

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

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AGENDA

Plainwell City Council

Monday, September 28, 2026 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 09/14/2026 Regular Meeting
6. **Public Comments**
7. **Presentation** – MACP Agency Accreditation for the Department of Public Safety
8. **County Commissioner Report**
9. **Agenda Approval**
10. **Mayor's Report**
11. **Recommendations and Reports:**
 - A. **City – Special Event Permit application 2026-23 – Pumpkins in the Park**
Council will consider approving SEP 2026-23 as presented.
 - B. **City – Special Use Permit 2026-01 – Accessory Dwelling Unit**
Council will consider approving SUP 2026-01 as presented.
 - C. **City – Ordinance 409 to Amend Ordinance 199 – Establishing the Plainwell Parks & Tree Commission**
Council will consider adopting Ordinance 409 as presented.
 - D. **DPW – Purchase of Blocks for Retaining Wall Repair at Sherwood Park**
Council will consider approving the purchase of blocks to repair the retaining wall at Sherwood Park from Oldcastle Infrastructure at a cost of \$6,320.00.
 - E. **DPW – Blanket Purchase Order for Ed's Truck Repair**
Council will consider approving a blanket PO to Ed's Truck Repair in the amount of \$5,000.00.
 - F. **DPW – Preapproval to Purchase a One-Ton Dump Truck for use at the Department of Public Works**
Council will consider approving the purchase of one ton dump truck for DPW at a price not to exceed \$30,000.
 - G. **WR – Preventative Maintenance for all City Generators – 3-Year Service Contract**
Council will consider approving a 3-year generator preventative maintenance service contract with Cummins Sales and Service for \$22,389.67.
 - H. **DPS – Hiring an On-Call Firefighter (OCFF) Tanner Callahan**
Council will consider approving the hire of OCFF Tanner Callahan, pursuant to Section 6.8(b) of the Plainwell City Charter.
12. **Communications:** The August Department of Safety Report, the 8/11/2026 DDA/BRA/TIFA meeting minutes, and the 8/11/26 Parks & Trees meeting minutes.
13. **Accounts Payable - \$258,575.44**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
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Reports & Communications:

A. City – Special Event Permit 2026-23 – Pumpkins in the Park – Saturday, October 10th from 11am-3pm

This family-friendly annual event will be held in Hicks Park and the surrounding area.

Recommended action: Consider approving the recommended budget amendments as presented.

B. City – Special Use Permit 2026-01 – Accessory Dwelling Unit

In December of 2025, Steven and Amanda Czarnecki submitted a Special Use Permit to use an existing detached Accessory Dwelling Unit (ADU) located on the second floor of their carriage house at 413 W. Bridge St. The Planning Commission held a public hearing on January 21, 2026 to receive comment and review the application, and recommended approval to Council with two conditions. A Statement of Conditions has been filed at the Allegan County Register of Deeds, and an Occupancy Permit has been obtained, thus meeting the conditions set forth by the Planning Commission.

Recommended action: Consider approving Special Use Permit 2026-01 as presented.

C. City – Ordinance 409 to Amend Ordinance 199 – Establishing the Plainwell Parks & Tree Commission

Ordinance 409 amends Ordinance 199 – Establishing the Plainwell Parks and Tree Commission by removing the Department of Works Superintendent from the Commission. This change has been approved by the Parks and Tree Commission.

Recommended action: Consider adopting Ordinance 409 as presented.

D. DPW – Purchase of Blocks for Retaining Wall Repair at Sherwood Park

The retaining wall in Sherwood Park next to the trestle bridge needs repair. Several different repair options were researched. Retaining wall blocks from Old Castle are recommended due to looks, cost and longevity.

Recommended action: Consider approving the purchase of blocks to repair the retaining wall at Sherwood Park from Oldcastle Infrastructure at a cost of \$6,320.00.

E. DPW – Blanket Purchase Order - Ed's Truck Repair

Ed's Truck Repair has been Plainwell's go to for big truck issues for about a year and half now without issues. They complete repairs in a timely and professional manner.

Recommended action: Consider approving a blanket PO to Ed's Truck Repair in the amount of \$5,000.00.

F. DPW - Preapproval to Purchase a One-Ton Dump Truck for use at the DPW

The Department of Public Works is looking to have approval so we can find a one-ton dump truck to replace truck #17 that will be auctioned off. Preapproval provides more options to look for and purchase a used one ton truck, such as Facebook marketplace.

Recommended action: Consider approving the purchase of one ton dump truck for DPW at a price not to exceed \$30,000.

G. WR - Preventative Maintenance for all City Generators – 3-Year Contract

This service contract will ensure service to all seven City generators and make sure all departments have reliable back-up power. Cummins Sales and Service has serviced the City's generators in the past without issue, and is one of the few generator companies that services multiple brands.

Recommended action: Consider approving a 3-year generator preventative maintenance service contract with Cummins Sales and Service for \$22,389.67.

H. DPS – Hiring an On-Call Firefighter (OCFF) Tanner Callahan

The Plainwell Department of Public Safety utilizes on-call firefighters to supplement fire department staffing and provide emergency response services to the City and surrounding areas.

Tanner Callahan has applied for employment as an on-call firefighter with the Department. Tanner currently works full-time for the Kalamazoo Department of Public Safety, resides in the local area, and has already completed Firefighter I & II and Medical First Responder training. His existing training and public safety experience would allow him to join the Department with significantly less initial training than an entry-level applicant. Tanner is Director Callahan's son and, because of this relationship, his appointment is subject to the anti-nepotism provisions contained in Section 6.8(b) of the City Charter. Section 6.8(b) of the City Charter provides that certain relatives of elected or appointed City officers are otherwise disqualified from City employment. The Charter further provides

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that City Council may, by unanimous vote, authorize such employment when determined that the employment is in the best interests of the City.

Recommended action: Consider approving the hire of OCFF Tanner Callahan, pursuant to Section 6.8(b) of the Plainwell City Charter.

Reminder of Upcoming Meetings

- October 07, 2026 – Planning Commission – 6:30pm
- **October 12, 2026 – Plainwell City Council – 7:00pm**
- October 13, 2026 – Plainwell DDA/BRA/TIFA – 7:30am
- October 14, 2026 – Parks & Trees – 5:00pm at Kenyon Park
- October 15, 2026 – Planning Commission– 6:30pm

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