

City of Plainwell

Nick Larabel
Paul Rizzo
Adam Hopkins
Jim Turley
Cathy Green
David Steffen
Vacant
Justin Lakamper
Randy Wisnaski



"The Island City"

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

AGENDA DDA/TIFA/BRA Tuesday, July 08, 2025 - 7:30AM Plainwell City Hall Council Chambers

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes – 06/10/2025
5. Public Comment
6. Chairman's Report
7. Recommendations and Reports:
 - A. BRA - Accounts Payable for May - \$1,004.95
The Board will consider confirming BRA payables for May 2025 in the amount of \$1,004.95.
 - B. DDA - Accounts Payable for May - \$1,795.12
The Board will consider confirming DDA payables for May 2025 in the amount of \$1,795.12.
 - C. TIFA - Accounts Payable for May - \$293.62
The Board will consider confirming TIFA payables for May 2025 in the amount of \$293.62.
8. **Communications:** The June 2025 Summary and Detail Financial Reports, the quarterly revolving loan report, and City Council Meeting minutes from 5/27/2025 and 6/09/2025.
9. Public Comment
10. Staff Comments
11. Board Comments
12. Adjournment

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell BRA DDA TIFA
June 10, 2025

1. Chairman Larabel called the meeting to order at 7:30am in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Randy Wisnaski, Nick Larabel, Adam Hopkins, Cathy Green, Justin Lakamper, Paul Rizzo, and David Steffen Excused: Jim Turley
4. Approval of Minutes:
A motion by Rizzo, seconded by Green, to accept and place on file the BRA DDA TIFA Meeting Minutes of the 5/13/2025 meeting. On a voice vote, all voted in favor. Motion passed.
5. Public Comment: JJ Hayka from Representative Matt Hall's office introduced himself to the Board.
6. Chairman's Report: None.
7. Recommendations and Reports:
 - A. **A motion by Hopkins, seconded by Green, confirming BRA payables for May 2025 in the amount of \$225.83. On a voice vote, all in favor. Motion passed.**
 - B. **A motion by Larabel, seconded by Hopkins, approving the BRA 2025/2026 Budget. On a voice vote, all in favor. Motion passed.**
 - C. **A motion by Larabel, seconded by Rizzo, confirming DDA payables for May 2025 in the amount of \$2,480.28. On a voice vote, all in favor. Motion passed.**
 - D. **A motion by Hopkins, seconded by Larabel, approving the DDA 2025/2026 Budget. On a voice vote, all in favor. Motion passed.**
 - E. **A motion by Larabel, seconded by Wisnaski, confirming TIFA payables for May 2025 in the amount of \$313.27. On a voice vote, all in favor. Motion passed.**
 - F. **A motion by Rizzo, seconded by Hopkins, approving the TIFA 2025/2026 Budget. On a voice vote, all in favor. Motion passed.**
8. Communications:
The May 2025 Summary and Detail Financial Reports and City Council Meeting minutes from 4/28/2025 and 5/12/2025 were reviewed.
9. Public Comment: None.
10. Staff Comment: City Manager Lakamper provided an update on building #2, sharing that the insurance company wanted to inspect the roof. He stated that the City had offered the Downtown Development Manger job to an applicant who turned it down. Justin discussed the current revolving loan fund process, sharing concerns with the Board about the application and approval process. He stated that since the loans funds are located within the General Fund, final approval should from City Council. He recommends the DDA BRA TIFA Board review revolving loan applications, and provide their recommendations to Council for the final decision. He is meeting with a bank loan officer to discuss the process.
11. Board Member Comment: Larabel shared that City Council had chosen Watts Home & Construction for the Mill property development. He asked Justin for an update on the Mill building 2. Both Larabel and Hopkins both want to be sure that the revolving loan application process follows USDA guidelines and remains as simple and accessible as possible for small business owners. Rizzo stated that funds tend to be available sooner through a revolving loan. Newly appointed DDA member David Steffen introduced himself to the Board.
12. Adjournment:
A motion by Rizzo, seconded by Hopkins, to adjourn the meeting at 8:01am. On a voice vote, all voted in favor. Motion passed.

Submitted by,
JoAnn Leonard, City Clerk

07/02/2025 11:57 AM
User: ROXANNE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 06/01/2025 - 06/30/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-718.001	Health Insurance Premiums	COPS HEALTH TRUST	JUNE 2025 DENTAL/VISION PF	7.86	28878
243-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2025 HEALTH INSURANCE	193.53	28880
243-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INSU	JUNE 2025 LIFE INSURANCE F	3.56	28879
243-443-931.000	Equipment Repair & Mainte	GREAT LAKES ELEVATOR, LLC	MILL FREIGHT ELEVATOR CAT	800.00	28937
Total For Dept 443 PUBLIC				1,004.95	
Total For Fund 243 BROWNFI				1,004.95	

07/02/2025 11:57 AM
User: ROXANNE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 243 BROWNFIELD REDEVE	1,004.95
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	1,004.95

07/02/2025 11:55 AM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 06/01/2025 - 06/30/2025
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BOTH OPEN AND PAID

