

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Tuesday, May 27, 2025 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 05/12/2025 Regular Meeting
6. **Public Comments**
7. **Presentation** – Linda Teeter from Allegan County Legal Assistance Center
8. **County Commissioner Report**
9. **Agenda Approval**
10. **Mayor’s Report**
11. **Recommendations and Reports:**
 - A. **City – Resolution 2025-10 – A Resolution Renaming and Dedicating the Plainwell Municipal Airport to Virgil Williams**
Council will consider approving Resolution 2025-10 as presented.
 - B. **City – Setting a Public Hearing for June 23rd, 2025**
Council will consider setting a Public Hearing for June 23rd, 2025 at 7:00PM to review and adopt the 2025/2026 City Budget.
 - C. **DPW – Solid Waste Removal Contract**
Council will consider approving a three-year contract with Renewed Earth for solid waste removal at a cost of \$16,500 per year.
 - D. **DPW – Street Sweeping Contract**
Council will consider approving a three-year contract for annual street sweeping services with Walters Sweeping at a cost of \$22,200 for the first year, \$23,088 for the second year, and \$24,011 for the third year.
 - E. **City – Draft BRA/DDA/TIFA Budget for Fiscal Year 2025/2026**
Council will consider approving the draft 2025/2026 BRA/DDA/TIFA Budget as presented.
 - F. **DPW – Major Street Striping**
Council will consider approving a contract with PK Contracting to stripe major streets in the City of Plainwell at a cost not to exceed \$44,827.50.
 - G. **City – Discussion of Mill Property Development**
Council will discuss the development of the Mill Property.
12. **Communications:** The April Department of Public Safety and Water Renewal reports, the 04/08/2025 DDA/BRA/TIFA meeting minutes and the 04/17/2025 Parks & Trees meeting minutes.
13. **Accounts Payable - \$48,357.71**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Agenda is subject to change

Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
May 12, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Jared Bowen of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Wisnaski, Councilmember Keeney and Councilmember Green. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 04/28/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Presentation: Mill Property Development – provided by Allen Edwin Homes and Watts Homes & Construction.
7. Public Comment: None.
8. Agenda approval:
A motion by Steele, seconded by Wisnaski, to approve the Agenda for the May 12, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Superintendent Nieuwenhuis discussed the City's Well Head Protection Program. Fleis & Vandenbrink has handled the WHPP Plan for Plainwell in the past, and is recommended for this job.
A motion by Keeney, seconded by Green, approving the proposal from Fleis & Vandenbrink to assist with the renewal of the existing WHPP Plan at a cost of \$13,500.00. On a roll call vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel discussed Ordinance 400, which clarifies permitted off street parking for residential one- and two-family homes by defining 'driveway' and 'driveway extension' and providing guidelines for both. The amendment also addresses shared parking areas between buildings.
A motion by Keeney, seconded by Wisnaski, adopting Ordinance 400, an Ordinance to amend Chapter 53 "Zoning" of the City of Plainwell's Code of Ordinances; to amend Sec. 53-175, A, 7 pertaining to one and two-family dwelling residential parking; and to amend Sec. 53-174, A, 8 pertaining to shared parking. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Wisnaski, to accept and place on file the April 2025 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.
12. Accounts Payable:
A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$103,668.23 for payment of the same. On a roll call vote, all voted in favor. Motion passed.
13. Public Comments:
 - A. Dale Burnham of 210 Prairie St inquired about the sale of the GHD buildings.
 - B. Sandy Lamorandier of 518 S. Woodhams St. asked if there will be more meetings for public input on the Mill development project.
14. Staff Comments:
Personnel Coordinator/Interim Treasurer Kersten shared that Cheryl Pickett is celebrating 30 years with the City of Plainwell.

MINUTES
Plainwell City Council
May 12, 2025

Superintendent Nieuwenhuis stated that DPW is having brats on Thursday to celebrate Cheryl's 30-year anniversary. The City's flowers will be delivered on May 21st, and should be ready in time for the Memorial Day Parade. He shared that the merry-go-round in Sherwood park had been destroyed in such a way as to be unrepairable, and that the merry-go-round from Thurlcook park would be moved to Sherwood. He also stated that merry-go-rounds are not something that can be purchased anymore.

Community Development Manager Siegel shared that Flawless Finish Detailing, located at 934 E. Bridge St. had a successful Grand Opening. She reported that she submitted a grant for engineering, and that this was her last City Council meeting.

Deputy Superintendent Keyzer stated the he was waiting for results from his test, and that it can take up to three weeks.

Superintendent Pond shared that he was one month away from retirement.

Director Callahan reminded everyone about the upcoming Memorial Day Parade on Monday, May 26th at 11am and the Color Your World Run being held at Ransom District Library on Saturday, June 7th.

Clerk Leonard had nothing to report.

City Manager Lakamper reported that he was working with Brian Kelley on the City budget for the new fiscal year. He shared that performance reviews were in process, and thanked Denise for all she has done for the City of Plainwell.

15. Council Comments:

Mayor Pro Tem Steele reminisced about sitting in on Denise's interview, and how much Denise will be missed. She spoke about David Rantz's retirement gathering, noting how nice it was and that his daughter was able to do his official last call.

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:37pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
May 27, 2025

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

to: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: May 15th, 2025
SUBJECT: Renaming of the Airport

SUGGESTED MOTION: I motion to rename the Plainwell Municipal Airport to the Virgil Williams Plainwell Municipal Airport

BACKGROUND INFORMATION: After completing a storied career as Aviation Director from the Upjohn company in 1994 and flying stars around as a private captain, Virgil Williams began as second career as the volunteer airport manager for the City of Plainwell for the last 25 years. He has been integral to growing the airport to what it is today. During his countless hours of volunteer service Virgil has overseen the installation of a self-serve fueling system, cofounded the flight school and STEM Academy at the airport, solicited donations for the trimming of trees to keep the runway usable, among many other projects and upgrades. He is a highly respected figure in Michigan's aviation community. He has been recognized with the FAA's Wright Brothers "Master Pilot" Award for over 50 years of safe flying and was named "Aviator of the Year" by the Michigan Department of Transportation in 2023. True to his dedication and passion for aviation, Virgil has personally mentored dozens of young area pilots in addition to supporting them financially through the Williams Family Aviation Endowment.

ANALYSIS: Virgil is a juggernaut in the world of Michigan aviation and we are extremely lucky and grateful to have him as the volunteer manager of the Plainwell Airport. Given his significant contributions to the City, local pilots young and old, and aviation in general, I strongly recommend renaming the city's airport to the Virgil Williams Plainwell Municipal Airport.

BUDGET IMPACT: No immediate impact other than updating the airport sign to reflect the name change.

ATTACHMENTS: Resolution 2025-10

**City of Plainwell
Allegan County, Michigan
Resolution 2025-10**

A RESOLUTION TO RENAME PLAINWELL MUNICIPAL AIRPORT TO VIRGIL WILLIAMS PLAINWELL MUNICIPAL AIRPORT:

WHEREAS, Virgil Williams has dedicated his life to aviation, including retiring from the Upjohn Company as Chief Pilot and Aviation Director; and has been recognized with the FAA’s Wright Brothers “Master Pilot” Award for over 50 years of safe flying, and named “Aviator of the Year” by the Michigan Department of Transportation in 2023; and

WHEREAS, Virgil Williams has generously volunteered his time, knowledge, and skills to oversee and manage the Plainwell Municipal Airport in service to the City of Plainwell since 2002; and

WHEREAS, Virgil has contributed to community enrichment through mentoring young pilots and co-founding the Plainwell Aviation STEM Academy, a non-profit flight school dedicated to introducing children to aviation; and

WHEREAS, Virgil has played a key role in developing and expanding the Plainwell Municipal Airport, creating new revenue streams, stewarding the Plainwell Pilots Association, and helping to establish Plainwell as a general aviation destination in West Michigan;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council, as an expression of gratitude on behalf of the citizens of the City of Plainwell, do hereby rename the Plainwell Municipal Airport to **Virgil Williams Plainwell Municipal Airport**, and dedicate it in honor of Virgil Williams for his extraordinary service to the City of Plainwell; and

BE IT FURTHER RESOLVED, that a copy of this resolution be entered in full in the minutes of the May 27, 2025 meeting of the Plainwell City Council and that a copy be presented to Mr. Virgil Williams.

YES: _____
NO: _____
ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Bradley Keeler, Mayor

JoAnn Leonard, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on May 27, 2025, the original of which is on file in my office and available to the public.

