

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
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“The Island City”

AGENDA

Plainwell City Council
Monday, January 08, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 12/27/2023 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **L.E.D. Interior Lighting Upgrade Plant Buildings**
Council will consider approving the contract with Michigan Energy Business Solutions for removal of the remaining fluorescent bulbs and to replace them with L.E.D. tube or strip lights for \$6,324.35.
 - B. **Repair of Seven On-Site Rotork Valve Actuators**
Council will consider approving the contract with System Specialties for required maintenance and repair of seven Rotork Actuators for \$7,941.00.
 - C. **Repair of West Clarifier Scum Arm**
Council will consider approving the contract with W Soule to remove the scum and center well arms and to fabricate and install new arms for \$6,562.00.
 - D. **Authorization to sell Evidence/Firearms/Duty Weapons**
Council will consider authorizing the sale of firearms from evidence at auction and the sale of department issued SigSauer P320 firearms.
11. **New Business:**
 - A. **Discussion of Creating Old Orchard Special Assessment District**
12. **Communications:** The December 2023 Investment and Fund Balance reports.
13. **Accounts Payable - \$1,036,697.46**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Reports & Communications:

A. L.E.D. Interior Lighting Upgrade Plant Buildings

This upgrade comes with a \$2,362.29 rebate from Consumers Energy, and has a 3-year return on investment in which the energy savings will total the cost to upgrade the lights.

Recommended action: Consider approving the contract with Michigan Energy Business Solutions.

B. Repair of Seven On-Site Rotork Actuators

These valves were installed in 2005 and have had maintenance work in the past. On-site service cost is approximately \$1,100.00 per valve, and covers repair as well as preventative maintenance. The cost of a full rebuild is approximately \$3,500.00. This quote was provided by a sole source contractor.

Recommended action: Consider approving the contract with System Specialties for maintenance and repair of seven Rotork valves for \$7,941.00.

C. Repair of West Clarifier Scum Arm

This repair work is necessary due to a fire hose falling and being caught in the sweep during tank cleaning. The tank is our backup should something happen to the east tank, and could be operated after repairs are made.

Recommended action: Consider approving the contract with W Soule to remove and replace the scum and center well arms for \$6,562.00.

D. Authorization to sell Evidence/Firearms/Duty Weapons

The Department of Public Safety has requested permission to sell weapon inventory.

Recommended action: Consider authorizing DPS to sell firearms from evidence at public auction, as well as the sale of department issued SigSauer P320 firearms.

New Business:

A. Discussion of Creating Old Orchard Special Assessment District

On December 27, 2023 Council awarded a bid for water, sewer and street improvements in the Old Orchard to USA Earthworks LLC for 2024 construction. The project is being funded with bonds, which will be sold in the first quarter of 2024. Because the project includes installation of new sewer lines to 56 properties not currently served by city sewer, the city has the option of creating a special assessment district to levy a portion of the project cost to the affected property owners. This assessment would provide some funding to offset the debt service cost of the project.

Reminder of Upcoming Meetings

- January 09, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- January 11, 2024 – Plainwell Parks & Trees – 5:00pm
- January 17, 2024 – Plainwell Planning – 6:30pm
- **January 22, 2024 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- Public Notice – Consumers Energy Gas Customers – January 12, 2024 9:00am
- Public Notice – Consumers Energy Electric Customers – January 16, 2024 9:00am