Page: 1/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 OPERATIONS					
248-000-228.023	Due to State - Sales Tax	STATE OF MICHIGAN	JUNE 2025 SALES TAX RETURN	0.57	3307
248-000-642.001	Sales of Merchandise - DD	STATE OF MICHIGAN	JUNE 2025 SALES TAX RETURN	(0.57)	3307
Total For Dept 000 OPERATI				0.00	
Dept 443 PUBLIC WORKS					
248-443-718.001	Health Insurance Premiums	COPS HEALTH TRUST	JUNE 2025 DENTAL/VISION PF	6.28	28878
248-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	JUNE 2025 HEALTH INSURANCE	403.37	28880
248-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INSU	JUNE 2025 LIFE INSURANCE F	1.59	28879
248-443-775.000	Supplies - Repairs and Mai	BELDEN SAND & GRAVEL	DPW - OLD ORCHARD/PNC PARK	272.64	28925
248-443-775.000	Supplies - Repairs and Mai	HOME DEPOT	DPW - LANDSCAPE TIMBER(4)	115.12	3270
248-443-775.000	Supplies - Repairs and Mai	HOME DEPOT	DPW - LANDSCAPE TIMBER(4)	(115.12)	3270
248-443-775.000	CAROUSEL DISPLAY LIGHTS (I	BRONNER'S	DPW - WREATH LIGHTS RED(1	176.86	28964
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - HOSE BARB DDA PLAZA	7.59	28975
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - RETURN HOSE BARB DDA	26.39	28975
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - SOAKER HOSE DDA JF	19.99	28975
248-443-801.013	Professional Services - At	BLOOM SLUGGETT PC	MAY 2025 PROFESSIONAL SERV	331.50	28951
248-443-900.000	Printing and Publishing	PREMIERE PRINTING CORP.	ADMIN - CITY MAP BROCHURE(362.00	28888
Total For Dept 443 PUBLIC				1,608.21	
Dept 775 SPECIAL EVENTS					
248-775-881.022	Farmers Market Costs - DD	PLUMBER'S PORTABLE TOILETS	DDA - PORTABLE TOILET MARK	135.00	28922
248-775-881.022	Stickers/crayons/color boc	AMAZON	Plastic envelopes/laptop c	51.91	3286
Total For Dept 775 SPECIAI				186.91	
Total For Fund 248 DOWNTOW				1,795.12	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 248 DOWNTOWN DEVELOPM	1,795.12
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	1,795.12

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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BOTH OPEN AND PAID

Page: 1/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
247-443-718.001	HEALTH INSURANCE PREMIUMS COPS HEALTH TRUST		JUNE 2025 DENTAL/VISION PF	6.87	28878
247-443-718.001	Health Insurance Premiums PRIORITY HEALTH		JUNE 2025 HEALTH INSURANCE	284.92	28880
247-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INSU	JUNE 2025 LIFE INSURANCE F	1.83	28879
Total For Dept 443 PUBLIC				293.62	
Total For Fund 247 TAX INC				293.62	

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DB: Plainwell

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POST DATES 06/01/2025 - 06/30/2025
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Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 247 TAX INCREMENT FIN	293.62
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	293.62

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025	MONTH	06/30/2025	BALANCE	
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
D01	D01 - Taxes	36,967.00	36,989.93		0.00	(22.93)	100.06
D08	D08 - Interest and rentals	0.00	436.73		0.00	(436.73)	100.00
F40.05	F40.05 - Other financing, Transfer In	120,000.00	110,000.00		9,166.63	10,000.00	91.67
TOTAL REVENUES		156,967.00	147,426.66		9,166.63	9,540.34	93.92
Expenditures							
443	PUBLIC WORKS	122,415.00	109,309.07		5,823.11	13,105.93	89.29
905	DEBT SERVICE	38,795.00	38,796.30		1,385.41	(1.30)	100.00
TOTAL EXPENDITURES		161,210.00	148,105.37		7,208.52	13,104.63	91.87
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		156,967.00	147,426.66		9,166.63	9,540.34	93.92
TOTAL EXPENDITURES		161,210.00	148,105.37		7,208.52	13,104.63	91.87
NET OF REVENUES & EXPENDITURES		(4,243.00)	(678.71)		1,958.11	(3,564.29)	16.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 NORMAL (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
D01	D01 - Taxes	31,371.00	28,513.50	0.00	2,857.50	90.89
D08	D08 - Interest and rentals	3,330.00	12,429.37	1,002.35	(9,099.37)	373.25
D04	D04 - State grants	89,257.00	90,530.02	0.00	(1,273.02)	101.43
TOTAL REVENUES		123,958.00	131,472.89	1,002.35	(7,514.89)	106.06
Expenditures						
443	PUBLIC WORKS	52,422.00	47,827.84	2,930.51	4,594.16	91.24
TOTAL EXPENDITURES		52,422.00	47,827.84	2,930.51	4,594.16	91.24
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		123,958.00	131,472.89	1,002.35	(7,514.89)	106.06
TOTAL EXPENDITURES		52,422.00	47,827.84	2,930.51	4,594.16	91.24
NET OF REVENUES & EXPENDITURES		71,536.00	83,645.05	(1,928.16)	(12,109.05)	116.93

