

City of Plainwell



Rick Brooks, Mayor
Todd Overhuel, Mayor Pro-Tem
Lori Steele, Council Member
Brad Keeler, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council – Monday November 14, 2016 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 10/24/2016 Regular meeting.**
6. **General Public/County Commissioner Reports**
 - A. ***Scarecrow Contest Prize Award***
7. **Agenda Amendments**
8. **Mayor's Report**
9. **Recommendations and Reports:**
 - A. **Special Event Permit 2016-19 – Community/Family Plainwell Christmas Festival**
Council will consider Special Event Permit 2016-19 for a December 10, 2016 from 11am to 12:30pm in Hicks Park.
 - B. **Site-Plan Review – 140 S. Main Street**
Council will consider a site plan for the remodel of 140 and 138 South Main.
 - C. **City-Wide Mechanical Services 5-year Contract**
Council will consider entering into a 5-year contract for city-wide mechanical services with Allied Mechanical Services, Inc.
10. **Communications:** The October 2016 Fund Balance and Investment Activity reports, the 09/01/2016 Draft Inter-Municipal Sewer Minutes, the 11/02/2016 Planning Commission Draft Minutes and the 11/08/2016 DDA/BRA/TIFA Draft Minutes.
11. **Accounts Payable - \$144,699.25**
12. **Public Comments**
13. **Staff Comments**
14. **Council Comments**
15. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
October 24, 2016

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation was given by Robert Beltran of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Overhuel, Councilman Keeler, Councilman Keeney and Councilwoman Steele. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/10/2016 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public / County Commissioner:
County Commissioner Don Black continues to look for feedback regarding the American Psychiatric Foundation's desire to reduce the number of people with mental illness in jails.
7. Agenda Amendments: None.
8. Mayor's Report: Mayor Brooks recognized Plainwell High School football and boys soccer for recent victories over Otsego, and wished the boys soccer team well in upcoming state tournament play.
9. Recommendations and Reports:
 - A. Treasurer Kelley briefed Council on the permit requesting the annual Christmas Tree Lighting and Parade ceremonies, scheduled for December 2 and 3, 2016.
A motion by Steele, supported by Keeler, to approve Special Event Permits 2016-17 and 2016-18 for the Community Tree Lighting & Christmas Parade. On a voice vote, all in favor. Motion passed.
 - B. Economic Development Manager Denise Siegel presented the updated Master Plan that had been reviewed and approved by the Planning Commission. She briefed Council on the process and showed maps for future land use, non-motorized transportation and a concept plan for the mill site. City Manager Wilson noted involvement from the community and the Planning Commission for many aspects of the Master Plan and recognized/thanked a group of city residents who have been very involved specifically with the non-motorized transportation plans. It was noted that the Zoning maps were the most challenging part of the process given differing data between jurisdictions, which are mostly related to timing of information. Council considered the resolution documenting the process.
A motion by Steele, supported by Keeler to approve Resolution 16-20 adopting the updated City of Plainwell Master Plan. On a voice vote, all in favor. Motion passed.
 - C. Chief Bomar briefed Council on the updated weapons ordinance which incorporates recent State Law changes and new definitions, as well as brings the city back into compliance with the Second Amendment. A motion by Keener, supported by Keeler to adopt Ordinance 377 updating the Weapons Ordinance. On a voice vote, all in favor. Motion passed.
 - D. Superintendent Pond briefed Council on the sewer jetter machine which had a recent pump failure. The machine is 25 years old and has had engine repairs last year, yet it still more cost effective than outsourcing the work that is done by these machines.
A motion by Keeler, supported by Keeney, to approve the emergency purchase of a high pressure pump for the 1991 Sewer Cleaning Machine, as presented. On a roll-call vote, all in favor. Motion passed.

10. Communications:

A motion by Steele, seconded by Overhuel to accept and place on file the June 2, 2016 Inter-Municipal Sewer Minutes, the September 2016 Public Safety and Water Renewal Reports. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeler, supported by Steele, that the bills be allowed and orders drawn in the amount of \$153,916.49 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments

None.

13. Staff Comments

Personnel Manager Lamorandier noted a successful birthday party for Noreen Farmer last week and was pleased at the community turnout.

Superintendent Updike noted successful testing of all the recent paving projects and that his staff continues to work the leaves as they fall.

Superintendent Pond briefed Council that testing was underway for the new permit, and that the electric pole onsite had been moved to a safer location and the electric wires raised substantially.

Economic Development Manager Siegel noted success for last weekend's community events downtown, than 94 home tour tickets were sold and that the indoor farmers' market is coming. She also noted that the 2016 Christmas Ornaments arrived today and are for sale.

Chief Bomar noted recent trainings department-wide and with other jurisdictions, moving toward standardizing procedures state-wide. He also updated Council on a recent vehicle accident which resulted in totaling the 2007 Crown Victoria vehicle, which is now out of service.

Treasurer Kelley noted that he continues to prepare for the November election.

City Manager Wilson thanked Julie Shannon and Denise Sweet for their continued work with Pumpkins in the Park. He also thanked Economic Development Manager Siegel for her work on last weekend's success in bringing people to downtown. Finally, he noted that City Clerk Noreen Farmer had submitted her letter of resignation.

14. Council Comments:

None.

15. Adjournment:

A motion by Steele, supported by Keeler to adjourn the meeting at 7:33 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

Deputy City Clerk/City Treasurer

SUMMARY
Plainwell City Council
October 24, 2016

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Invocation was given by Robert Beltran of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Keeley, Keeler, Steele, Overhuel and Brooks. Absent: None.
5. Approved Minutes/Summary of 10/10/2016 regular meeting.
6. Approved Special Event Permits 2016-17 and 2016-18 – Community Tree Lighting & Parade
7. Adopted Resolution 16-20 for the updated City of Plainwell Master Plan.
8. Accepted Ordinance 377 – Weapons Ordinance.
9. Confirmed the emergency purchase of a high pressure pump for the 1991 sewer cleaning machine.
10. Accepted and placed on file the 06/02/2016 Inter-Municipal Sewer Minutes, the September 2016 Public Safety and Water Renewal Reports.
11. Approved Accounts Payable for \$153,916.49.
12. Adjourned the meeting at 7:33 pm.

Submitted by,
Brian Kelley
Deputy City Clerk/City Treasurer

The City of Plainwell is an equal opportunity provider and employer

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Mark DeYoung, Chairman
Dean Kapenga, Vice Chairman

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, October 27, 2016 – 1PM

Board Room – County Services Building

9AM

PUBLIC PARTICIPATION: *(Dr. Erik Erickson expressed his concerns for Dental Clinic unfair competition. Many questions about abiding to rules of private practices.)*

DISCUSSION ITEMS:

1. 2017-2021 Budget *(Budget 2017-\$34,624,456, 2016-\$34,062,845 ; passed unanimously)*
2. Parks Ordinance (138-815) *(Review perhaps November 10)*
3. Review Board Meeting Schedule *(November 10 only Commission Meeting and only December 8 Commission meeting; passed 5-2 Storey, Jessup)*

ACTION:

1. Senior Services—2017 Transportation Plan (149-374) *(Consolidating one stop coordination and dispatching senior rides and begin January 2, 2017; passed unanimously)*
2. Parks Advisory Board—DNR Pine Point Campground Lease (148-305) *(Terminate the lease with the state; passed 4-3, Thiele, Jessup, Dugan.)*
3. Miner Lake Bond Extended *(Extend the Bond life one year because of the time line of the project)*
4. Replace water fountain and gazebo at Little John Park not to exceed \$7500. *(passed 4-3; Black, Kapenga, DeYoung. During tours of all the county parks the majority agreed to not repair, but minds can be changed.)*

1PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Tom Jessup

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING: 2017 Budget

APPROVAL OF MINUTES: September 22, 2016

APPROVAL OF AGENDA:

PRESENTATIONS:

- Sheriff's Office—Employee Certification *(Jeremy VerSluys)*
- Matt Woolford, Equalization Director—2016 Tax Levies

PROCLAMATIONS: *(National Family Caregiver's Month In Allegan County-November 2016)*

INFORMATIONAL SESSION:

Circuit Court Probation—Michelle Newton

ADMINISTRATIVE REPORTS: *(Contracting for Financial Director search)*

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@allegancounty.org

DISTRICT 2

Jim Storey
616-848-9767
jstorey@allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@allegancounty.org

DISTRICT 4

Mark DeYoung
616-681-9413
mdeyoung@allegancounty.org

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@allegancounty.org

DISTRICT 6

Jon C. Campbell
269-694-4632
jccampbell@allegancounty.org

DISTRICT 7

Don Black
269-792-6446
dblack@allegancounty.org

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (10/21/16 & 10/28/16) (*\$481,827.22, \$272,508.59; passed unanimously*)
-

ACTION ITEMS:

1. County of Allegan—2017 General Appropriations Act (*Approve 2017 budget: General millage 4.6577, Senior millage .4360, Roads 1.00 for a total millage 6.0937; passed 5-1, Thiele-concerned about 1% employee increase may cause out of control expense to County Budgets in the future*)
 2. Allegan County—2016 Tax Levies (149-684) (*Approve the L-4402 ; passed unanimously*)
 3. 57th District Court—concurrence with Employee Recognition and Holiday Luncheon (149-550) (*Normal closing notice; passed unanimously*)
 4. Central Dispatch—approve Radio Unit Distribution within Allegan County (149-490) (*Distribution inventory; passed 5-1 Thiele*)
-

NOTICE OF APPOINTMENTS & ELECTIONS: See attached.

APPOINTMENTS: See attached.

ELECTIONS: See attached.

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Jon C. Campbell-*(Nothing)*
- District-7-Don Black-*(Attended Leadership Conference 10/26/16, all positive comments.)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-October 27, 2016
(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

Effort

*Don't judge each day by the harvest you reap, but by the seeds you plant.
~ Robert Louis Stevenson*

ADJOURNMENT: Thursday, November 10, 2016, 1PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Mark DeYoung, Chairman
Dean Kapenga, Vice Chairman

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, November 10, 2016 – 9AM

Board Room – County Services Building

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

9AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Jim Storey

PLEDGE OF ALLEGIANCE:

COMMUNICATIONS: None

APPROVAL OF MINUTES: None

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PRESENTATIONS:

PROCLAMATIONS:

INFORMATIONAL SESSION:

Allegan Conservation District—Ana Hedberg

ADMINISTRATIVE REPORTS:

CLOSED SESSION: Collective Bargaining (*Stay the course*)

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4

Mark DeYoung
616-681-9413
mdeyoung@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (11/4/16 & 11/11/16) (***\$178,441.47, \$891,428.99; passed unanimously***)

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

ACTION ITEMS:

1. Board of Commissioners—approve Dumont Lake Assessment Roll (150-305) (***Move to spring work lake level re-established-9” higher than previously and provide a fish ladder for spurning species; passed unanimously***)
2. Administrator-Human Resource Manager Position: (***Re-classify from Human Resource Analyst Position (on10) non-exempt to a Human Resource Manager Position (hn12) exempt passed unanimously***)
3. Equalization Department-Amend 2016 Apportionment Report: (***passed unanimously***)
4. Parks Ordinance (138-815) (***Motion to appoint a sub-committee to review and amend and or update ; passed unanimously***)

DISTRICT 7

Don Black
269-792-6446
dblack@
allegancounty.org

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

NOTICE OF APPOINTMENTS & ELECTIONS: See attached.

APPOINTMENTS: See attached.

ELECTIONS: See attached.

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Gale Dugan-*(Nothing)*
- District-7-Don Black-*(Nothing)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-November 10, 2016

(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

Change

The secret of change is to focus all your energy, not on fighting for the old, but on building the new.

-Socrates

ADJOURNMENT: Thursday, December 8, 2016, 1PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

OLAF
Real Estate - Mortgage
Home Staging - Insurance
Title - Property Management
269.685.6858
383 S. Main Street
Pawnee, WI 53980





ISLAND CITY
(269) 680-

TAY
PIER

advia
credit union

adv
credit union

advia
credit union



Don't forget to check out our new arrivals at the store!

Coming in Next Week

GIFT CERTIFICATES AVAILABLE



Permit No: 2016-19

Please complete this application to request a special event permit. Applications are processed in 21-30 days. If the application is approved, a permit will be mailed to the applicant. If the application is not approved, the applicant will be notified by phone. There is a \$5.00, non-refundable, administrative processing fee.

Applicant Information:

Sponsoring Organization:	
Contact Name: City of Plainwell	Email:
Address: 211 N. Main St	
Daytime Phone:	Evening Phone:

Event Information:

Type of Event:

Community/Family Plainwell Christmas Festival

Describe in Detail the Activities Planned:

Candy Cane Hunt in Hicks Park beginning at 11 a.m - 12:30 p.m.

Location in Which Event will be Held:

Hicks Park and downtown

	Date	Time	Day of Week
Setup	12/10/16	10 a.m.	Saturday
Event Starts		11 a.m.	
Event Ends		12:30 p.m.	
Dismantle		12:30-1 p.m.	

Number of People Expected to Attend the Event: 500

Event Details:

- Is event sponsored by a nonprofit organization? YES NO
- Will participants or spectators be charged an admission fee? YES NO
- Will there be alcohol for sale? YES NO
- Will there be food for sale? YES NO
- Will there be merchandise for sale? YES NO
- Will there be a vendor participation fee? YES NO
- Do you have insurance? YES NO
- Will any items be distributed? YES NO
- Will the event be advertised? If so, how? YES NO
- Does the event require on-site security? YES NO
- Does the event require on-site medical service? YES NO
- Does the event require street closure? If so, indicate route YES NO
- Do you plan to have sound amplification? YES NO
- Is electrical power required (for sound amplification, lighting, etc)? YES NO

If yes, please show items on a site plan and describe how power is to be provided.

