# City of Plainwell

Rick Brooks, Mayor Lori Steele, Mayor Pro-Tem Brad Keeler, Council Member Roger Keeney, Council Member Todd Overhuel, Council Member



Department of Administration Services 211 N. Main Street Plainwell, Michigan 49080 Phone: 269-685-6821 Fax: 269-685-7282 Web Page Address: www.plainwell.org

## Agenda Planning Commission May 16, 2018 7:00 PM

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Minutes: 05/02/18 Planning Meeting
- 5. Chairman's Report
- 6. New Business:

A. Site Plan Review – Gecko Products, 926 Industrial Parkway for a 10,000 sq. foot addition.

### Close Meeting/Open Public Hearing

B. Special Use Permit – Plainwell Counseling Center, 122 W. Hill St. to expand their services and use for counseling, along with additional parking for staff and clients.

Close Public Hearing/ Open Planning Commission Meeting

- 7. Old Business:
- 8. Public Comment
- 9. Reports and Communications:

A. None

10. Staff Comments

A. City Updates

- 11. Commissioners Comments
- 12. Adjournment

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#### CITY OF PLAINWELL MINUTES Planning Commission – Joint Meeting May 2, 2018

- 1. Call to Order at 7:02 p. m. by Vice Chair Sausaman
- 2. Pledge of Allegiance was given by all present.
- <u>Roll Call</u>: Present: Jay Lawson, Chris Haas, Rachel Colingsworth, and Gary Sausaman, Lori Steele, Diana Lubic Excused: Jim Higgs
- 4. <u>Approval of Minutes 03/07/18</u> Steel Motioned to approve minutes, as received seconded by Haas. Minutes approved on an all in favor voice vote.
- 5. <u>Chairperson's Report:</u> None
- 6. <u>New Business:</u>

A. **Site Plan Review** for Auto Image, addition of a 6,000 sq. ft. pole barn. Plans were reviewed w/some discussion and questions re: usage of building and proper setbacks. Sausaman motioned to move the plan forward to City Council for final approval, seconded by Steele. **Site Plans approved to move forward to City Council with an all in favor voice vote.** 

- 7. <u>Old Business</u>: None
- 8. <u>Public Comments</u> None
- <u>Reports and Communications:</u>
   A. Accepted the 02/26/18, 03/12/18, 03/26/18, 04/09/18 Council Minutes. Minutes were accepted as presented.
- 10. Staff Comments:

Siegel reported out on events: Ribbon Cutting/Grand Opening for Ace Hardware Open House for McCowen/Secord Family Funeral Home Arbor Day

12. <u>Commissioner Comments</u>:

Haas mentioned the Memorial Day Parade and commented on the Fish Sculpture in honor of Noreen Farmer.

Lubic mentioned a group of teens riding their bikes on the sidewalks downtown and wanted Public Safety to keep an eye out for them.

13. <u>Adjournment</u>: The meeting was adjourned at 7:36 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

	APR 2 6 2018
	Plainwell Treasury Office
	- Zoning Permit Application Rev: 2/2010
Fee: \$5.00 / Additional review fees may be Date: <u>4/26/18</u> Address of Project: <u>962 Industrial</u>	e imposed Permit #: 2018 – 12 Reak Parcel ID Number: <u>55-206-0</u> 28 - 00 Contractor: <u>SMCU C</u> Contractor Address:
Owner: <u>MIKe Kn</u> /nvitz Owner's Address:	Contractor: <u>SMUL</u> Contractor Address:
Owner's Phone Number:         Work to be done (please check all that a         New Building Construction         Building Demolition         Fence         Other (please describe):         Zoning District of this property (check):         Single Family Residential(R-1A)         Single and Two Family Residential (R-1C)         Planned Mobile Home (R-MH)         Planned Unit Development (PUD)         Central Business (CBD)         Community Service(C-S)         General Manufacturing (M-2)         General Description of Project (use back of page	<ul> <li>Existing Building Addition/Alteration</li> <li>Moving a Building</li> <li>Sign</li> <li>Single Family Residential (R-1B)</li> <li>Multi-Family Residential (R-2)</li> <li>Local Commercial (C-1)</li> <li>General Commercial (C-2)</li> <li>Service Business (SB)</li> <li>Restricted Manufacturing (M-1)</li> </ul>
Will the work performed in this application char Total Cost of Project: $3257000$ After project is complete, the setbacks established Front: $136$ ft. Back: $22$ ft. Does this project involve a (check one): Not N/A	Side: <u>37</u> ft. Side <u>70</u> ft. n-conforming useNon-conforming structure
Is this project consistent with the Master Plan	yesno If no please explain on back.
Will this project result in an increase in off-street	parking?yesno
I understand that before the issuance of a building per Application. Additionally, the UNDERSIGNED affin property authorized to represent the interests of all pro answers and statements herein contained and all maps attached are in all respects true to the best of his/her/tl UNDERSIGNED acknowledges they have received o relevant to said project, and further, will comply with <b>Signature of Applicant(s):</b> <i>Office Use Only.</i>	ms that he/she/they is (are) the owner of subject operty owners involved in this application and that the , plans, and other information herewith submitted and neir knowledge and belief. Additionally, the r have been made available all applicable Ordinances said Ordinances. Date of Signature(s):
Approved: Denied: Signature and Date of Zoning Administrator (or or Remarks:	tesignate): flering Siegel
Planning - May 16th	