PERIOD ENDING 06/30/2025

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 06/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
D01	D01 - Taxes	87,859.00	87,624.07	0.00	234.93	99.73
D08	D08 - Interest and rentals	2,000.00	6,741.50	512.44	(4,741.50)	337.08
D04	D04 - State grants	7,536.00	7,643.42	0.00	(107.42)	101.43
D06	D06 - Charges for services	6,285.00	9,893.93	890.83	(3,608.93)	157.42
D09.04	D09.04 - Other, Miscellaneous	600.00	660.00	0.00	(60.00)	110.00
TOTAL REVENUES		104,280.00	112,562.92	1,403.27	(8,282.92)	107.94
Expenditures						
443	PUBLIC WORKS	59,292.00	54,014.10	3,685.32	5,277.90	91.10
775	SPECIAL EVENTS	11,050.00	8,229.17	193.79	2,820.83	74.47
900	CAPITAL OUTLAY	18,000.00	0.00	0.00	18,000.00	0.00
TOTAL EXPENDITURES		88,342.00	62,243.27	3,879.11	26,098.73	70.46
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		104,280.00	112,562.92	1,403.27	(8,282.92)	107.94
TOTAL EXPENDITURES		88,342.00	62,243.27	3,879.11	26,098.73	70.46
NET OF REVENUES & EXPENDITURES		15,938.00	50,319.65	(2,475.84)	(34,381.65)	315.72
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		385,205.00	391,462.47	11,572.25	(6,257.47)	101.62
TOTAL EXPENDITURES - ALL FUNDS		301,974.00	258,176.48	14,018.14	43,797.52	85.50
NET OF REVENUES & EXPENDITURES		83,231.00	133,285.99	(2,445.89)	(50,054.99)	160.14

PERIOD ENDING 06/30/2025

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
243-000-404.040	Captured Tax Real - BR - City Tax	6,793.00	6,792.76	0.00	0.24	100.00
243-000-404.041	Captured Tax Real - BR - Library	1,165.00	1,165.31	0.00	(0.31)	100.03
243-000-404.042	Captured Tax Real - BR - Capital Impr	556.00	555.96	0.00	0.04	99.99
243-000-404.043	Captured Tax Real - BR - Fire Reserve	556.00	555.96	0.00	0.04	99.99
243-000-404.044	Captured Tax Real - BR - Solid Waste	723.00	722.77	0.00	0.23	99.97
243-000-404.047	Captured Tax Real - DDA - School	16,611.00	16,611.27	0.00	(0.27)	100.00
243-000-404.048	Captured Tax Real - BR - County Taxes	3,871.00	3,886.35	0.00	(15.35)	100.40
243-000-413.060	Captured Tax Pers - City Tax	3,327.00	3,326.82	0.00	0.18	99.99
243-000-413.061	Captured Tax Pers - Library	571.00	570.73	0.00	0.27	99.95
243-000-413.062	Captured Tax Pers - Capital Improvement	272.00	272.30	0.00	(0.30)	100.11
243-000-413.063	Captured Tax Pers - Fire Reserve	272.00	272.30	0.00	(0.30)	100.11
243-000-413.064	Captured Tax Pers - Solid Waste	354.00	353.99	0.00	0.01	100.00
243-000-413.065	Captured Tax Pers - County Taxes	1,896.00	1,903.41	0.00	(7.41)	100.39
243-000-665.000	Interest Earnings - Investments	0.00	436.73	0.00	(436.73)	100.00
243-000-699.101	Interfund Transfer In - General Fund	40,000.00	30,000.00	2,500.00	10,000.00	75.00
243-000-699.401	Interfund Transfer In - Cap Improvement	80,000.00	80,000.00	6,666.63	0.00	100.00
TOTAL REVENUES		156,967.00	147,426.66	9,166.63	9,540.34	93.92
Expenditures						
243-443-703.000	Salaries/Wages - Full Time Employees	46,328.00	44,307.32	2,937.86	2,020.68	95.64
243-443-704.001	Wages - Part Time Employees	2,485.00	6,747.99	1,164.45	(4,262.99)	271.55
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,798.00	3,935.26	324.38	(137.26)	103.61
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	1,680.00	1,636.29	148.79	43.71	97.40
243-443-716.000	Retirement - Defined Contribution 401a	3,681.00	3,175.35	241.53	505.65	86.26
243-443-718.001	Health Insurance Premiums - Current EE	2,602.00	2,269.21	189.70	332.79	87.21
243-443-718.013	Health Insurance - HSA - Employer Paid	744.00	557.31	10.26	186.69	74.91
243-443-723.001	Retiree Health Care - OPEB	31.00	31.18	2.58	(0.18)	100.58
243-443-725.001	Fringe Benefit - Life Insurance	46.00	43.57	3.56	2.43	94.72
243-443-725.010	Workers Comp Insurance	161.00	147.40	0.00	13.60	91.55
243-443-767.000	Clothing - Uniforms - contract provided	99.00	0.00	0.00	99.00	0.00
243-443-775.000	Supplies - Repairs and Maintenance	500.00	1,371.47	0.00	(871.47)	274.29
243-443-801.013	Professional Services - Attorney	13,000.00	1,592.50	0.00	11,407.50	12.25
243-443-801.030	Professional Services - Auditor	400.00	409.49	0.00	(9.49)	102.37
243-443-830.000	Contractual Reimbursement CRA Activities	27,839.00	27,742.45	0.00	96.55	99.65
243-443-851.000	Postage	0.00	10.10	0.00	(10.10)	100.00
243-443-931.000	Equipment Repair & Maintenance	9,329.00	6,950.00	800.00	2,379.00	74.50
243-443-935.001	Property Liability Insurance	2,892.00	3,785.17	0.00	(893.17)	130.88
243-443-940.000	Rentals - Equipment	6,800.00	4,589.67	0.00	2,210.33	67.50
243-443-948.000	Computer Services	0.00	7.34	0.00	(7.34)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,691.00	15,691.32	1,307.61	(0.32)	100.00
243-905-991.243	Principal - EGLE Loan BRA 2020-2444	21,507.00	21,507.28	0.00	(0.28)	100.00
243-905-992.243	Interest - EGLE Loan BRA 2020-2444	664.00	664.43	0.00	(0.43)	100.06
243-905-993.001	Debt Service - Interest - Interfund Loan	933.00	933.27	77.80	(0.27)	100.03
TOTAL EXPENDITURES		161,210.00	148,105.37	7,208.52	13,104.63	91.87
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		156,967.00	147,426.66	9,166.63	9,540.34	93.92
TOTAL EXPENDITURES		161,210.00	148,105.37	7,208.52	13,104.63	91.87