- _____ Portable generator
- _____ PGE temporary power service
- _____ Other, please describe

Tents or Structures

Are you installing or constructing any structures, including buildings, climbing structures, stages, tents, canopies, etc.? YES NO

If yes, please show structures on a site plan (attach). Also, please describe type, size and number of structures.

10 x 10 pop up tent set up on W. Bridge St. the day off

Permittees shall be responsible for the procurement of and payment for any electrical energy used during the event.

Permittees are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be borne by the permittee.

As the applicant, I hereby agree to abide by the terms set forth in this application and the ordinances of the City of Plainwell. I understand the failure to do so may lead to the cancellation of the event, or the denial of future permit applications.

DS _____ Yes, I agree to the above terms _____ No, I do not agree to the above

Send this application to: The City of Plainwell
211 N. Main Street
Plainwell, MI 49080

HOLD HARMLESS AGREEMENT

Title of Event: _____ Date of Event: _____

Name of Applicant: _____

Address: _____ Phone: _____

Name of Event Sponsor: _____

Address: _____ Phone: _____

HOLD HARMLESS AGREEMENT

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s) _____ Date: _____

_____ Date: _____

Signature of Officer of Sponsoring Organizations: _____ Date: _____

Title: _____

I declare under penalty of perjury that the information provided in this application is correct.

Signature of Applicant: _____ Date: _____

AFFIDAVIT OF APPLICANT (TO BE COMPLETED BY ALL APPLICANTS)

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief and I have read, understand, and agree to abide by the rules and regulations and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager

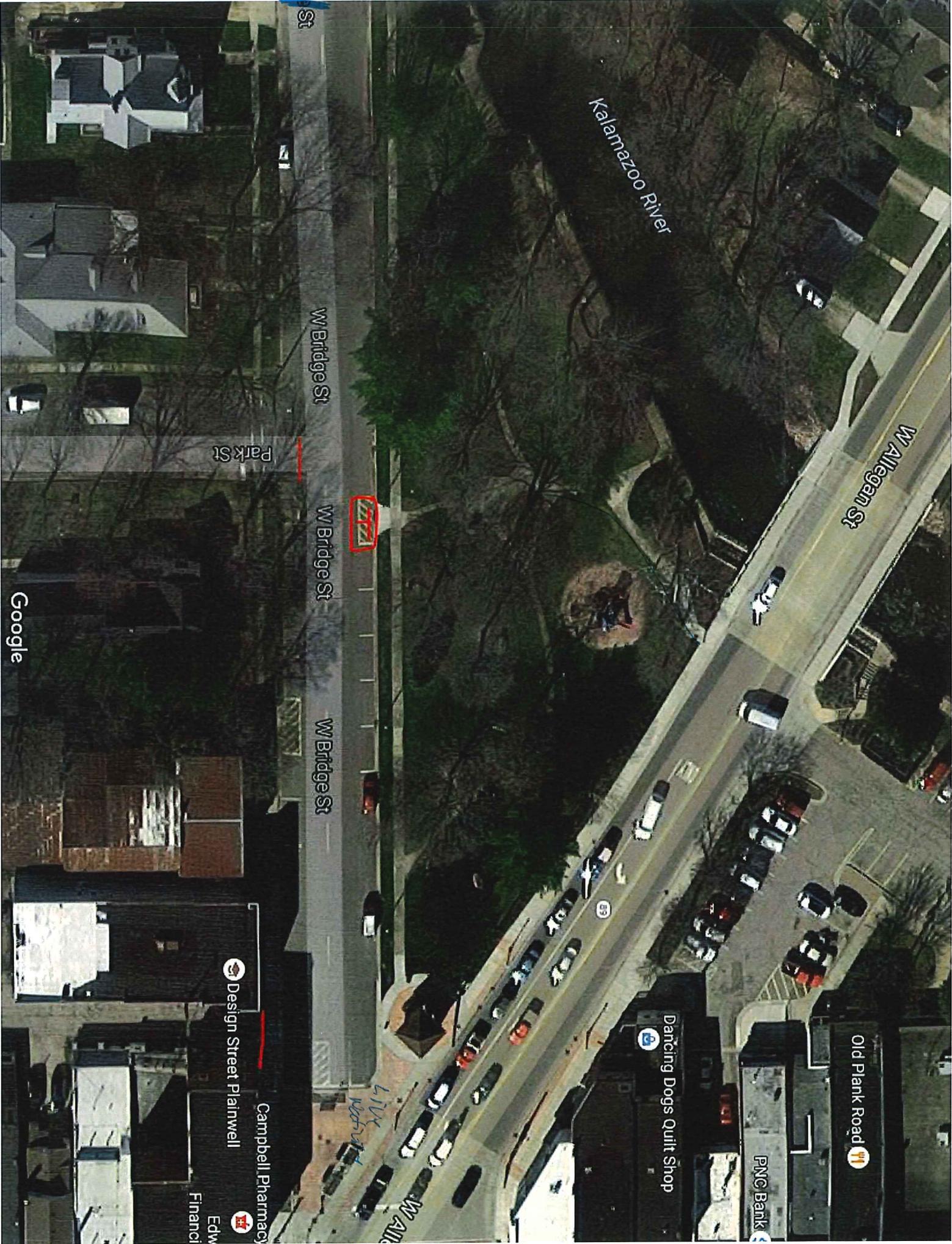
****Office Use Only****

Permit Approved: YES NO

Name and Title:

Comments:

Barricades



Kalamazoo River

W Allegan St

St

W Bridge St

Park St

W Bridge St

W Bridge St

Google

Old Plank Road

PNC Bank

Dancing Dogs Quilt Shop

Campbell Pharmacy

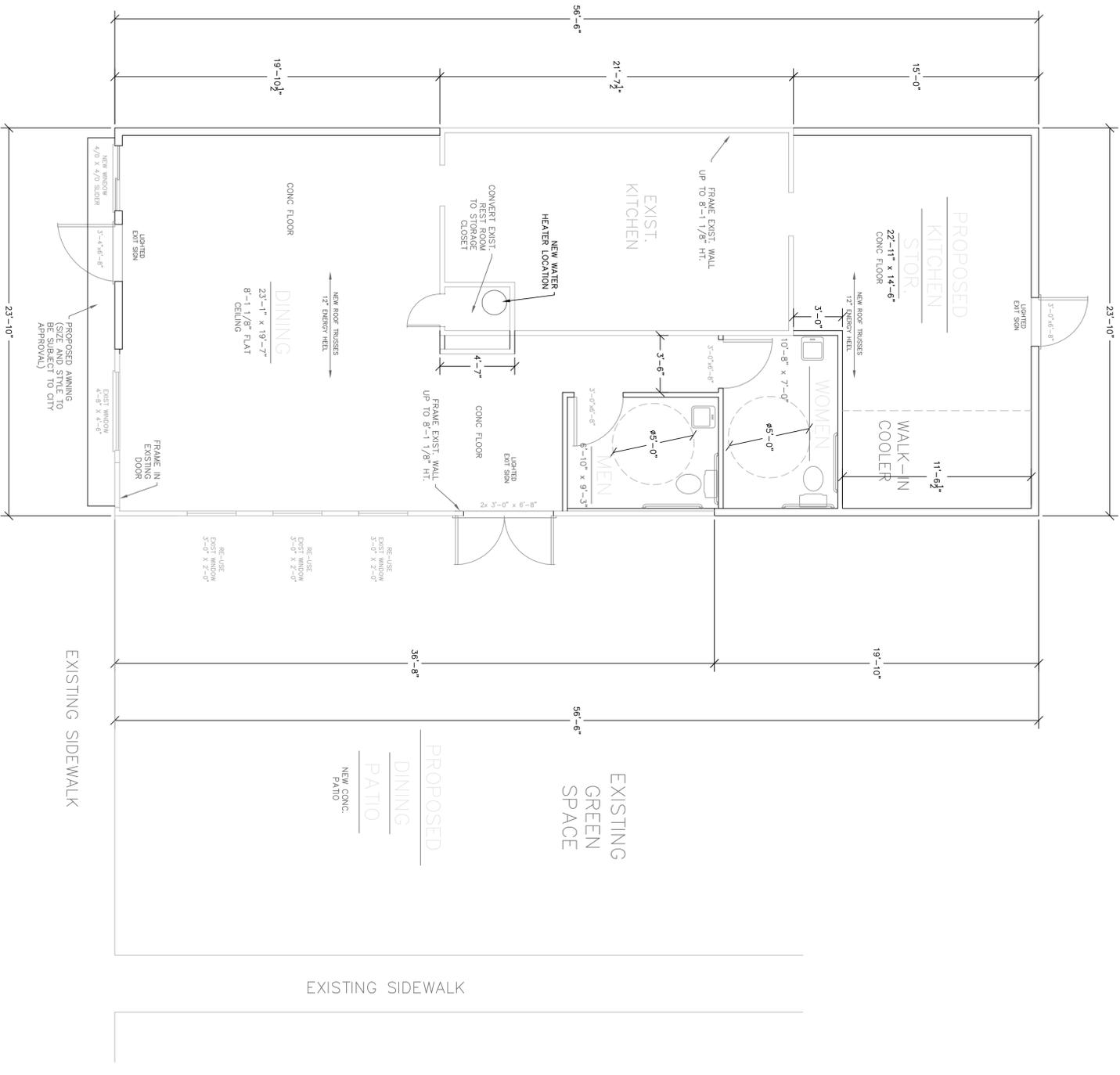
Design Street Plainwell

Edw Financi

LIVE WATER

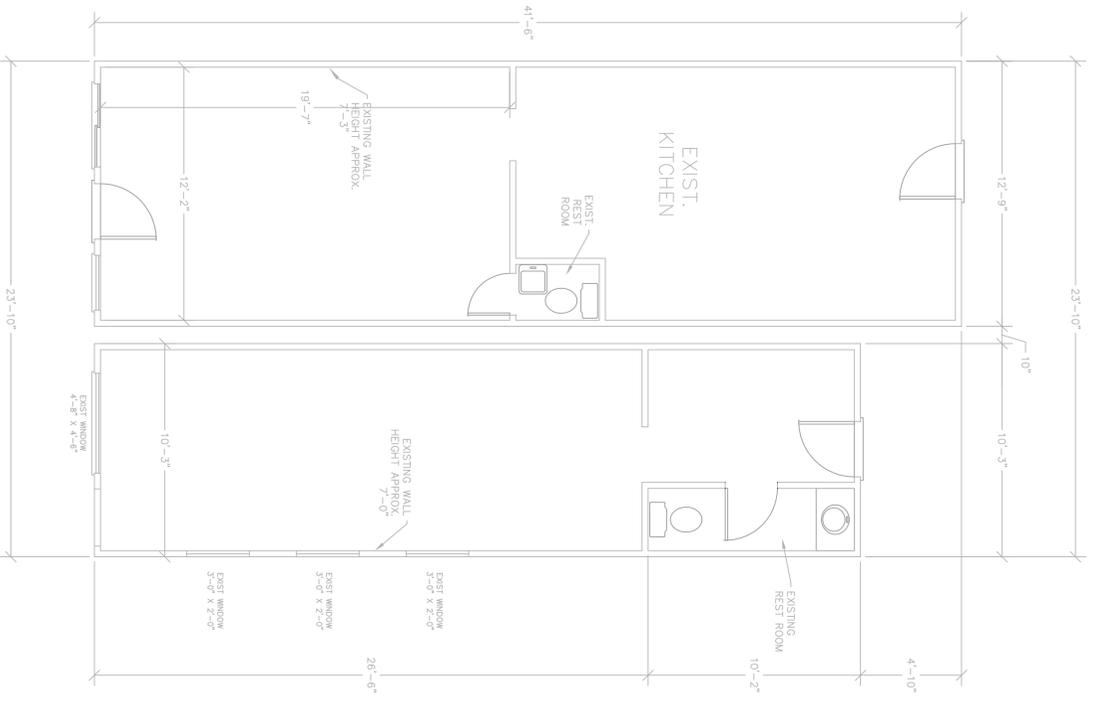
**Christmas Festival / Candy Cane Hunt
Road Blocks for Sat. Dec. 10, 2016**

Christmas Festival	Description	Location	Cross Street
1	Barricade "Road closed Ahead" - "No Through Traffic"	W Bridge St.	Church St. (just east of intersection) facing west in EB-lane
3	Barricades "Road Closed"	W Bridge St.	On River Bridge.
3	Barricade "Road Closed"	Park St.	W Bridge St
1	Barricade	Alley	W Bridge St
1	Barricade "Road closed Ahead" - "No Through Traffic"	Park St.	W Chart St. (just north of intersection) facing south in NB-lane
1	Detour Arrow	W Bridge St.	Church St. (NW-corner pointing west)
1	Detour Arrow	Jersey St.	W Bridge St. (SE-corner pointing south)
15	Traffic Cones – "No Parking"	W Bridge St	100 – 200 Blocks
12	Traffic Cones – for Hunting area	Hicks Park	We will place them in the Park
12	Stakes to be placed inside Cones	Hicks Park	



PROPOSED FLOOR PLAN

EXISTING
NEW



EXISTING FLOOR PLAN

Xcel & Jendesp/Modsch

NOTES:

