

# City of Plainwell

Richard Brooks, Mayor  
Zelda Schippers  
EJ Hart  
Tracee Dunlop  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson



Department of Administration Services  
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“The Island City”

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## AGENDA DDA/TIFA/BRA City Hall Council Chambers May 14, 2019 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 04/09/19 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Accounts Payable for April of \$689.67
  - B. BRA Budget 2019-2020
8. **DDA Action Items**
  - A. Accounts Payable for April of \$1486.69
  - B. DDA Budget 2019-2020
9. **TIFA Action Items**
  - A. Accounts Payable for April of \$596.95
  - B. TIFA Budget 2019-2020
10. **Communications:** 03/25/19 and 04/08/19 Council Minutes. Also the Financial Report/Summary as of 04/30/19
11. **Public Comments**
12. **Staff Comments:**

Community Events – Memorial Day Parade, Cheryl Roggow  
Business Updates – Energy Mill is now listed; 118 E. Bridge is listed;  
127 S. Main St. sold, 114 S. Main St. sold  
Empty buildings are 112 N. Main St.; 200 E. Bridge St. and 712 E. Bridge St.
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*  
The City of Plainwell is an equal opportunity provider and employer

***The Island City***

## AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for April in the amount of \$689.67

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for April in the amount of \$1486.69

B. Review of the Revolving Loan Quarterly Report

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for April in the amount of \$596.95

B. Discussion on the MEDC recertification of the Industrial Park.

Minutes  
Plainwell DDA, BRA and TIFA:  
April 9, 2019

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
Members Present: Jim Turley, Paul Rizzo, Erik Wilson, Nick Larabel, EJ Hart,  
Zelda Schippers, Mayor Rick Brooks  
Excused: Adam Hopkins, Tracee Dunlop
4. Approval of Minutes of Motion by Hart, seconded by Schippers to approve 3/12/19 minutes. Motion carried.
5. General Public: David O'Bryant, owner of 126 E. Bridge St. Highland Ridge Jewelry  
Nick Larabel
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for March of \$1257.03 was made by Schippers and seconded by Hart. Motion carried.**
8. DDA Action Items
  - A. **Motion to accept accounts payable for February of \$545.92 was made by Turley and seconded by Rizzo. Motion carried.**
  - B. Revolving Loan Quarterly Report discussion. It was noted that there are 2 delinquent payments and contact has been made with those business owners. There was only 1 loan in 2018.
9. TIFA Action Items
  - A. **Motion to accept accounts payable for March of \$704.04 was made by EJ and seconded by Brooks. Motion carried.**
  - B. **MEDA Certified Business Park recertification. A motion was made by Hart to put on hold the recertification application and review it a later time. Motion was seconded by Larabel. Motion carried.**
10. Communications:  
02/25/19 and 03/11/19 Council Minutes and 3/31/19 Financial Report were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported our:
  - a. Sesquicentennial events for April.

- b. Current business break down, not including the Industrial Park
- c. One new business opening, Ace Insurance and one business closing, The Energy Mill.
- d. City Manager, Erik Wilson shared the request from Ace Hardware to place a propane gas tank in the city lot across from their store.
- e. City Manager, Erik Wilson commented on the work that will be performed on Sherwood St. this summer, costing 1.2 million dollars.

13. Member Comments: None

Adjournment: **A Motion by Hart supported by Schippers to adjourn the meeting at 8:30 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 04/01/2019 - 04/30/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	APRIL 2019 HEALTH INSURANCE PREMIUM	547.86	13639
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	MAY 2019 INSURANCE	32.37	13709
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	APRIL 2019 LIFE INS	2.82	13670
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	MAY 2019 LIFE INSURANCE	2.82	13742
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES	MARCH 2019 DPW UNIFORM/RUGS/DELIVERY	3.80	13713
443-000-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	BROWNFIELD ATTORNEY SERVICES MARCH 2019	100.00	13747
Total For Dept 000 OPERATIONS				689.67	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				689.67	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	689.67
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Total For All Funds:	<u>689.67</u>
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Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA  
05/06/2019

OLD GL NUMBER	DESCRIPTION	15-16 ACTUAL AMOUNTS	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 AMENDED BUDGET	18-19 ACTUAL TO 04/30	18-19 PROJECTED TOTALS	2019-2020 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
<b>Dept 002 - TAX REVENUES</b>								
443-000-402.040	Captured Tax - AdVal Real - City	2,179	2,185	2,192	4,609	4,610	4,610	5,941
443-000-402.041	Captured Tax - AdVal Real - Library	261	261	263	556	867	867	1,157
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	172	172	174	368	368	368	491
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	172	172	174	368	368	368	491
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	224	224	226	478	478	478	638
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,048	1,049	1,051	2,223	2,234	2,234	2,979
443-000-402.047	Captured DDA-SCHOOL	4,784	4,751	4,733	9,359	9,359	9,359	12,262
443-000-402.060	Captured Tax - AdVal Pers - City	694	646	585	549	549	549	489
443-000-402.061	Captured Tax - AdVal Pers - Library	83	77	70	66	103	103	95
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	55	51	46	44	44	44	40
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	55	51	46	44	44	44	40
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	71	66	60	57	57	57	53
443-000-402.065	Captured Tax - AdVal Pers - County (All)	334	310	280	265	266	266	245
<b>Totals for dept 002 - TAX REVENUES</b>		<b>10,132</b>	<b>10,015</b>	<b>9,900</b>	<b>18,986</b>	<b>19,347</b>	<b>19,347</b>	<b>24,921</b>
<b>Dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL</b>								
443-000-505.000	Federal Grant	0	0	65,000	0	0	0	0
<b>Totals for dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL</b>		<b>0</b>	<b>0</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept 009 - INTEREST AND RENTS</b>								
443-000-664.020	Interest Earned - Investments	10	54	510	95	219	263	200
<b>Totals for dept 009 - INTEREST AND RENTS</b>		<b>10</b>	<b>54</b>	<b>510</b>	<b>95</b>	<b>219</b>	<b>263</b>	<b>200</b>
<b>Dept 010 - OTHER REVENUES</b>								
443-000-673.000	Sale of Fixed Assets - Land	0	0	114,637	0	0	0	0
443-000-673.020	Sale of Fixed Assets - Miscellaneous	0	0	0	0	0	0	0
443-000-694.000	Miscellaneous Revenue	4,930	0	650	0	0	0	0
<b>Totals for dept 010 - OTHER REVENUES</b>		<b>4,930</b>	<b>0</b>	<b>115,287</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept 093 - TRANSFERS FROM OTHER FUNDS</b>								
443-000-676.080	Interfund Transfer In - Capital Improve	69,000	60,000	67,500	75,000	62,500	75,000	65,000