Preliminary Site Plan Checklist City of Plainwell Administration Department 211 N. Main St., Plainwell, MI 49080 269-685-6821 Plainwell.org

Project Name: **Gecko Products Addition** Parcel Number: 55-206-028-00 Current Zoning District: I

Item	Requirement	Shown	NO – N/A
1.	Provide name, address and phone number of applicant		
2.	Provide name, address, phone number and sealed with signatures of		
	Michigan licensed architect, engineer, designer, landscape architect or		
	planner who prepared the plan. Plan should be stamped "Preliminary or	1	
	titled Preliminary Site Plan		
3.	Has <b>the Zoning Permit</b> has been completed?		
4.	Include the north arrow, legend, graphic and written scale on all sheets	V	
5.	Include the land description	V	
6.	Include the zoning of the site and adjacent parcels	~	
7.	Include the gross land area		
8.	Include scale		
9.	Include Structure location(s)		
	Dimensions of lot and property lines-	~	
	Location of all structures on subject and abutting properties-		
	Location of each proposed structure, w/use(s), w/number of stories, gross		
	building area		
	Distances between structures and lot lines, setback lines	V	
10.	Include Occupancy type and Fire exits		
11.	Parking and Paving		
	Proper number of parking spots/handicap?		
	Location of loading docks/zone?		
	Adequate loading space?	-	
	Asphalt or gravel requirement met?		
12.	Landscaping	-	
	Location and volume meets requirement for zoning district	V	
13.	Lighting		
	Exterior lighting kept substantially on property?	1	
		~	
14.	Traffic Flow (vehicular and pedestrian)		NAN
	Driveway permit needed?	US	1V APA
	Does traffic circulation provide safe vehicular and pedestrian flow	7	2
	Public safety vehicle access?	RS SITI	14
	Fire lanes needed? NSO	162	0
15.	Storm Water Retention		
	Location of proposed storm collection area shown?	/	
	Is it an adequate size?	~	
16.	Dumpster		9
	Location and screening met for zoning district		NIA

ltem	Requirement	Shown	No- N/A
17.	Water and Sewer Lines (hookups)		
	Will permits be needed?		
	Size and location of water connections/meter(s) ?		
	Is a backflow preventer required?		
	Size and location of sewer connections?	1	
	Hydrant location		
18.	Noise, Odor, Particulate, Vibration, Combustible or Hazardous Material Concerns		
19	Signage Plan		
	Describe plan and show signage plan		NIA
20	Outside Storage		
	Will outside storage be required?		ALA
	Proper screen age and distances met?		
21.	Is Minimum/Maximum Lot Width Requirement Met		
22.	Is Minimum/Maximum Lot Area Requirement Met	V	
23.	Is Minimum/Maximum Height Requirement Met	V	
24	Are the Setback Requirements met for the zoning district		
	Front - 30		
	Back - 30	~	
25	Side - 40 (total) / 20 (least)		
25	Is this a phase Construction? If so		
	Description of each phase:		
26.	Fire Suppression Considerations (if applicable)		
	Is sprinkler needed or recommended	7118	
	Fire Pump needed ( 3 stories or more)		
27	V	/	
27.	Is this project in a wellhead Protection/Flood Hazard District?		$\checkmark$
28.	Include a brief description of the project- Addition		

Bryon Ponal - 5/4/18 Wade J Bill Boman

#### **Denise Siegel**

From: Sent: To: Cc: Subject: Bryan D. Pond Friday, May 04, 2018 8:42 AM Erik Wilson; Bill Bomar Denise Siegel; Sheryl K. Gluchowski RE: Site Plans

#### Wade has been notified to look over the plans, the storm, and sewer, are good to go. Bryan

From: Erik Wilson
Sent: Thursday, May 3, 2018 2:30 PM
To: Bryan D. Pond; Bill Bomar
Cc: Denise Siegel; Sheryl K. Gluchowski
Subject: FW: Site Plans

Bryan, could you have the water employees review that portion of the plan.

Erik J. Wilson, Manager City of Plainwell 211 N. Main Street Plainwell, Michigan 49080 269-685-6821

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From: Denise Siegel Sent: Thursday, May 03, 2018 12:42 PM To: Bill Bomar; Bryan D. Pond Cc: Erik Wilson Subject: Site Plans

I have site plans in my office with the check list for Gecko Products, 962 Industrial parkway that need to be checked for water/sewer and fire code. The plans will go on the May 16 Planning Commission Agenda so the check list needs to be completed by Wednesday, May 9<sup>th</sup>. I have also included an electronic copy of the site plans.

Thanks

Denise Siegel Community Development Manager City of Plainwell 269-685-6821

#### **Denise Siegel**

From:	Sheryl K. Gluchowski
Sent:	Friday, May 04, 2018 12:39 PM
То:	Erik Wilson
Cc:	Bryan D. Pond; Bill Bomar; Denise Siegel
Subject:	RE: Site Plans

Wade, Aaron and Jerry reviewed the building plans. The existing service will support the bathrooms as proposed. If they plan, or need, to have any kind of fire protection in the building, it will not.