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: JoAnn Leonard, City Clerk
DATE: May 27, 2025
SUBJECT: Setting a Public Hearing for the Budget for Fiscal Year 2025/2026

SUGGESTED MOTION: I motion to set a Public Hearing for the June 23, 2025 at 7pm to discuss and adopt the 2025/2026 City Budget.

BACKGROUND INFORMATION: Section 7.4 of the City Charter states that there be a public hearing on the proposed budget. Section 7.5 of the City Charter states that not later than the second regular meeting in June, Council shall adopt the budget for the ensuing fiscal year.

ANALYSIS: The overall draft 2025/2026 budget is still being prepared. The Administration would like to set up a special meeting for a budget workshop with Council at its convenience in early June.

BUDGET IMPACT: There is no budget impact to set this Public Hearing.

**CITY OF PLAINWELL
ALLEGAN COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING ON THE
PROPOSED FISCAL YEAR 2025-2026 CITY BUDGET**

NOTICE IS HEREBY GIVEN, pursuant to Section 7.4 of the City of Plainwell Charter, that a public hearing on the proposed budget for the City of Plainwell for fiscal year 2025-2026 will be held at 7:00p.m. on **Monday, June 23, 2025**, in the Council Room of City Hall at 211 North Main Street, Plainwell, Michigan 49080.

The City Council may not adopt the proposed fiscal year 2025-2026 budget until after the public hearing. All interested parties will be given an opportunity to be heard at the public hearing regarding the proposed budget. A copy of the proposed fiscal year 2025-2026 budget shall be on file and available to the public during normal office hours at the Office of the City Clerk, City Hall, 211 North Main Street, Plainwell, MI, for a period of not less than one (1) week prior to such public hearing.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

This notice is given by order of the City of Plainwell Council.

The City of Plainwell is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities are requested to contact JoAnn Leonard, City Clerk, at 269-685-6821 promptly to allow the City of Plainwell to make reasonable accommodations for those persons.

Dated: June 1, 2025

JoAnn Leonard
City of Plainwell Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 5/21/25
SUBJECT: Solid Waste Removal Contract

SUGGESTED MOTION: I make a motion to approve Renewed Earth to remove the solid waste each year for \$16,500 for three years per the new contract.

BACKGROUND INFORMATION: Renewed Earth has been completing the removal of solid waste the City collects from brush and bags through out the year for the past few years with no issues.

ANALYSIS: Renewed Earth would continue to complete the services they currently provide the city for the next three years per the new contract.

BUDGET IMPACT: This is a budgeted item.

Yard Waste Management

City of Plainwell
141 N. Main Street
Plainwell, MI 49080

Renewed Earth, Inc.
5111 S. 9th Street
Kalamazoo, MI 49009

Date: May 9, 2025

The following are terms and conditions as proposed by Renewed Earth, Inc for the management of the Leaves and Brush collected by the City of Plainwell.

Each year, following the fall loose leaf collection period, Renewed Earth will remove the accumulated leaves. The brush collected will also be ground and removed. Additional assistance will be provided as needed to help manage a successful yard waste management program throughout the year.

All ground leaves and the ground brush will all be hauled offsite prior to the next season's fall loose leaf collection period.

Renewed Earth will report any damage to the property, accidents on site, or injuries incurred while performing contracted services.

Renewed Earth will abide by all state and federal laws while operating on the City's property.

Renewed Earth will furnish all equipment and materials to accomplish the contracted services.

Renewed Earth will operate with due care on the site and will ensure that the leaves, brush and surrounding area will be orderly.

The City agrees to put forth their best effort to provide leaves and brush which is free of foreign debris, soil and contaminants.

The first annual contract period will start on September 1, 2025 and will end on August 31, 2026. Renewed Earth agrees to remove the leaves and brush on site prior to the end of the contract period.

Yard Waste Management

An option to renew the contract for an additional two annual contract periods could be adopted if agreeable by both parties. The first optional contract period will be September 1, 2026 to August 31, 2027, the second optional period will be September 1, 2027 to August 31, 2028.

The City of Plainwell has the right to terminate the contract with 30 days written notice to Renewed Earth if it can demonstrate that a reasonable level of contract performance was not met.

Renewed Earth has the right to terminate the contract with 30 days written notice to the City if a reasonable working site is not provided or the material has too much foreign debris in it such that it can not reasonably be used for the production of landscaping mulch or soil products.

The annual price for providing the above proposed services is \$16,500.00 with equal monthly payments to be made to Renewed Earth in the amount of \$1375.00 until the contract expires. Invoices will be due by the end of the month following the invoice date.

The following parties agree to the terms and conditions as presented.

Signed: 

Signed: _____

Date: 5/9/25

Date: _____

Dan Glas
Renewed Earth

City of Plainwell

RENEWED
EARTH



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 5/21/25
SUBJECT: Street Sweeping

SUGGESTED MOTION: I make a motion to approve Walters for a three-year street sweeping contract for \$22,200 for first year and a 4% increase for following years.

BACKGROUND INFORMATION: The City of Plainwell has utilized Walters for it's street sweeping for the past few years and the current contract is up in June. The City is looking to go under a new three-year contract with Walters. Walters has always completed the work asked and done the additional work we requested. The new contract reflects the extra work that we request be done along with the normal sweeping. Sweeping M-89 in the spring and all streets in the fall not just curbed streets are swept.

ANALYSIS: Walters will continue to sweep the City streets four times a year for the next three years with this contract proposal.

BUDGET IMPACT: This is a budgeted item.

WALTERS

7453 Emerald Woods Dr. SE, Byron Center, MI 49315
Phone: (616) 698-0600

PROPOSAL SUBMITTED TO Robert Nieuwenhuis		PHONE 269-685-9363	DATE April 30, 2025
STREET rnieuwenhuis@plainwell.org		JOB NAME City of Plainwell	
CITY, STATE AND ZIP CODE		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

For the 3 year sweeping contract
starting August 2025 & ending June 2028.

For 4 city sweepings per year as follows:

Fall sweeping (Including non-curbed streets)	Not to exceed \$8,600.00
Spring sweeping (Including M-89)	Not to exceed \$6,800.00
June sweeping	Not to exceed \$3,400.00
August sweeping	Not to exceed \$3,400.00
	\$22,200.00 TOTAL

There will be a NTE price increase of 4%
for 2026/2027 and 2027/2028

2026/2027 - NTE \$23,088.00 TOTAL

2027/2028 - NTE \$24,011.00 TOTAL

Thank you

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: _____ dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Wilbur Hubler

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA

05/09/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
 Original Draft to be considered by Council 05/27/2025
 Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
---------------	-------------	----------------------------	----------------------------	----------------------------	----------------------------	--------------------------------	------------------------------	----------------------------------

ESTIMATED REVENUES

Dept 000 - REVENUES

243-000-404.040	Captured Tax - AdVal Real - City	6,074	6,197	6,507	6,793	6,793	6,793	6,864
243-000-404.041	Captured Tax - AdVal Real - Library	1,103	1,123	1,169	1,165	1,165	1,165	1,201
243-000-404.042	Captured Tax - AdVal Real - Capital Impr	488	504	529	556	556	556	573
243-000-404.043	Captured Tax - AdVal Real - Fire Reserve	488	504	529	556	556	556	573
243-000-404.044	Captured Tax - AdVal Real - Solid Waste	635	656	688	723	723	723	745
243-000-404.047	Captured DDA-SCHOOL	20,670	19,098	16,242	16,611	16,611	16,611	13,757
243-000-404.048	Captured Tax - AdVal Real - County (All)	3,084	3,504	3,687	3,871	3,886	3,886	4,007
243-000-413.060	Captured Tax - AdVal Pers - City	9,283	7,163	3,619	3,327	3,327	3,327	2,470
243-000-413.061	Captured Tax - AdVal Pers - Library	1,685	1,298	650	571	571	571	432
243-000-413.062	Captured Tax - AdVal Pers - Capital Impr	746	583	295	272	272	272	206
243-000-413.063	Captured Tax - AdVal Pers - Fire Reserve	746	583	295	272	272	272	206
243-000-413.064	Captured Tax - AdVal Pers - Solid Waste	970	758	383	354	354	354	268
243-000-413.065	Captured Tax - AdVal Pers - County (All)	4,711	4,050	2,051	1,896	1,903	1,903	4,946
243-000-504.000	Federal Grant	1,377,691	0	0	0	0	0	0
243-000-665.000	Interest Earned - Investments	222	5,311	3,910	0	437	437	0
243-000-684.000	Miscellaneous Revenue	9,599	144,000	0	0	0	0	0
243-000-696.010	Loan Proceeds	559,236	40,764	90,000	0	0	0	0
243-000-699.101	Interfund Transfer In - General Fund	0	0	33,000	30,000	25,000	40,000	30,000
243-000-699.401	Interfund Transfer In - Capital Improve	80,000	60,000	80,000	80,000	66,667	80,000	80,000
Totals for dept 000 - OPERATIONS		2,077,431	296,096	243,554	146,967	129,093	157,426	146,248