Totals for dept 093 - <b>TRANSFERS FROM OTHER FUNDS</b>	69,000	60,000	67,500	75,000	62,500	75,000	65,000
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TOTAL ESTIMATED REVENUES	84,072	70,069	258,197	94,081	82,066	94,610	90,121
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

443-000-703.000	Salaries/Wages - Full Time Employees	30,772	28,541	29,893	33,980	22,431	26,917	34,609
443-000-706.000	Wages - Part Time Employees	1,986	231	390	272	112	134	277
443-000-713.000	Other Post Employment Benefits	995	762	657	300	250	300	297
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,354	2,073	2,186	2,486	1,615	1,938	2,534
443-000-715.010	Health Insurance Premiums	8,430	8,088	5,642	5,164	4,271	5,125	5,319
443-000-715.012	Health Insurance - FSA - Employer Paid	0	14	24	25	13	16	0
443-000-715.013	Health Insurance - HSA - Employer Paid	0	0	1,920	2,537	2,034	2,441	2,538
443-000-715.015	Life Insurance	30	32	34	34	31	37	34
443-000-718.000	Retirement Benefits	2,453	2,414	2,510	2,941	1,940	2,328	2,997
443-000-724.000	Medical Insurance Opt Out	82	109	117	175	140	168	203
443-000-743.000	Uniforms	56	56	64	65	53	64	65
443-000-775.000	Supplies - Repairs and Maintenance	238	23	52	100	(10)	(10)	100
443-000-801.000	Engineering Services	490	8,400	1,109	2,000	0	0	2,000
443-000-801.013	Professional Services - Attorney	8,649	1,411	15,970	8,000	3,854	4,625	8,000
443-000-801.030	Professional Services - Audit	353	488	353	353	353	353	488
443-000-830.000	Contractual Reimbursement CRA Activities	7,598	7,513	7,426	14,240	8,621	14,510	18,691
443-000-850.000	Communications - Land Line Phones	3	21	0	0	0	0	0
443-000-900.000	Printing and Publishing	30	0	0	0	0	0	500
443-000-910.000	Liability Insurance	4,178	4,475	4,556	4,725	4,725	4,725	5,009
443-000-910.010	Workers Comp Insurance	329	286	357	399	395	395	406
443-000-930.000	Repairs and Maintenance - Equipment	5,856	2,357	9,278	15,000	5,485	15,000	7,000
443-000-930.015	Administrative Services - Accounting	132	0	116	0	200	200	0
443-000-930.050	Computer Services	106	58	34	50	30	36	50
443-000-940.000	Rentals - Equipment	1,608	1,131	1,976	1,500	660	792	1,200
443-000-956.000	Miscellaneous	0	346	42	0	0	0	0
<b>Totals for dept 443 - PUBLIC WORKS</b>		<b>76,728</b>	<b>68,829</b>	<b>84,706</b>	<b>94,346</b>	<b>57,203</b>	<b>80,094</b>	<b>92,317</b>

Dept 900 - **CAPITAL OUTLAY**

443-970-972.000	Contracted Services	892	0	0	0	0	0	0
<b>Totals for dept 900 - CAPITAL OUTLAY</b>		<b>892</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Dept 905 - **DEBT SERVICE**

443-908-991.000	Principal Payment - Interfund Loans	14,037	0	14,636	14,782	12,318	14,782	14,930
443-908-995.000	Interest Payment - Interfund Loans	2,587	0	1,939	1,843	1,536	1,843	1,695



Totals for dept 905 - <b>DEBT SERVICE</b>	16,624	0	16,575	16,625	13,854	16,625	16,625
TOTAL APPROPRIATIONS	94,244	68,829	101,281	110,971	71,057	96,719	108,942
NET OF REVENUES/APPROPRIATIONS - FUND 443	<u>(10,172)</u>	1,240	156,916	<u>(16,890)</u>	11,009	<u>(2,109)</u>	<u>(18,821)</u>
Estimated Cash <b>beginning of year:</b>							<u>24,152</u>
Estimated Cash <b>end of year:</b>						24,152	<u><u>5,331</u></u>

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 04/01/2019 - 04/30/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-202.494	Accounts Payable - 2014 Downtown	RHINO'S PUB	GOLDEN TICKET PAYOUT MARCH 2019	50.00	13667
494-000-202.494	Accounts Payable - 2014 Downtown	RHINO'S PUB	DOWNTOWN DOLLARS	15.00	13712
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	APRIL 2019 HEALTH INSURANCE PREMIUM	260.78	13639
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	MAY 2019 INSURANCE	26.23	13709
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	150 YEAR/ HYDRANT FLUSHING/LEAF PICK UP	150.00	13643
494-000-900.000	Printing and Publishing	KAECHELE PUBLICATIONS INC	DDA PLAINWELL SECTION 03/28/2019	35.00	13687
494-000-956.021	Special Events	PLAINWELL MUSIC SOCIETY	PLAINWELL MUSIC SOCIETY DONATION 2019	250.00	13668
494-000-957.025	2019 Christmas Ornaments	KEYSTONE SPECIALTIES, INC	2019 Christmas Ornaments	674.68	1533
494-000-960.000	611 Plum Line	OTSEGO-PLAINWELL CHAMBER C	611 Plum Line	25.00	1533
Total For Dept 000 OPERATIONS				1,486.69	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				1,486.69	