Sheryl Gluchowski Administrative Assistant Plainwell Public Works Plainwell Water Renewal Plant Phone: 269.685.9363 Fax: 269.685-7278

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From: Erik Wilson
Sent: Thursday, May 03, 2018 2:30 PM
To: Bryan D. Pond; Bill Bomar
Cc: Denise Siegel; Sheryl K. Gluchowski
Subject: FW: Site Plans

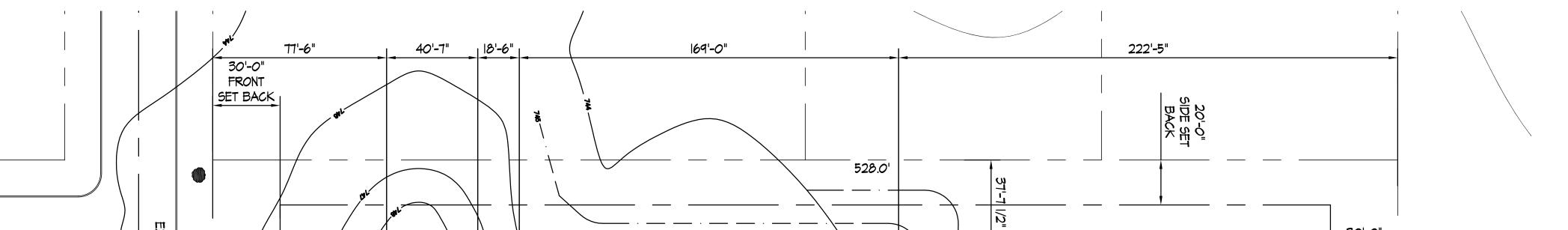
Bryan, could you have the water employees review that portion of the plan.

Erik J. Wilson, Manager City of Plainwell 211 N. Main Street Plainwell, Michigan 49080 269-685-6821