TOTAL ESTIMATED REVENUES

2,077,431	296,096	243,554	146,967	129,093	157,426	146,248
-----------	---------	---------	---------	---------	---------	---------

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

243-443-703.000	Salaries/Wages - Full Time Employees	38,128	38,378	47,853	46,328	38,082	45,698	48,921
243-443-704.001	Wages - Part Time Employees	1,460	4,887	5,677	2,485	4,796	5,755	2,755
243-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	2,830	3,346	4,140	3,798	3,296	3,955	4,008
243-443-712.001	Medical Insurance Opt Out	166	533	1,787	1,680	1,339	1,607	1,680
243-443-713.001	Overtime Pay	0	1,748	0	0	0	0	0
243-443-716.000	Retirement Benefits	3,095	2,946	2,772	3,681	2,693	3,232	3,839

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA

05/09/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
 Original Draft to be considered by Council 05/27/2025
 Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
243-443-718.001	Health Insurance Premiums	6,628	4,480	1,712	2,602	1,854	2,225	3,118
243-443-718.013	Health Insurance - HSA - Employer Paid	1,908	1,137	829	744	503	604	744
243-443-723.001	Other Post Employment Benefits	283	123	29	31	26	31	30
243-443-725.001	Life Insurance	44	34	43	46	36	43	46
243-443-725.010	Workers Comp Insurance	230	155	148	161	147	176	175
243-443-767.000	Uniforms	23	4	0	99	0	0	99
243-443-775.000	Supplies - Repairs and Maintenance	379	7,445	144	500	1,371	1,645	2,000
243-443-801.000	Engineering Services	0	0	330	0	0	0	0
243-443-801.013	Professional Services - Attorney	5,004	1,270	35,784	15,000	1,593	1,912	3,000
243-443-801.030	Professional Services - Audit	339	374	392	400	409	409	425
243-443-830.000	Contractual Reimbursement CRA Activities	38,013	34,516	27,483	27,839	27,742	27,742	27,186
243-443-851.000	Postage	16	40	0	0	0	0	0
243-443-930.001	Land & Building Repairs/Maintenance	0	0	66	0	0	0	0
243-443-931.000	Repairs and Maintenance - Equipment	668	114,037	147,821	15,000	6,150	7,380	15,000
243-443-935.001	Liability Insurance	5,624	6,050	6,428	7,392	3,785	3,785	7,570
243-443-940.000	Rentals - Equipment	3,464	7,172	9,276	6,800	4,590	5,508	5,600
243-443-948.000	Computer Services	10	7	8	0	7	8	0
243-443-955.000	Miscellaneous	0	0	7	0	0	0	0
243-443-968.000	Depreciation Expense	3,401	0	0	0	0	0	0
Totals for dept 443 - PUBLIC WORKS		111,713	228,682	292,729	134,586	98,419	111,716	126,196
Dept 900 - CAPITAL OUTLAY								
243-900-972.000	Contracted Services	724,932	11,207	0	0	0	0	0
Totals for dept 900 - CAPITAL OUTLAY		724,932	11,207	0	0	0	0	0
Dept 905 - DEBT SERVICE								
243-905-991.001	Principal Payment - Interfund Loans	15,230	15,382	15,536	15,691	5,230	15,691	15,848
243-905-991.243	Principal - EGLE Loan BRA 2020-244	0	0	0	0	21,507	21,507	0
243-905-992.243	Interest - EGLE Loan BRA 2020-244	0	0	0	0	664	664	0
243-905-993.001	Interest Payment - Interfund Loans	1,395	1,242	1,089	933	311	933	776
Totals for dept 905 - DEBT SERVICE		16,625	16,624	16,625	16,624	27,712	38,795	16,624
Dept 965 - TRANSFERS TO OTHER FUNDS								
243-965-965.101	Interfund Transfer Out - General Fund	150,000	45,000	0	0	0	0	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		150,000	45,000	0	0	0	0	0

Fund 243 - **BROWNFIELD REDEVELOPMENT AUTHORITY - BRA**

05/09/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
Original Draft to be considered by Council 05/27/2025
Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET TO 04/30/25	24-25 ACTUAL	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
TOTAL APPROPRIATIONS		1,003,270	301,513	309,354	151,210	126,131	150,511	142,820
NET OF REVENUES/APPROPRIATIONS - FUND 244		1,074,161	(5,417)	(65,800)	(4,243)	2,962	6,915	3,428
	Estimated Cash beginning of year:							1,637
	Estimated Cash end of year:						1,637	5,065

Fund 247 (450) - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

05/09/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
Original Draft to be considered by Council 05/27/2025
Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
247-000-402.040	Captured Tax - AdVal Real - City	0	0	8,132	15,598	14,161	14,161	16,584
247-000-402.041	Captured Tax - AdVal Real - Library	0	0	1,459	2,675	2,428	2,428	2,902
247-000-402.042	Captured Tax - AdVal Real - Capital Impr	0	0	661	1,276	1,159	1,159	1,385
247-000-402.043	Captured Tax - AdVal Real - Fire Reserve	0	0	661	1,276	1,159	1,159	1,385
247-000-402.044	Captured Tax - AdVal Real - Solid Waste	0	0	860	1,659	1,506	1,506	1,800
247-000-402.048	Captured Tax - AdVal Real - County (All)	0	0	4,605	8,887	8,100	8,100	9,678
247-000-583.000	Local Grants	85,615	86,683	95,454	89,257	90,530	90,530	88,515
247-000-665.000	Interest Earned - Investments	198	2,362	8,450	3,330	10,324	12,324	5,000
TOTAL ESTIMATED REVENUES		85,813	89,045	120,282	123,958	129,367	131,367	127,249

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

247-443-703.000	Salaries/Wages - Full Time Employees	47,183	47,129	51,558	33,568	26,971	32,365	36,287
247-443-704.001	Wages - Part Time Employees	358	444	484	483	161	193	200
247-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	3,363	3,438	3,860	2,620	2,052	2,462	2,795
247-443-712.001	Medical Insurance Opt Out	388	856	1,337	1,155	1,001	1,201	1,155
247-443-716.000	Retirement Benefits	2,286	2,285	2,281	1,879	1,434	1,721	1,979
247-443-718.001	Health Insurance Premiums	6,375	5,763	4,360	3,071	2,575	3,090	3,686
247-443-718.013	Health Insurance - HSA - Employer Paid	1,916	1,498	1,375	744	545	654	744
247-443-723.001	Other Post Employment Benefits	30	0	0	0	0	0	0
247-443-725.001	Life Insurance	20	16	21	22	18	22	22
247-443-725.010	Workers Comp Insurance	187	168	171	154	138	166	172
247-443-775.000	Supplies - Repairs and Maintenance	0	0	6	7,000	0	0	0
247-443-801.013	Professional Services - Attorney	0	1,045	0	0	0	0	0
247-443-801.030	Professional Services - Audit	64	71	74	74	78	78	100
247-443-930.001	Land & Building Repairs/Maintenance	0	0	0	0	3,537	4,244	5,000
247-443-931.000	Repairs and Maintenance - Equipment	715	830	0	0	0	0	0
247-443-935.001	Liability Insurance	395	127	135	152	462	462	531
247-443-940.000	Rentals - Equipment	842	1,013	1,681	1,500	1,841	2,209	2,400
247-443-948.000	Computer Services	10	7	8	0	7	8	0

Fund 247 (450) - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

05/09/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
Original Draft to be considered by Council 05/27/2025
Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET TO 04/30/25	24-25 ACTUAL	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET	
Totals for dept 443 - PUBLIC WORKS		64,132	64,690	67,351	52,422	40,820	48,876	55,071	
NET OF REVENUES/APPROPRIATIONS - FUND 247		21,681	24,355	52,931	71,536	88,547	82,491	72,178	
Estimated Cash beginning of year:								283,003	
Estimated Cash end of year:								283,003	355,181

