



# CITY OF PLAINWELL CONTRACTOR PERMIT

**Permit Number:**

Applicant/ Company Name:

Submitted By:

Contact:

Address:

Phones (office and cell):

Email:

Emergency (24 hours) Phone Number:

Project location/ Address:

Proposed activity and/or traffic safety plan:

Date activity will begin:

Date activity will be complete:

Subcontractor(s):

Contact Name and Phone number:

**FOR STAFF USE ONLY:**

Insurance on file:

Approval:

Date Approved:

Term of Permit:

Special Conditions of Permit (if applicable):

# Permit requirements:

1. Unless waived, a permit is required for any construction, installation, rehabilitation, or other private project that will disturb a public right-of-way such as a City street, sidewalk or property.
2. An applicant for a contractor permit shall submit this application to the City Clerk, whose office is located at 211 N. Main Street, Plainwell, MI 49080, or by email ([bkelly@plainwell.org](mailto:bkelly@plainwell.org)) prior to the commencement of the project.
3. The applicant is certifying they have a current certificate of insurance and shall submit or have on file at the City Clerk's office if requested.
4. The application, if applicable, shall provide a traffic safety plan including an explanation of the planned safety precautions and a list of all activities that may cause interruption of pedestrian, bicycle, vehicular or other traffic flow and their expected duration.
5. The traffic safety plan, if applicable, shall be in compliance with Part 21 of the standards promulgated under the Michigan Occupational Safety and Health Act, 1974 PA 154, as amended, MCL 408.1001 *et seq.* (the "MIOSHA Standards"). The MIOSHA standards are available online at [www.michigan.gov/mioshastandards](http://www.michigan.gov/mioshastandards) and upon request in the office of the Superintendent of Public Works. Examples of possible safety precautions include detour signing and barricade installation
6. All work to be conducted must be in accordance with Michigan Occupational Safety and Health Act, 1974 PA 154, as amended, MCL 408.1001 *et seq.* (the "MIOSHA Standards") as related or pertaining to the type of work being conducted by the contractor as defined by MIOSHA
7. By submitting the application, the applicant agrees to:
  - a. Comply with Part 21 of the MIOSHA standards and all other applicable MIOSHA standards throughout the course of the project.
  - b. Comply with all regulations promulgated under the Protection of Underground Facilities Act, 1974 PA 53, as amended, 460.701 *et seq.* This includes calling MISS-DIG at (800) 482-7171 at least three full working days but not more than twenty one calendar days before commencing any excavation work.
  - c. Comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, and all other applicable non-discrimination laws.
8. Violations of the terms of a permit may result in revocation of the permit and subject the applicant to applicable penalties under state law and/or city ordinance. Upon a finding of violation, the Superintendent of Public Works, or City representative, may require immediate removal of all equipment or other objects interfering with a public right-of-way, or may remove such objects at the permit holder's expense.
9. The granting of this permit does not relieve a permit holder from any applicable laws and regulations. The permit holder is responsible for obtaining additional permits or releases which may be required in connection with this work from other governmental agencies, public utilities, corporations and individuals, including property owners.
10. Applicant is responsible for all contractors and sub-contractors related to this permit.