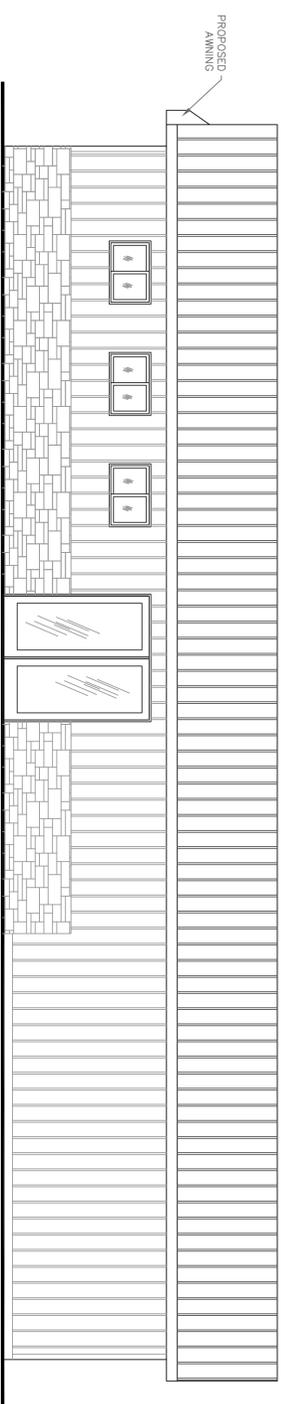
1. UNLESS OTHERWISE NOTED ALL WINDOW AND DOOR FILERS TO BE AT LEAST DOUBLE 2 X 12'S WITH 1/2" PLYWOOD RESISTANT SURFACES
 2. ALL FLOORS AND LINES OF EGRESS TO HAVE SLIP RESISTANT SURFACES
 3. ALL MEANS OF EGRESS DOORS: HANDLES, PULLS, LATCHES, LOCKS AND OTHER OPENING DEVICES SHALL BE IN A MAINTAINABLE AND EASY TO OPERATE CONDITION AND SHALL NOT REQUIRE TIGHT GRASPING, TIGHT PUNCHING OR TWISTING OF THE WRIST TO OPERATE
 4. FASTENERS FOR PRESERVATIVE TREATED WOOD SHALL BE OF HOT-DIPPED, ZINC-COATED GALVANIZED, STAINLESS STEEL, ALUMINUM, COPPER OR OTHER CORROSION-RESISTANT MATERIAL
 5. FIRE BLOCKING REQUIRED ON ALL OVERHANGS NOT TO EXCEED 20' INTERVALS
 6. ALL EXIT DOORS TO BE EQUIPPED WITH LIGHTED EXIT SIGNS
- EACH ATTIC AREA TO HAVE A MIN. ACCESS OPENING OF 22' X 30'
- VENTILATION RATE TO BE 1 SQ.FT. OF VENTILATION FOR EVERY 150 SQ.FT. OF ATTIC AREA WHEN BOTH SOFTIE AND RIDGE VENTS ARE INSTALLED.
- EACH ATTIC AREA TO BE A MAXIMUM OF 3,000# SQ.FT. DRAFTSTOP IN ATTIC AREA CONSISTING OF 1 LAYER OF 1/2" DICK OR 1/2" OSB CONTIGUOUS FROM CEILING TO ROOF DECK
- ALL DOORS AND HARDWARE MUST MEET IBC (1008.1.8 TO 1008.1.10.2) AND ANSI (309.4 & 404.2.1.7)
- UNSEX RESTROOM MUST BE SECURED IN ACCORDANCE WITH IBC (1109.2.1.1.7)
- WATER CLOSET TO MEET ANSI (604.2)
- ALL EXPOSED PIPES AND SURFACES MEET ANSI (606.6)
- RESTROOM FLOORS SHALL MEET ICC/ANSI (703.3.7)
- RESTROOM FLOORS AND WALLS MUST MEET IBC (201.1 & 210.2) CONSTRUCTION TYPE 5B

BARBED WIRE CAFE
140 S. MAIN ST.
PLAINWELL, MI 49080

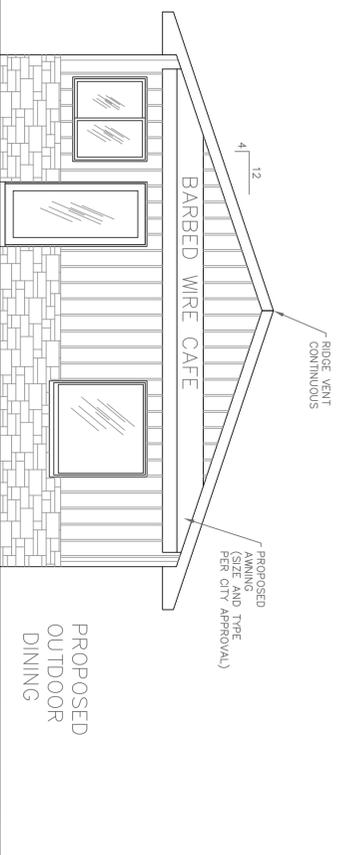
ROB'S DESIGNS

PLAINWELL, MI 49080 (269)806-1645			
SCALE: 1/4" = 1'	DRAWN BY: ROB	CHECKED BY: NADIERE	
DATE: 9/16/16	REVISED: 10/12/16	DINNER1	
ADDITION TO EXIST. BUILDING			SHT 2 OF 2

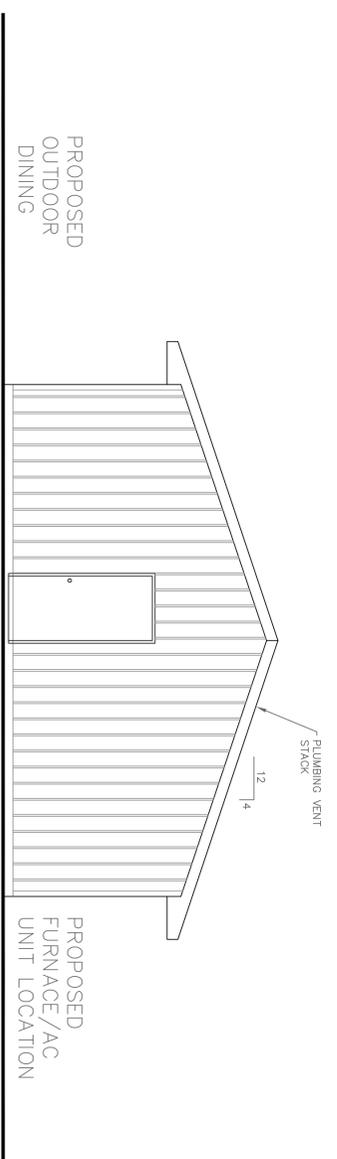
NOTE: All Federal, State and local codes, ordinances, regulations, etc. shall be considered as part of the design. The designer shall be responsible for any dimensions other than those indicated. It is the responsibility of the client to verify all dimensions and conditions before construction. It is the responsibility of the client to obtain all necessary permits and approvals. The designer shall not be responsible for any conditions not shown or indicated. It is the responsibility of the client to verify all dimensions and conditions before construction. It is the responsibility of the client to obtain all necessary permits and approvals. The designer shall not be responsible for any conditions not shown or indicated.



RIGHT ELEVATION



FRONT ELEVATION



REAR ELEVATION

BARBED WIRE CAFE
 140 S. MAIN ST.
 PLAINWELL, MI 49080

NOTICE: This report, plan and/or specification, specification, etc., and the conditions are part of the contract documents. It is the responsibility of the contractor to verify all dimensions before proceeding with construction. ***** This drawing and design is the copyrighted property of ROB'S DESIGN'S *****

ROB'S DESIGN'S
 PLAINWELL, MI 49080
 (519)534-1420

SCALE: 1/4" = 1'	DRAWN BY: ROB	DRAWING NUMBER:
DATE: 10/01/16	REVISION: 10/12/16	DINNERF
ADDITION TO EXIST. BUILDING		
BARBED WIRE CAFE		

SHT 1 OF 2

Rick Brooks, Mayor
Todd Overhuel, Mayor Pro-Tem
Roger Kenney, Council Member
Brad Keeler, Council Member
Lori Steele, Council Member
www.plainwell.org



Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

11/8/2016

To: Erik Wilson, City Administrator

Cc: Brian Kelly City Treasurer

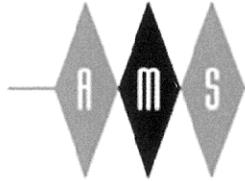
From: Bryan Pond Superintendent of Water Renewal

Re: 5 Yr. Mechanical Services Contract

I have solicited three and two were returned and reviewed from area mechanical contractors. Mechanical work entails various capabilities such as pipefitting, welding, metal fabrication, and machinery installation. HVAC and sheet metal work are also offered under both of these companies. The contract would serve all departments throughout the City.

I am requesting the low bidder Allied Mechanical Services be awarded a five year contract for mechanical services.

The City of Plainwell is an equal opportunity provider and employer



ALLIED MECHANICAL SERVICES, INC.

	FY 2015-16	2016-17	2017-18	2018-19	2019-20
Regular Hourly Rates (M-F 8a-5p)					
Pipefitter	\$64.50	\$66.00	\$67.00	\$68.00	\$70.00
Pipefitter Apprentice	\$56.50	\$57.00	\$58.00	\$59.00	\$61.00
HVAC Technician	\$82.00	\$82.00	\$84.00	\$84.00	\$86.00
Service Vehicle per trip	\$30.00	\$30.00	\$31.00	\$31.00	\$32.00
After Hours rate M-F	1.5 x base				
Weekend rate	1.5 x base				
Holiday Rate	2 x base				
Markup of materials above vendor cost	15.00%	15.00%	15.00%	15.00%	15.00%
Applicable routine fees or charges not defined by contract	N/A	N/A	N/A	N/A	N/A

ON-CALL RESPONSE TIME

Emergency Response Time	2 Hours
Number of employees available for emergency calls	10

Allied Mechanical Services, Inc.



Plainwell Water Renewal



FRANKLIN HOLWERDA COMPANY

MECHANICAL - SHEET METAL - FIRE PROTECTION - SERVICE

City of Plainwell

Request for Proposals for Mechanical Services 10/24/2016

Fee Schedule

BID PROPOSAL/Rates & Hours ON-CALL MECHANICAL SERVICES

<u>Regular Hourly Rates Monday-Friday</u>	Nov 14, 2016 - June 30th 2017	July 1st 2017 - June 30th 2018	July 1st 2018 - June 30th 2019	July 1st 2019 - June 30th 2020
Pipefitter	88.00	90.00	92.00	95.00
Pipefitter	72.00	73.50	75.00	77.00
HVAC Technician	88.00	90.00	92.00	95.00
Service Vehicle (if applicable to fee schedule) per hour (Max of	4.75	4.75	4.75	4.75
After Hours Rate Monday - Friday	117.00	120.00	123.00	127.00
Weekend Rate	117.00	120.00	123.00	127.00
Holiday Rate	146.00	150.00	153.00	158.00
Markup of materials above vendor cost	15%	15%	15%	15%

Applicable routine fees or charges not defined
by contract

ON-CALL RESPONSE TIME

Emergency Response Time 2½ Hours

Number of employees available for emergency calls 4*

*Additional employees available as necessary.

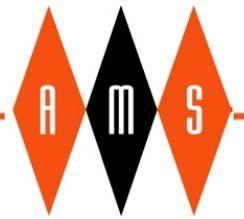


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Holiday Rate	2 x base				
Markup of materials above vendor cost	15.00%	15.00%	15.00%	15.00%	15.00%
Applicable routine fees or charges not defined by contract	N/A	N/A	N/A	N/A	N/A

ON-CALL RESPONSE TIME

Emergency Response Time	2 Hours
Number of employees available for emergency calls	10



November, 7 2016

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
Attn: City of Plainwell

Allied Mechanical Services - References

Western Michigan University - School of Aviation

237 Helmer Road North
Battle Creek, MI 49037
Contact: Joe Guilfoyle 269-205-5565

Gilmore Real Estate, LLC

162 East Michigan Ave.
Kalamazoo, MI 49007
Contact: Chris Shook 269-381-6744

Thermo Fisher

4481 Campus Drive
Kalamazoo, MI 49008
Contact: Larry Kwapis 269-544-5600

The City of Kalamazoo

1415 N. Harrison Street
Kalamazoo, MI 49007
Contact: Richard Watson 269-998-2565

The City of Holland

270 S River
Holland MI 49423
Contact: Tim Vagle 616-355-1377

Niles Waste Water Treatment

21 Marmont St,
Niles, MI 49120
Contact: Derek Gordon 269-683-6161



ALLIED MECHANICAL SERVICES, INC.

Major Work Completed Last Five Years as of July, 2016

Project	Engineer	Construction Manager	Contract \$	Completion Date
Spectrum Blodgett Hospital Addition	Progressive	Christman Company	\$7,900,000.00	11/2010
Donald K Shine Water Treatment Plant	Black & Veatch	Granger	\$23,000,000	12/2010
Niles Waste Water Treatment Plant	FTC&H	FTC&H	\$3,300,000.00	01/2011
South Haven Water Treatment Plant	FTC&H	FTC&H	\$3,500,000.00	02/2011
Kalamazoo WWTP	Jones Henry	City of Kalamazoo	\$7,400,000	12/2011
Spectrum Blodgett Hospital OR Renovation	Progressive AE	Christman Company	\$1,100,000	12/2011
ConAgra Foods - Kentwood	Jacobs Engineering	ConAgra	\$2,900,000	12/2011
CS Facilities - Milk Balancing Plant	Mead Hunt	Dahlgren Industrial	\$5,000,000	08/2012
Amway Nutrilite Process Relocation	Engineering Plus	Erhardt Construction	\$4,700,000	08/2012
Holland Hospital OR Renovation	FTC&H	Elzinga & Volkers	\$1,700,000	09/2012
Grandville WWTP	Moore & Bruggink	Grand River Construction	\$8,000,000	10/2012
Holland Public Schools - Jefferson	GMB	OAK/GDK	\$1,738,000	01/2013
Bronson Nursing & Rehabilitation	Kingscott Associates	CSM Group	\$1,230,000	05/2013
Allendale WWTP SRF Project	Fleis & VandenBrink	F&V Construction Management	\$1,035,600	09/2013
Holland Hospital-Ortho Spine	FTC&H	Elzinga & Volkers	\$1,435,000	09/2013
Perrigo-Allegan	CRB	Dan Vos Construction	\$6,000,000	10/2014
Perrigo-Holland	CRB	Wolverine	\$1,680,000.00	6/2014
Mercy Health/St. Mary's Hospital	Progressive AE	Elzinga & Volkers	\$1,600,000	07/2015
FairLife Facility	Ollmann	Dahlgren Industrial	\$9,000,000	9/2015
Holland Hospital (various)	GMB	Elzinga & Volkers/Lakewood	\$1,507,500	06/2016
Brembo Manufacturing		Christman Company	\$9,000,000	06/2016
Spectrum Health	Engineering Plus	Christman Company	\$4,500,000	07/2016



ALLIED MECHANICAL SERVICES, INC.