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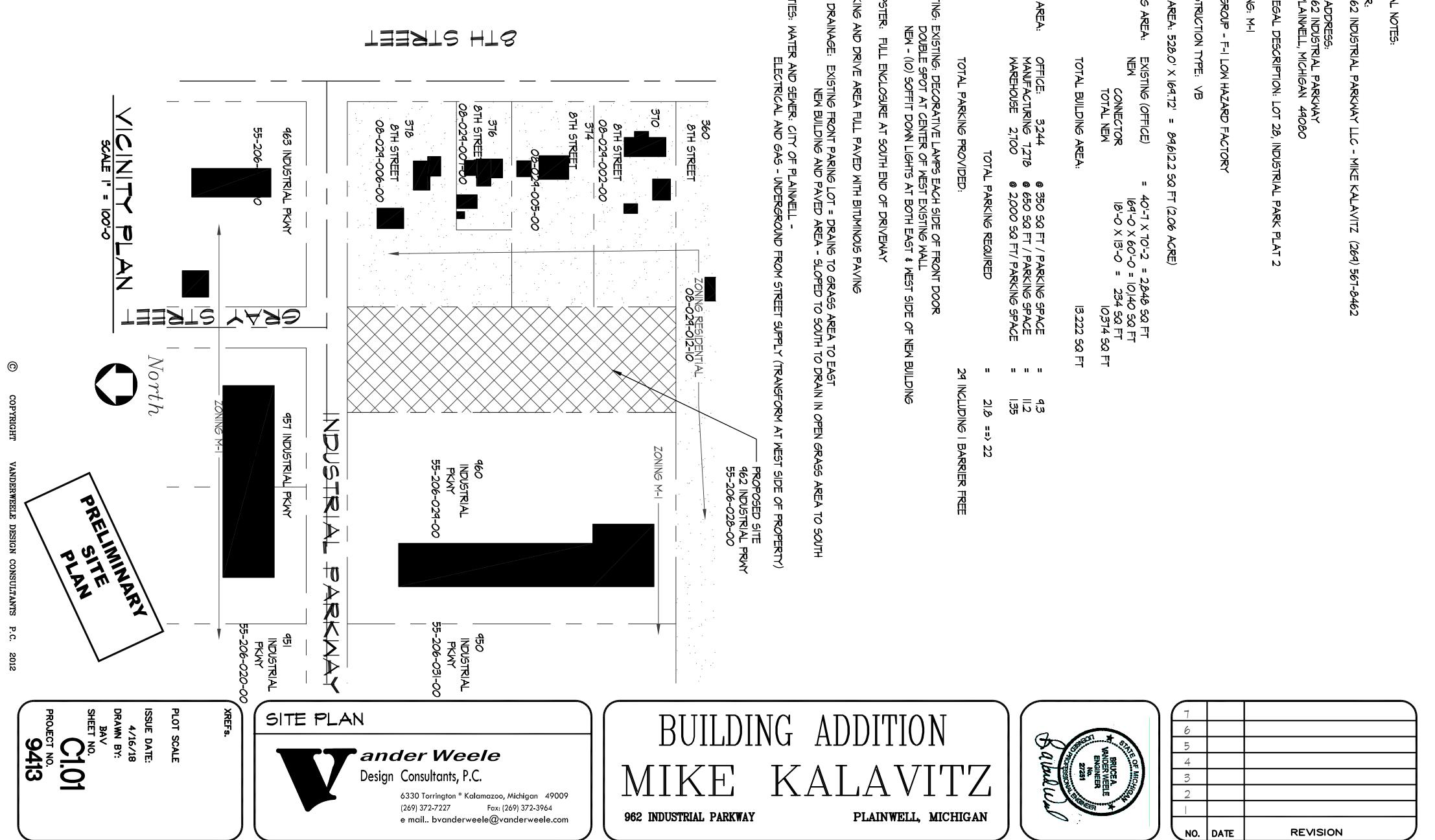
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