

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

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"The Island City"

AGENDA

Plainwell City Council

Tuesday, May 27, 2025 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 05/12/2025 Regular Meeting
6. **Public Comments**
7. **Presentation** – Linda Teeter from Allegan County Legal Assistance Center
8. **County Commissioner Report**
9. **Agenda Approval**
10. **Mayor's Report**
11. **Recommendations and Reports:**
 - A. **City – Resolution 2025-10 – A Resolution Renaming and Dedicating the Plainwell Municipal Airport to Virgil Williams**
Council will consider approving Resolution 2025-10 as presented.
 - B. **City – Setting a Public Hearing for June 23rd, 2025**
Council will consider setting a Public Hearing for June 23rd, 2025 at 7:00PM to review and adopt the 2025/2026 City Budget.
 - C. **DPW – Solid Waste Removal Contract**
Council will consider approving a three-year contract with Renewed Earth for solid waste removal at a cost of \$16,500 per year.
 - D. **DPW – Street Sweeping Contract**
Council will consider approving a three-year contract for annual street sweeping services with Walters Sweeping at a cost of \$22,200 for the first year, \$23,088 for the second year, and \$24,011 for the third year.
 - E. **City – Draft BRA/DDA/TIFA Budget for Fiscal Year 2025/2026**
Council will consider approving the draft 2025/2026 BRA/DDA/TIFA Budget as presented.
 - F. **DPW – Major Street Striping**
Council will consider approving a contract with PK Contracting to stripe major streets in the City of Plainwell at a cost not to exceed \$44,827.50.
 - G. **City – Discussion of Mill Property Development**
Council will discuss the development of the Mill Property.
12. **Communications:** The April Department of Public Safety and Water Renewal reports, the 04/08/2025 DDA/BRA/TIFA meeting minutes and the 04/17/2025 Parks & Trees meeting minutes.
13. **Accounts Payable - \$48,357.71**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Agenda is subject to change

Plainwell is an equal opportunity provider and employer

Reports & Communications:

A. City – Resolution 2025-10 - A Resolution Renaming and Dedicating the Plainwell Municipal Airport to Virgil Williams

For the normal budget cycle, the BRA/DDA/TIFA Board reviews the draft budget in May, then sends it to Council for approval. If approved, the draft budget goes back to the BRA/DDA/TIFA Board for finalization in June. The finalized budget is then included in the annual City budget to be considered by Council at the June 23rd Council Meeting.

Recommended action: Consider approving the draft BRA/DDA/TIFA budget for Fiscal Year 2025/2026 as presented.

B. City – Setting a Public Hearing for June 23rd, 2025

Section 7.4 of the City Charter states that prior to its final adoption, a public hearing on the budget proposal shall be held. Section 7.5 of the City Charter states that not later than the second regular meeting in June, Council shall adopt the budget for the ensuing fiscal year.

Recommended action: Consider setting a Public Hearing for June 23, 2025 at 7pm to review and adopt the 2025/2026 City Budget.

C. DPW – Solid Waste Removal Contract

Renewed Earth has handled leaf and brush removal and processing for the City since 2018 without issue. This is a three-year contract renewal beginning September 1, 2025 and running through August 31, 2028, at a cost of \$16,500 per year.

Recommended action: Consider approving a three-year contract with Renewed Earth as presented.

D. DPW – Street Sweeping Contract

Walters Sweeping has provided annual street sweeping services for the City for the past six years. Their work has been excellent, and their cost has consistently come in under the bid amount. This contract includes the additional work of sweeping M89 in the spring and all streets in the fall, not just curbed streets as was done in previous years. This three-year contract will begin in August 2025 and be in effect through July 2028, with the following cost per year:

- \$22,200 for year one (2025/2026)
- \$23,088 for year two (2026/2027)
- \$24,011 for year three (2027/2028)

Recommended action: Consider approving a three-year contract with Walters Sweeping as presented.

E. City – Draft BRA/DDA/TIFA Budget for Fiscal Year 2025/2026

For the normal budget cycle, the BRA/DDA/TIFA Board reviews the draft budget in May, then sends it to Council for approval. If approved, the draft budget goes back to the BRA/DDA/TIFA Board for finalization in June. The finalized budget is then included in the annual City budget to be considered by Council at the June 23rd Council Meeting.

Recommended action: Consider approving the draft BRA/DDA/TIFA budget for Fiscal Year 2025/2026 as presented.

F. DPW – Major Street Striping

Plainwell has utilized PK Contracting for the striping of the City streets in the past. They have completed our needs and helped us keep up to date with State and Local requirements on our streets. There has been no issue with their timing and quality of product has always been great.

Recommended action: Consider approving a contract with PK Contracting to stripe major streets in the City of Plainwell at a cost not to exceed \$44,827.50.

G. City – Discussion of Mill Property Development

Council will discuss the proposals for Mill development

Recommended action: Discussion.

Reminder of Upcoming Meetings

- June 04, 2025 – Planning Commission – 6:30pm
- June 09, 2025 – City Council – 7:00pm
- June 10, 2025 – DDA/BRA/TIFA – 7:30am
- June 12, 2025 – Parks & Trees – 5:00pm
- June 18, 2025 – Planning Commission – 6:30pm

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

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