05/09/2019 09:14 AM  
User: JULIE  
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 04/01/2019 - 04/30/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	1,486.69
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Total For All Funds:	<u>1,486.69</u>
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Fund 494 - **DOWNTOWN DEVELOPMENT AUTHORITY - DDA**  
 05/03/2019

OLD GL NUMBER	DESCRIPTION	15-16 ACTUAL AMOUNTS	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 AMENDED BUDGET	18-19 ACTUAL TO 04/30	18-19 PROJECTED TOTALS	2019-2020 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
<b>Dept 002 - TAX REVENUES</b>								
494-000-402.030	Captured Tax - AdVal Real - City	14,966	13,349	14,954	20,969	20,969	20,969	23,699
494-000-402.031	Captured Tax - AdVal Real - Library	1,792	1,595	1,791	2,526	2,707	2,707	4,613
494-000-402.032	Captured Tax - AdVal Real - Capital Impr	1,181	1,053	1,187	1,674	1,674	1,674	1,957
494-000-402.033	Captured Tax - AdVal Real - Fire Reserve	1,181	1,053	1,187	1,674	1,674	1,674	1,957
494-000-402.045	Captured Tax - AdVal Real - County (All)	7,195	6,407	1,543	10,115	7,988	7,988	11,881
494-000-402.034	Captured Tax - AdVal Real - Solid Waste	1,535	1,369	7,170	2,176	2,176	2,176	2,544
494-000-402.060	Captured Tax - AdVal Pers - City	2,066	2,502	2,616	2,717	1,918	1,918	2,507
494-000-402.061	Captured Tax - AdVal Pers - Library	247	299	313	327	1,599	1,599	488
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	163	197	208	217	153	153	207
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	163	197	208	217	153	153	207
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	212	257	270	282	199	199	269
494-000-402.065	Captured Tax - AdVal Pers - County (All)	993	1,201	1,254	1,310	3,105	3,105	1,257
<b>Totals for dept 002 - TAX REVENUES</b>		<b>31,694</b>	<b>29,479</b>	<b>32,701</b>	<b>44,204</b>	<b>44,315</b>	<b>44,315</b>	<b>51,586</b>
<b>Dept 006 - INTERGOVERNMENTAL REVENUE - LOCAL</b>								
494-000-569.000	Local Grants	0	0	6,472	5,500	5,668	5,668	5,000
494-000-569.010	Local Donations	3,500	0	0	0	0	0	0
<b>Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>		<b>3,500</b>	<b>0</b>	<b>6,472</b>	<b>5,500</b>	<b>5,668</b>	<b>5,668</b>	<b>5,000</b>
<b>Dept 009 - INTEREST AND RENTS</b>								
494-000-664.020	Interest Earned - Investments	15	59	94	162	404	410	200
<b>Totals for dept 009 - INTEREST AND RENTS</b>		<b>15</b>	<b>59</b>	<b>94</b>	<b>162</b>	<b>404</b>	<b>410</b>	<b>200</b>
<b>Dept 010 - OTHER REVENUES</b>								
494-000-694.000	Miscellaneous Revenue	2,253	1,497	323	200	15	15	200
494-000-694.022	DDA - Farmers Market Entry Fee	3,990	3,452	3,153	2,500	2,130	2,500	2,500
494-000-694.025	DDA - Sale of Merchandise	1,200	915	1,120	1,000	961	961	1,000
494-000-694.026	DDA - Special Event Revenues	0	1,626	1,050	600	1,160	1,160	600

494-000-694.036	DDA Donations - Movies in the Park	100	0	400	400	500	500	400
<b>Totals for dept 010 - OTHER REVENUES</b>		<b>7,543</b>	<b>7,490</b>	<b>6,046</b>	<b>4,700</b>	<b>4,766</b>	<b>5,136</b>	<b>4,700</b>

<b>TOTAL ESTIMATED REVENUES</b>	<b>42,752</b>	<b>37,028</b>	<b>45,313</b>	<b>54,566</b>	<b>55,153</b>	<b>55,529</b>	<b>61,486</b>
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

494-000-703.000	Salaries/Wages - Full Time Employees	11,905	13,208	14,238	17,867	12,223	14,668	18,309
494-000-706.000	Wages - Part Time Employees	707	2,310	1,618	1,500	842	1,010	1,500
494-000-710.000	Overtime Pay	100	0	10	0	0	0	0
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	942	1,094	1,074	1,411	907	1,088	1,443
494-000-715.010	Health Insurance Premiums	0	3,468	2,291	2,558	2,119	2,543	2,636
494-000-715.013	Health Insurance - HSA - Employer Paid	0	0	1,392	1,321	906	1,087	1,321
494-000-715.015	Life Insurance	0	0	0	2	0	2	2
494-000-718.000	Retirement Benefits	14	7	8	346	101	121	355
494-000-724.000	Medical Insurance Opt Out	0	0	2	47	38	46	47
494-000-727.000	Office Supplies	61	0	0	0	0	0	0
494-000-775.000	Supplies - Repairs and Maintenance	1,100	18	830	2,000	40	48	100
494-000-801.000	Engineering Services	132	0	0	5,200	0	0	100
494-000-801.013	Professional Services - Attorney	0	51	133	0	0	0	100
494-000-801.030	Professional Services - Audit	67	92	67	67	67	67	92
494-000-900.000	Printing and Publishing	3,757	3,402	1,780	3,000	3,344	4,013	3,600
494-000-910.000	Liability Insurance	427	458	466	484	484	484	513
494-000-910.010	Workers Comp Insurance	65	53	76	84	83	83	84
494-000-930.000	Repairs and Maintenance - Equipment	3,390	1,819	240	500	224	269	500
494-000-930.050	Computer Services	153	58	35	50	30	36	50
494-000-940.000	Rentals - Equipment	217	0	130	650	162	194	650
494-000-956.000	Miscellaneous	878	824	582	1,850	241	1,850	1,850
494-000-956.021	Special Events	5,138	989	1,187	2,000	575	2,000	2,000
494-000-957.022	DDA Farmers Market Expense	0	879	828	1,000	510	1,000	1,000
494-000-957.025	DDA Christmas Ornament Costs	0	779	758	800	1,332	1,332	800
494-000-957.036	DDA Movies in the Park	0	2,493	2,375	1,500	1,639	1,639	1,500
494-000-960.000	Education & Training - Professional	170	275	150	500	25	25	500
494-000-962.000	Memberships & Dues	0	2,155	2,290	3,100	375	3,100	3,100
<b>Totals for dept 000-OPERATIONS</b>		<b>29,223</b>	<b>34,432</b>	<b>32,560</b>	<b>47,837</b>	<b>26,267</b>	<b>36,705</b>	<b>42,152</b>

