

MINUTES
Plainwell City Council
September 23, 2019

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, Councilmember Overhuel and Councilmember Wisnaski. Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 09/09/2019 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Jaylee Streeter, senior at Plainwell High School reported about Teen Serve 2020 with plans to offer painting and minor reports for elderly and veterans in the Plainwell area in July 2020. Applications will be accepted on a phone-in basis. The Group seeks opportunity to use Council Chambers for a kickoff event on October 13, 2019 at 6pm.
A motion by Keeney, seconded by Wisnaski, for Teen Serve to use Council Chambers on Sunday, October 13, 2019 at 6pm for a 2020 Kickoff Event. On a voice vote, all in favor. Motion passed.
6. County Commissioner Report: None.
7. Agenda Amendments: None.
8. Mayor's Report:
Mayor Keeler nominated Councilmember Randy Wisnaski for appointment to the DDA-BRA-TIFA Board.
A motion by Keeney, seconded by Steele, to confirm the Mayor's appointment of Randy Wisnaski to the DDA-BRA-TIFA Board. On a voice vote, all the favor. Motion passed.
9. Recommendations and Reports:
 - A. Community Development Manager Siegel reported on an application received for a building addition for Integrative Health Sciences located at 121 South Anderson Street. Business Owner Dan Morris briefed Council on the expansion plans, which been reviewed by the Planning Commission at its September 18, 2019 meeting and approval is recommended.
A motion by Overhuel, seconded by Keeney, to approve the Site Plan for a building addition at 121 S. Anderson Street. On a voice vote, all in favor. Motion passed.
 - B. Community Development Manager Siegel reported a draft ordinance as part of the city's ongoing work related to certification as a Redevelopment Ready Community. The Complete Streets principles promote a safe network of access for pedestrians, bicyclists, transit users, motorists and users of all ages and abilities. The Planning Commission has reviewed these regulations and recommends approval.
A motion by Steele, seconded by Keeney, to approve Ordinance 383 to regulate the provisions of Complete Streets, and to direct the City Clerk to make publication of the Ordinance in the Union Enterprise. On a voice vote, all in favor. Motion passed.

- C. Personnel Manager Lamorandier reminded Council that during the budget process, the city uses the 80% / 20% method of health insurance whereby the employees contribute 20% of the cost of health care. The Resolution before Council affirms and formalizes that process and approval is recommended.
A motion by Steele, seconded by Overhuel, to adopt Resolution 19-19 for the 80% / 20% Health Care Cost Option for the Publicly Funded Health Insurance. On a voice vote, all in favor. Motion passed.
- D. City Treasurer Kelley reported that newer state law requires the city to specifically fund certain retiree health care costs for new employees hired after July 1, 2018. The city has been budgeting for these costs, but now needs to create a trust to account for these mandated costs. Council would serve as Trustees of the Trust and the day-to-day operations will be handled by a committee consisting of the City Manager, the Personnel Manager, the City Treasurer, a member of the employee group and a representative of Council as appointed by the Mayor. The Trust is effective June 30, 2019 and contributions are actuarially determined on an annual basis.
A motion by Wisnaski, seconded by Steele, to adopt Resolution 19-20 establishing the City of Plainwell Retiree Health Care Trust. On a voice vote, all in favor. Motion passed.
- E. City Manager Wilson and Superintendent Nieuwenhuis gave an update on the Sherwood Avenue Project, tentatively scheduled for completion this week. The Council also considered a second progress billing.
A motion by Keeney, seconded by Steele, to approve a Sherwood Avenue progress billing from Michigan Department of Transportation for \$285,449.43, and that an order be drawn for payment of the same. On a roll-call vote, all in favor. Motion passed.
- F. Superintendent Pond reported having had grounds at the Water Renewal Facility treated for weeds in 2017. That treatment used chemicals which ended up damaging the Norway Spruce and White Pine trees, which will need to be replaced. These trees provided screening from neighboring businesses. The contractor's insurance company offered a settlement as payment for damage to the trees and asks for a release from future claims. After appraisal and negation, the insurance company has offered \$18,553.00 to the city as settlement for damage to the trees. At a later time, the contract will be considered by Council for tree removal for the seven (7) trees in question.
A motion by Keeney, seconded by Steele, to authorize a Release from Future Claims for property damage at the Water Renewal Plant by Westfield Insurance for \$18,553.00. On a roll-call vote, all in favor. Motion passed.
- G. City Treasurer Kelley reported that the adopted budget for 2019/2020 includes computers for the City Manager and the Personnel Manager. Recent mandates from the Michigan Bureau of Election require upgrades to the City Clerk's computer as well, which was slated for replacement in the next budget cycle. Rather than upgrade that computer now and replace it next year, Clark Technical Services recommends replacing that computer this year as well. Clark Technical received a quote from the city's preferred computer hardware provider, CDW-G, for \$6,203.68 for four (4) computers, including a new desktop computer for the City Assessor, which is in line with the budgeted amounts, with the remainder coming from operational savings in the Election and Administration departments.
A motion by Wisnaski, seconded by Steele, to approve the purchase of four (4) computers from CDW-G for \$6,203.68 and installation services from Clark Technical Services for \$350 per machine.. On a roll-call vote, all in favor. Motion passed

10. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the August 2019 Public Safety and Water Renewal Reports and the DRAFT Planning Commission Minutes from September 28, 2019. On a voice vote, all in favor. Motion passed.**

11. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$108,751.16 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None

13. Staff Comments:

Superintendent Nieuwenhuis reported that hydrant flushing was successful last week and explained to Council the new method of flushing whereby several teams of two are opening 2-3 hydrants at one time, resulting in less iron residue and a faster flushing time. He also reported on oil residue found in the storm drain system near Power Automotive, which has been cleaned and reopened.

Community Development Manager Siegel reported a successful and well-attended vintage baseball game. She gave an update to Sherwood Park Restroom and noted that there would be three (3) more farmer's markets. She also reminded Council of the October 16, 2019 Public Hearing for the recreational marihuana issue.

Superintendent Pond reported ongoing negotiations and discussions about sewer surcharges.

Public Safety Director Bomar reported having been approached by the contractor working on the Library about closures on South Sherwood to allow connection to utility infrastructure. This prompted a long discussion about notification to homeowners, traffic rerouting, access to M-89 and utility concerns about the building having no heat during the winter. Council asked Administration to act in the best interest of the citizens when discussing specific issues with the library's contractor. Director Bomar then reported on assisting law enforcement with a large country music concert on Friday October 27 in Richland and that traffic will be backed up in Plainwell for that concert. He then reported a successful and beneficial active assailant training with the hospital last week.

Clerk/Treasurer Kelley reported that absent voter ballots are now available. Those who have already submitted applications should have received a ballot. If you need a ballot, please call. Also, the financial audit went well and he is working on the financial statement itself, which should be finalized the week of October 14.

City Manager Wilson reminded Council about the public meeting on Thursday, September 27, 2019 at 7pm for a mill demolition update and that there would be Council action as part of the grant application.

14. Council Comments:

Council Member Overhuel thanked Denise Siegel for a great job putting on the baseball game.

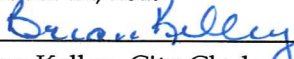
15. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:20 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

October 14, 2019



Brian Kelley, City Clerk