

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

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*"The Island City"*

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## AGENDA

### Plainwell City Council

Monday, November 11, 2024 - 7:00PM

Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 10/28/2024 Regular Meeting
6. Public Comments
7. Harvest Stroll Contest – *Winners: People's Choice Award – Jaqua Realtors  
Best in Show Award – Bushel & a Peck*
8. Agenda Approval
9. Mayor's Report
10. Recommendations and Reports:
  - A. Updated 2024-2025 Fines and Fees  
Council will consider adopting Resolution 2024-22 to update the 2024-2025 Fines and Fees schedule to include a Hydrant Access Fee.
  - B. Sale of used mowing equipment  
Council will consider approving City staff to market and sell two used lawn mowers that need repair.
11. Communications: The October Investment and Fund Balance Reports, the 9/10/2024 DDA/BRA/TIFA meeting minutes and the 9/12/2024 Parks & Trees meeting minutes.
12. Accounts Payable - \$181,502.38
13. Public Comments
14. Staff Comments
15. Council Comments
16. Adjournment

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.  
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## Reports & Communications:

### **A. Updated 2024-2025 Fines and Fees**

Each year, as part of the current year budget process, all fines and fees are reviewed and adjusted as needed to cover costs. On occasion, Department Heads and City Administration identify new processes that should be included on the Fines and Fees Schedule.

The Department of Public Works “sells” bulk water supplied directly from its facility and those costs are covered in the Fines and Fees schedule. The bulk water could be delivered from fire hydrants using a meter and related equipment.

The cost of providing water through a fire hydrant should include potential damage to the hydrant itself and the meter used to gauge the water used from the hydrant. The replacement cost of a fire hydrant and the meter is approximately \$8,000.

Public Works staff would be responsible for installation of the hydrant meter and the inspection of the equipment before and after contractor use.

It is recommended that the new Hydrant Access Fee be set at \$8,000 and that it be shown as a deposit to be paid before installing the hydrant meter. Once the project is complete and DPW staff inspects the equipment, a portion of the deposit could be refunded. The maximum amount of the refund would be \$7,600 (95% of the deposit) and adjusted for any damages caused by the contractor. The refund amount would be determined by the DPW Superintendent and/or the City Manager.

**Recommended action:** Consider adopting Resolution 2024-22 to update the 2024-2025 Fines and Fees schedule to include a Hydrant Access Fee.

### **B. Sale of used mowing equipment**

These mowers are both in need of repair and have been replaced by newer models. The 2019 Exmark Lazer Z has 1268 hours on it and needs an engine, with an estimated to replacement cost of \$4000. A new mower can be purchased for \$11,000.

The 1987 Toro 322 D has been a parts vehicle for many years. It has had numerous parts taken from it, and is no longer functional.

We are looking for approval to sell both mowers at an auction house. We will have a best offer on the Toro and have a minimum of \$1500 on the Exmark.

**Recommended action:** Council will consider approving City staff to market and sell two used lawn mowers that need repair.

### **Reminder of Upcoming Meetings:**

- November 12, 2024 – DDA/BRA/TIFA – 7:30am
- November 14, 2024 – Plainwell Parks & Trees – 5:00pm
- November 20, 2024 – Plainwell Planning – 6:30pm
- **November 25, 2024 – Plainwell City Council – 7:00pm**

Agenda Subject to Change

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