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA

05/23/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
Original Draft to be considered by Council 05/27/2025
Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget		21-22	22-23	23-24	24-25	24-25	24-25	2025-2026
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30/25	TOTALS	BUDGET
ESTIMATED REVENUES								
Dept 000 - OPERATIONS								
248-000-404.030	Captured Tax - AdVal Real - City	26,636	29,290	34,222	41,955	41,825	41,825	45,558
248-000-404.031	Captured Tax - AdVal Real - Library	4,835	5,307	6,145	7,197	7,174	7,174	7,973
248-000-404.032	Captured Tax - AdVal Real - Capital Impr	2,140	2,383	2,784	3,434	3,423	3,423	3,804
248-000-404.033	Captured Tax - AdVal Real - Fire Reserve	2,140	2,383	2,784	3,434	3,423	3,423	3,804
248-000-404.034	Captured Tax - AdVal Real - Solid Waste	2,783	3,098	3,620	4,464	4,450	4,450	4,945
248-000-404.045	Captured Tax - AdVal Real - County (All)	13,519	16,559	19,388	23,909	23,928	23,928	26,592
248-000-413.060	Captured Tax - AdVal Pers - City	1,831	1,974	1,838	1,724	1,689	1,689	1,581
248-000-413.061	Captured Tax - AdVal Pers - Library	332	358	330	295	290	290	277
248-000-413.062	Captured Tax - AdVal Pers - Capital Impr	147	161	150	141	138	138	132
248-000-413.063	Captured Tax - AdVal Pers - Fire Reserve	147	161	150	141	138	138	132
248-000-413.064	Captured Tax - AdVal Pers - Solid Waste	191	209	194	183	180	180	172
248-000-413.065	Captured Tax - AdVal Pers - County (All)	929	1,116	1,041	982	966	966	923
248-000-583.000	Local Grants	7,236	7,195	7,447	7,536	7,643	7,643	7,575
248-000-642.001	DDA - Sale of Merchandise	1,340	76	18	0	53	53	0
248-000-654.001	DDA - Farmers Market Entry Fee	4,811	4,958	5,814	4,660	3,802	5,116	5,100
248-000-654.102	DDA - Special Event Revenues	2,140	1,625	1,525	1,625	4,200	4,200	2,275
248-000-654.103	DDA Donations - Movies in the Park	0	1,650	0	0	0	0	0
248-000-665.000	Interest Earned - Investments	166	2,120	4,786	2,000	5,697	6,597	2,000
248-000-684.000	Private Donations -Sponsorship Farmers	0	0	600	600	0	0	0
248-000-684.000	Miscellaneous Revenue	222	160	0	0	660	660	0
Totals for dept 010 - OPERATIONS		71,545	80,783	92,836	104,280	109,679	111,893	112,843
TOTAL ESTIMATED REVENUES		71,545	80,783	92,836	104,280	109,679	111,893	112,843

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

248-443-703.000	Salaries/Wages - Full Time Employees	17,565	17,852	18,158	33,416	25,378	30,454	36,082
248-443-704.001	Wages - Part Time Employees	0	0	29	355	320	384	400

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA

05/23/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
 Original Draft to be considered by Council 05/27/2025
 Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
248-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	1,182	1,211	1,244	2,578	1,839	2,207	2,767
248-443-712.001	Medical Insurance Opt Out	22	78	0	660	0	0	660
248-443-713.001	Overtime Pay	0	0	0	513	0	0	470
248-443-716.000	Retirement Benefits	35	14	0	1,419	959	1,151	1,459
248-443-718.001	Health Insurance Premiums	2,902	3,156	3,239	4,022	3,341	4,009	4,803
248-443-718.013	Health Insurance - HSA - Employer Paid	852	742	724	960	726	871	960
248-443-723.001	Retiree Health Care - OPEB	9	79	0	13	11	13	12
248-443-725.001	Life Insurance	2	1	0	18	17	20	18
248-443-725.010	Workers Comp Insurance	56	47	27	90	87	104	93
248-443-767.000	Uniforms	0	0	0	57	0	0	57
248-443-774.000	Flowers - Downtown Baskets	0	0	0	2,700	0	2,700	2,700
248-443-775.000	Supplies - Repairs and Maintenance	16	60	140	4,100	3,138	3,766	4,100
248-443-801.013	Professional Services - Attorney	56	0	0	0	0	0	0
248-443-801.030	Professional Services - Audit	64	71	74	74	78	78	100
248-443-851.000	Postage	1	44	6	100	1	1	100
248-443-900.000	Printing and Publishing	1,496	1,637	1,399	1,800	3,118	3,742	3,500
248-443-920.000	Electricity - Downtown Street Lights	0	0	0	1,000	0	1,000	1,000
248-443-930.001	Land & Building Repairs/Maintenance	0	0	0	0	1,028	1,234	2,000
248-443-931.000	Equipment Repair & Maintenance	1,215	862	2,470	7,028	0	0	0
248-443-935.001	Liability Insurance	608	196	208	239	458	458	527
248-443-948.000	Computer Services	10	13	8	50	15	18	50
248-443-955.000	Miscellaneous	451	451	114	200	125	150	200
248-443-960.000	Education & Training - Professional	175	18	45	200	0	0	200
248-443-962.000	Memberships & Dues	690	600	767	700	700	700	700
Totals for dept 443 - PUBLIC WORKS		27,407	27,132	28,652	62,292	41,339	53,060	62,958

Dept 775 - SPECIAL EVENTS

248-775-880.021	Special Events	1,042	3,220	3,873	4,950	6,371	7,645	7,650
248-775-881.022	DDA Farmers Market Expense	774	1,242	2,148	3,100	1,429	1,715	3,100
248-775-881.025	DDA Christmas Ornament Costs	797	0	0	0	0	0	0
248-775-881.036	DDA Movies in the Park	1,770	0	0	0	0	0	0
Totals for dept 775 - SPECIAL EVENTS		4,383	4,462	6,021	8,050	7,800	9,360	10,750

Fund 248 - **DOWNTOWN DEVELOPMENT AUTHORITY - DDA**

05/23/2025

Draft to be considered by BRA/TIFA/DDA Board 05/13/2025
Original Draft to be considered by Council 05/27/2025
Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
Dept 900 - CAPITAL OUTLAY								
248-900-971.000	Capital Purchase	8,793	12,014	6,550	18,000	0	16,000	50,000
Totals for dept 900 - CAPITAL OUTLAY		8,793	12,014	6,550	18,000	0	16,000	50,000
Dept 905 - DEBT SERVICE								
248-905-991.000	Principal Payment - Interfund Loans	11,900	24,159	0	0	0	0	0
248-905-992.050	Interest Payment - Interfund Loans	361	242	0	0	0	0	0
Totals for dept 905 - DEBT SERVICE		12,261	24,401	0	0	0	0	0
TOTAL APPROPRIATIONS		52,844	68,009	41,223	88,342	49,139	78,420	123,708
NET OF REVENUES/APPROPRIATIONS - FUND 249		18,701	12,774	51,613	15,938	60,540	33,473	(10,865)
Estimated Cash beginning of year:								<u>185,244</u>
Estimated Cash end of year:							185,244	<u>174,380</u>



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 5/23/25
SUBJECT: Major Streets

SUGGESTED MOTION: I make a motion to approve PK Contracting to stripe the major streets in the City of Plainwell. PK Contracting will not exceed \$44,827.50.

BACKGROUND INFORMATION: The City of Plainwell has utilized PK Contracting for the striping of the City streets in the past. They have completed our needs and helped us keep up to date with State and Local requirements on our streets. There has been no issue with there timing and quality of product has always been great.

ANALYSIS: PK Contracting will keep our major streets marked correctly according to State and Local requirements.

BUDGET IMPACT: This is a budgeted item.