Representative WWTP & WTP Projects

Project	Engineer	GC/Owner	Contract \$	Year of Completion
City of Battle Creek WWTP Sludge Conveyance Project	Jones & Henry	City of Battle Creek	\$515,000	2003
City of Battle Creek WWTP Chlorination Project	Jones & Henry	City of Battle Creek	\$450,000	2004
City of Battle Creek WWTP - New Headworks	Jones & Henry	City of Battle Creek	\$4,160,000	2005
Wyoming Clean Water Plant	Black & Veatch	City of Wyoming	\$8,000,000	2007
Niles WasteWater Treatment	FTC&H	City of Niles	\$3,080,000	2010
Muskegon County WW Management	Prein & Newhoff	Muskegon County	\$540,000	2010
City of Kentwood Actuator Replacement	Prein & Newhoff	City of Kentwood	\$42,000	2010
Zeeland Clean Water Plant	Moore & Bruggink	City of Zeeland	\$609,000	2010
City of Grand Rapids WWTP	Tetra Tech	City of Grand Rapids	\$165,000	2010
D.K. Shine Water Treatment Plant	Black & Veatch	City of Wyoming	\$24,000,000	2010
St Joseph Filtration Plant	FTC&H	City of St. Joseph	\$225,000	2011
St. Joseph Shorewell	FTC&H	City of St. Joseph	\$1,009,220	2011
South Haven Water Treatment	FTC&H	City of South Haven	\$3,100,000	2011
Grandville Clean Water Plant Renovations	Moore & Bruggink	City of Grandville	\$8,000,000	2013

City of Plainwell
211 N Main Street
Plainwell MI 49080
Attn: Bryan D. Pond
Bpond@plainwell.org

November 8th 2016

RE: Request for Proposal for Mechanical Services

Mr. Pond,

In response to the Requests for Proposals for Mechanical Services please find attached:

- Fee Schedule
- References
- List of WTP & WWTP Facility Experience

FHC has decades of experience working as a mechanical contractor for municipalities across the State of Michigan. Our experience and expertise in WTP/WWTP work is second to none in Michigan. With over 100 employees we have the field personnel to respond to emergencies with the necessary resources as well as a knowledgeable support staff to keep everyone operating effectively and efficiently.

We appreciate the opportunity and look forward to working with the City of Plainwell. If you have any questions regarding our qualifications or require additional information please let me know.

Respectfully,

Micah Holt
Treasurer
616-538-3231

City of Plainwell**Request for Proposals for Mechanical Services 10/24/2016****Fee Schedule****BID PROPOSAL/Rates & Hours ON-CALL MECHANICAL SERVICES**

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Markup of materials above vendor cost	15%	15%	15%	15%
Applicable routine fees or charges not defined by contract				

ON-CALL RESPONSE TIMEEmergency Response Time 2½ HoursNumber of employees available for emergency calls 4*

*Additional employees available as necessary.

CUSTOMER REFERENCES

City of Grand Rapids
Grand Rapids Waste Water Treatment
1300 Market Avenue, SW
Grand Rapids, MI 49503
Mike Lund
(616) 456-3914

City of Grand Haven
Grand Haven Waste Water Treatment
1525 Washington Street
Grand Haven, MI 49417
Steve Bruneau, Operations Supervisor
(616) 842-3215

City of Mackinac Island
P.O. Box 515
Mackinac Island, MI 49757
Bruce F. Zimmerman
(906) 847-6130

City of Ludington
Ludington Water Treatment Plant
501 N Lakeshore Avenue
Ludington, Michigan 49431
Kurt Malzahn
(231)843-8830

Water & Wastewater Treatment Facility Work

<u>Project</u>	<u>Engineer / General</u>	<u>Completed</u>	<u>Contract Amount</u>
Coldwater Seeley Booster	Fishbeck Thompson Carr & Huber	In Progress	346,900
Mesick Well House Contract 2	Fleis & Vandenbrink	In Progress	84,830
Holland Highland Ave Lift Station	Moore & Bruggink	In Progress	288,000
South Haven WWTP Pump Station	HRC	In Progress	1,587,000
Lansing Frances Park Pump Station	Sorensen Gross Company	In Progress	494,000
Lake Odessa Well No. 7 Pump	Fishbeck Thompson Carr & Huber	In Progress	178,900
Niles WWTP RAS Improvements	Donohue & Associates, Inc.	In Progress	894,900
Lakewood Aerators	Fishbeck Thompson Carr & Huber	In Progress	59,700
Garfield Township Pump Station #3	Gourdie-Fraser	In Progress	194,050
Jackson WWTP Primary Clarifier	Wade Trim	In Progress	284,000
Fife Lake Pump Station Improvements	Fleis & Vandenbrink	In Progress	2,127,250
Fife Lake WWTP	Fleis & Vandenbrink	In Progress	576,000
Ionia Clarifier	Fishbeck Thompson Carr & Huber	In Progress	381,100
Battle Creek WWTP Sludge	Jones & Henry	In Progress	860,000
East Grand Rapids Briarwood Lift Station	Moore & Bruggink	In Progress	127,612
Holland/Wyoming Interconnect	Tetra-Tech MPS	In Progress	499,000
Holland WWTP 2015 Improvements	Fishbeck Thompson Carr & Huber	In Progress	5,447,641
Elk Rapids WWTP	Gosling Czubak	2016	1,928,420
City of Grand Rapids Wilson Pump Station	Fishbeck Thompson Carr & Huber	2016	723,171
St Johns - Final Clarifier	City of St Johns	2016	141,400
Garfield Twp Pump Station #1	Gourdie-Fraser	2016	62,000
Delta Twp UV	Moore & Bruggink	2016	941,085
Manistee Slide Gates	City of Manistee	2016	30,923
City of Dexter WTP Blower	Fleis & Vandenbrink	2016	154,038
Buchanan Schirmer Lift Station	Gosling Czubak	2016	289,500
City of Alma Raw Sewage Pumps	City of Alma	2016	272,347
Benton Harbor Aeration	AECOM	2016	699,762
Three Rivers WWTP	Jones & Henry	2016	59,400
Quincy WWTP	Fleis & Vandenbrink	2016	549,700
GRSD SA - Digester	Prein & Newhoff	2016	322,365
Traverse City WTP Monitor	Traverse City/Windemuller	2016	169,950
Elmwood Township	Gourdie-Fraser	2015	324,473
Grand Haven Hidden Creek Pump Station	Prein & Newhoff	2015	52,895
Holland WTP Sedimentation Basin	City of Holland	2015	37,500
MHOG High Service Pump	Tetra Tech MPS	2015	182,121
Leland WWTP Tertiary Filtration	Gosling Czubak	2015	210,000
Charlotte WWTP UV	Moore & Bruggink	2015	228,000
Holland BPW Filter Gallery Improvs	Holland Board of Public Works	2015	724,500
Ada Water	DVT Electric	2015	34,183
Howell WWTP	HRC	2015	224,000
Coldwater WWTP Septage	Fishbeck Thompson Carr & Huber	2015	258,950

Genoa WWTP	Tetra Tech	2015	1,603,187
Otsego WWTP	Jones & Henry	2015	290,200
West Michigan Regional Authority Pump Station	URS Corporation	2015	851,337
Holland BPW Lift Stations	City of Holland	2015	847,327
Tecumseh WWTP Aeration	Tetra Tech MPS	2015	478,900
Lowell Anaerobic Digester	Williams & Works	2015	819,407
Newaygo Well House	Sidock Group	2015	733,880
Lake Odessa WWTP	Wolverine Engineers & Surveyors	2015	1,641,688
City of Kalamazoo Raw Pumps	AECOM	2015	978,000
Union Township WWTP	Gourdie-Fraser	2015	1,266,000
St Louis WWTP	Rowe Professional	2015	1,370,000
Watervliet	Wightman & Associates	2015	498,000
Grand Rapids WWTP North Aeration Blowers	Tetra Tech	2015	1,932,638
East Paris Pump Station	Fishbeck Thompson Carr & Huber	2015	1,040,000
Lakewood Sewer Authority Valves	Lakewood Sewer Authority	2014	59,450
Hilshire Orbal Upgrade	Fishbeck Thompson Carr & Huber	2014	107,900
Lakewood WWTP Pump Station CN 1B	Wolverine Engineers & Surveyors	2014	367,000
Village of Saranac Sewer Basket	Fleis & Vandenbrink	2014	42,880
Grand Rapids Lake MI Filter Cells 3-9	Fishbeck Thompson Carr & Huber	2014	175,000
Sturgis WWTP	Fleis & VandenBrink	2014	429,000
Union Township Lift Station #2	RCL Construction	2014	52,800
Baldwin Pump Station	Davis Construction	2014	213,750
North Kent Sewer Authority Blower	Prein & Newhoff	2014	184,600
Allegan WWTP Septage & UV	HRC	2014	366,500
City of Ionia Raw Sewage Pump	Fishbeck Thompson Carr & Huber	2014	169,980
City of Saline WWTP	Tetra Tech MPS	2014	1,276,000
City of Buchanan Headworks	Gosling Czubak	2014	1,029,950
Grand Haven UV & Odor Control	Tetra Tech	2014	1,169,400
MAWSA Well Site	Gourdie-Fraser	2014	100,077
Marshall WWTP	Stantec	2014	274,000
Ashley WTP	Spicer Group	2014	364,500
Kalamazoo Lake CN1 WWTP	Fleis & Vandenbrink	2014	833,500
Saginaw Waste Water Screen	Tetra Tech	2014	1,118,500
Grand Rapids WW North Secondary	Tetra Tech	2014	4,077,523
Zeeland High Pressure Pump	Moore & Bruggink	2013	78,400
Grand Rapids WWTP Flood		2013	105,000
Holland BPW Pump Stations		2013	53,802
Holland BPW Valves		2013	69,400
Hillshire Clarifier	Fishbeck Thompson Carr & Huber	2013	34,400
Kinross WWTP	Fleis & Vandenbrink	2013	91,700
Holland Township Pump Station 1		2013	92,228
Hillshire WWTP	Fishbeck Thompson Carr & Huber	2013	109,472
Lansing BWL - Wise Road	Fishbeck Thompson Carr & Huber	2013	376,000
Kalamazoo Lake CN2 Pump Station	Fleis & Vandenbrink	2013	554,000
Rogue River / Grass Lake Lift	Prein & Newhoff	2013	379,300
Dewitt Eq Basin - SCCMUA	C2AE	2013	210,300
City of Plainwell WWTP	Fleis & Vandenbrink	2013	408,500
City of Wyoming Valve Operator		2013	117,200
Village of Bloomingdate WWTP	Fleis & Vandenbrink	2013	1,056,000
Mackinac WWTP	Fishbeck Thompson Carr & Huber	2013	2,208,450

Elk Rapids Blower		2012	29,000
Merit Industries	Gosling Czubak	2012	261,527
Gun Lake Blower	Rose & Westra	2012	127,800
Paw Paw Trickler	Jones & Henry	2012	274,000
White Pigeon WWTP	Wightman Petrie	2012	451,235
Reed City Aeration	Fishbeck Thompson Carr & Huber	2012	335,415
Port Huron Clarifier 3	Tetra Tech	2012	179,500
Traverse City WTP	C2AE	2012	245,785
Kingsley Pump Station	Wade Trim	2012	98,796
Ionia Raw Sewage Pumps	Fishbeck Thompson Carr & Huber	2012	186,385
Bay Harbor #2		2012	28,325
Saratoga Farms (Delta)	C2AE	2012	78,100
Petoskey WWTP	HRC	2012	959,438
Harbor Springs Contract 3	Gosling Czubak	2012	932,700
Grand Rapids Waste Water HVAC/Grit Blower		2012	212,000
Three Rivers WWTP CN 4	Jones & Henry	2012	209,000
Harbor Springs Contract 2	Gosling Czubak	2012	837,600
Port Huron Thickeners	Tetra Tech	2012	999,165
Dean Lake Service Center	Fishbeck Thompson Carr & Huber	2012	657,400
Birds Eye Foods WWTP	Foth	2012	539,635
Fennville WTP	Fleis & Vandenbrink	2012	669,000
Grandville Digester	CB&I	2012	238,600
Jackson WWTP	Tetra Tech	2012	750,000
Manton Iron Filter	Fleis & Vandenbrink	2012	444,900
Portland WWTP	C2AE	2012	1,665,455
Delhi Lift/POTW Screen	Hubbell, Roth & Clark	2012	2,288,000
Gaylord WWTP	C2AE	2012	86,900
Grand Haven WTP (Northwest Ottawa)	Fishbeck Thompson Carr & Huber	2011	4,551,000
Elk Rapids WWTP		2011	44,805
Bay Harbor	Inland Seas	2011	42,826
Three Oaks Well 3	Wightman & Associates	2011	43,421
Request Foods WWTP	Century A&E	2011	1,996,000
Williamston WWTP	C2AE	2011	930,508
Boyne City Water Booster	C2AE	2011	192,550
Middleville East Side Pump Station	Williams & Works	2011	84,800
Benton Charter Twp Water Intake Plant	Brooks Architectural	2011	2,151,773
West Bay WW 3A Digester	Fleis & VandenBrink	2011	1,824,468
Benton Harbor WTP	Abonmarche	2011	4,843,000
Allegan WTP	Prein & Newhoff	2011	1,947,000
Grant WWTP	Fleis & Vandenbrink	2010	877,900
Cass WWTP	Wightman & Associates, Inc	2010	885,500
City of Grand Rapids WWTP - Gate Actuators	Tetra Tech	2010	899,500
City of Grand Rapids WWTP PERB to Flow Equalization	Hubbell, Roth & Clark	2010	699,400
Coldwater WWTP	Fishbeck Thompson Carr & Huber	2010	1,403,865
Wyoming Raw Water	Black & Veatch	2010	424,920
Request Foods WWTP	Fishbeck Thompson Carr & Huber	2010	309,526
City of Grand Rapids WWTP - Effluent Screw Pumps	Tetra Tech	2010	1,158,000
Gezon Pump Station	Black & Veatch	2010	432,500
Grand Valley Bio-Solids Segment 4	Black & Veatch	2010	6,516,245
Grand Valley Bio-Solids Segment 1	Black & Veatch	2010	2,111,329