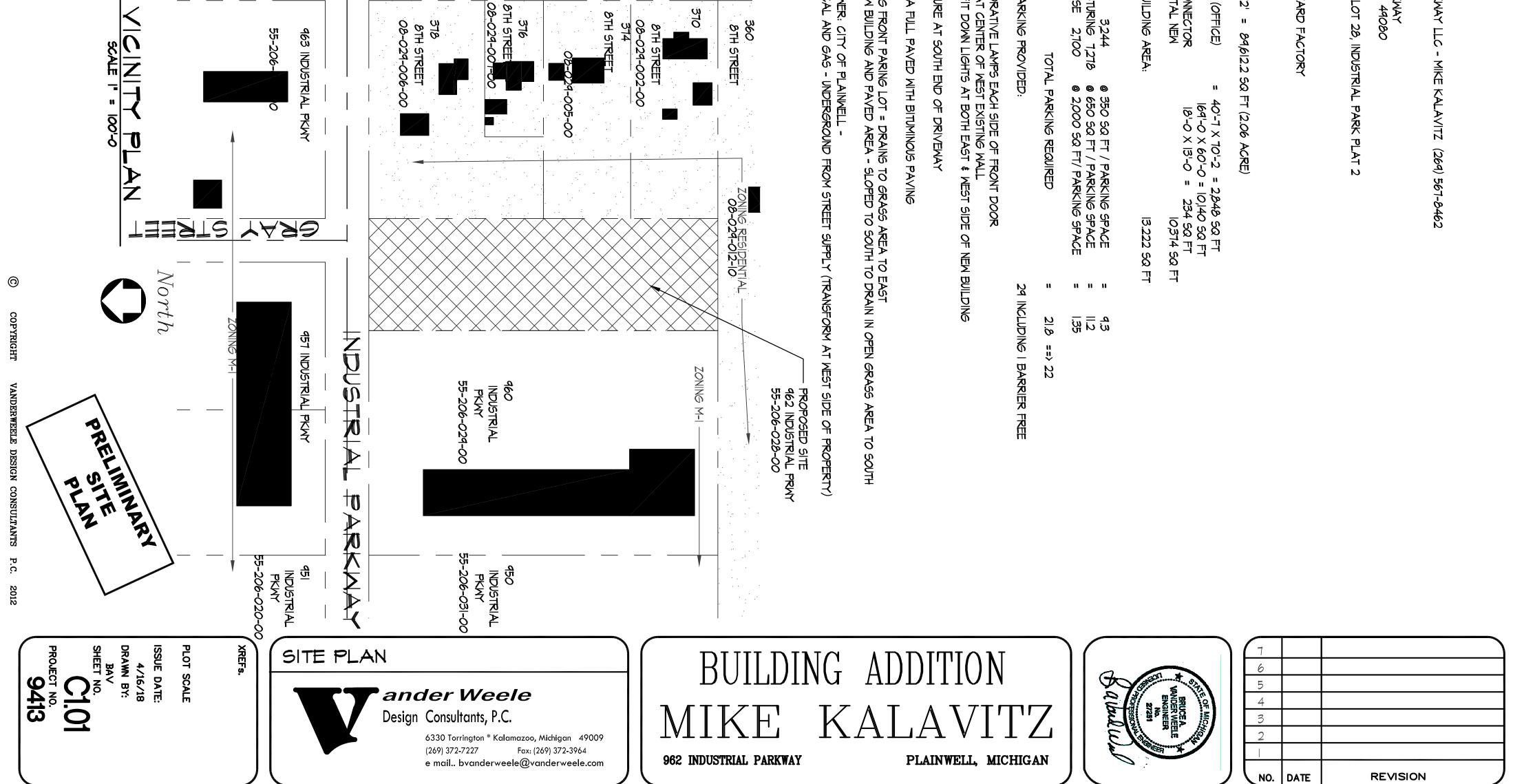
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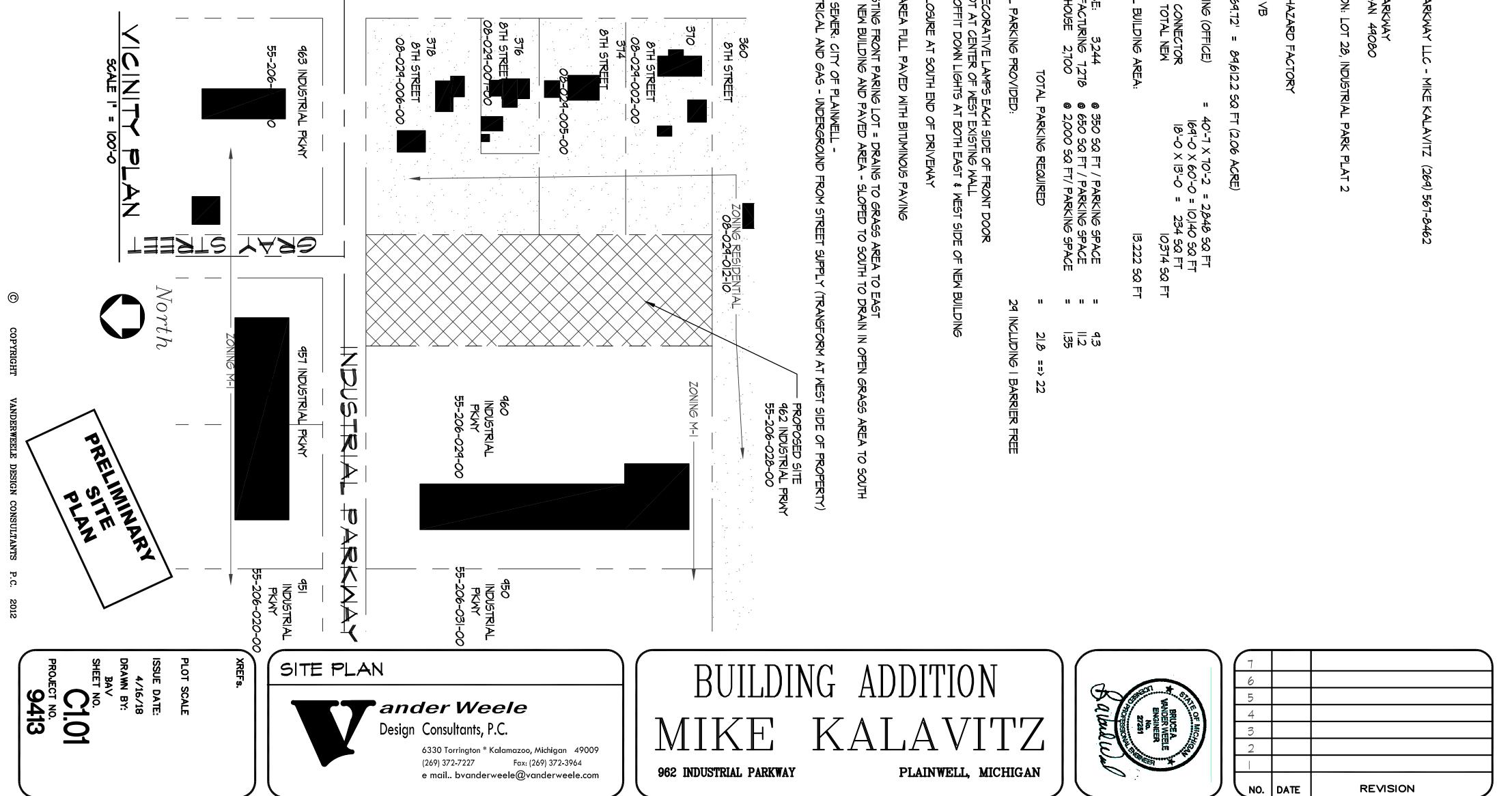
- (3) Existing trees Along front