MAIN OFFICE
 1985 Barrett Drive
 Troy, MI 48064-5372
 PHONE 248-362-2130
 FAX 248-362-4969

To: _ESTIMATING DEPARTMENT_	Contact: ESTIMATING DEPT.
Address: -	Phone: (248) 362-2130
	Fax: (248) 362-4969
Project Name: PLAINWELL PAVEMENT MARKINGS	Bid Number: 22-8520
Project Location: ALLEGAN COUNTY	Bid Date: 5/19/2023

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1		Mobilization, Max. ____	1.00	LS	\$4,500.000	\$4,500.00
2		Pavt Mrkg, Waterborne, 4 Inch, Crosshatch	4,521.00	LF	\$1.300	\$5,877.30
3		Pavt Mrkg, Waterborne, 6 Inch, Crosshatch	158.00	LF	\$1.500	\$237.00
4		Pavt Mrkg, Waterborne, 6 Inch, Crosswalk	5,846.00	LF	\$1.500	\$8,769.00
5		Pavt Mrkg, Waterborne, 24 Inch, Stop Bar	1,237.00	LF	\$6.000	\$7,422.00
6		Pavt Mrkg, Waterborne, Direction Arrow Sym, Bike	34.00	EACH	\$50.000	\$1,700.00
7		Pavt Mrkg, Waterborne, Bike, Small Sym	34.00	EACH	\$65.000	\$2,210.00
8		Pavt Mrkg, Waterborne, Turn Arrow Sym	22.00	EACH	\$65.000	\$1,430.00
9		Pavt Mrkg, Waterborne, Only	16.00	EACH	\$65.000	\$1,040.00
10		Pavt Mrkg, Waterborne, Railroad Sym	2.00	EACH	\$125.000	\$250.00
11		Pavt Mrkg, Waterborne, Combo Turn Arrow Sym	11.00	EACH	\$95.000	\$1,045.00
12		Pavt Mrkg, Waterborne, Sharrow Symbol	10.00	EACH	\$95.000	\$950.00
13		Pavt Mrkg, Waterborne, 4 Inch, White	6,622.00	LF	\$0.200	\$1,324.40
14		Pavt Mrkg, Waterborne, 4 inch, Yellow	24,670.00	LF	\$0.200	\$4,934.00
15		Pavt Mrkg, Waterborne, 6 Inch, White	11,210.00	LF	\$0.280	\$3,138.80

Total Bid Price: \$44,827.50

Notes:

- QUOTE IS BASED ON ONE MOVE IN FOR FINAL MARKINGS AT COMPLETION OF PROJECT.
- QUOTE IS INCLUSIVE OF ALL ITEMS AND CAN NOT BE SPLIT.
- PAYMENT TO BE MADE BASED ON QUOTED UNIT PRICES.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: PK CONTRACTING, INC.</p> <p>Authorized Signature: _____</p> <p>Estimator: Greg Moody (248) 362-2130 greg@pkcontracting.com</p>
--	--

K



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

April 2025

Prepared by Director Kevin Callahan

Plainwell Department of Public Safety

Scheduled Hours By Activity for April 2025

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
871

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

56 6.41%

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

165 18.94%

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

225 25.81%

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

425 48.84%

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

446 51.16%

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Plainwell Department of Public Safety

Complaints/Activities for April 2025

ARRESTS

CUSTODIAL ARRESTS	9	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	13	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	2	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	3	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	0	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	3	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	14	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	22	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	14	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	226	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	240	

OTHER ACTIVITIES

MOTORISTS ASSISTS	3	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	1	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	8	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	1,433	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	1	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	April	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	4
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	9	30
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	2	3
2300	Larceny	5	14
2400	Motor Vehicle Theft	1	1
2500	Forgery/Counterfeiting	0	1
2600	Fraudulent Activities	1	7
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	6
3500	Violation of Controlled Substances Act	0	1
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	1	1
3800	Family Offenses	4	8
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	0
5000	Obstructing Justice	7	13
5200	Weapons Offenses	0	1
5300	Public Peace	8	27
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	8
5500	Health and Safety	7	47
5600	Civil Rights	0	0
5700	Invasion of Privacy	1	8
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	3	11
9200	Civil Custody	0	3
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	5	16
9400	False Alarm Activation	2	10
9500	Fires (Other than Arson)	1	4
9700	Accidents, All Other	2	10
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	80	322
9911 & 9912	General Assistance (Other Police Agencies)	59	255
FIRS	Medical First Responder	37	148



April Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 59 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as Priority 1 Assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions Taken	Apparatus	PSO	POC
04/03/2025	10:08	10:11	377 N Main St	Structure Fire	Cancelled Enroute	C4, C6,	2	0
04/08/2025	00:10	00:23	204 S Grant St, Otsego	Assist-Structure Fire	Extinguish, Salvage & Overhaul, Provide Manpower	C5, E17, T63	3	3
04/09/2025	11:43	11:50	320 Brigham St	EMS Call	Disregarded Upon Arrival	S62	0	2
04/20/2025	17:49	17:55	211 W Bridge St	EMS Call	Provided Basic Life Support, Provide Manpower	C5, S62	4	5
04/21/2025	20:57	20:58	402 Jersey St	Gas Leak	Investigate	E11, T63	4	6
04/25/2025	16:11	16:15	NB US 131	Vehicle Accident	Control Traffic	C4, E11, T63	2	3

Calls for Service at Plainwell Schools

Plainwell High School: 3
684 Starr Road

Gilkey School: 2
707 S. Woodhams Street

Plainwell Middle School: 0
720 Brigham Street

Starr Elementary: 0
601 School Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

We had 7 Ordinance Complaints.

This is a breakdown of the Ordinance Violations for the month of April 2025:

- (4) - Item Not Accepted on Bulk Pick Up.
- (1) - Yard Waste at Curbside Early.
- (1) - Burning Leaves.
- (1) – Health and Safety.

Water Renewal

Superintendent: Bryan Pond

April 2025



Significant Department Actions and Results



Pending Items (including CIP) FY 24/25

- Hydronic Loop Addition
- Odor Control Study
- Repair Sewer Manhole Michigan St
- CIP Sewers Washington, Kester, Glenview
- HACH DR 3900 Phosphorus test equipment

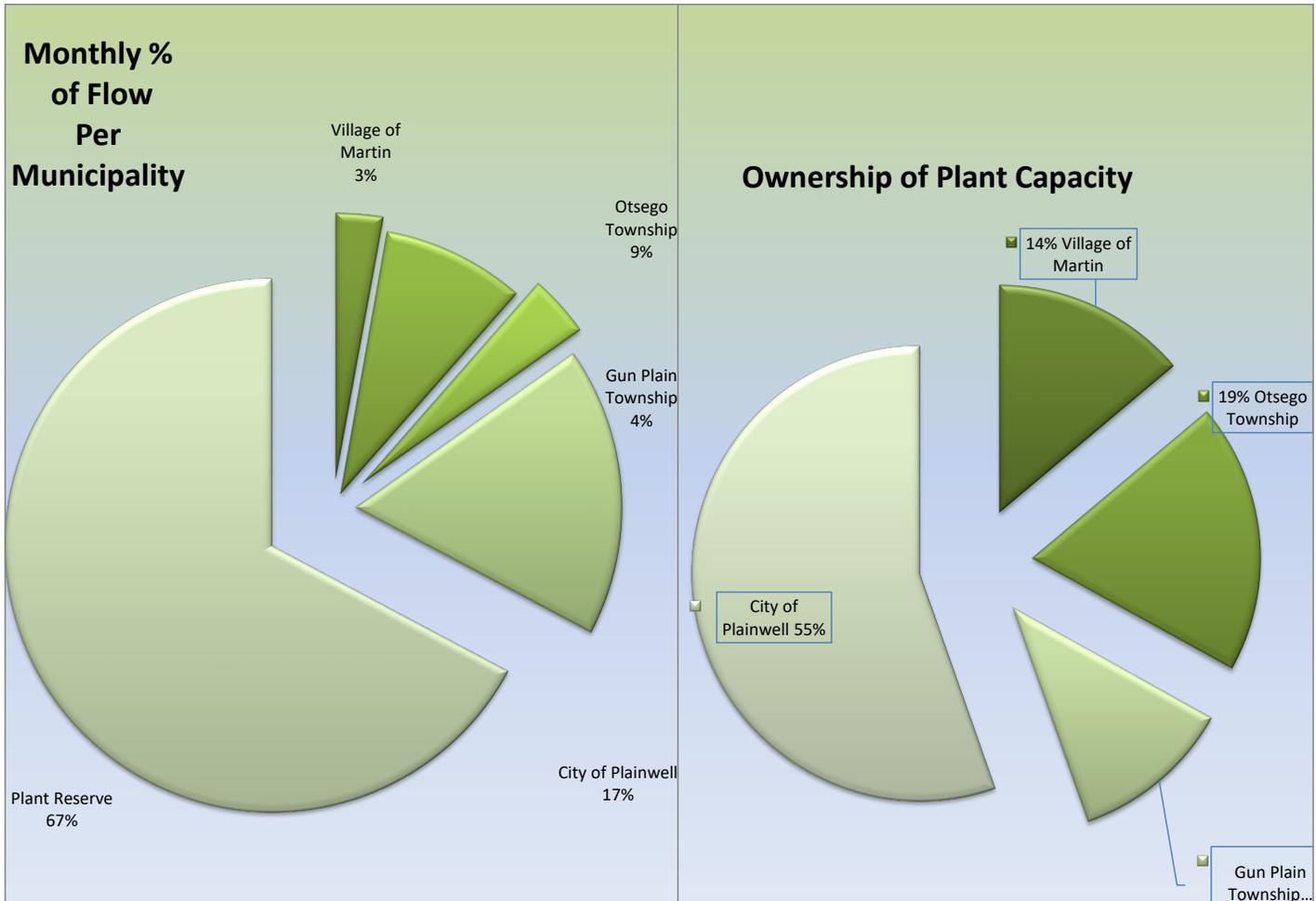
Expenditure Summary/Issues

<u>(budgeted)</u>	(completed)
\$10,000	
\$10,000	
\$20,000	
62,000	
<u>\$10,000</u>	x
\$112,000	