Houghton Lake Pump Station Repairs		2010	86,558
City of Alma Clarifier Drives		2010	93,600
West Bay WW 2A Mech	Fleis & VandenBrink	2010	604,600
Reed City WWTP Upgrades	Fishbeck Thompson Carr & Huber	2010	978,275
Holland BPW River Ave Wtr Main		2010	22,450
Spring Lake Pump Station 17	Prein & Newhof	2009	163,700
Kalamazoo Screw Pump	City of Kalamazoo	2009	217,000
Grand Rapids WW Filter Valves		2009	889,000
Ravenna WWTP	OMM Engineering	2009	424,750
Coldwater BPU E.End	Fishbeck Thompson Carr & Huber	2009	170,900
Shelby WWTP	Fleis & VandenBrink	2009	224,737
St. Johns WWTP	C2AE	2009	1,658,530
Abbott WWTP	Fishbeck Thompson Carr & Huber	2009	1,981,253
Wyoming Valve HS Pump		2009	38,550
Mason WTP	Wolverine Engineers & Surveyors	2009	1,974,855
Lake Township WTP	Fishbeck Thompson Carr & Huber	2009	1,579,000
Grand Rapids WWTP Chemical Storage Tanks	DLZ Michigan	2008	539,140
Bay Harbor	Gosling Czubak	2008	191,780
Grand Rapids Market Ave Pump Station - 2nd Source Wtr Supply	Tetra Tech MPS	2008	97,800
Cadillac WWTP	Stantec	2008	2,287,000
Mendon Water System	DLZ	2008	393,410
Ludington Pump Station	Prein & Newhoff	2008	194,900
Grand Rapids WTP Valve Replacement	Fishbeck Thompson Carr & Huber	2008	1,039,000
Allendale Booster Station	Fleis & VandenBrink	2008	268,800
Grand Rapids WWTP Sampler Room	Fishbeck Thompson Carr & Huber	2008	209,000
Betsy Lake Utility Authority	Gosling Czubak	2008	169,235
Village of Saranac WWTP	Fleis & VandenBrink	2008	107,836
Lake Michigan Shoreline Pump Station	Wightman & Associates	2008	373,920
Wyoming WWTP Carbon Unit	Black & Veatch	2008	238,350
Byron Gaines	Prein & Newhoff	2008	355,494
Berrien Springs WWTP	Fleis & VandenBrink	2008	2,322,000
Coldwater WWTP	Williams & Works	2008	439,444
Spring Lake Pump Station	Prein & Newhoff	2007	191,800
Galien River Pump Station	Jones & Henry	2007	131,000
Grand Rapids WWTP Sludge Bed Reclaim	Progressive AE	2007	52,500
Grand Rapids WWTP Section A Demo	Walker Parking Consultants	2007	129,250
Grand Rapids WWTP C&D Tank Repairs	Tetra Tech MPS	2007	370,875
Grand Ledge Pump Station	Fishbeck Thompson Carr & Huber	2007	174,280
Grand Rapids WWTP Sludge Pump Replacement	Tetra Tech MPS	2007	503,555
Muskegon North Side Pump Station	Prein & Newhoff	2007	206,573
Burr Oak WTP	Gove Associates/Flies & Vandenbrink	2007	566,165
Benton Harbor WWTP	Jones & Henry	2007	2,234,498
Market Street Pump Station	Tetra Tech MPS	2007	4,059,871
Albion Digester Cover	Stantec	2006	382,000
City of Grand Rapids South Aeration	Tetra Tech MPS	2006	6,955,568
Clinton WWTP	OMM Engineering	2006	1,629,234
HOLLAND WWTP	BLACK & VEATCH	2006	1,123,490
Lakewood (Odessa) WWTP	Wolverine Engineers & Surveyors	2006	424,395
Muskegon WTP	Tetra Tech MPS	2006	4,771,915
Grand Rapids WWTP Section B Repairs	Walker Parking Consultants	2005	300,200

City of Grand Rapids Flowmeters	Tetra Tech MPS	2004	822,718
Courtland Township Pump Station	Williams & Works	2004	128,849
Frankfort BLUA WWTP Improvements	Gosling-Czubak	2004	350,395
HANDY TOWNSHIP WWTP		2004	620,983
Kalkaska WWTP	Gosling-Czubak	2004	1,211,524
Platte River State Fish Hatchery	Fishpro/Conchran & Wolken	2004	1,117,756
City of Grand Rapids Flow Control	Fishbeck Thompson Carr & Huber	2003	781,435
Grand Rapids WWTP Vactor Waste	Black & Veatch	2003	355,782
GRAND RAPIDS WWTP VACTOR WASTE	BLACK & VEATCH	2003	355,782
Green Lake WWTP	Williams & Works	2003	165,825
Harland Twp - Phosphorus Removal	Williams & Works	2002	88,800
Coopersville Sewer System	Windemuller	2002	62,900
Holland Booster Pump		2002	89,800
Reed City WWTP	Capitol Consultants	2002	192,619
Darling International - Jet Aeration		2002	8,275
Grand Haven WWTP - Sludge		2002	65,800
Lear - Ohio	Hi-Tech	2002	58,950
City of Wyoming Clean Water		2002	711,000
Little River Casino WWTP	VEC Engineering	2002	678,893
Wyoming Clean Water Facility	Black & Veatch	2002	719,100
City of Holland - Flocc Shaft		2001	6,100
Kalamazoo Lake Clarifier Repairs	F&V	2001	10,150
Portland Wellhouse	Davis	2001	83,852
City of Wyoming WWTP		2001	6,800
City of Albion - FECL3 Pumps		2001	12,950
Saline WWTP	Fishbeck Thompson Carr & Huber	2001	413,000
East Lansing WWTP - Ammonia	FTC&H	2001	39,700
Village of Sparta Wellhouse #5	Fleis & Vandenbrink	2001	74,510
Wolverine World Wide WWTP	Rose & Westra	2001	1,085,425
Caseville Water Treatment Facility	Wolverine Engineers & Surveyors	2001	239,337
Grand Rapids WWTP - North Aeration	Black & Veatch	2001	1,723,000
Holland Water Plant - Repl Shafts		2000	6,135
Dorr Pump Station	B&B	2000	4,778
Wyoming WWTP - Thickner		2000	15,800
Hunters Glen		2000	80,576
Caseville WTP - Saginaw	RCL	2000	169,500
Albion WTP	Fishbeck Thompson Carr & Huber	2000	959,586
City of Plainwell WTP		2000	76,829
Hillsdale WWTP	Mcnamee, Porter, & Seely	2000	984,900
Albion Water Treatment Plant	Fishbeck, Thompson, Carr, & Huber	2000	965,854
Allendale Wastewater Treatment Plant	Fleis & Vandenbrink	2000	1,532,000
Dorr-Leighton Wastewater Treatment Plant	Williams & Works	2000	561,702
Hillsdale WTP	Tetra Tech MPS	2000	922,560
St. Louis Wastewater Treatment Plant - Existing	Spicer Group	2000	749,367
St. Louis Wastewater Treatment Plant - New	Spicer Group	2000	1,242,331
Wolverine Wastewater Treatment Plant	Rose & Westra	2000	1,085,425
Soaring Eagle New WWTP - Mt. Pleasant, MI	Fishbeck Thompson Carr & Huber	1999	1,829,000
City of Grand Rapids WWTP Aeration	Kent	1999	1,716,000
Grand Rapids Wastewater Treatment Aeration Facility	Black & Veatch	1999	1,723,000
Muskegon Water Filtration Plant	Mcnamee, Porter, & Seely	1999	85,651

MUSKEGON WTP	MCNAMEE, PORTER, & SEELY	1999	85,651
Muskegon WWTP - Mixers		1998	98,107
Holland Water Treatment Plant	Black & Veatch	1998	2,405,000
Greenville Wastewater Treatment Plant	Williams & Works	1998	428,460
Kruger Wastewater Treatment Plant	Bolton & Menk, Inc.	1998	470,272
Mhog Wastewater Treatment Plant	Mcnamee, Porter, & Seely	1998	971,685
Muskegon Wastewater Treatment Plant	Metcalf & Eddy	1998	98,107
Grandville WWTP Chlorination		1997	15,575
Chelsea WWTP/Waterworks	Waterworks	1997	T&M
Middleville WWTP		1997	7,600
Greenville WWTP	Kent	1997	427,900
Kruger Commodities	Kent	1997	465,160
Lansing Clarifier Remodel	Granger	1997	906,200
Howell MHOG WTP	Irish	1997	1,178,300
Battle Creek Wastewater Treatment Plant	Mcnamee, Porter, & Seely	1996	2,240,000
Mt. Pleasant Wastewater Treatment Plant	Fishbeck Thomson Carr & Huber	1996	1,664,043
Bil-Mar Waste Water Piping		1996	130,000
Leslie Wastewater Treatment Plant	Earthtech	1996	520,000
Lansing Water Treatment Plant	Mcnamee, Porter, & Seely	1996	1,178,458
Benton Harbor/St Joseph WWTP	Shelton	1995	578,000
Chelsea WWTP - Pump Modifications	Clark	1995	T&M
Benton Harbon WTP	Clark	1995	4,310
Lansing WTP Alt. Disinfection	Clark	1995	299,000
East Grand Rapids Pump Station		1994	17,284
Bil-Mar Clarifiers	Erhardt	1994	157,000
J.I. Case Wastewater Treatment Facility - Burlington, Ia	Rose & Westra	1994	949,639
Eagle-Ottawa Wastewater Treatment Plant	Rose & Westra	1994	1,471,000
Grand Rapids Clarifiers	Black & Veatch	1993	749,000
Lake Michigan Filtration Plant	Greely & Hanson, Prein & Newhof	1993	6,900,000
Grand Rapids East Paris Pump Station		1992	10,600
Zeeland WWTP - Lime System		1992	62,200
Kalamazoo WWTP		1991	620,000
Wyoming Chloronators		1990	33,400
Burton Street Pump Station		1990	2,207,000
Grand Haven WWTP		1989	86,000
City of Wyoming - Sludge Mixer		1989	2,962
Bellaire WWTP		1989	549,000
Zeeland WWTP		1989	239,000
Manistee WWTP		1989	817,100
Delta Twp WWTP		1988	
Ft Custer Booster Pump	Assoc Const.	1988	
Leprino Foods Allendale		1988	
Manchester WWTP	Clark	1988	
Sparta WWTP	CD Barnes	1988	
Village of Chelsea WWTP		1988	
Wyoming Waste Water Treatment		1988	
Wyoming Water Treatment Plant		1988	
Scott Park Pump Station		1987	
South Haven WWTP		1987	
Willow Run Pump Station		1985	

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **10/31/2016**

% OF FISCAL YEAR: **33.70%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	ACTUAL CASH BALANCES - END OF MONTH - RECONCILED	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	361,767	343,352	1,250,822				
Major Streets	201,844	118,812	36,746	95,471	60,087	(8,122)	300,670	31.75%
Local Streets	42,664	1,567	44,658	158,232	(112,007)	(54,783)	257,633	61.42%
Solid Waste	3,286	268	158,760	59,206	99,822	49,358	167,090	35.43%
Fire Reserve	154,483	154,483	77,745	108,278	123,950	53,195	159,162	68.03%
Airport	62,509	60,067	22,666	38,524	44,209	32,400	64,821	59.43%
Revolving Loan	15,982	60,192	8,952	-	69,144	19,940	30,000	0.00%
Capital Improvement	2,587	2,587	77,663	27,709	52,541	75,547	77,396	35.80%
Brownfield BRA	38,101	26,158	26,292	25,250	27,199	17,025	67,391	37.47%
Tax Increment TIFA	52,754	51,425	40,813	17,650	74,588	57,272	39,280	44.93%
Downtown DDA	21,559	18,150	30,667	15,958	32,860	34,424	40,684	39.22%
Sewer	662,249	751,521	448,706	469,012	731,216	668,427	1,478,146	31.73%
Water	309,160	307,411	194,728	225,600	276,539	177,522	543,090	41.54%
Equipment	181,286	172,023	84,821	60,741	196,103	173,296	261,996	23.18%
OPEB**	80,860	80,860	8,296	18,312	70,844	5,322	32,980	55.52%
	<u>2,191,091</u>	<u>2,148,876</u>	<u>2,512,335</u>	<u>2,007,486</u>	<u>2,653,725</u>	<u>1,965,896</u>	<u>5,542,108</u>	<u>36.22%</u>

