.00)	100.00
450-000-930.050	Computer Services	50.00	10.07	0.00	39.93	20.14
450-000-940.000	Rentals - Equipment	1,800.00	2,443.61	248.66	(643.61)	135.76
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	305.00	305.00	(5.00)	101.67
TOTAL EXPENDITURES		59,830.00	55,638.92	5,174.82	4,191.08	96.15
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	77,138.14	133.15	(4,838.14)	106.69
TOTAL EXPENDITURES		59,830.00	55,638.92	5,174.82	4,191.08	96.15
NET OF REVENUES & EXPENDITURES		12,470.00	21,499.22	(5,041.67)	(9,029.22)	157.28

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	06/30/2020 (ABNORMAL)	MONTH 06/30/2020 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA								
Revenues								
494-000-402.030	Captured DDA-CITY	24,515.00		24,515.53	0.00		(0.53)	100.00
494-000-402.031	Captured DDA-LIBRARY	4,613.00		4,436.43	0.00		176.57	96.17
494-000-402.032	Captured DDA-Capital Impr	1,957.00		1,957.03	0.00		(0.03)	100.00
494-000-402.033	Capture DDA-Fire Reserve	1,957.00		1,957.03	0.00		(0.03)	100.00
494-000-402.034	Capture-DDA-Solid Waste	2,544.00		2,544.16	0.00		(0.16)	100.01
494-000-402.045	Captured DDA-COUNTY	11,881.00		11,785.07	0.00		95.93	99.19
494-000-402.060	Captured Tax - AdVal Pers - City	2,593.00		2,409.13	0.00		183.87	92.91
494-000-402.061	Captured Tax - AdVal Pers - Library	488.00		435.84	0.00		52.16	89.31
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	207.00		192.35	0.00		14.65	92.92
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	207.00		192.35	0.00		14.65	92.92
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	269.00		250.05	0.00		18.95	92.96
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,257.00		1,157.90	0.00		99.10	92.12
494-000-569.000	Local Grants	5,599.00		5,894.37	0.00		(295.37)	105.28
494-000-569.010	Local Donations	0.00		350.00	0.00		(350.00)	100.00
494-000-664.020	Interest Earned - Investments	200.00		1,027.69	75.99		(827.69)	513.85
494-000-694.000	Miscellaneous Revenue	200.00		1,263.05	0.00		(1,063.05)	631.53
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		2,576.75	295.00		(76.75)	103.07
494-000-694.025	DDA - Sale of Merchandise	1,000.00		978.04	0.00		21.96	97.80
494-000-694.026	DDA - Special Event Revenues	600.00		736.00	0.00		(136.00)	122.67
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00	0.00		400.00	0.00
494-000-694.494	DDA - Farmer's Market SNAP Sales	0.00		82.00	0.00		(82.00)	100.00
TOTAL REVENUES		62,987.00		64,740.77	370.99		(1,753.77)	102.78
Expenditures								
494-000-703.000	Salaries/Wages - Full Time Employees	18,309.00		14,591.19	1,164.20		3,717.81	79.69
494-000-706.000	Wages - Part Time Employees	1,500.00		0.00	0.00		1,500.00	0.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,443.00		993.54	78.98		449.46	68.85
494-000-715.010	Health Insurance Premiums	2,636.00		2,494.81	108.75		141.19	94.64
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		722.93	0.00		598.07	54.73
494-000-715.015	Life Insurance	2.00		0.00	0.00		2.00	0.00
494-000-718.000	Retirement Benefits	355.00		68.13	2.72		286.87	19.19
494-000-724.000	Medical Insurance Opt Out	47.00		45.25	3.94		1.75	96.28
494-000-727.000	Office Supplies	0.00		13.49	0.00		(13.49)	100.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00		52.10	0.00		47.90	52.10
494-000-801.000	Engineering Services	100.00		0.00	0.00		100.00	0.00
494-000-801.013	Professional Services - Attorney	100.00		0.00	0.00		100.00	0.00
494-000-801.030	Professional Services - Audit	92.00		66.78	0.00		25.22	72.59
494-000-900.000	Printing and Publishing	3,600.00		1,449.95	0.00		2,150.05	40.28
494-000-910.000	Liability Insurance	513.00		502.85	0.00		10.15	98.02
494-000-910.010	Workers Comp Insurance	84.00		81.42	0.00		2.58	96.93
494-000-930.000	Outside Services (RMLB)	500.00		2,725.00	0.00		(2,225.00)	545.00
494-000-930.050	Computer Services	50.00		10.07	0.00		39.93	20.14
494-000-940.000	Rentals - Equipment	650.00		95.00	0.00		555.00	14.62
494-000-956.000	Miscellaneous	1,850.00		395.56	0.00		1,454.44	21.38
494-000-956.021	Special Events	2,000.00		787.52	0.00		1,212.48	39.38
494-000-957.022	DDA Farmers Market Expense	1,000.00		613.92	188.61		386.08	61.39
494-000-957.025	DDA Christmas Ornament Costs	800.00		0.00	0.00		800.00	0.00
494-000-957.036	DDA Movies in the Park	1,500.00		1,163.00	0.00		337.00	77.53
494-000-957.494	DDA - Farmer's Market SNAP Vendor Pymts	0.00		94.00	0.00		(94.00)	100.00
494-000-960.000	Education & Training - Professional	500.00		0.00	0.00		500.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		2,910.00	0.00		190.00	93.87
494-908-991.000	Principal Payment - Interfund Loans	11,666.00		11,666.04	972.17		(0.04)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 06/30/2020
 % Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2020 NORMAL (ABNORMAL)	MONTH 06/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Expenditures						
494-908-995.000	Interest Payment - Interfund Loans	595.00	594.96	49.58	0.04	99.99
TOTAL EXPENDITURES		54,413.00	42,137.51	2,568.95	12,275.49	78.68
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	64,740.77	370.99	(1,753.77)	102.78
TOTAL EXPENDITURES		54,413.00	42,137.51	2,568.95	12,275.49	78.68
NET OF REVENUES & EXPENDITURES		8,574.00	22,603.26	(2,197.96)	(14,029.26)	255.73
TOTAL REVENUES - ALL FUNDS		325,629.00	312,115.22	90,504.14	13,513.78	95.85
TOTAL EXPENDITURES - ALL FUNDS		323,344.00	293,410.77	34,003.81	29,933.23	91.93
NET OF REVENUES & EXPENDITURES		2,285.00	18,704.45	56,500.33	(16,419.45)	651.01