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	06/30/2025 (ABNORMAL)	MONTH 06/30/2025	(DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND									
NET OF REVENUES & EXPENDITURES		(4,243.00)		(678.71)		1,958.11		(3,564.29)	16.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
PERIOD ENDING 06/30/2025
% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025	MONTH	06/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND							
Revenues							
247-000-404.040	Captured Tax Real - BR - City Tax	15,598.00	14,161.04		0.00	1,436.96	90.79
247-000-404.041	Captured Tax Real - BR - Library	2,675.00	2,428.47		0.00	246.53	90.78
247-000-404.042	Captured Tax Real - BR - Capital Impr	1,276.00	1,158.84		0.00	117.16	90.82
247-000-404.043	Captured Tax Real - BR - Fire Reserve	1,276.00	1,158.84		0.00	117.16	90.82
247-000-404.044	Captured Tax Real - BR - Solid Waste	1,659.00	1,506.46		0.00	152.54	90.81
247-000-404.048	Captured Tax Real - BR - County Taxes	8,887.00	8,099.85		0.00	787.15	91.14
247-000-583.000	Local Grants	89,257.00	90,530.02		0.00	(1,273.02)	101.43
247-000-665.000	Interest Earnings - Investments	3,330.00	12,429.37		1,002.35	(9,099.37)	373.25
TOTAL REVENUES		123,958.00	131,472.89		1,002.35	(7,514.89)	106.06
Expenditures							
247-443-703.000	Salaries/Wages - Full Time Employees	33,568.00	31,589.57		2,047.37	1,978.43	94.11
247-443-704.001	Wages - Part Time Employees	483.00	193.17		16.20	289.83	39.99
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	2,620.00	2,414.04		165.79	205.96	92.14
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	1,155.00	1,223.91		111.25	(68.91)	105.97
247-443-716.000	Retirement - Defined Contribution 401a	1,879.00	1,721.10		142.78	157.90	91.60
247-443-718.001	Health Insurance Premiums - Current EE	3,071.00	3,105.25		288.93	(34.25)	101.12
247-443-718.013	Health Insurance - HSA - Employer Paid	744.00	599.05		4.00	144.95	80.52
247-443-725.001	Fringe Benefit - Life Insurance	22.00	21.84		1.83	0.16	99.27
247-443-725.010	Workers Comp Insurance	154.00	138.17		0.00	15.83	89.72
247-443-775.000	Supplies - Repairs and Maintenance	7,000.00	0.00		0.00	7,000.00	0.00
247-443-801.030	Professional Services - Auditor	74.00	77.57		0.00	(3.57)	104.82
247-443-930.001	Land & Building Repairs/Maintenance	0.00	3,536.50		0.00	(3,536.50)	100.00
247-443-935.001	Property Liability Insurance	152.00	462.14		0.00	(310.14)	304.04
247-443-940.000	Rentals - Equipment	1,500.00	2,738.19		152.36	(1,238.19)	182.55
247-443-948.000	Computer Services	0.00	7.34		0.00	(7.34)	100.00
TOTAL EXPENDITURES		52,422.00	47,827.84		2,930.51	4,594.16	91.24
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:							
TOTAL REVENUES		123,958.00	131,472.89		1,002.35	(7,514.89)	106.06
TOTAL EXPENDITURES		52,422.00	47,827.84		2,930.51	4,594.16	91.24
NET OF REVENUES & EXPENDITURES		71,536.00	83,645.05		(1,928.16)	(12,109.05)	116.93