* - Amounts taken from audited financial statements as of June 30, 2015

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2016.11.11 12:58:13 -05'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley DN: c=US, st=MI, o=City of Plainwell, ou=Internet Widgets Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org Date: 2016.11.10 16:09:15 -05'00'</small>

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 10/31/2016

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org
Date: 2016.11.10 16:10:14 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$100,318	Michigan Class	Rich Garay - 734.604.1494	03/28/16		0.77%	
2	90-Day CD	N/A	\$100,188	Talmer Bank	Stephanie Griffin - 616.464.0308	09/27/16	12/27/16	0.45%	57
3	365-Day CD	N/A	\$150,000	Talmer Bank	Stephanie Griffin - 616.464.0308	06/29/16	06/29/17	0.45%	241
4	90-Day CD	N/A	\$50,109	Talmer Bank	Laree Waanders - 269.857.9002	09/30/16	12/30/16	0.45%	60
5	365-Day CD	N/A	\$100,334	Chemical Bank	Laree Waanders - 269.857.9002	06/30/16	06/30/17	1.00%	242
6	90-Day CD	N/A	\$100,058	Chemical Bank	Laree Waanders - 269.857.9002	08/26/16	11/26/16	0.35%	26
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$601,006.45

Average Yield: 0.58%

Cash Activity for the Month

Cash, beginning of month: \$2,066,408.02

Cash, end of month: \$1,965,895.62

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2016.11.11 12:57:46 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL, MI
Inter-Municipal Sewer Meeting
Thursday, September 1, 2016
1 PM

1. Call to Order

Water Renewal Superintendent Bryan Pond opened the meeting at 1:09 PM at Plainwell City Hall. Attending were City of Plainwell (COP) Erik Wilson and Bryan Pond, Otsego Township (OT) Bryan Winn, Village of Martin (VOM) Don Flower, Gun Plain Township (GPT) Mike VanDenBerg, Allegan County Public Works Gayle Dugan. Also: Engineer Tom Wheat.

2. Approval of Minutes

Winn opened discussion of the minutes, stating that he and Tom Wheat left the last meeting believing that an agreement to return to the previous method of calculating surcharges had been reached, based on a suggestion by Rich Grant that they put the request in writing to Plainwell City Council. Because Wilson was not able to attend that meeting, attendees recapped the components of the original formula versus the new formula. They noted that the largest impact is that the original formula provided relatively stable payments, as test results were averaged over several rounds of testing. The new formula discards the highest and lowest results and calculates the surcharges based only on the current round of testing, which can result in wide variations in the cost of the surcharge. While annual surcharges paid may add up to the same total, the unpredictability makes it uncomfortable for the units in administering their budgets. Consensus was that Otsego Township and the City of Plainwell would schedule a special meeting to continue the dialog on this topic.

Mike VanDenBerg moved to accept and place on file the minutes of the June 2, 2016 meeting, with the notation that Bryan Winn and Tom Wheat left the meeting believing that an agreement had been reached to return to using the old method of calculating surcharges, which used a series of quarterly sampling results to compute each three months billing base. Bryan Pond noted also that he had opposed that change both verbally and in writing. Erik Wilson supported the motion. On voice vote, the motion carried unanimously.

Addressing concerns about standard deviation, Pond noted that Water Renewal hired Fleis and Vandenbrink to develop a formula that would accurately bill its municipal clients. The City is required to surcharge extra strength users by the Sewer Use Ordinance, the State of Michigan part 31 of Act 451 rules, and the EPA 40CFR part 403 regulations. The original formulas did not allow for standard deviation; going forward, standard deviation will be adjusted for by the formulas and all parties will be notified when the change takes place. These formulas are held in locked cells which only F&V can access. The City can only enter the sampling data and the spreadsheets do all the calculations.

3. Recommendations and Reports

A. Gun Plain Township

VanDenBerg reported that he met with the new JBS manager to discuss development of a 500-unit apartment complex to be used for local housing for their employees.

B. Village of Martin

Flower reported that the Dollar General store has opened, although they are a minor sewer user. He noted work performed on the pump at the main station, and that the Village continues to pursue a SAW Grant. Attendees suggested he see if SAW Grant funds could be used on the force main.

The church that bought the bowling alley land decided to pursue a septic system rather than connecting to the force main. They have 24-acres so there is adequate room and they did not want to spend \$100,000 to build a pumping station. Attendees noted that a grinder pump into the force main could be installed for about \$15,000 (a full pumping station is not needed), as opposed to constructing

an enormous septic system. Flower will follow up with them. The bowling alley building is being considered for motorcycle sales and storage.

The blanket mailing about 'flushable' wipes that Pond sent out to system customers was well received and response was good

Attendees discussed to potential of Wayland Township hooking up the small section near the casino to the Martin sewer. Consensus was that costs would not be as high as projected, and attendees suggested that the Village make this a top priority, as it would not just increase their revenue but provide a welcome increase in flow through the force main. They noted that the casino belongs to a sovereign nation and could be approached directly on a ROI (Return On Investment) basis.

C. Otsego Township

Winn reported that there is no new construction but preparation for river clean up is underway. They are building a road, and plan to clean the river channel and banks but not the flood plain, and to remove the dam.

Winn noted that the pumps are running well since being rebuilt and that OT has decided not to install baskets.

D. City of Plainwell

Pond reported that he is running two of the four cells because recent weather makes the process more efficient. The DPW recently located a rain water influx and separated it from the sanitary flow. The new NPDES Permit was received and contained no surprises.

4. Public Comments

None.

5. Schedule Next Meeting

Winn suggested changing the meeting time to 9 AM. There was no objection. The next meeting was scheduled for December 1, 2016 at 9:00 AM at Plainwell City Hall.

6. Adjournment

There being no further business, the meeting adjourned at 2:32 PM.

Minutes respectfully submitted,
Sheryl Gluchowski
Deputy Clerk

**CITY OF PLAINWELL
MINUTES
Planning Commission
November 2, 2016**

1. Call to Order at 7:00 p. m. by Chair Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Chris Haas, Jim Higgs, Jay Lawson, Lori Steele, Diana Lubic.
Excused Absent: Chris Slinkman, Gary Sausaman
4. Approval of Minutes – 9/21/16:
Higgs moved to approve the 9/21/16 meeting with a correction of the word motion being changed to moved, Haas moved to approve minutes, as corrected. On a voice vote, all in favor. Motion passed.
5. Chairperson's Report:
Lubic gave a review of the 3 day training session of the Michigan Association of Planning Conference she attended, and her acknowledgement of 20 years.
6. New Business: Welcome to Jay Lawson to the Planning Commission
A. Site Plan Review of the Plainwell Diner / Barb Wired Café Discussion. Time line to be completed is by Plainwell Fest Days, discussion around the Jenson Lot (sell, lease). **Higgs Moves to approve site plan to go before the City Commission supported by Steele. Motion carried**
7. Old Business:
A. None
8. Public Comment:
None
9. Reports and Communications:
A. Accepted the 9/12/16; 9/26/16 & 10/10/16 Council Minutes.
B. Accepted the 7/26/16 M40/M89 Corridor Committee Minutes
10. Staff Comments:
Erik Wilson reported out about the new medical marijuana zoning, stating growing, processing, testing transporting and sales facilities are now legal in Michigan. Question is does Plainwell want to allow one or more of these facilities in the community; we would have to pass an ordinance to allow it.

Reported out on the RRC application process
Announce staff changes, Denise Siegel taking over planning portion of duties from the City Clerk, Noreen Farmer
Wesco Lot clearance from the EPA

Harding's Interest in building

11. Commissioner Comments:

All Commissioners' welcomed Jay Lawson

Haas announced a fundraiser on Nov. 20 for the Christmas Project, to be held at
Gun Plain Township cost is \$20 from 12 noon – 3 p.m.

Lawson thanked the City and commission for his position

12. Adjournment:

The meeting was adjourned at 8:10 p.m.

Minutes submitted by

Denise Siegel, Economic Development Manager

DRAFT

Minutes
Plainwell DDA, BRA and TIFA:
November 08, 2016

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Nick Larabel, Jim Turley, Erik Wilson, EJ Hart, Adam Hopkins, Paul Rizzo, Zelda Schippers, Tracee Dunlop, Mayor Brooks
4. Approval of Minutes of 09/13/16
5. General Public: - None
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for September of \$916.50 and for October of \$1,134.26 was made by Hart and seconded by Schippers. Motion carried.**
8. DDA Action Items
 - A. **Revolving Loan for Morrison's Psychological Services** was discussed and put on hold until December meeting. Discussion re: Treasures' review of the loan and further conversation with owner of building and tenant regarding collateral and who should actually be applying for the loan.
 - B. **Motion to accept accounts payable for the month of September of \$1,753.57 was made by Larabel and seconded by Rizzo. Motion carried. Motion to accept accounts payable for the month of October of \$654.15 was made by Brooks and seconded by Hopkins. Motion carried.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of September of \$702.89 and for the October, \$727.89 was made by Hopkins and seconded by Dunlop. Motion carried.**
10. Communications:
 - A. 08/22/16, 09/12/16, 09/26/16, 10/10/16 Council Minutes and October 2016 Financial Report/summary was approved and placed on file.
11. Public Comments: None
12. Staff Comments:
13. Business Updates- Dance Kraze going in downtown; the meeting with Chamber re: the City's second year contract was brought up, meeting went well.
14. Event Updates – wrap up on Home Tour; discussed Indoor Market, Christmas Festival
15. Member Comments: Turley brought up that Ultimate Installation building in the Industrial Park was sold and the restriping of the parking lot behind N. Main and E. Bridge St. (Old Harding's lot) would take place next spring. EJ Hart brought up the continued issue with Waste Management dumpsters and over charges he is received due to extra pickups.
16. Adjournment: **A Motion by Larabel supported by Wilson to adjourn the meeting at 8:36 a.m. was made and passed.**

Submitted by Denise Siegel, Economic Development Manager

11/10/2016 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 POST DATES 11/14/2016 - 11/14/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000039	A -1 RENT ALL 14444	PROPANE 10/14/16	44.80
TOTAL FOR: A -1 RENT ALL			44.80
001645	ALEXANDER CHEMICAL CORPORATION ** SCL 10014371	DEPOSIT REFUND	(100.00)
	SCL 10014375		(700.00)
	SLS 10052683	WR CHEMICALS	199.75
	SLS 10052798	ANNUAL PURCHASE OF CHLORINE & SULFUR DIOXIDE	1,976.75
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION **			1,376.50
002347	ALRO STEEL CORPORTATION GKB7544KZ	STEEL	98.11
TOTAL FOR: ALRO STEEL CORPORTATION			98.11
000138	AMERICAN OFFICE SOLUTIONS/AMERI BUS IN96393	10/22/16 - 11/21/16 PD COPIER USAGE	123.37
TOTAL FOR: AMERICAN OFFICE SOLUTIONS/AMERI BUS			123.37
000035	APPLIED IMAGING 851882	9/16/16 - 10/15/16 DPW COPIER	53.43
	851883	9/13/16 - 10/12/16 CITY HALL COPIER	68.46
	863790	10/13/16 - 11/12/16 CITY HALL COPIER	111.11
TOTAL FOR: APPLIED IMAGING			233.00
004803	ARROW ENERGY INC 75573	AIRPORT FUEL 10/31/16	6,075.83
TOTAL FOR: ARROW ENERGY INC			6,075.83
002049	AUTO-OWNERS INSURANCE 16 BRINDLEY	11/16/16 - 11/15/17 INS. P BRINDLEY	642.00
TOTAL FOR: AUTO-OWNERS INSURANCE			642.00
004167	B & B TRUCK - FIRE DIVISION 00141673	FIRE DEPT SUPPLIES	289.68
TOTAL FOR: B & B TRUCK - FIRE DIVISION			289.68
000007	BATTERIES PLUS BULBS 385-107076-01	PD	349.93
	385-355014	BATTERIES FOR THE FIRE DEPT	62.40
TOTAL FOR: BATTERIES PLUS BULBS			412.33
002323	BELLE TIRE 28774262	SNOW TIRES PUT ON PD 2015 TRUCK	60.00
TOTAL FOR: BELLE TIRE			60.00
000461	BOB'S HARDWARE 039119	METAL DETECTOR	5.18
TOTAL FOR: BOB'S HARDWARE			5.18
001423	BORGESS MEDICAL CENTER 83465C10634	NEW FIREMAN DRUG SCREEN 10/13/16	93.00
	85281C10634	PHYSICAL 10/25/16	70.00
TOTAL FOR: BORGESS MEDICAL CENTER			163.00
000189	BRYAN POND		

	16/17 SHOE ALLOWANCE	16/17 SHOE ALLOWANCE	200.00
TOTAL FOR: BRYAN POND			200.00

001925	CENTURYLINK		
	2016-10	OCT 2016 LONG DISTANCE	8.63
TOTAL FOR: CENTURYLINK			8.63

002116	CHARTER COMMUNICATIONS/SPECTRUM		
	2016-11 AIRPORT	11/7/16 - 12/6/16 AIRPORT INTERNET	74.00
	2016-11 CITY HALL	11/5/16 - 12/4/16 CITY HALL PHONE/INTERNET	493.81
TOTAL FOR: CHARTER COMMUNICATIONS/SPECTRUM			567.81