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	775,772			
Gun River MH Park	336,000			
US 131 Motor Sports Park	14,000			
Total:	1,125,772			
AVG. DAILY:	40,206	180,000	78%	14%
Otsego Township	Total: 3,487,505			
AVG. DAILY:	124,554	250,000	50%	19%
Gun Plain Township	1,053,000			
Ridderman Gas Station	15			
USA Earthworks	2,000			
North Point Church	2,000			
North 10th Street	297,206			
Gores Addition	165,000			
TOTAL	1,519,221			
AVG. DAILY	5,893	150,000	96%	12%
City of Plainwell	Total: 7074690			
AVG. DAILY:	228215.82	720,000	68%	55%
Avg. Daily Plant Flow from entire service district	0.42			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	11.51
---------	----	-------

This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	11
---------	----	----

Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

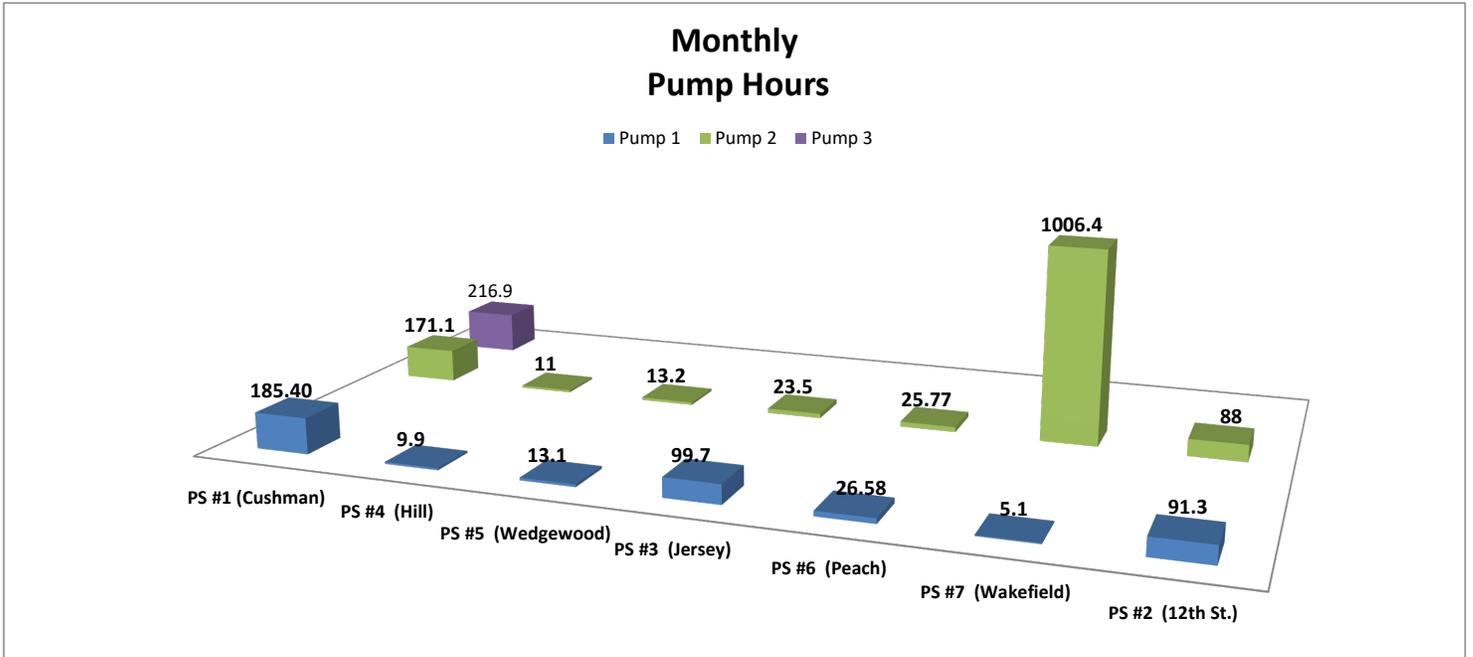
1.0 mg/l	0.45	0.37
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	1
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Minutes
Plainwell DDA, BRA, and TIFA
April 08, 2025

1. Call to Order: Meeting was called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Nick Larabel, Adam Hopkins, Cathy Green, Justin Lakamper, Jim Turley, Paul Rizzo
Excused: Kevin Seckel
4. Approval of Minutes from 03/11/24: Larabel motioned to make change to minutes re: public comments. **A motion was made by Green to approve the minutes and place on file, seconded by Rizzo with the change.**
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
 - A. **Updates on Mill Property/GHD:** Lakamper, City Manager provided updates the status of building #2 and what we know so far re: the damage. Lakamper mentioned an LOI with Watts Construction is being considered; Allen Edwin has sent in another offer. Joint Board Meeting to be scheduled.
 - B. **Motion to accept accounts payable for March of \$807.13 was made by Turley and seconded by Rizzo. All in favor vote. Motion passed.**
8. DDA Action Items
 - A. Update on RFP Archeticultural Designs for Hicks Park: Siegel, Community Development Manager received 2 RFP's for this project. Lakamper and Siegel will discuss and recommend at next meeting.
 - B. **Motion to accept accounts payable for March of \$624.09 was made by Rizzo and seconded by Wisnaski. All in favor vote. Motion passed.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for March of \$313.27 was made by Larabel and seconded by Hopkins. All in favor vote. Motion passed.**
9. Communications: 02/24/25 & 3/10/25 Council Minutes and the Financial Report/Summary as of 3/31/2025
10. Public Comments: none
11. Staff Comments: Business Updates downtown and Industrial Park; Upcoming Events
12. Member Comments: None
13. Adjournment: **Meeting adjourned at 8:01 a.m.**

Submitted by Denise Siegel, Community Development Manager

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
April 17, 2025**

1. Matthew Bradley called the meeting to order at 5:00 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Shirley DeYoung, Cory Redder and Council Member Brad Keeler. Absent Bunny LaDuke and Public Works Superintendent Bob Nieuwenhuis.

3. Approval of Minutes:

Brad Keeler moved to accept and place on file the minutes of February 13, 2025. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.

4. Parks:

Bob was not able to make the meeting and had said that he didn't have anything new to report.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that she just got back from vacation and hadn't had a chance to look over the park. Brad mentioned that the owners of Dean's Ice Cream want to plant some flowers on the edge of their property and our park. They told Brad that they would purchase them and care for them.

Pell Park Maintenance Report – Marsha Keeler

Marsha asked if the DPW can cut back the butterfly bushes and cut back the grasses so the new growth can come through. She marked the plants that needed trimmed with some flags.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that he has not had a chance to go to the park recently. Cheryl mentioned that there have been compliments on the new tables that Marsha had paid to have put in.

Cook Park Maintenance Report – Cory Redder

Cory reported that Upper Cook Park looks pretty disheveled. Brad mentioned that the City still had money we held back from the contractor that did the work to make the repairs and we were still waiting to hear back from them. He also noticed there was ripped landscaping timbers in the lower part of the park.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Bob/Brad reported that he didn't have anything. Cheryl mentioned that the debt crew had picked up sticks and raked. The DPW will be using our roller to even out the space.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny was unable to make the meeting. Cheryl mentioned that the new owner beside the park has started the process of getting all of his permits and hopes to start building soon.

Riverwalk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that the area is getting flooded from the rain.

5. New Business

A. Matthew Bradley had mentioned that he had wanted to head up a volunteer day to clean up the parks. He was unable to make last month's meeting so we were unable to get the information on time to get this set up. Bob had said that the DPW will be cleaning up the parks this week so we will try to do this next year. It was mentioned that maybe we could reach out to the school for the high school seniors that need community service.

6. Open Business

Cheryl updated the board on the Arbor Day events taking place this Friday April 25, 2025.

7. Public Comments

None.

8. Staff Comments

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
April 17, 2025**

Cheryl mentioned about the city having the trees and debris taken out of the river areas by the bridges in the city.