PERIOD ENDING 06/30/2025

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2025 (ABNORMAL)	MONTH 06/30/2025 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
248-000-404.030	Captured Tax Real - DDA - City Tax	41,955.00	41,824.63	0.00	130.37	99.69
248-000-404.031	Captured Tax Real - DDA - Library	7,197.00	7,174.46	0.00	22.54	99.69
248-000-404.032	Captured Tax Real - DDA - Capital Impr	3,434.00	3,423.05	0.00	10.95	99.68
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	3,434.00	3,423.05	0.00	10.95	99.68
248-000-404.034	Captured Tax Real - DDA - Solid Waste	4,464.00	4,449.99	0.00	14.01	99.69
248-000-404.045	Captured Tax Real - DDA - County Taxes	23,909.00	23,927.79	0.00	(18.79)	100.08
248-000-413.060	Captured Tax Pers - City Tax	1,724.00	1,689.01	0.00	34.99	97.97
248-000-413.061	Captured Tax Pers - Library	295.00	289.68	0.00	5.32	98.20
248-000-413.062	Captured Tax Pers - Capital Improvement	141.00	138.25	0.00	2.75	98.05
248-000-413.063	Captured Tax Pers - Fire Reserve	141.00	138.25	0.00	2.75	98.05
248-000-413.064	Captured Tax Pers - Solid Waste	183.00	179.72	0.00	3.28	98.21
248-000-413.065	Captured Tax Pers - County Taxes	982.00	966.19	0.00	15.81	98.39
248-000-583.000	Local Grants	7,536.00	7,643.42	0.00	(107.42)	101.43
248-000-642.001	Sales of Merchandise - DDA	0.00	63.46	10.01	(63.46)	100.00
248-000-654.001	Charges for Service - Farmers Market Fee	4,660.00	5,630.47	880.82	(970.47)	120.83
248-000-654.102	Special Event Revenues - DDA	1,625.00	4,200.00	0.00	(2,575.00)	258.46
248-000-665.000	Interest Earnings - Investments	2,000.00	6,741.50	512.44	(4,741.50)	337.08
248-000-674.022	Private Donations - Sponsorship FarmersMk	600.00	0.00	0.00	600.00	0.00
248-000-684.000	Miscellaneous Revenue	0.00	660.00	0.00	(660.00)	100.00
TOTAL REVENUES		104,280.00	112,562.92	1,403.27	(8,282.92)	107.94
Expenditures						
248-443-703.000	Salaries/Wages - Full Time Employees	33,416.00	31,775.35	1,789.94	1,640.65	95.09
248-443-704.001	Wages - Part Time Employees	355.00	384.72	32.40	(29.72)	108.37
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	2,578.00	2,313.50	138.35	264.50	89.74
248-443-712.001	Cash in Lieu of Benefits - Insurance Buy	660.00	0.00	0.00	660.00	0.00
248-443-713.001	Overtime Pay	513.00	0.00	0.00	513.00	0.00
248-443-716.000	Retirement - Defined Contribution 401a	1,419.00	1,384.17	99.84	34.83	97.55
248-443-718.001	Health Insurance Premiums - Current EE	4,022.00	4,281.14	412.55	(259.14)	106.44
248-443-718.013	Health Insurance - HSA - Employer Paid	960.00	873.28	12.56	86.72	90.97
248-443-723.001	Retiree Health Care - OPEB	13.00	13.22	1.12	(0.22)	101.69
248-443-725.001	Fringe Benefit - Life Insurance	18.00	19.86	1.59	(1.86)	110.33
248-443-725.010	Workers Comp Insurance	90.00	87.04	0.00	2.96	96.71
248-443-767.000	Clothing - Uniforms - contract provided	57.00	0.00	0.00	57.00	0.00
248-443-774.000	Supplies - Planting	2,700.00	0.00	0.00	2,700.00	0.00
248-443-775.000	Supplies - Repairs and Maintenance	4,100.00	4,710.19	503.47	(610.19)	114.88
248-443-801.013	Professional Services - Attorney	0.00	331.50	331.50	(331.50)	100.00
248-443-801.030	Professional Services - Auditor	74.00	77.57	0.00	(3.57)	104.82
248-443-851.000	Postage	100.00	0.97	0.00	99.03	0.97
248-443-900.000	Printing and Publishing	1,800.00	3,585.43	362.00	(1,785.43)	199.19
248-443-920.000	Utilities - Electric	1,000.00	0.00	0.00	1,000.00	0.00
248-443-930.001	Land & Building Repairs/Maintenance	0.00	1,552.50	524.50	(1,552.50)	100.00
248-443-931.000	Equipment Repair & Maintenance	4,028.00	0.00	(524.50)	4,028.00	0.00
248-443-935.001	Property Liability Insurance	239.00	457.69	0.00	(218.69)	191.50
248-443-940.000	Rentals - Equipment	0.00	1,325.86	0.00	(1,325.86)	100.00
248-443-948.000	Computer Services	50.00	14.68	0.00	35.32	29.36
248-443-955.000	Miscellaneous Expense	200.00	125.43	0.00	74.57	62.72
248-443-960.000	Education & Training - Professional	200.00	0.00	0.00	200.00	0.00
248-443-962.000	Memberships & Dues	700.00	700.00	0.00	0.00	100.00
248-775-880.021	Community Promotion - Special Events	7,950.00	6,477.65	0.00	1,472.35	81.48
248-775-881.022	Farmers Market Costs - DDA	3,100.00	1,751.52	193.79	1,348.48	56.50
248-900-971.000	Capital Purchase	18,000.00	0.00	0.00	18,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2025	MONTH 06/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
TOTAL EXPENDITURES		88,342.00	62,243.27	3,879.11	26,098.73	70.46
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		104,280.00	112,562.92	1,403.27	(8,282.92)	107.94
TOTAL EXPENDITURES		88,342.00	62,243.27	3,879.11	26,098.73	70.46
NET OF REVENUES & EXPENDITURES		15,938.00	50,319.65	(2,475.84)	(34,381.65)	315.72
TOTAL REVENUES - ALL FUNDS		385,205.00	391,462.47	11,572.25	(6,257.47)	101.62
TOTAL EXPENDITURES - ALL FUNDS		301,974.00	258,176.48	14,018.14	43,797.52	85.50
NET OF REVENUES & EXPENDITURES		83,231.00	133,285.99	(2,445.89)	(50,054.99)	160.14