002890	CHEF CONTAINER LLC		
	385335	FALL BULK PICK UP 2016 28.19 TONS + 84 HOURS	8,546.65
TOTAL FOR: CHEF CONTAINER LLC			8,546.65

002219	CLARK TECHNICAL SERVICES		
	256	OCTOBER 2016 COMPUTER SUPPORT	783.75
	257	TREASURY OFFICE COMPUTER INSTALLATIONS	1,400.00
TOTAL FOR: CLARK TECHNICAL SERVICES			2,183.75

000182	CONSUMERS CONCRETE INC		
	INV0047847	DPW	145.50
TOTAL FOR: CONSUMERS CONCRETE INC			145.50

000009	CONSUMERS ENERGY		
	2016-11	9/27/16 - 10/25/16 ELECTRIC BILLS	5,720.89
TOTAL FOR: CONSUMERS ENERGY			5,720.89

002703	CONTINENTAL LINEN SERVICES INC		
	2016-10 CITY HALL	2016-10 CITY HALL	68.86
	2016-10 DPW	2016-10 DPW UNIFORM/RUGS/MISC	117.88
	2016-10 PD/FIRE	2016-10 PD/FIRE RUGS	38.74
	2016-10 WR	2016-10 WR RUGS/UNIFORM/MISC	82.42
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			307.90

004800	CONTROL SYSTEM INTEGRATORS		
	5795.1	BUILD NEW CONTROL PANEL WEDGEWOOD LIFT STATIO	8,713.00
TOTAL FOR: CONTROL SYSTEM INTEGRATORS			8,713.00

000531	CUMMINS BRIDGEWAY, LLC		
	003-10544	ANNUAL WR	1,483.53
	003-17802	FAILED BLOCK HEATER ON CUSHMAN GENERATOR WR	322.61
TOTAL FOR: CUMMINS BRIDGEWAY, LLC			1,806.14

002391	CYBERMIND INC		
	NET-473087	11/1/16 - 12/1/16 WEBSITE FEES	49.95
TOTAL FOR: CYBERMIND INC			49.95

001610	DALE W. HUBBARD, INC (CLEAN EARTH)		
	2-9617	EMERGENCY REPAIR GILKEY ST	1,247.05
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)			1,247.05

004136	DICKINSON WRIGHT PLLC		
	1117719	SEPT 2016 LEGAL SERVICES	703.00
TOTAL FOR: DICKINSON WRIGHT PLLC			703.00

004784	DUPERON CORPORATION		
	15705	WR	975.69
TOTAL FOR: DUPERON CORPORATION			975.69

002478	ENGINEERED PROTECTION SYSTEMS INC		
	A715077	12/1/16 - 2/28/16 PUBLIC SAFETY SECURITY	184.50
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			184.50

001136	ENTENMANN-ROVIN CO **		
	0121921-IN	DPS BADGE	81.50
TOTAL FOR: ENTENMANN-ROVIN CO **			81.50

000164	ETNA SUPPLY CO INC **		
	S102008962.001	WATER PARTS	1,346.00
TOTAL FOR: ETNA SUPPLY CO INC **			1,346.00

000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
	902853571	ANNUAL PURCHASE OF BIOXIDE FOR MARTIN FORCE MA	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			300.00

000153	FLEIS & VANDENBRINK INC **		
	44504	STUDY TO EVALUATE SEWER TAP/WEDGEWOOD MEETIN	3,161.66
	44504A	ENGINEERING ASSIST RELATED TO OTSEGO TOWNSHIP	1,247.00
TOTAL FOR: FLEIS & VANDENBRINK INC **			4,408.66

001215	FLIER'S **		
	109740	TANKS FOR WR	95.56
TOTAL FOR: FLIER'S **			95.56

002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	1630501	PD/FIRE 10/31/16	531.68
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			531.68

002651	GBS GOVERNMENTAL BUSINESS INC		
	16-28526	ELECTION SUPPLIES 11/8/16	62.41
TOTAL FOR: GBS GOVERNMENTAL BUSINESS INC			62.41

004241	GHD SERVICES INC		
	808800	UTILITIES/COMMON AREA MAINTENANCE FY 2017	1,339.25
TOTAL FOR: GHD SERVICES INC			1,339.25

000059	GOIN POSTAL LLC		
	87951	OLD PAST DUE INVOICE	42.46
TOTAL FOR: GOIN POSTAL LLC			42.46

004801	GREAT LAKES ORNAMENTALS, LLC		
	7954	TREES FOR CONSUMERS GRANT	2,505.00
TOTAL FOR: GREAT LAKES ORNAMENTALS, LLC			2,505.00

000104	HARDINGS MARKET #380		
	2016-09B	BLEACH/BATTERIES FOR SCALES	19.98
TOTAL FOR: HARDINGS MARKET #380			19.98

000134	HAROLD ZEIGLER INC		
	105868	MIRROR FOR PD CAR #5	112.11
	257699	OIL CHANGE CAR #5	52.35
TOTAL FOR: HAROLD ZEIGLER INC			164.46

003067	HELPMET (BBC-HELPMET)		
	9209	10/1/16 - 12/1/16 EMPLOYEE ASSISTANCE PROGRAM	299.88
TOTAL FOR: HELPMET (BBC-HELPMET)			299.88

000995	HIGH GRADE MATERIALS INC		
	622079	SMALL STONE	275.25
TOTAL FOR: HIGH GRADE MATERIALS INC			275.25

002281	HOME DEPOT		
	2016-10	OCT 2016 STATEMENT	992.39
TOTAL FOR: HOME DEPOT			992.39

000079	KAECHHELE PUBLICATIONS INC **		

	34039	OCT 2016 SUMMARIES/ACCURACY TEST	272.68
	34040	DDA OCT 2016	70.00
TOTAL FOR: KAECHELE PUBLICATIONS INC **			342.68

000113	KAR LAB INC **		
	609867A	BALANCE OF SAMPLES FROM AUGUST 2016	28.00
TOTAL FOR: KAR LAB INC **			28.00

000885	KENDALL ELECTRIC INC **		
	S105166343.002	CREDIT	(1,073.52)
	S105166343.003	WELL SURGE PROTECTORS	766.80
	S105180928.001		2,341.34
TOTAL FOR: KENDALL ELECTRIC INC **			2,034.62

001993	KERKSTRA PORTABLE RESTROOMS INC		
	99701	EXTRA RESTROOM @ SHERWOOD PARK	70.00
	99702	HANDI CAP RESTROOM @ SHERWOOD PARK	95.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			165.00

002618	KIM BROWN		
	16/17 SHOE ALLOWANCE	16/17 SHOE ALLOWANCE	147.08
TOTAL FOR: KIM BROWN			147.08

000604	LUBIC DIANA		
	2016-11	MILEAGE TO SEMINAR - PARKING - BOOK PURCHASE	128.60
TOTAL FOR: LUBIC DIANA			128.60

004206	MADISON NATIONAL LIFE INSURANCE CO		
	1230023	NOV 2016 LIFE INSURANCE	102.43
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			102.43

000017	MASTERCARD**		
	2016-10 CITY HALL	OCT 2016 MASTERCARD	390.86
TOTAL FOR: MASTERCARD**			390.86

000077	MCMMASTER-CAR SUPPLY		
	84943704	WR SUPPLIES	32.97
TOTAL FOR: MCMMASTER-CAR SUPPLY			32.97

002600	MICHIGAN CAT		
	SD6902729	REPAIR #10 NO START	431.74
TOTAL FOR: MICHIGAN CAT			431.74

000609	MIDWAY CHEVROLET **		
	42629	OIL CHANGE PD CAR #1	33.69
TOTAL FOR: MIDWAY CHEVROLET **			33.69

004769	MOORE ELECTRICAL SERVICES INC		
	99920	INSTALL OF 2 DRIVE REACTORS DPW/WATER DEPT	660.00
TOTAL FOR: MOORE ELECTRICAL SERVICES INC			660.00

002778	MORTON INTERNATIONAL - MORTON SALT		
	5401166710	ROAD SALT EARLY & SEASONAL	7,985.34
TOTAL FOR: MORTON INTERNATIONAL - MORTON SALT			7,985.34

004253	NATIONAL HOSE TESTING SPECIALTIES I		
	16-00766	2016 LADDER TESTING/HEAT SENSORS	529.20
TOTAL FOR: NATIONAL HOSE TESTING SPECIALTIES I			529.20

004261	OTSEGO/PLAINWELL CHAMBER OF COMMERC		
	8052015	PYT 4 OF 4 ECONOMIC DEVELOPMENT SERVICES	625.00
TOTAL FOR: OTSEGO/PLAINWELL CHAMBER OF COMMERC			625.00

002031	PATRICIA SAUSAMAN		

	2016-11	TRAINING MILEAGE/LUNCH NOV 2016	97.07
TOTAL FOR: PATRICIA SAUSAMAN			97.07

000004	PLAINWELL AUTO SUPPLY INC		
	2016-10	OCT 2016 STATEMENT	1,791.56
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			1,791.56

002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	5724	CONCRETE 10/19/16	904.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			904.00

001859	POLLARDWATER.COM		
	0055595	WADERS	103.32
TOTAL FOR: POLLARDWATER.COM			103.32

000372	PREMIERE PRINTING CORP.		
	22996	PLAQUE POSTERS	59.00
TOTAL FOR: PREMIERE PRINTING CORP.			59.00

001448	PROFESSIONAL CODE INSPECTIONS **		
	5253	OCT 2016 PERMITS	3,330.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS **			3,330.00

002164	R W MERCER CO. **		
	78755	AIRPORT TANK TEST 2016	147.00
TOTAL FOR: R W MERCER CO. **			147.00

002371	RENEWED EARTH INC		
	24638	SOIL	307.80
	24653	SOIL FOR AIRPORT	34.20
	24654	SOIL FOR AIRPORT	34.20
	24659	LOADER REPAIR	889.92
TOTAL FOR: RENEWED EARTH INC			1,266.12

001748	REPUBLIC WASTE SERVICES		
	0249-005273140	11/1/16 - 11/30/16	496.82
	0249-005273695	11/1/16 - 11/30/16 WR GARBAGE	204.84
TOTAL FOR: REPUBLIC WASTE SERVICES			701.66

000010	RIDDERMAN & SONS OIL CO INC		
	21102	GAS FOR MOWING @ AIRPORT	60.51
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			60.51

000393	RON JACKSON INSURANCE AGENCY		
	63413	NOTARY BOND FOR B. KELLEY	60.00
TOTAL FOR: RON JACKSON INSURANCE AGENCY			60.00

000042	RS TECHNICAL SERVICES **		
	19662	REBUILD INJECTORS DPW	309.83
TOTAL FOR: RS TECHNICAL SERVICES **			309.83

004124	SCHINDLER ELEVATOR CORPORATION		
	8104389334	ELEVATOR PD INSPECTIONS SERVICES 11/1/16 - 10/31/16	804.24
TOTAL FOR: SCHINDLER ELEVATOR CORPORATION			804.24

000011	SHOPPERS GUIDE INC **		
	2016-10	OCT 2016 FARMERS MKT/PUMPKINS/HOME TOUR/LEAF	624.12
TOTAL FOR: SHOPPERS GUIDE INC **			624.12

004251	SIERRA MONITOR CORPORATION		
	0000117426	WR	720.00
TOTAL FOR: SIERRA MONITOR CORPORATION			720.00

000962	STATE OF MICHIGAN		

	761-8103914	WSSN - H2O SUPPLY ANNUAL FEE	1,278.78
TOTAL FOR: STATE OF MICHIGAN			1,278.78

001581	TED GRUIZENGA INC **		
	2016-11	ASSESSING SERVICES FOR FISCAL YEAR 2016-2017	1,400.00
TOTAL FOR: TED GRUIZENGA INC **			1,400.00

000500	TRUCK & TRAILER SPECIALTIES, INC.		
	C47877	#10 NEW TARP	974.06
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			974.06

000034	VERIZON		
	9774218225	9/24/16 - 10/23/16 PHONE/WIFI	112.07
	97774218226	9/24/16 - 10/23/16 CELL PHONE BILLS	1,471.75
TOTAL FOR: VERIZON			1,583.82

002032	WEST MICHIGAN ASSOC. OF FIRE CHIEFS		
	300	2017 MEMBERSHIP FOR B. BOMAR	40.00
TOTAL FOR: WEST MICHIGAN ASSOC. OF FIRE CHIEFS			40.00

004200	WIGHTMAN & ASSOCIATES INC		
	53851	BOUNDRY SURVEY	825.00
TOTAL FOR: WIGHTMAN & ASSOCIATES INC			825.00

000947	WYOMING ASPHALT & PAVING INC.		
	1638	ASPHALT 10/14/16	258.99
	1666	ASPHALT 10/24/16	514.64
	1697	ASPHALT 10/22/16	395.71
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			1,169.34

TOTAL - ALL VENDORS			85,235.38

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl
Pickett**

Digitally signed by Cheryl Pickett
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Cheryl
Pickett, email=cpickett@plainwell.org
Date: 2016.11.10 09:39:01 -05'00'

Brian Kelley, City Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
DN: c=US, st=MI, l=City of Plainwell,
o=Internet Widgits Pty Ltd, cn=Brian
Kelley, email=bkelley@plainwell.org
Date: 2016.11.10 16:07:14 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Bryan
Pond, email=bpond@plainwell.org
Date: 2016.11.10 10:10:05 -05'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar

Digitally signed by Bill
Bomar
Date: 2016.11.10
10:02:26 -05'00'

