

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

AGENDA

Plainwell City Council

Monday, July 28, 2025 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 07/14/2025 Regular Meeting
6. **Public Comments**
7. **Presentation** – Classic Auto Factory
8. **County Commissioner Report**
9. **Agenda Approval**
10. **Mayor’s Report**
11. **Recommendations and Reports:**
 - A. **WR – 3-year service agreement with SmartSights, LLC**
Council will consider approving a 3-year contract with SmartSights, LLC for SCADA system support and emergency text messaging service.
 - B. **WR – Purchase of a 4” Promag flow meter**
Council will consider approving the purchase of a 4” Promag flow meter and warranty from Endress Hauser for \$7,973.99.
 - C. **DPW – Well 7 Pump Equipment Overhaul and Maintenance**
Council will consider approving the overhaul and maintenance of Well 7 pump equipment by Peerless Midwest for a cost not to exceed \$33,540.00.
 - D. **City – Amendment to Section 125 Plan**
Council will consider approving an amendment to the City’s Section 125 Plan to opt out of offering Flexible Spending Accounts (FSAs) and Dependent Care Accounts (DCAs) for the current plan year.
 - E. **City – Professional Services Agreement (PSA) with Fleis & Vandenbrink**
Council will consider entering into a Professional Services Agreement with Fleis & Vandenbrink for construction engineering on the South Main road construction project for \$75,500.00.
12. **Communications:** The June Department of Safety and Water Renewal Reports, the 6/10/2025 DDA/BRA/TIFA meeting minutes, and the 6/12/25 Parks & Trees meeting minutes.
13. **Accounts Payable - \$131,241.37**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
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Reports & Communications:

A. WR - 3-year agreement with SmartSights, LLC

SmartSights, LLC has serviced the Water Renewal SCADA system for the past several years. They provide text notifications for all of the lift stations as well as the Water Renewal plant. The 3-year contract is recommended as it saves \$1050 over paying yearly.

Recommended action: Consider approving a 3-year contract with SmartSights, LLC for SCADA system support and text messaging service.

B. WR - Purchase of a 4" Promag flow meter

The current meter was installed in 1998, and failed testing last month. The meter is obsolete, and replacement parts are unavailable. It is recommended that the meter be replaced before it fails completely. Forberg Smith specializes in flow meters, and calibrates all meters within the system.

Recommended action: Consider approving the purchase of a 4" Promag flow meter and 3-year warranty from Endress Hauser for \$7,973.99.

C. DPW – Well 7 Pump Equipment Overhaul and Maintenance

The City of Plainwell has Peerless Midwest conduct a yearly inspection of our municipal wells. Following inspection, a meeting is held to discuss the findings. This year, it is recommended that the pump equipment from Well 7 be removed, serviced and reinstalled.

Recommended action: Consider approving the overhaul and maintenance of Well 7 pump equipment by Peerless Midwest for a cost not to exceed \$33,540.00.

D. City – Amendment to Section 125 Plan

The City is transitioning from Priority Health to Blue Care Network for the upcoming benefit plan year. Both carriers partner with Health Equity, our current administrator for flexible benefit plans, which include Health Savings Accounts (HSAs), Flexible Spending Accounts (FSAs), Limited Purpose FSAs, and Dependent Care Accounts (DCAs). Each of these plans carries administrative fees- a per-participant, per-month administrative fee, with minimum monthly fees ranging from \$50 to \$75 per account type. As no employees are currently enrolled in FSAs or DCAs and no one has elected them for the upcoming plan year, the City will opt out of these unused offerings to avoid unnecessary costs. We will continue to offer HSAs and revisit offering the Flex benefits in future years should there be employee interest.

Recommended action: Consider adopting a resolution for general fines and fees effective July 1st, 2025.

E. City – Professional Services Agreement (PSA) with Fleis & Vandenbrink for South Main Construction

South Main Street between M-89 and Chart Street will be milled and repaved this August. The project design for this project was completed by Fleis and Vandenbrink earlier this year. This is an MDOT job and 80% of the construction cost will be covered by the State. The remaining 20% of construction cost and all engineering costs are the City's responsibility. This proposal is part of the engineering services that the City is responsible for. Specifics of what services are encompassed in this agreement can be found in the attached agreement. The increased cost of this service agreement is due to reporting requirements from MDOT.

Recommended action: Consider entering into a Professional Services Agreement (PSA) with Fleis & Vandenbrink for construction engineering on the South Main road construction project for \$75,500.00.

Reminder of Upcoming Meetings

- August 06, 2025 – Planning Commission – 6:30pm
- **August 11, 2025 – Plainwell City Council – 7:00pm**
- August 12, 2025 – Plainwell DDA/BRA/TIFA – 7:30am
- August 12, 2025 – Parks & Trees – 4:00pm
- August 20, 2025 – Planning Commission– 6:30pm

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

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