Dept 900 - **CAPITAL OUTLAY**

494-970-971.000	Capital Purchase	0	0	0	0	0	0	0
<b>Totals for dept 900 - CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Dept 905 - **DEBT SERVICE**

494-908-991.000	Principal Payment - Interfund Loans	11,211	11,323	11,436	11,550	9,625	11,550	11,666
494-908-995.000	Interest Payment - Interfund Loans	1,050	938	825	711	593	711	595
<b>Totals for dept 905 - DEBT SERVICE</b>		<b>12,261</b>	<b>12,261</b>	<b>12,261</b>	<b>12,261</b>	<b>10,218</b>	<b>12,261</b>	<b>12,261</b>

TOTAL APPROPRIATIONS	41,484	46,693	44,821	60,098	36,485	48,966	54,413
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NET OF REVENUES/APPROPRIATIONS - FUND 494	1,268	(9,665)	492	(5,532)	18,668	6,563	7,073
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Estimated Cash <b>beginning of year:</b>							<u>18,519</u>
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Estimated Cash <b>end of year:</b>						18,519	<u><u>25,592</u></u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 04/01/2019 - 04/30/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450	INDUSTRIAL PARK TIFA				
Dept 000	OPERATIONS				
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	APRIL 2019 HEALTH INSURANCE PREMIUM	546.85	13639
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	MAY 2019 INSURANCE	46.72	13709
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	APRIL 2019 LIFE INSURANCE	1.69	13670
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	MAY 2019 LIFE INSURANCE	1.69	13742
Total For Dept 000 OPERATIONS				596.95	
Total For Fund 450 INDUSTRIAL PARK TIFA				596.95	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 04/01/2019 - 04/30/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	596.95
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Total For All Funds:	<u>596.95</u>
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Fund 450 - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)  
 05/06/2019

OLD GL NUMBER	DESCRIPTION	15-16 ACTUAL AMOUNTS	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 AMENDED BUDGET	18-19 ACTUAL TO 04/30	18-19 PROJECTED TOTALS	2019-2020 REQUESTED BUDGET
<b>ESTIMATED REVENUES</b>								
<b>Dept 002 - TAX REVENUES</b>								
450-000-402.040	2019 - 2020	3,415	14,863	0	0	0	0	0
450-000-402.041	Captured Tax - AdVal Real - Library	409	1,776	0	0	0	0	0
450-000-402.042	Captured Tax - AdVal Real - Capital Impr	269	1,173	0	0	0	0	0
450-000-402.043	Captured Tax - AdVal Real - Fire Reserve	269	1,173	0	0	0	0	0
450-000-402.044	Captured Tax - AdVal Real - Solid Waste	350	1,524	0	0	0	0	0
450-000-402.048	Captured Tax - AdVal Real - County (All)	1,641	7,136	0	0	0	0	0
450-000-402.060	Captured Tax - AdVal Pers - City	13,945	8,038	0	0	0	0	0
450-000-402.061	Captured Tax - AdVal Pers - Library	1,670	961	0	0	0	0	0
450-000-402.062	Captured Tax - AdVal Pers - Capital Impr	1,100	634	0	0	0	0	0
450-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	1,100	634	0	0	0	0	0
450-000-402.064	Captured Tax - AdVal Pers - Solid Waste	1,430	825	0	0	0	0	0
450-000-402.065	Captured Tax - AdVal Pers - County (All)	6,705	3,857	0	0	0	0	0
450-000-402.080	Captured Tax - IFT Pers - City	6,096	0	0	0	0	0	0
450-000-402.081	Captured Tax - IFT Pers - Library	730	0	0	0	0	0	0
450-000-402.083	Captured Tax - IFT Pers - Fire Reserve	481	0	0	0	0	0	0
450-000-402.084	Captured Tax - IFT Pers - Solid Waste	625	0	0	0	0	0	0
450-000-402.085	Captured Tax - IFT Pers - County (All)	2,931	0	0	0	0	0	0
<b>Totals for dept 002 - TAX REVENUES</b>		<b>43,647</b>	<b>42,594</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Dept 006 - INTEGOVERNMENTAL REVENUE - LOCAL</b>								
450-000-569.000	Local Grants	0	0	54,779	61,261	59,572	59,572	59,572
<b>Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE</b>		<b>0</b>	<b>0</b>	<b>54,779</b>	<b>61,261</b>	<b>59,572</b>	<b>59,572</b>	<b>59,572</b>
<b>Dept 009 - INTEREST AND RENTS</b>								
450-000-664.020	Interest Earned - Investments	33	330	453	889	739	887	600
<b>Totals for dept 009 - INTEREST AND RENTS</b>		<b>33</b>	<b>330</b>	<b>453</b>	<b>889</b>	<b>739</b>	<b>887</b>	<b>600</b>
<b>TOTAL ESTIMATED REVENUES</b>		<b>43,680</b>	<b>42,924</b>	<b>55,232</b>	<b>62,150</b>	<b>60,311</b>	<b>60,459</b>	<b>60,172</b>

APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

450-000-703.000	Salaries/Wages - Full Time Employees	20,532	28,251	29,945	40,843	31,892	38,270	41,883
450-000-706.000	Wages - Part Time Employees	608	914	948	816	465	558	831
450-000-706.005	Wages - Part Time Seasonal Employees	0	0	130	0	0	0	0
450-000-713.000	Other Post Employment Benefits	20	28	158	14	12	14	6
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,528	2,041	2,141	3,059	2,295	2,754	3,144
450-000-715.010	Health Insurance Premiums	2,636	7,599	5,039	5,208	4,344	5,213	5,483
450-000-715.012	Health Insurance - FSA - Employer Paid	0	42	73	102	52	62	0
450-000-715.013	Health Insurance - HSA - Employer Paid	0	0	2,256	2,503	1,857	2,228	2,503
450-000-715.015	Life Insurance	10	9	10	20	19	23	20
450-000-718.000	Retirement Benefits	1,126	1,131	1,112	2,123	1,458	1,750	2,182
450-000-724.000	Medical Insurance Opt Out	20	20	42	277	220	264	385
450-000-775.000	Supplies - Repairs and Maintenance	0	0	89	0	0	0	0
450-000-801.013	Professional Services - Attorney	1,425	789	0	0	60	72	0
450-000-801.030	Professional Services - Audit	67	92	67	67	67	67	92
450-000-850.000	Communications - Land Line Phones	3	1	0	0	0	0	0
450-000-910.000	Liability Insurance	332	356	362	379	379	379	402
450-000-910.010	Workers Comp Insurance	113	172	223	249	247	247	247
450-000-930.000	Repairs and Maintenance - Equipment	4,265	950	1,463	1,800	0	0	0
450-000-930.015	Administrative Services - Accounting	132	0	116	0	0	0	0
450-000-930.050	Computer Services	51	58	34	50	30	36	50
450-000-940.000	Rentals - Equipment	2,238	2,275	2,456	1,800	225	270	1,800
450-000-956.000	Miscellaneous	820	275	147	400	915	1,098	500
450-000-962.000	Memberships & Dues	0	0	0	0	295	295	300
<b>Totals for dept 443 - PUBLIC WORKS</b>		<b>35,926</b>	<b>45,003</b>	<b>46,811</b>	<b>59,710</b>	<b>44,832</b>	<b>53,601</b>	<b>59,828</b>

NET OF REVENUES/APPROPRIATIONS - FUND 450

<b>7,754</b>	<b>(2,079)</b>	<b>8,421</b>	<b>2,440</b>	<b>15,479</b>	<b>6,858</b>	<b>344</b>
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Estimated Cash **beginning of year:**

72,387

Estimated Cash **end of year:**

72,387 72,731

**MINUTES**  
**Plainwell City Council**  
**March 25, 2019**

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Fenner from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-tem Steele, Councilmembers Overhuel, Keeler and Keeney. Absent: Mayor Brooks
5. Approval of Minutes/Summary:  
**A motion by Keeler, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 03/11/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. Superintendent Nieuwenhuis reported having received three (3) quotes for pavement marking services for the upcoming paving season. Each vendor's bid was substantially the same coverage and scope. Staff recommends awarding the contract to the low-bid, PK Contracting, for \$11,115.95.  
**A motion by Keeler, seconded by Keeney, to approve the project for street line striping with PK Contracting for \$11,115.95. On roll-call vote, all voted in favor. Motion passed.**
  - B. Superintendent Nieuwenhuis reported necessary repairs to Truck 12. Upon inspection, the brakes and the turbo are both inoperable and need to be replaced. Martin Spring is working to finalize the cost, but it is estimated not to exceed \$6,000.00. Martin Spring has worked for the city in the past.  
**A motion by Keeler, seconded by Overhuel, to approve repairs to Truck 12 with Martin Spring at a cost not to exceed \$6,000.00. On roll-call vote, all voted in favor. Motion passed.**
11. Communications:
  - A. **A motion by Overhuel, seconded by Keeler, to accept and place on file the February 12, 2019 DDA-BRA-TIFA Meeting Minutes. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:  
**A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$136,833.03 for payment of same. On a roll call vote, all in favor. Motion passed.**
13. Public Comments: None

14. Staff Comments

Clerk/Treasurer Kelley reported that recent social media reports regarding property tax increases all contain false information – the Principal Residence Exemption is not being repealed.

City Manager Wilson reported ongoing union negotiations with the police union and that an agreement should be presented to Council for consideration very soon.

15. Council Comments:

None.

16. Adjournment:

**A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:06 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**MINUTES**  
**Plainwell City Council**  
**April 8, 2019**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Overhuel, Keeler and Keeney.  
Absent: None
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 03/25/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. Community Development Manager Siegel reported the annual Arbor Day event is scheduled for April 26, 2019 with a planting for Diana Lubic in Cook Park.  
**A motion by Steele, seconded by Keeler, to adopt Resolution 19-07 as presented. On voice vote, all voted in favor. Motion passed.**
  - B. Superintendent Nieuwenhuis reported opportunities for grant funding for bridge repairs and improvements. Council authority is required for consideration of grant awards.  
**A motion by Keeler, seconded by Keeney, to adopt Resolution 19-08 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges. On voice vote, all voted in favor. Motion passed.**
11. Communications:
  - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the March 2019 Investment and Fund Balance Reports and the Parks & Trees January 17, 2019 Meeting Minutes. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:  
**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$114,732.70 for payment of same. On a roll call vote, all in favor. Motion passed.**
13. Public Comments: None

#### 14. Staff Comments

Superintendent Nieuwenhuis reporting hydrant flushing will take place Wednesday the 10<sup>th</sup> starting at 2am. The process will change from the past and will force more water through the system to clear more sediment while maintaining the water pressure. Residents should expect some temporary discoloration on Wednesday. He also noted a few lingering issues with leaf pickups.