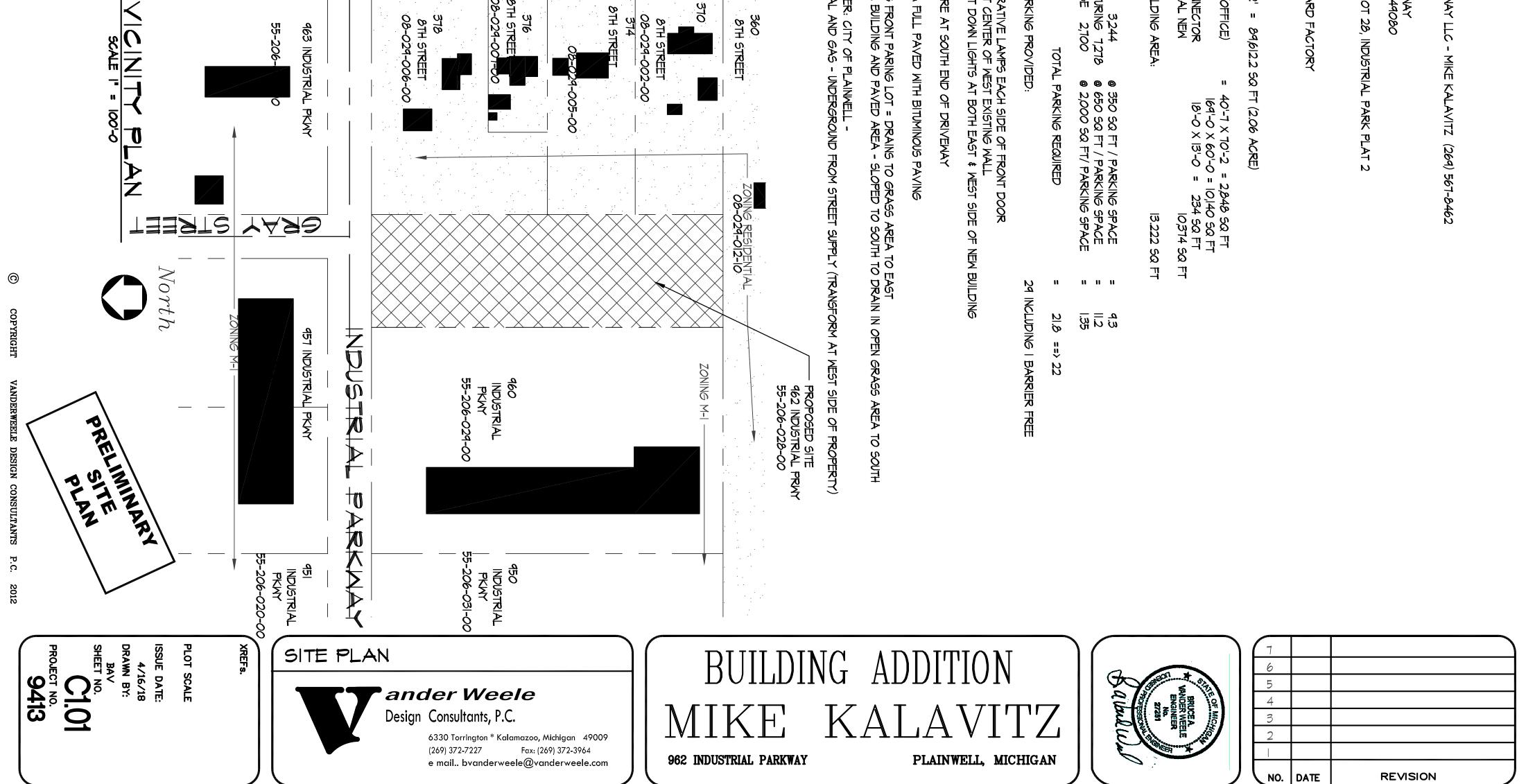
SITE PLAN

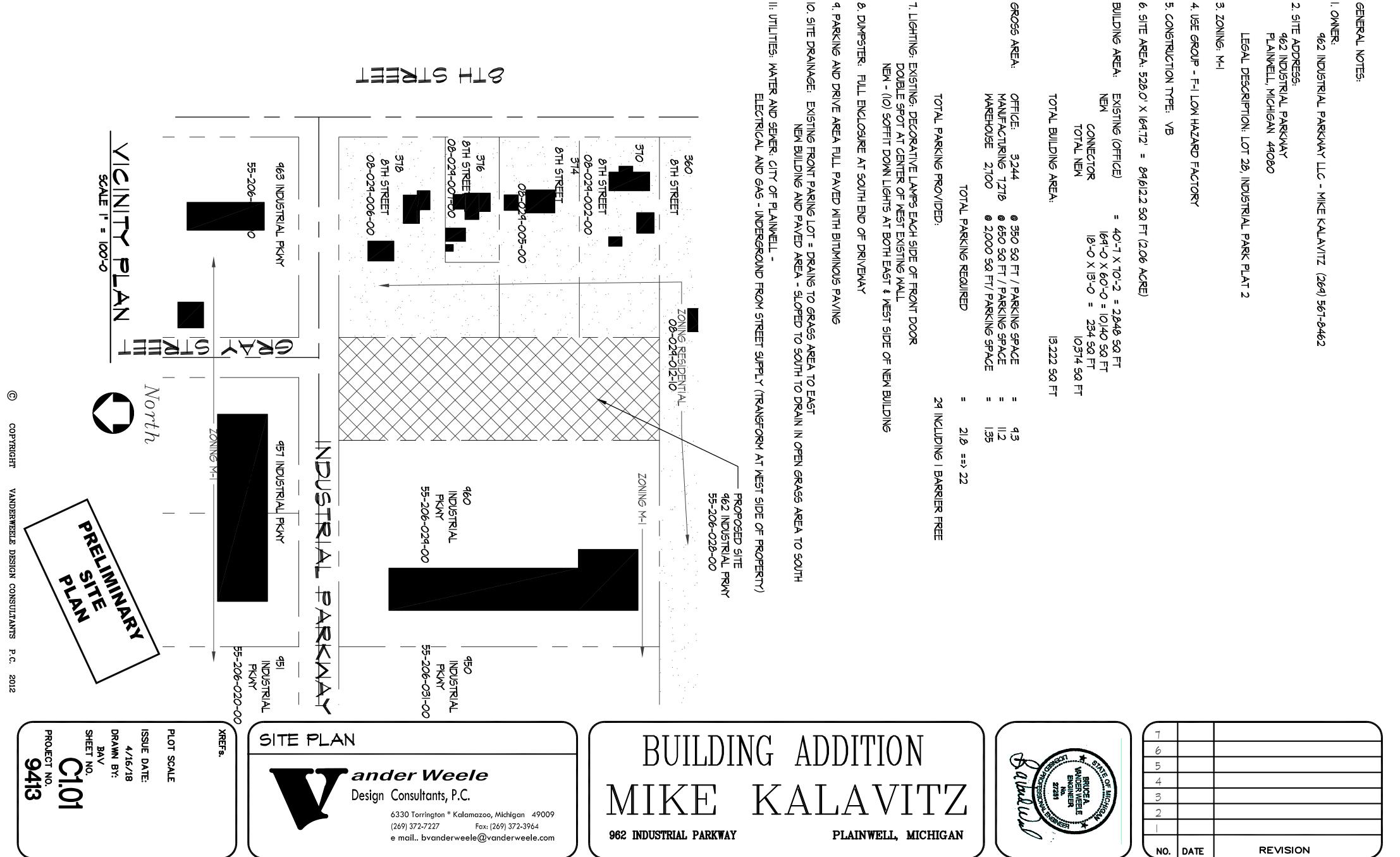
North











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15 PARKING SPACES @ 10' = 150'-0"