9. Chairman's Report
None.

10. Commissioners' Comments

Brad Keeler brought up the idea again about changing the meetings for the parks & trees to quarterly meetings. A small discussion took place. There was a motion made by Brad Keeler and supported by Marsha Keeler to change the meetings to quarterly. It was voted on and 3 to 2 in favor of this. Then another discussion took place to table this till next month's meeting when Bob and Bunny are back.

11. Items For Next Agenda

- Changing meetings to quarterly meetings (starting in July)

12. Next Meeting

The next meeting will be Thursday, May 15, 2025 at 5 PM.

13. Adjournment

Shirley DeYoung moved to adjourn the meeting. Matthew Bradley supported the motion. On voice vote, motion carried unanimously.

There being no further business, the meeting adjourned at 5:48 PM.

Minutes Respectfully Submitted,
Cheryl Pickett

05/22/2025

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 05/09/2025 - 05/22/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	269685195705 25	AIRPORT LANDLINE MAY 2025	191.63
	269685682405 25	DPS LANDLINE MAY 2025	191.63
TOTAL FOR: AT&T			383.26
000004	PLAINWELL AUTO SUPPLY INC		
	740417	DPW - TRANS FLUID #12 DR	20.97
	741058	WR - OIL DRY(4) LK	55.16
	741281	DPW - HOSE END FITTING SHOP AS	28.79
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			104.92
000009	CONSUMERS ENERGY		
	9328599410	LAND LEASE ACORN STREET	100.00
TOTAL FOR: CONSUMERS ENERGY			100.00
000010	RIDDERMAN & SONS OIL CO INC		
	188551	DPW - 427GL 5-87 REG 10% ETHANOL GAS RN	962.57
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			962.57
000014	MICHIGAN GAS UTILIITIES CORP		
	5474778639	DPW BUILDING GAS SERVICE APRIL 2025	131.67
	5474844310	CITY HALL GAS APRIL 2025	38.58
	5475702695	WR CUSHMAN LIFT GAS APRIL 2025	46.25
	5475849644	DPS BUILDING GAS APRIL 2025	115.90
	5476342674	WR PLANT GAS SERVICE APRIL 2025	2,414.85
	5476897822	DPW BACK BARN GAS APRIL 2025	172.95
	5477227569	WR 12TH ST LIFT GAS APRIL 2025	39.55
	5477543335	DPW WATER CHEM ROOM GAS APRIL 2025	60.17
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			3,019.92
000035	APPLIED INNOVATION		
	2826773	CITY HALL COPIER CHARGES 4/13 - 5/12/2025	195.96
	2830578	DPW/WR COPIER LEASE/USEAGE 4/16 - 5/15/2025 CP	90.23
TOTAL FOR: APPLIED INNOVATION			286.19
000042	RS TECHNICAL SERVICES		
	30278	WR - CHLORINE/SULFUR DIOXIDE INJECTION LINE REBUIL	4,933.36
TOTAL FOR: RS TECHNICAL SERVICES			4,933.36

000077	MCMASTER-CARR SUPPLY		
	45420653	WR - RUBBER FOR TANK ARM SCRAPING MECHANISM BF	193.43
TOTAL FOR: MCMASTER-CARR SUPPLY			193.43

000081	ROE-COMM INC		
	362727	DPS - SERVICE CALL/REBOOT COSOLETTE KC	165.00
TOTAL FOR: ROE-COMM INC			165.00

000096	NYE UNIFORM CO INC		
	916443	DPS - UNIFORM SHIRT(2) WELCHER KC	113.63
TOTAL FOR: NYE UNIFORM CO INC			113.63

000104	HARDINGS MARKET 380		
	2025.05.07	DPW - FLOWER BED MULCH RL/CP	17.19
TOTAL FOR: HARDINGS MARKET 380			17.19

000138	AMERICAN OFFICE SOLUTIONS		
	39178411	DPW - COPIER LEASE/USAGE APRIL 2025 KC	174.89
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			174.89

000164	ETNA SUPPLY CO INC		
	S106257766.001	DPW - SADDLE W S.S. STRAPS CP	310.00
	S106257766.002	DPW - SADDLE S.S STRAPS/CLAMP RN	1,004.00
TOTAL FOR: ETNA SUPPLY CO INC			1,314.00

000609	MIDWAY CHEVROLET		
	21031	DPS - DRIVERS SEAT FUSE '21 TAHOE *6452 KC	9.24
TOTAL FOR: MIDWAY CHEVROLET			9.24

000947	WYOMING ASPHALT PAVING INC.		
	2025-103	DPW - 2.95 TOP POTHOLE REPAIR CP	194.70
TOTAL FOR: WYOMING ASPHALT PAVING INC.			194.70

001645	ALEXANDER CHEMICAL CORPORATION		
	94623	WR - FERRIC CHLORIDE 44980LBS LK	10,649.17
	94914	WR - CHLORINE(4)/SULFUR DIOXIDE(4) CYLINDERS LK	1,607.62
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			12,256.79

002002	USABUEBOOK		
	INV00705844	WR - SUCTION HOSE(4) LK	640.44
TOTAL FOR: USABUEBOOK			640.44

002116	CHARTER COMMUNICATIONS		
	005582801050125	CITY HALL INTERNET/PHONE/TV MAY 2025	506.42
	005583601050125	DPW/WR INTERNET MAY 2025	149.99
	172241901050725	AIRPORT INTERNET MAY 2025	84.54
TOTAL FOR: CHARTER COMMUNICATIONS			740.95

002149	DONNIE'S AUTO REPAIR		
	2025.5.12	DPW - STARTER TRUCK #17 CP	402.20
TOTAL FOR: DONNIE'S AUTO REPAIR			402.20

002247	PLUMBER'S PORTABLE TOILETS		
	410181	DDA - FARMERS MARKET PORTABLE TOILET 4/15 - 5/13/2	33.75
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			33.75

002281	HOME DEPOT		
	0121711	DPW - PVC BUSHINGS (CREDIT FOR RETURNED PARTS) JF	9.97
	2013238	DPW - DRILL BIT/HOLE STRAP BRIDGE FLOWER IRRIGATIC	112.98
	2013961	DPW - 6X6-8#2PT(12) PNC LOT JF	502.38
	2014006	DPW - 6X6-8#2PT(4) PNC LOT DR	147.71
	3013165	DPW - PVC IRRIGATION/BRIDGE PLANTERS AB	432.97
	3622824	WR - DEWALT PRESSURE WASHER COMPONENTS LK	213.91
	6022867	DPW - DEWALT TRIMMER HEAD/MULCH RD	170.27
	6100465	DPW - BLK SPIRAL WRAP SCHOOL CROSSWALK JF	3.90
TOTAL FOR: HOME DEPOT			1,594.09

002323	BELLE TIRE		
	45730169	DPS - MOUNT/BALANCE CAR #4 TIRES JV/KC	80.00
	45767299	DPS - MOUNT/BALANCE 2021 TAHOE *6452 KC	120.00
TOTAL FOR: BELLE TIRE			200.00

002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2025.04	DPS - PROFESSIONAL SERVICES APRIL 2025 KC	112.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			112.50

002371	RENEWED EARTH INC		
	34094	DPW - BLACK MULCH(4) CITY SOUTH LOT RL	160.00
	34157	DPW - BROWN MULCH(2) FLOWER BEDS CP	80.00
TOTAL FOR: RENEWED EARTH INC			240.00

002402	STEENSMA LAWN & POWER EQUIPMENT		
	1223105	DPW - CAHINS TREE MAINT. RL	138.03
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			138.03

002496	WAANDERS CONCRETE CO		
	88864	DPW - SIDEWALK REPAIRS CP	563.00
TOTAL FOR: WAANDERS CONCRETE CO			563.00

002787	ESPER ELECTRIC		
	34749	WR - PULL VFD/INSTALL MOTOR STARTER	2,541.31
TOTAL FOR: ESPER ELECTRIC			2,541.31

004190	WATERSOLVE LLC		

10383	WR - 465LB DRUM(1) SOLVE 137 LK	1,200.00
TOTAL FOR: WATERSOLVE LLC		1,200.00

004205	HOEKSTRA ROOFING COMPANY INC.	
20572	CITY HALL ROOF REPAIRS JL	2,398.75
TOTAL FOR: HOEKSTRA ROOFING COMPANY INC.		2,398.75