Community Development Manager Siegel reported tying up some loose ends with projects and with the RRC certification. She noted the Easter Egg Hunt will take place April 13.

Director Bomar reporting having chosen Joe Culver to replace retired Public Safety Officer Aaron Chapman, subject to offer acceptance and screenings. Officer Culver is a current part-time member of the Department.

Clerk/Treasurer Kelley reported working on the budget.

City Manager Wilson briefed Council on the Sherwood Street Road project. Bids were opened by MDOT last week and the budget is being approved this week. The project came in slightly over budget and will limit the city's cash reserves, but he and Treasurer Kelley have a plan to fund that project with available cash and temporary loans from the sewer fund until the new water bonds can be issued. The Sherwood Street project is tentatively scheduled for July 8 through September 18, 2019. He also updated Council on public safety union negotiations, the SRO position, the CIP and the Consumers Energy project behind Plainwell Flowers.

#### 15. Council Comments:

None.

#### 16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:40 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

PERIOD ENDING 04/30/2019

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	04/30/2019 (ABNORMAL)	MONTH 04/30/2019	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Revenues									
443-000-402.040	Captured Tax - AdVal Real - City Tax	4,609.00		4,609.73		0.00		(0.73)	100.02
443-000-402.041	Captured Tax - AdVal Real - Library	556.00		867.45		0.00		(311.45)	156.02
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	368.00		368.04		0.00		(0.04)	100.01
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	368.00		368.04		0.00		(0.04)	100.01
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	478.00		478.44		0.00		(0.44)	100.09
443-000-402.047	Captured DDA-SCHOOL	9,359.00		9,358.65		0.00		0.35	100.00
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,223.00		2,234.29		0.00		(11.29)	100.51
443-000-402.060	Captured Tax - AdVal Pers - City	549.00		548.59		0.00		0.41	99.93
443-000-402.061	Captured Tax - AdVal Pers - Library	66.00		103.23		0.00		(37.23)	156.41
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	44.00		43.80		0.00		0.20	99.55
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	44.00		43.80		0.00		0.20	99.55
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	57.00		56.94		0.00		0.06	99.89
443-000-402.065	Captured Tax - AdVal Pers - County (All)	265.00		265.89		0.00		(0.89)	100.34
443-000-664.020	Interest Earned - Investments	95.00		218.79		31.49		(123.79)	230.31
443-000-676.080	Interfund Transfer In - Capital Improve	75,000.00		62,500.00		6,250.00		12,500.00	83.33
<b>TOTAL REVENUES</b>		<b>94,081.00</b>		<b>82,065.68</b>		<b>6,281.49</b>		<b>12,015.32</b>	<b>87.23</b>
Expenditures									
443-000-703.000	Salaries/Wages - Full Time Employees	33,980.00		22,431.23		2,225.94		11,548.77	66.01
443-000-706.000	Wages - Part Time Employees	272.00		111.85		0.64		160.15	41.12
443-000-713.000	Other Post Employment Benefits	300.00		250.30		25.03		49.70	83.43
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,486.00		1,615.01		158.64		870.99	64.96
443-000-715.010	Health Insurance Premiums	5,164.00		4,271.29		422.12		892.71	82.71
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00		13.15		1.48		11.85	52.60
443-000-715.013	Health Insurance - HSA - Employer Paid	2,537.00		2,034.19		294.19		502.81	80.18
443-000-715.015	Life Insurance	34.00		31.05		5.64		2.95	91.32
443-000-718.000	Retirement Benefits	2,941.00		1,939.69		197.53		1,001.31	65.95
443-000-724.000	Medical Insurance Opt Out	175.00		139.61		14.63		35.39	79.78
443-000-743.000	Uniforms	65.00		52.99		3.80		12.01	81.52
443-000-775.000	Supplies - Repairs and Maintenance	100.00		(9.98)		0.00		109.98	(9.98)
443-000-801.000	Engineering Services	2,000.00		0.00		0.00		2,000.00	0.00
443-000-801.013	Professional Services - Attorney	8,000.00		3,854.00		100.00		4,146.00	48.18
443-000-801.030	Professional Services - Audit	353.00		352.52		0.00		0.48	99.86
443-000-830.000	Contractual Reimbursement CRA Activities	14,240.00		8,620.79		0.00		5,619.21	60.54
443-000-910.000	Liability Insurance	4,725.00		4,725.00		0.00		0.00	100.00
443-000-910.010	Workers Comp Insurance	399.00		395.41		0.00		3.59	99.10
443-000-930.000	Repairs and Maintenance-Land & Building	15,000.00		5,485.02		0.00		9,514.98	36.57
443-000-930.015	Administrative Services - Accounting	0.00		200.00		0.00		(200.00)	100.00
443-000-930.050	Computer Services	50.00		29.75		0.00		20.25	59.50
443-000-940.000	Rentals - Equipment	1,500.00		659.84		187.26		840.16	43.99
443-908-991.000	Principal Payment - Interfund Loans	14,782.00		12,318.30		1,231.83		2,463.70	83.33
443-908-995.000	Interest Payment - Interfund Loans	1,843.00		1,535.80		153.58		307.20	83.33
<b>TOTAL EXPENDITURES</b>		<b>110,971.00</b>		<b>71,056.81</b>		<b>5,022.31</b>		<b>39,914.19</b>	<b>64.03</b>
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:									
TOTAL REVENUES		94,081.00		82,065.68		6,281.49		12,015.32	87.23
TOTAL EXPENDITURES		110,971.00		71,056.81		5,022.31		39,914.19	64.03
NET OF REVENUES & EXPENDITURES		(16,890.00)		11,008.87		1,259.18		(27,898.87)	65.18