June 30, 2025

CITY OF PLAINWELL
OUTSTANDING REVOLVING LOANS
AS OF September 30, 2024

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTEREST PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Joe's Pizza	10,000.00	14-Jan-2009	Paid in Full	9/30/2013	10,000.00	250.18	-	-	-	9/30/2013	
CPR Properties 2009	2,916.00	3-Feb-2009	Paid in Full	3/18/2013	2,916.00	70.93	-	-	-	3/18/2013	
Fran Bradshaw	3,084.00	6-Feb-2009	Paid in Full	10/25/2010	3,084.00	36.04	-	-	-	10/25/2010	
Island City Tea & Spice	5,000.00	9-Jul-2009	Paid in Full	5/1/2012	5,000.00	83.45	-	-	-	5/1/2012	- Business folded - small assets retained sold 09/11/2019 - wrote off remaining balance
Heaven's Petals	2,294.00	1-Apr-2010	Paid in Full	1/3/2011	2,294.00	15.76	-	-	-	1/3/2011	
Island City Computers	5,000.00	3-Jun-2012	Written Off	9/11/2019	2,306.95	142.98	2,693.05	1,753	-	9/11/2019	
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,550.00	27-Sep-2013	Paid in Full	7/27/2015	2,550.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Paid in Full	3/24/2021	10,000.00	308.06	-	-	-	3/24/2021	
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Paid in Full	7/27/2020	10,000.00	232.53	-	-	-	7/27/2020	
John Roggow	10,000.00	12-Dec-2017	Paid in Full	11/2/2022	10,000.00	251.60	-	-	-	11/2/2022	
James Turley	10,000.00	1-Jun-2018	Paid in Full	7/8/2020	10,000.00	170.55	-	-	-	7/8/2020	
Plainwell Bridge & Main LLC	10,000.00	23-Aug-2019	Paid in Full	10/23/2023	10,000.00	245.03	-	-	-	10/23/2023	
Adam & Rachel Hopkins	10,000.00	10-Sep-2020	Current	6/17/2025	9,492.25	254.75	-	-	507.75		
Eric & Susan Luthy	15,000.00	28-Apr-2022	Paid in Full	9/25/2023	15,000.00	191.82	-	-	-	9/25/2023	
Barbed Wire Café	10,000.00	13-May-2022	Paid in Full	2/6/2023	10,000.00	56.65	-	-	-	2/6/2023	
Jennifer DeYoung	14,000.00	7-Jun-2022	Paid in Full	3/15/2024	14,000.00	226.69	-	-	-	5/16/2024	
River Road Foods LLC	10,000.00	11-Mar-2024	Current	6/5/2025	2,891.17	108.83	-	-	7,108.83		
										7,616.58	
Loans from G01 Grant										57,574.22	= Cash on hand at 06/30/2025
All others in G03 Grant										65,190.80	

NEW LOAN INFORMATION

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATIO N DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
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MINUTES
Plainwell City Council
May 27, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Ken Fritz of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, and Councilmember Wisnaski.
Absent: Councilmember Green
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Green from tonight's proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 05/12/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. Linda Teeter from Allegan County Legal Assistance Center introduced herself and discussed the services offered.
8. County Commissioners Report: Commissioner Dugan gave an update on happenings throughout Allegan County.
9. Agenda approval:
A motion by Steele, seconded by Wisnaski, to approve the Agenda for the May 27, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. Mayor Keeler presented Resolution 2025-10, renaming and dedicating the Plainwell Municipal Airport to the Virgil L. Williams Plainwell Municipal Airport. Mayor Keeler thanked Virgil for volunteering his time and skill managing the Airport for the City for the past 23 years. Mayor Keeler read aloud the following:

WHEREAS, Virgil L. Williams has dedicated his life to aviation, including retiring from the Upjohn Company as Chief Pilot and Aviation Director; and has been recognized with the FAA's Wright Brothers "Master Pilot" Award for over 50 years of safe flying, and named "Aviator of the Year" by the Michigan Department of Transportation in 2023; and

WHEREAS, Virgil L. Williams has generously volunteered his time, knowledge, and skills to oversee and manage the Plainwell Municipal Airport in service to the City of Plainwell since 2002; and

WHEREAS, Virgil has contributed to community enrichment through mentoring young pilots and co-founding the Plainwell Aviation STEM Academy, a non-profit flight school dedicated to introducing children to aviation; and

WHEREAS, Virgil has played a key role in developing and expanding the Plainwell Municipal Airport, creating new revenue streams, stewarding the Plainwell Pilots Association, and helping to establish Plainwell as a general aviation destination in West Michigan;

MINUTES
Plainwell City Council
May 27, 2025

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council, as an expression of gratitude on behalf of the citizens of the City of Plainwell, do hereby rename the Plainwell Municipal Airport to **Virgil L. Williams Plainwell Municipal Airport**, and dedicate it in honor of Virgil Williams for his extraordinary service to the City of Plainwell; and

BE IT FURTHER RESOLVED, that a copy of this resolution be entered in full in the minutes of the May 27, 2025 meeting of the Plainwell City Council and that a copy be presented to Mr. Virgil L. Williams.

A motion by Steele, seconded by Keeney, to approve Resolution 2025-10 as presented. On a roll call vote, all voted in favor. Motion passed.

Mayor Keeler presented Virgil Williams with a ceremonial signed copy of Resolution 2025-10. Mr. Williams shared that he was honored and thanked City Council, staff and residents for their continued support of the airport. He shared stories from his past, and spoke about his love of aviation. He enjoys being involved in the STEM flight school, and instructing the next generation of aviation lovers.

- B. Mayor Keeler discussed setting a required Public Hearing concerning the 2025/2026 City Budget.
A motion by Wisnaski, seconded by Steele, to set a Public Hearing for June 23, 2025 at 7pm to review and adopt the 2025.2026 City Budget. On a roll call vote, all voted in favor. Motion passed.
- C. Superintendent Nieuwenhuis discussed a 3-year contract with Renewed Earth for solid waste removal.
A motion by Keeney, seconded by Wisnaski, approving a 3-year contract with Renewed Earth for solid waste removal at a cost of \$16,500 per year. On a roll call vote, all voted in favor. Motion passed.
- D. Superintendent Nieuwenhuis discussed a 3-year contract for street sweeping services with Walters Sweeping.
A motion by Keeney, seconded by Wisnaski, approving a 3-year contract with Walters Sweeping for street sweeping services at a cost of \$22,200 for the first year, \$23,088 for the second year, and \$24,011 for the third year. On a roll call vote, all voted in favor. Motion passed.
- E. City consultant Brian Kelley discussed the draft BRA/DDA/TIFA budget for fiscal year 2025/2026.
A motion by Steele, seconded by Wisnaski, approving the draft 2025/2026 BRA/DDA/TIFA budget as presented. On a roll call vote, all voted in favor. Motion passed.
- F. Superintendent Nieuwenhuis discussed a contract with PK Contracting to stripe major streets for the City.
A motion by Keeney, seconded by Wisnaski, approving a contract with PK Contracting for striping major streets in the City of Plainwell for a cost not to exceed \$44,827.50. On a roll call vote, all voted in favor. Motion passed.
- G. City Council discussed the two developers interested in the Mill property.
A motion by Steele, seconded by Wisnaski, to postpone choosing a developer until the next Council meeting on June 9, 2025. On a roll call vote, all voted in favor. Motion passed.

12. Communications:

A motion by Keeney, seconded by Wisnaski, to accept and place on file the April 2025 Department of Public Safety and Water Renewal Reports, the 04/08/2025 DDA/BRA/TIFA meeting minutes and the 4/17/2025 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.

13. Accounts Payable:

MINUTES
Plainwell City Council
May 27, 2025

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$48,357.71 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

14. Public Comments:

Sandy Lamorandier shared that she enjoyed the dedication and renaming of the airport in honor of Virgil Williams, and that she appreciated the street sweeping provided by the City, saying that it makes a noticeable difference.

15. Staff Comments:

Personnel Coordinator/Interim Treasurer Kersten shared the DPW had hired two new seasonal employees who would be starting soon, and that open enrollment period for benefits is coming up.

Superintendent Nieuwenhuis congratulated Virgil. He shared that the City had been awarded a settlement from a PFAS lawsuit, and that there are two other potential settlements still being processed.

Deputy Superintendent Keyser stated that he is doing preventative maintenance and continued training.

Superintendent Pond had nothing to report.

Director Callahan reported that a person had gone into the river recently, and reminded everyone that there are resources available to anyone who is struggling with mental health or any other issues.