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2020	MONTH 06/30/2020	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,142.00	25,068.49	0.00	73.51	99.71
INTEREST	INTEREST & RENTS	200.00	167.82	0.00	32.18	83.91
TRANSFER	FUNDS TRANSFERS	165,000.00	145,000.00	90,000.00	20,000.00	87.88
TOTAL REVENUES		190,342.00	170,236.31	90,000.00	20,105.69	89.44
Expenditures						
000	OPERATIONS	168,776.00	153,561.94	23,151.38	15,214.06	91.74
908	DEBT SERVICE	16,625.00	16,625.04	1,385.42	(0.04)	100.00
970	CAPITAL OUTLAY	23,700.00	25,447.36	1,723.24	(1,747.36)	107.37
TOTAL EXPENDITURES		209,101.00	195,634.34	26,260.04	13,466.66	94.17
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		190,342.00	170,236.31	90,000.00	20,105.69	89.44
TOTAL EXPENDITURES		209,101.00	195,634.34	26,260.04	13,466.66	94.17
NET OF REVENUES & EXPENDITURES		(18,759.00)	(25,398.03)	63,739.96	6,639.03	142.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2020 NORMAL (ABNORMAL)	MONTH 06/30/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	600.00	1,616.77	133.15	(1,016.77)	269.46
OTHER	OTHER	71,700.00	75,521.37	0.00	(3,821.37)	105.33
TOTAL REVENUES		72,300.00	77,138.14	133.15	(4,838.14)	106.69
Expenditures						
000	OPERATIONS	59,830.00	55,638.92	5,174.82	4,191.08	96.15
TOTAL EXPENDITURES		59,830.00	55,638.92	5,174.82	4,191.08	96.15
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		72,300.00	77,138.14	133.15	(4,838.14)	106.69
TOTAL EXPENDITURES		59,830.00	55,638.92	5,174.82	4,191.08	96.15
NET OF REVENUES & EXPENDITURES		12,470.00	21,499.22	(5,041.67)	(9,029.22)	157.28

PERIOD ENDING 06/30/2020

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2020	MONTH 06/30/2020	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	52,488.00	51,832.87	0.00	655.13	98.75
INTEREST	INTEREST & RENTS	200.00	1,027.69	75.99	(827.69)	513.85
UNCLASSIFIED	Unclassified	0.00	82.00	0.00	(82.00)	100.00
OTHER	OTHER	10,299.00	11,798.21	295.00	(1,499.21)	114.56
TOTAL REVENUES		<u>62,987.00</u>	<u>64,740.77</u>	<u>370.99</u>	<u>(1,753.77)</u>	<u>102.78</u>
Expenditures						
000	OPERATIONS	42,152.00	29,876.51	1,547.20	12,275.49	72.48
908	DEBT SERVICE	12,261.00	12,261.00	1,021.75	0.00	100.00
TOTAL EXPENDITURES		<u>54,413.00</u>	<u>42,137.51</u>	<u>2,568.95</u>	<u>12,275.49</u>	<u>78.68</u>
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		62,987.00	64,740.77	370.99	(1,753.77)	102.78
TOTAL EXPENDITURES		54,413.00	42,137.51	2,568.95	12,275.49	78.68
NET OF REVENUES & EXPENDITURES		<u>8,574.00</u>	<u>22,603.26</u>	<u>(2,197.96)</u>	<u>(14,029.26)</u>	<u>255.73</u>
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		325,629.00	312,115.22	90,504.14	13,513.78	95.85
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		323,344.00	293,410.77	34,003.81	29,933.23	91.93
NET OF REVENUES & EXPENDITURES		<u>2,285.00</u>	<u>18,704.45</u>	<u>56,500.33</u>	<u>(16,419.45)</u>	<u>651.01</u>

Is there anything that can be done regarding businesses that don't require their employees to wear masks? I know many people in town who will no longer shop at businesses that are lax in precautions.