05/01/2019 04:20 PM  
User: BKELLEY  
DB: Plainwell

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
PERIOD ENDING 04/30/2019  
% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2019 (ABNORMAL)	MONTH	04/30/2019 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	



REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 04/30/2019

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2019 NORMAL (ABNORMAL)	MONTH 04/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	61,261.00	59,571.62	0.00	1,689.38	97.24
450-000-664.020	Interest Earned - Investments	889.00	739.29	77.67	149.71	83.16
TOTAL REVENUES		62,150.00	60,310.91	77.67	1,839.09	97.04
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	40,843.00	31,891.93	3,125.34	8,951.07	78.08
450-000-706.000	Wages - Part Time Employees	816.00	465.19	1.92	350.81	57.01
450-000-713.000	Other Post Employment Benefits	14.00	12.00	1.20	2.00	85.71
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,059.00	2,295.02	220.95	763.98	75.03
450-000-715.010	Health Insurance Premiums	5,208.00	4,344.09	432.26	863.91	83.41
450-000-715.012	Health Insurance - FSA - Employer Paid	102.00	51.61	5.82	50.39	50.60
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,856.75	140.75	646.25	74.18
450-000-715.015	Life Insurance	20.00	18.64	3.38	1.36	93.20
450-000-718.000	Retirement Benefits	2,123.00	1,457.65	166.23	665.35	68.66
450-000-724.000	Medical Insurance Opt Out	277.00	219.98	23.06	57.02	79.42
450-000-801.013	Professional Services - Attorney	0.00	60.00	0.00	(60.00)	100.00
450-000-801.030	Professional Services - Audit	67.00	66.78	0.00	0.22	99.67
450-000-910.000	Liability Insurance	379.00	379.00	0.00	0.00	100.00
450-000-910.010	Workers Comp Insurance	249.00	246.76	0.00	2.24	99.10
450-000-930.000	Repairs and Maintenance-Land & Building	1,800.00	0.00	0.00	1,800.00	0.00
450-000-930.050	Computer Services	50.00	29.75	0.00	20.25	59.50
450-000-940.000	Rentals - Equipment	1,800.00	224.55	0.00	1,575.45	12.48
450-000-956.000	Miscellaneous	400.00	914.75	0.00	(514.75)	228.69
450-000-962.000	Memberships & Dues	0.00	295.00	0.00	(295.00)	100.00
TOTAL EXPENDITURES		59,710.00	44,829.45	4,120.91	14,880.55	75.08
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	60,310.91	77.67	1,839.09	97.04
TOTAL EXPENDITURES		59,710.00	44,829.45	4,120.91	14,880.55	75.08
NET OF REVENUES & EXPENDITURES		2,440.00	15,481.46	(4,043.24)	(13,041.46)	634.49

PERIOD ENDING 04/30/2019

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2019 (ABNORMAL)	MONTH 04/30/2019 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	20,969.00		20,969.42		0.00		(0.42)	100.00
494-000-402.031	Captured DDA-LIBRARY	2,526.00		2,706.95		0.00		(180.95)	107.16
494-000-402.032	Captured DDA-Capital Impr	1,674.00		1,673.90		0.00		0.10	99.99
494-000-402.033	Capture DDA-Fire Reserve	1,674.00		1,673.90		0.00		0.10	99.99
494-000-402.034	Capture-DDA-Solid Waste	2,176.00		2,176.09		0.00		(0.09)	100.00
494-000-402.045	Captured DDA-COUNTY	10,115.00		7,987.63		0.00		2,127.37	78.97
494-000-402.060	Captured Tax - AdVal Pers - City	2,717.00		1,917.98		0.00		799.02	70.59
494-000-402.061	Captured Tax - AdVal Pers - Library	327.00		1,599.13		0.00		(1,272.13)	489.03
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	217.00		153.15		0.00		63.85	70.58
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	217.00		153.15		0.00		63.85	70.58
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	282.00		199.09		0.00		82.91	70.60
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,310.00		3,104.51		0.00		(1,794.51)	236.99
494-000-569.000	Local Grants	5,500.00		5,668.01		0.00		(168.01)	103.05
494-000-664.020	Interest Earned - Investments	162.00		403.76		32.11		(241.76)	249.23
494-000-694.000	Miscellaneous Revenue	200.00		15.00		0.00		185.00	7.50
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		2,130.00		500.00		370.00	85.20
494-000-694.025	DDA - Sale of Merchandise	1,000.00		960.75		0.00		39.25	96.08
494-000-694.026	DDA - Special Event Revenues	600.00		1,160.00		0.00		(560.00)	193.33
494-000-694.036	DDA Donations - Movies in the Park	400.00		500.00		0.00		(100.00)	125.00
TOTAL REVENUES		54,566.00		55,152.42		532.11		(586.42)	101.07
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	17,867.00		12,223.06		1,132.85		5,643.94	68.41
494-000-706.000	Wages - Part Time Employees	1,500.00		841.52		0.00		658.48	56.10
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,411.00		906.57		77.52		504.43	64.25
494-000-715.010	Health Insurance Premiums	2,558.00		2,118.76		207.67		439.24	82.83
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		906.00		0.00		415.00	68.58
494-000-715.015	Life Insurance	2.00		0.00		0.00		2.00	0.00
494-000-718.000	Retirement Benefits	346.00		100.58		2.33		245.42	29.07
494-000-724.000	Medical Insurance Opt Out	47.00		37.56		3.93		9.44	79.91
494-000-775.000	Supplies - Repairs and Maintenance	2,000.00		40.15		0.00		1,959.85	2.01
494-000-801.000	Engineering Services	5,200.00		0.00		0.00		5,200.00	0.00
494-000-801.030	Professional Services - Audit	67.00		66.78		0.00		0.22	99.67
494-000-900.000	Printing and Publishing	3,000.00		3,344.00		185.00		(344.00)	111.47
494-000-910.000	Liability Insurance	484.00		484.00		0.00		0.00	100.00
494-000-910.010	Workers Comp Insurance	84.00		83.24		0.00		0.76	99.10
494-000-930.000	Repairs and Maintenance-Land & Building	500.00		224.00		0.00		276.00	44.80
494-000-930.050	Computer Services	50.00		29.75		0.00		20.25	59.50
494-000-940.000	Rentals - Equipment	650.00		162.03		55.04		487.97	24.93
494-000-956.000	Miscellaneous	1,850.00		240.97		0.00		1,609.03	13.03
494-000-956.021	Special Events	2,000.00		575.02		250.00		1,424.98	28.75
494-000-957.022	DDA Farmers Market Expense	1,000.00		510.00		0.00		490.00	51.00
494-000-957.025	DDA Christmas Ornament Costs	800.00		1,332.40		674.68		(532.40)	166.55
494-000-957.036	DDA Movies in the Park	1,500.00		1,639.00		0.00		(139.00)	109.27
494-000-960.000	Education & Training - Professional	500.00		25.00		25.00		475.00	5.00
494-000-962.000	Memberships & Dues	3,100.00		375.00		0.00		2,725.00	12.10
494-908-991.000	Principal Payment - Interfund Loans	11,550.00		9,625.00		962.50		1,925.00	83.33
494-908-995.000	Interest Payment - Interfund Loans	711.00		592.50		59.25		118.50	83.33
TOTAL EXPENDITURES		60,098.00		36,482.89		3,635.77		23,615.11	60.71

