

**CITY OF PLAINWELL
MINUTES
Planning Commission
November 15, 2017**

1. Call to Order at 7:01 p. m. by Chair Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Lori Steele, Diana Lubic, Jim Higgs, Chris Haas, Gary Sausaman
Excused: Chris Slinkman
4. Approval of Minutes – 9/06/17
Sausaman motioned to approve minutes as received seconded by Steele. Minutes approved.
5. Chairperson’s Report:
Lubic reported that she attended the Michigan State Planning Conference on Mackinac Island in October. She commented that the conference was very good with a lot of workshops geared for small towns.
6. A motion was made by Haas to add Item C. Chris Slinkman resignation letter under new business, item C, Sausaman seconded. Motion passed.
7. New Business:
A. Ace Parking lot Striping – Addition of a Pole Barn.
Site Plans for the Ace Parking Lot Striping addition was recommended to move forward to City Council by Higgs and seconded by Steele.

B. Fair Trade Coffee Shop – 203 S. Main St.
Site Plans for the drive up coffee shop lead to discussion regarding the current ordinance doesn’t allow for a drive up in the CBD. The Planning Commission agreed they would grandfather this building as drive through. It was originally a drive up full service gas station and Skyline Computers continued to operate the drive up window during their operation, which ceased in September of 2017. Discussion regarding traffic flow and parking were discussed with options. Planning Commission agreed that 3 months after the shop opens to revisit the traffic flow if issues arise.

The Site Plans for Fair Trades Coffee Shop are recommended to move forward to City Council by Higgs and seconded by Sausaman.

C. Commission Chris Slinkman submitted his resignation to the Planning Commission due to work he can no longer fulfill his duties. His resignation was accepted on an all commission vote.
8. Old Business:
None
9. Public Comment:

None

10. Reports and Communications:

A. Accepted the 9/11, 9/25 & 10/09/17 Council Minutes. **Minutes were accepted as presented.**

110. Staff Comments:

Siegel shared the new city website

12. Commissioner Comments: None

13. Adjournment:

The meeting was adjourned at 7:45 p.m.

Minutes submitted by Denise Siegel, Community Development Manager