4

60'-0"

25'-q"

<u>-0</u> <u>-0</u> <u>-0</u>

20'-0"

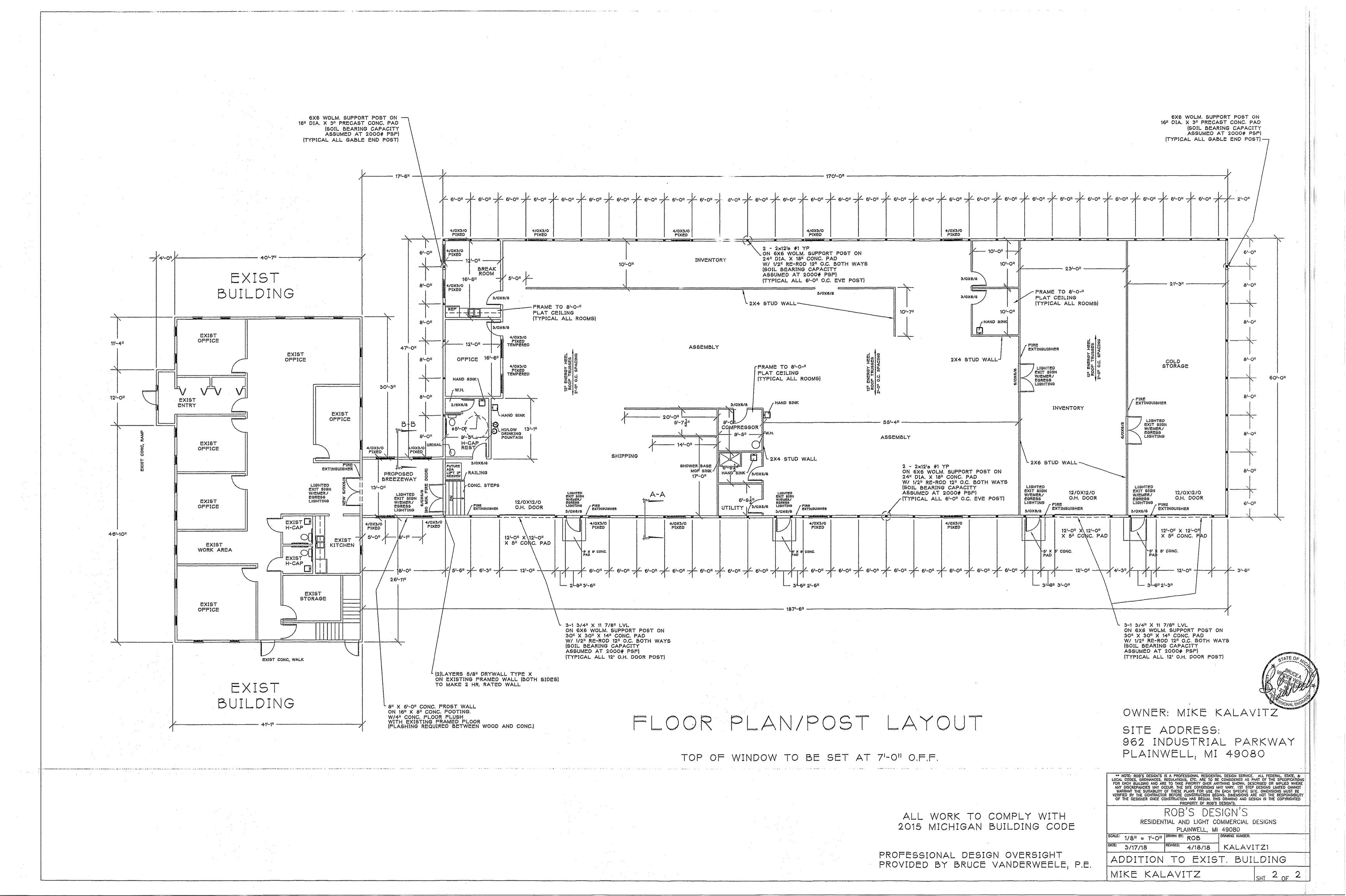
- DUMPSTER ENCLOSURE

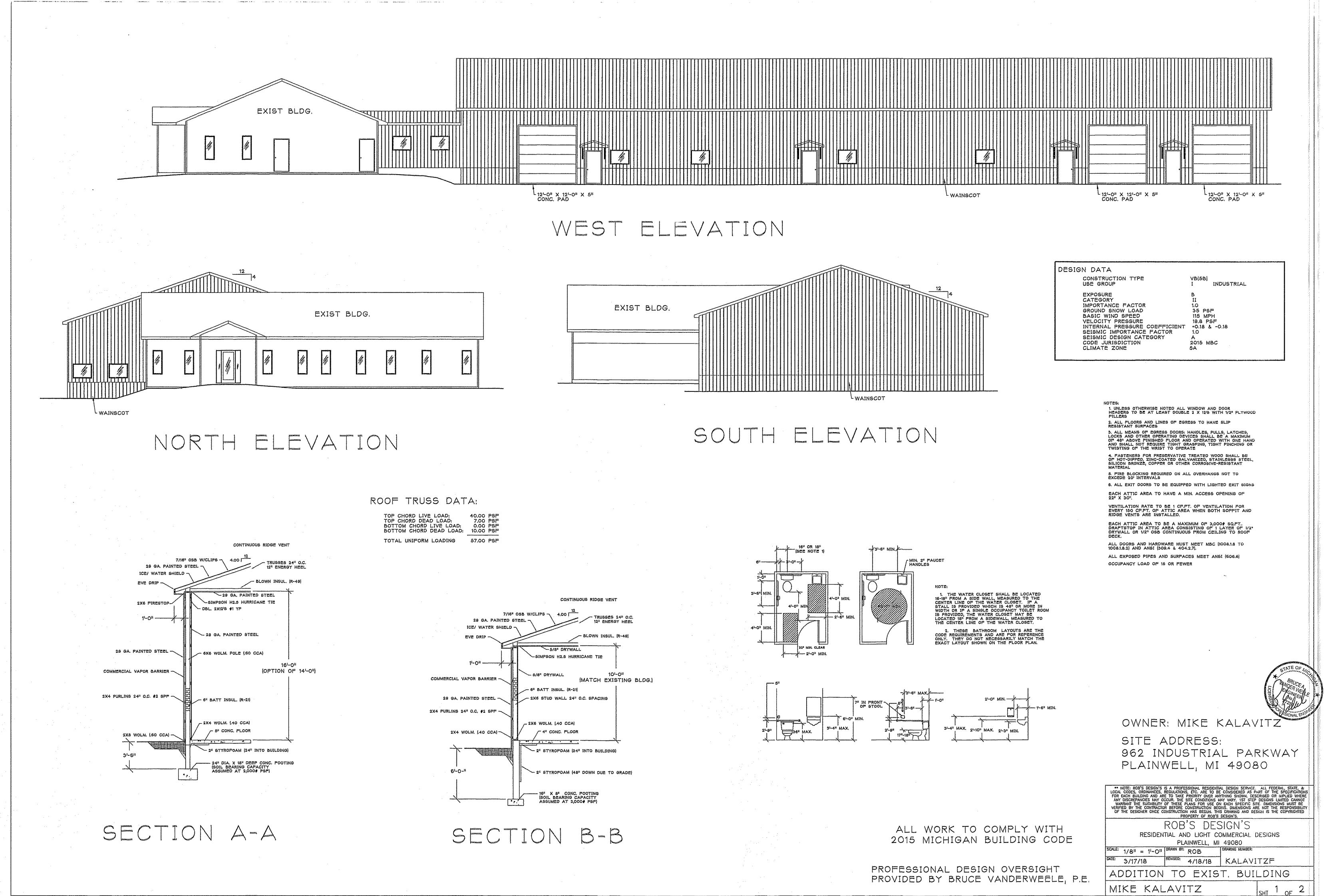
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30'-0" REAR SET BACK

69.72

20'-0" SIDE SET BACK





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## CITY OF PLAINWELL

APR 1 3 2018

PAID

Plainwell Treasury Office

211 N. Main Street Plainwell, Michigan 49080-1370 Phone: 269-685-6821 Fax: 269-685-7282

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	SPECIAL USE PERMIT APPLICATION
1.	Owner/Applicant: Name: <u>CPR PROPERTIES</u> <u>LLC</u> Fee: \$100.00
	Address: 319 PARK ST PLAINWELL, MI 49080
	(Street & No.) (City) (State-Zip)
	Phone: $269 - 217 - 7389$ (Home) (Work)
2.	Request is for a Special permit to (Specify Use): UTILIZE EXISTING
	STRUCTURE AS EXTENSION OF PLAINWELL COUNSELING CENTER Legal Description of Property: 122 W. HILL ST AND LOT AS ADDITIONAL
3.	Legal Description of Property: 122 W. HILL ST AND LOT AS ADDITIONAL
	PARKING -
4.	Address of Property: 122 W. HILL ST
5.	Present Use and Zoning of Property: Residential RIC
6.	Attach an Accurate Drawing Showing:         a)       Property boundaries         b)       Existing structures         c)       Location of abutting streets         d)       Existing zoning on adjacent properties         e)       Proposed new structures         f)       Locations of buildings on adjacent properties
7.	Names and Addresses of all other persons, firms or corporations having a legal interest in the property:
8.	Applicant/Owner Signature:
	Official use only
	Date of Application
	Fee amount date
	Council Action date

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PARK The ne House PLANNWELL COUNSELING CENTEL 0000 122 W. HILL 1 1 171 GRANT ST I 3 1 5. MAIN RIC





10107	and the second	-		
Parcel No: 55-350-020-00				
ACRES	0.17			
OWNER	SLATER FLOYD & YVONNE			
OWNADDRESS	PO BOX 377			
OWNCITY	OTSEGO			
OWNSTATE	MI			
OWNZIP	49078-0377			
OWNCAREOF				
PROPADDRES	122 W HILL ST			
SCHOOLDIST	03010			
PROPCLASS	401			
PDR	101=SING FAMLY			
ASSESSMENT	25,200.00			
Zoom to	17 = 47 00	•••		
STATE OF STATE	EXTREMA STOR			

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