PERIOD ENDING 04/30/2019

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2019 NORMAL (ABNORMAL)	MONTH 04/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA								
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:								
	TOTAL REVENUES	54,566.00	55,152.42		532.11		(586.42)	101.07
	TOTAL EXPENDITURES	60,098.00	36,482.89		3,635.77		23,615.11	60.71
	NET OF REVENUES & EXPENDITURES	(5,532.00)	18,669.53		(3,103.66)		(24,201.53)	337.48
	TOTAL REVENUES - ALL FUNDS	210,797.00	197,529.01		6,891.27		13,267.99	93.71
	TOTAL EXPENDITURES - ALL FUNDS	230,779.00	152,369.15		12,778.99		78,409.85	66.02
	NET OF REVENUES & EXPENDITURES	(19,982.00)	45,159.86		(5,887.72)		(65,141.86)	226.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 04/30/2019  
 % Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2019	MONTH 04/30/2019	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	18,986.00	19,346.89	0.00	(360.89)	101.90
INTEREST	INTEREST & RENTS	95.00	218.79	31.49	(123.79)	230.31
TRANSFER	FUNDS TRANSFERS	75,000.00	62,500.00	6,250.00	12,500.00	83.33
TOTAL REVENUES		94,081.00	82,065.68	6,281.49	12,015.32	87.23
Expenditures						
000	OPERATIONS	94,346.00	57,202.71	3,636.90	37,143.29	60.63
908	DEBT SERVICE	16,625.00	13,854.10	1,385.41	2,770.90	83.33
TOTAL EXPENDITURES		110,971.00	71,056.81	5,022.31	39,914.19	64.03
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		94,081.00	82,065.68	6,281.49	12,015.32	87.23
TOTAL EXPENDITURES		110,971.00	71,056.81	5,022.31	39,914.19	64.03
NET OF REVENUES & EXPENDITURES		(16,890.00)	11,008.87	1,259.18	(27,898.87)	65.18

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 04/30/2019  
 % Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2019 NORMAL (ABNORMAL)	MONTH 04/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	889.00	739.29	77.67	149.71	83.16
OTHER	OTHER	61,261.00	59,571.62	0.00	1,689.38	97.24
TOTAL REVENUES		62,150.00	60,310.91	77.67	1,839.09	97.04
Expenditures						
000	OPERATIONS	59,710.00	44,829.45	4,120.91	14,880.55	75.08
TOTAL EXPENDITURES		59,710.00	44,829.45	4,120.91	14,880.55	75.08
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	60,310.91	77.67	1,839.09	97.04
TOTAL EXPENDITURES		59,710.00	44,829.45	4,120.91	14,880.55	75.08
NET OF REVENUES & EXPENDITURES		2,440.00	15,481.46	(4,043.24)	(13,041.46)	634.49

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 04/30/2019  
 % Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2019 NORMAL (ABNORMAL)	MONTH 04/30/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	44,204.00	44,314.90	0.00	(110.90)	100.25
INTEREST	INTEREST & RENTS	162.00	403.76	32.11	(241.76)	249.23
OTHER	OTHER	10,200.00	10,433.76	500.00	(233.76)	102.29
TOTAL REVENUES		54,566.00	55,152.42	532.11	(586.42)	101.07
Expenditures						
000	OPERATIONS	47,837.00	26,265.39	2,614.02	21,571.61	54.91
908	DEBT SERVICE	12,261.00	10,217.50	1,021.75	2,043.50	83.33
TOTAL EXPENDITURES		60,098.00	36,482.89	3,635.77	23,615.11	60.71
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		54,566.00	55,152.42	532.11	(586.42)	101.07
TOTAL EXPENDITURES		60,098.00	36,482.89	3,635.77	23,615.11	60.71
NET OF REVENUES & EXPENDITURES		(5,532.00)	18,669.53	(3,103.66)	(24,201.53)	337.48
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		210,797.00	197,529.01	6,891.27	13,267.99	93.71
TOTAL EXPENDITURES - ALL FUNDS		230,779.00	152,369.15	12,778.99	78,409.85	66.02
NET OF REVENUES & EXPENDITURES		(19,982.00)	45,159.86	(5,887.72)	(65,141.86)	226.00