Rick Updike, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Rick Updike

Digitally signed by Rick Updike
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, cn=Rick Updike,
email=rupdike@plainwell.org
Date: 2016.11.10 12:15:43 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik
Wilson
Date: 2016.11.11
12:57:15 -05'00'

11/10/2016

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 10/28/2016 - 11/15/2016

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank APPNC PNC Accounts Payable Checking					
11/07/2016	421(E)	004794	UNITED HEALTHCARE INSURANCE COMPANY	Post Employment - Health Care	173.68
11/15/2016	422(E)	COPEFT	CITY OF PLAINWELL	NOVEMBER 2016 UTILITY BILL CHARGES	<u>352.43</u>
APPNC TOTALS:					
Total of 2 Checks:					526.11
Less 0 Void Checks:					<u>0.00</u>
Total of 2 Disbursements:					<u>526.11</u>
Bank CBGEN Chemical Bank - General AP Account					
10/28/2016	10058	000002	AT&T - SBC	9/14/16 - 10/13/16 DPW SECURITY GATE	1,689.02
10/28/2016	10059	000009	CONSUMERS ENERGY **	9/17/16 - 10/17/16 ELECTRIC WR PLANT	6,073.66
10/28/2016	10060	000014	MICHIGAN GAS UTILITIES CORP.	9/13/16 - 10/10/16 DPS/FIRE	19.86
10/28/2016	10061	000624	AIS CONSTR/JOHN DEERE/POWERPLAN	REPAIR LOADER	9,830.30
10/28/2016	10062	002116	CHARTER COMMUNICATIONS/SPECTRUM	11/1/16 - 11/30/16 WR/DPW INTERNET	604.80
10/28/2016	10063	002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID	PD/GAS 10/14/16	475.61
10/28/2016	10064	002653	VAN MANEN OIL COMPANY	DIESEL FUEL 10/20/16	1,024.08
10/28/2016	10065	004220	US BANK EQUIPMENT FINANCE (COPIER)	CITY HALL COPIER NOV 2016	147.00
10/28/2016	1009(A)	ACACH	ALLEGAN COUNTY TREASURER	2016 SUMMER TAX/INTEREST COLLECTED W/E 1	2,593.20
10/28/2016	1010(A)	RDLACH	RANSOM DISTRICT LIBRARY	2016 SUMMER TAX/INTEREST COLLECTED W/E 1	368.83
10/31/2016	10066	000053	POSTMASTER	TO MAIL THE 11/01/16 UTILITY BILLS	353.93
10/31/2016	10067	004785	PRIORITY HEALTH	NOVEMBER 2016 HEALTH INSURANCE PREMIUMS	27,764.90
10/31/2016	10068	004136	DICKINSON WRIGHT PLLC	AUGUST 2016 LEGAL SERVICES	418.00
11/02/2016	10069	002219	CLARK TECHNICAL SERVICES	SEPTEMBER 2016 IT SUPPORT	1,453.45
11/02/2016	1013(E)	SOMEFT	STATE OF MICHIGAN	AIRPORT FUEL SALES TAX OCTOBER 2016	152.85
11/03/2016	10070	004189	PURCHASE POWER/PITNEY BOWES	OCT 2016 POSTAGE ON METER	503.50
11/03/2016	10071	004220	US BANK EQUIPMENT FINANCE (COPIER)	NOV 2016 DPW COPIER	113.00
11/04/2016	1011(A)	ACACH	ALLEGAN COUNTY TREASURER	2016 SUMMER TAX/INT COLLECTED W/E 10/29/	392.02
11/04/2016	1012(A)	RDLACH	RANSOM DISTRICT LIBRARY	2016 SUMMER TAX/INT COLLECTED W/E 10/29/	55.75
11/10/2016	1016(E)	PNCCC	PNC BANK (CREDIT CARD)	OCT 2016 STATEMENT	4,714.35
11/11/2016	1014(A)	ACACH	ALLEGAN COUNTY TREASURER	2016 SUMMER TAX/INTEREST COLLECTED W/E 1	166.04
11/11/2016	1015(A)	RDLACH	RANSOM DISTRICT LIBRARY	2016 SUMMER TAX/INTEREST COLLECTED W/E 1	23.61

CBGEN TOTALS:

Total of 22 Checks:

58,937.76

Less 0 Void Checks:

0.00

Total of 22 Disbursements:

58,937.76

REPORT TOTALS:

Total of 24 Checks:

59,463.87

Less 0 Void Checks:

0.00

Total of 24 Disbursements:

59,463.87

Off Cycle Payment Authorization

Brian Kelley, City Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian
Kelley**

Digitally signed by Brian Kelley
DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org
Date: 2016.11.11 14:43:18 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik
Wilson**

Digitally signed by Erik Wilson
Date: 2016.11.11
12:56:38 -05'00'

Rick Brooks, Mayor
Brad Keeler, Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Lori Steele, Council Member
www.plainwell.org



Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

Date: November 1st 2016

To: Ryan Blazic MDEQ

Re: City of Plainwell Asset Management Plan NPDES Permit # MI0020494 Section 7 a.

E-mail Delivery

**ASSET MANAGEMENT PLAN
City of Plainwell
November 1, 2016**

This Asset Management Plan (AMP) describes the development approach for the City of Plainwell's Asset Management Program as required by their NPDES discharge permit (NPDES Permit No. MI0020494). The City of Plainwell submitted an application for a SAW Grant to aid in the development of the Asset Management Program and is anticipating to receive a SAW Grant in Year 5 of the program, starting October 2017.

The City of Plainwell will prepare, using MDEQ guidance documents, an approvable Asset Management Program that addresses the four major elements defined in the NPDES permit. The following paragraphs describe the various information required per the NPDES permit section on Asset Management (added to the most recent NPDES permit). Some of this work has been completed by the City. The remainder of the work for the Asset Management program is anticipated to be completed over the three-year period of the SAW Grant.

It should be noted that the City currently utilizes ESRI GIS and Cartegraph for their computerized maintenance management system (CMMS). The GIS currently contains the sewer pipe network for the sanitary sewer system and the stormwater system. The Cartegraph CMMS provides the work order system for most of the WWTP and collection system assets.

A schedule for the development of each AMP task with intermediate milestones is included at the end of this Plan.

1) Operations and Maintenance Staff

This element will provide justification that the City has adequate staff to carry out the operation, maintenance, and repair functions required to ensure compliance with the terms and conditions of the NPDES permit.

The approach will include a quantitative analysis. It will involve a comparison of current staffing levels by the City to projected number of hours for staffing of wastewater treatment based on "The Northeast Guide for Estimating Staffing at Publicly and Privately Owned Wastewater Treatment Plants," dated November 2008. An explanation for variations in the two numbers will be provided to help justify the current staffing levels.

As noted in the Northeast Guide, "it must be remembered that the charts are not designed to be the sole factor in determining the number of staff needed to operate the plant, but are only to be used as a guide." However, we believe this evaluation will meet the objectives of this element.

2) Collection System Map

The City has most of their Collection System “Map” on the City’s GIS system. The collection system will be updated through the SAW Grant program. Items to be updated include:

- Survey of rim elevations of all structures.
- Invert elevations of all collection system piping.
- CCTV videos of each pipe run will be linked to the base map where cleaning and CCTV work is currently being completed.
- All structures will be numbered for easy reference.
- Pipe segments will note the type of material used.
- All outfalls will be noted.
- Condition Assessment of the collection system will be completed.
- Pump Station and force mains, air release structures, cleanout structures will be identified.
- All surface waters will be noted.
- All manholes will have survey grade x,y,and z coordinates.
- Manhole assessment condition report will be linked to the GIS map.

3) Inventory and Assessment of Fixed Assets

This evaluation will include the following information for assets located at the WWTP and the lift stations:

- a. Brief description of the fixed asset
- b. Location of the asset
- c. Year the asset was installed
- d. Asset size or capacity based on nameplate data or available construction drawings
- e. Present condition of the asset (e.g. excellent, good, fair, poor) based on visual inspection and best engineering judgment by members of Fleis & VandenBrink’s Asset Management Team;
- f. Depreciated value of the asset, based on straight-line depreciation from the time of start-up to the end of its anticipated useful life;
- g. Current asset (replacement) cost based on recent quotes from manufacturer vendors, costs for similar equipment from recent projects, or other reliable sources; and
- h. The assessment will include a “Business Risk Evaluation” that combines the probability of failure of the asset and criticality of the asset, as follows:
 - 1) A rating of the probability of failure of the asset on a scale of 1-5 (low to high) using criteria such as maintenance history, failure history, and remaining percentage of useful life (or years remaining);
 - 2) A rating of the criticality of the asset on a scale of 1-5 (low to high) based on the consequence of failure versus the desired level of service for the facility; and
 - 3) Computation of the Business Risk factor of the asset.

Each category within the probability of failure and consequence of failure is given a weighting factor. A larger weighting factor is assigned to the categories which contribute more to the probability of failure. The overall Probability of Failure score is determined by multiplying the score of each category by the weighting factor and summing the weighted scores. The weighting factors will be generated in coordination with the City.

The City has some of their WWTP and lift station assets included in their CMMS with some of the required information. The SAW Grant will be used to add and update the remaining assets.

3) Capital Improvement Plan Projects and Preliminary Budgets

The budgets for capital improvement projects over the next 20 years will developed. These estimates will be conceptual level estimates completed by Fleis and VandenBrink engineering staff.

As of September 2015, preliminary estimates have been generated for most projects. The City is reviewing these estimates and working with City financial staff.

The City is currently relining a large portion of the sanitary sewers. The City is also CCTV’ing their collection system to help develop a budget for remaining work.



The capital planning from the WWTP and collection system will be reviewed with City and F&V to develop a rate methodology over the coming year.

4) Operation, Maintenance & Replacement (OM&R) Budget and Rate Methodology for the Sewer System and Treatment Works

The MDEQ rate methodology requires an analysis of the current budget on a cash basis to determine if there is a revenue gap. This task will compare current revenues to current expenses.

As a requirement of the SAW Grant, the Michigan Department of Environmental Quality (MDEQ) requires a funding structure that provides sufficient resources to implement the AMP within a 3-year SAW grant period. If a funding gap is identified (i.e., revenues are less than expenses), the City will adopt an initial rate increase. This initial rate increase, if necessary, will be adopted prior to the end of the 3-year grant period and will reduce the funding gap by at least 10 percent. A 5-year plan to eliminate the funding gap will also be submitted.

5) AMP Schedule (Based on anticipated SAW Grant start date of October 1, 2017 and end date of September 30, 2020)

AMP Schedule			
	Task	Start Date	Finish Date
1	Staffing Evaluation	January, 2018	July, 2018
2	Inventory and Assessment of Fixed Assets		
	Asset Inventory/ Condition Assessment	October, 2017	June, 2019
	Cost Development	December, 2017	June, 2019
	Business Risk	December, 2017	June, 2019
3	Capital Improvements		
	Draft Capital Improvements Plan (CIP)	February, 2018	July 2019
	City Review	August, 2019	August, 2019
	Final CIP	September, 2019	November, 2019
4	Rate Methodology		
	Draft Rate Methodology	October 2019	December, 2019
	Final Rate Methodology	January, 2020	April, 2020
	AMP Annual Reports	An update of this AMP will be submitted on or before July 31, starting in 2017	



STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE NATURAL GAS CUSTOMERS OF
MICHIGAN GAS UTILITIES CORPORATION
CASE NO. U-18139

RECEIVED
OCT 28 2016
Plainwell City Clerk's Office

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission approval to revise its tariff to implement a monthly meter charge for transportation aggregation services.
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 South Telegraph Road, Monroe, Michigan 48161, (800) 401-6402 for a free copy of its application. Any person may review the application at the offices of Michigan Gas Utilities Corporation.
- The first public hearing in this matter will be held:

DATE/TIME: Monday, November 21, 2016, at 10:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge **Martin D. Snider**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Michigan Gas Utilities Corporation's (MGUC) July 19, 2016 application, which seeks the Commission's approval to revise its tariff and implement a monthly meter charge of \$21.50 for transportation aggregation services, and for other relief. Michigan Gas Utilities Corporation's application is consistent with the settlement agreement reached and approved in Case No. U-17880.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 14, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon MGUC's attorney, Sherri A. Wellman, Miller, Canfield, Paddock and Stone, P.L.C., One Michigan Avenue, Suite 900, Lansing, Michigan 48933.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of MGUC's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Michigan Gas Utilities Corporation. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

October 20, 2016

Reports & Communications:

A. Special Event Permit 2016-19 – Community/Family Plainwell Christmas Festival:

This is the 2nd annual candy cane hunt in Hicks Park on December 10, 2016.

Recommended action: Consider approving the special event permit as presented.

B. Site Plan Review – 140 S. Main Street:

The Planning Commission is recommending approval of a remodel site plan for 140 and 138 South Main for Barbed Wire Café. Please note that on the site plan the applicant shows her owning half of the Jensen Lot. She has approached the staff and asked if there would be interest in us selling her that half so she could build a patio. I informed her she would have to go through Council to get approval. Despite this, she wants to get moving on the building so she submitted the site plan as a whole but at this point, you are just approving the site plan for the building, not patio area or sale of land.

If Council does not want to sell the property but would still like to move the development forward, we could always lease or license the property to the applicant instead of selling it.

Recommended action: Consider approving the site plan (for the building) as presented.



C. City-Wide Mechanical Services Contract:

Superintendent Pond solicited proposals from mechanical service companies and tallied the results. His recommendation is to contract with Allied Mechanical Services for city-wide mechanical services for a 5-year period.

Recommended action: Consider approving a 5-year contract with Allied Mechanical Services for city-wide services.