004814	WILLIAMS & WORKS	
100357	APRIL 2025 PLANNING/ZONING ASSIST/PARKING DS	391.80
TOTAL FOR: WILLIAMS & WORKS		391.80

004855	PLAINWELL ACE HARDWARE	
19758	WR - MISC FASTENERS LK	3.59
19773	DPW - CLAMP(3)/ELBOW/NIPPLE/CLAMP WELL 7 AB	32.94
19778	WR - POLY ROPE/RED COUPLING LK	16.98
19779	DPW - LANDSCAPE FENCING PNC BANK LOT AB	69.98
19782	DPW - CONDUIT/RECEPT/COVER(2)/MISC PNC PKG LOT	122.31
19786	DPW - CONDUIT/ADAPTER BOX PNC PKG LOT AB	16.75
19795	DPW - LANDSCAPE FABRIC PNC PKG LOT DR	57.98
19796	DPW - CONDUIT/SHOVEL PNC LOT AB	49.97
19800	DPW - WEED KILLER WELCOME SIGNS RL	23.58
19804	DPW - HOSE CLAMP/MENDER HOSE/INSERT BRIDGE IRRI	18.32
19815	DPW - PVC CEMENT/1" COUPLE BRIDGE IRRIGATION DR	19.97
19816	ADMIN - PICKLE BALL KEYS(20) PS	71.80
19817	DDA - MARKING PAINT FOR FARMERS MARKET PS/DS	19.98
19824	DPW - PVC BUSHING BRIDGE IRRIGATION DR	21.89
19830	DPW - ELBOW(20) AB	35.80
19832	DPW - WD40 PARKS AB	7.99
19839	DPW - PEX CLAMP(10) DR	6.99
19840	DPW - PEX CLAMP(10) EXCHANGE DR	1.00
19850	DPW - FLAGGING TAPE FLOWERS RL	2.99
19853	DPW - WEED PREVENTION RL	34.99
19854	DPW - HOSE CLAMP(4)/COUPLE INSERT(2) HICKS PARK IR	14.34
19855	DPW - WEED PREVENTION(2) FLOWER BEDS DR	50.98
19859	DPW - NOZZLE(4)CUTOFF RISER(3)/SPRINKLER(4) SHERWI	85.26
19867	WR - WEED & FEED LK	20.99
TOTAL FOR: PLAINWELL ACE HARDWARE		807.37

004858	FERGUSON WATERWORKS	
0222601	DPW - CURB BOXES(4) CP	670.88
TOTAL FOR: FERGUSON WATERWORKS		670.88

004902	BLOOM SLUGGETT PC	
26456	APRIL 2025 PROFESSIONAL SERVICES JL	2,918.50
TOTAL FOR: BLOOM SLUGGETT PC		2,918.50

005012	UNITED BANK	
--------	-------------	--

	2025.05.14 11:02A	ACH FEES UB PAYMENTS PS/RB	7.00
	2025.05.15 12:28P	ACH FEES VENDOR PRENOTES AK/RB	7.00
	2025.05.16	ADMIN - ACH RETURNED PAYMENT FEE - AK	7.50
	2025.05.19	ADMIN - ACH RETURNED PAYMENT FEE - AK	7.50
	2025.05.21 1	ACH FEES UNION DUES AK/RB	7.00
	205.05.21 2	ACH FEES PAYROLL AK/RB	7.00
TOTAL FOR: UNITED BANK			43.00
005047	STAPLES, INC.		
	6031594406	ADMIN - CHAIRMAT/TRASH BAGS/ODOR ELIMINATOR RE	57.24
	6031751003	DPS - HANDSOAP/COPY PAPER/MEMO BOOK DV/KC	61.44
TOTAL FOR: STAPLES, INC.			118.68
005122	GREAT LAKES ELEVATOR, LLC		
	12301	DPS - QTRLY MAINTENANCE MAY - JUNE 2025 KC	300.00
TOTAL FOR: GREAT LAKES ELEVATOR, LLC			300.00
005171	FLYERS ENERGY LLC		
	CFS-4254067	DPS - FUEL FOR POLICE/FIRE VEHICLES 05/15/2025	833.12
TOTAL FOR: FLYERS ENERGY LLC			833.12
005221	PLANE DUMPSTERS LLC		
	864	AIRPORT - BRINDLEY DUMPSTER VW/JL	430.00
TOTAL FOR: PLANE DUMPSTERS LLC			430.00
999999	SPRINGFIELD TELECOM		
	2025.05.15	DPW - REFUND HYDRANT ACCESS DEPOSIT PS/RN	6,685.29
	2025.05.15	ADMIN - REFUND FARMERS MARKET FEE DS	110.00
TOTAL FOR: PAYTON WOOD			6,795.29
REFUND UB	DE LAET BETH ANN		
	05/15/2025	UB refund for account: 02-00018400-04	14.96
TOTAL FOR: DE LAET BETH ANN			14.96
TOTAL - ALL VENDORS			48,357.71

INVOICE AUTHORIZATION

Person Compiling Report

Amanda Kersten, HR/Interim Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.

Insert Signature:

Insert Signature:

**Roxanne
Branch**

Digitally signed by
Roxanne Branch
Date: 2025.05.22
10:53:40 -04'00'

**Amanda
Kersten**

Digitally signed by
Amanda Kersten
Date: 2025.05.22
11:14:01 -04'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Luke Keyzer

Digitally signed by Luke
Keyzer
Date: 2025.05.22
11:26:06 -04'00'

**Kevin A
Callahan**

Digitally signed by Kevin
A Callahan
Date: 2025.05.22
15:11:44 -04'00'

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Reports & Communications:

A. City – Resolution 2025-10 - A Resolution Renaming and Dedicating the Plainwell Municipal Airport to Virgil Williams

For the normal budget cycle, the BRA/DDA/TIFA Board reviews the draft budget in May, then sends it to Council for approval. If approved, the draft budget goes back to the BRA/DDA/TIFA Board for finalization in June. The finalized budget is then included in the annual City budget to be considered by Council at the June 23rd Council Meeting.

Recommended action: Consider approving the draft BRA/DDA/TIFA budget for Fiscal Year 2025/2026 as presented.

B. City – Setting a Public Hearing for June 23rd, 2025

Section 7.4 of the City Charter states that prior to its final adoption, a public hearing on the budget proposal shall be held. Section 7.5 of the City Charter states that not later than the second regular meeting in June, Council shall adopt the budget for the ensuing fiscal year.

Recommended action: Consider setting a Public Hearing for June 23, 2025 at 7pm to review and adopt the 2025/2026 City Budget.

C. DPW – Solid Waste Removal Contract

Renewed Earth has handled leaf and brush removal and processing for the City since 2018 without issue. This is a three-year contract renewal beginning September 1, 2025 and running through August 31, 2028, at a cost of \$16,500 per year.

Recommended action: Consider approving a three-year contract with Renewed Earth as presented.

D. DPW – Street Sweeping Contract

Walters Sweeping has provided annual street sweeping services for the City for the past six years. Their work has been excellent, and their cost has consistently come in under the bid amount. This contract includes the additional work of sweeping M89 in the spring and all streets in the fall, not just curbed streets as was done in previous years. This three-year contract will begin in August 2025 and be in effect through July 2028, with the following cost per year:

- \$22,200 for year one (2025/2026)
- \$23,088 for year two (2026/2027)
- \$24,011 for year three (2027/2028)

Recommended action: Consider approving a three-year contract with Walters Sweeping as presented.

E. City – Draft BRA/DDA/TIFA Budget for Fiscal Year 2025/2026

For the normal budget cycle, the BRA/DDA/TIFA Board reviews the draft budget in May, then sends it to Council for approval. If approved, the draft budget goes back to the BRA/DDA/TIFA Board for finalization in June. The finalized budget is then included in the annual City budget to be considered by Council at the June 23rd Council Meeting.

Recommended action: Consider approving the draft BRA/DDA/TIFA budget for Fiscal Year 2025/2026 as presented.

F. DPW – Major Street Striping

Plainwell has utilized PK Contracting for the striping of the City streets in the past. They have completed our needs and helped us keep up to date with State and Local requirements on our streets. There has been no issue with their timing and quality of product has always been great.

Recommended action: Consider approving a contract with PK Contracting to stripe major streets in the City of Plainwell at a cost not to exceed \$44,827.50.

G. City – Discussion of Mill Property Development

Council will discuss the proposals for Mill development

Recommended action: Discussion.

Reminder of Upcoming Meetings

- June 04, 2025 – Planning Commission – 6:30pm
- **June 09, 2025 – City Council – 7:00pm**
- June 10, 2025 – DDA/BRA/TIFA – 7:30am
- June 12, 2025 – Parks & Trees – 5:00pm
- June 18, 2025 – Planning Commission – 6:30pm

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Agenda is subject to change

Plainwell is an equal opportunity provider and employer