Clerk Leonard shared that she is attending the Clerk's Conference in Muskegon the first week of June.

City Manager Lakamper shared how thankful he was to have Virgil managing the airport for the City, stating that there will be a new sign and dedication ceremony soon. He said that the PFAS settlement could only be used for the water fund. He thanked consultant Brian Kelley for coming to the meeting. He gave an update on Building #2, stating that the insurance company had requested that a structural engineer provide an evaluation of the damage. He also set a date for the Budget Workshop, which will be held June 9, 2025 at 5:30pm prior to the Council Meeting that night.

16. Council Comments:

Mayor Pro Tem Steele congratulated Virgil, and stated that he makes a mean cup of coffee.

Councilmember Wisnaski congratulated Virgil.

Councilmember Keeney congratulated Virgil, saying it was well deserved. He shared that the Memorial Day parade was great, and that this year there were more tractors.

17. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:57pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
June 09, 2025


JoAnn Leonard, City Clerk

MINUTES
Plainwell City Council
June 09, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Scott Fenner of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Wisnaski, Councilmember Keeney and Councilmember Green. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 05/27/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner's Report: None.
8. Agenda approval:
A motion by Steele, seconded by Wisnaski, to approve the Agenda for the June 09, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Clerk Leonard shared that several board members' terms end on June 30, 2025. Shas confirmed with each candidate their willingness to serve for another term. Appointments are made by the Mayor, and subject to confirmation from Council.
A motion by Keeney, seconded by Wisnaski, confirming the Mayor's appointment of several community members to various Boards and Commissions. On a roll call vote, all voted in favor. Motion passed.
 - B. Superintendent Nieuwenhuis discussed the water tower inspection by Dixon Engineering. Dixon Engineering put together a proposal for the City for the maintenance and repairs recommended following the inspection. Eight bids were received in total. Dixon Engineering recommends Fedewa Inc. for this project.
A motion by Keeney, seconded by Wisnaski, approving a contract with Fedewa Inc. to complete the water tower painting and upgrades under the supervision of Dixon Engineering for the cost of \$84,499.00. On a roll call vote, all voted in favor. Motion passed.
 - C. City Manager Lakamper discussed the two developers interested in the Mill property. Both Allen Edwin Homes and Watts Homes and Construction presented concepts to Council in May. The Michigan Economic Development Corporation (MEDC) will assist the City with this project.
A motion by Green, seconded by Keeney, instructing City Manager Lakamper to enter into negotiations to establish a development agreement with Watts Homes & Construction for the creation of a housing development on parcels 2 and 4 of the Mill property, and to negotiate the terms of conveyance for the same parcels. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Wisnaski, to accept and place on file the May 2025 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.
12. Accounts Payable:
A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$109,567.77 for payment of the same. On a roll call vote, all voted in favor. Motion passed.
13. Public Comments: None.

MINUTES
Plainwell City Council
June 09, 2025

14. Staff Comments:

Personnel Coordinator/Interim Treasurer Kersten had nothing to report.

Superintendent Nieuwenhuis congratulated Bryan Pond, stating that is had been nice working with him.

Deputy Superintendent Keyzer stated the seal repair stopped the escape of methane gas, and thanked Bryan for training him over the past year.

Superintendent Pond shared that the last 30 years working at Plainwell have been great. He appreciated working with a Council and staff that were supportive of building and maintaining a water renewal plant and everything needed to operate it successfully. He is looking forward to retirement and moving up north.

Director Callahan reminded stated that Department Head meetings won't be the same without Bryan, and congratulated him on retirement. He shared that the Color Your World event hosted by Ransom Library was a success, with ~300 people attending. He reminded everyone to lock their cars doors, sharing that there had been a car stolen from Plainwell and recovered in Kalamazoo.

Clerk Leonard congratulated Bryan on his retirement, stating that he would be missed.

City Manager Lakamper thanked Bryan for planning his retirement ahead of time with the City, allowing for a year of training for Luke. He acknowledged Bryan's years of service, and wealth of knowledge. He gave an update on Building #2, stating that the insurance company wants to assess the roof before providing further information. He stated that Plainwell is actively seeking a Finance Director/Treasurer as well as a Downtown Development Manager.

15. Council Comments:

Mayor Pro Tem Steele thanked Bryan for everything he has done for the City, and said she appreciates him training Luke.

Councilmember Wisnaski congratulated Bryan, and thanked him for his service. He shared that he is happy to be working with Watts Homes & Construction.

Councilmember Green thanked Bryan and wished him well in retirement.

Councilmember Keeney thanked Bryan, saying it has been a pleasure working with him.

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:27pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
June 23, 2025


JoAnn Leonard, City Clerk

MINUTES
Plainwell City Council
June 09, 2025

1. Mayor Keeler called the special meeting to order at 5:30PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, and Councilmembers Green and Wisnaski.
Absent: Councilmember Keeney.
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Keeney from the proceedings. On a voice vote, all in favor. Motion passed.
4. Approval of Agenda:
A motion by Steele, seconded by Wisnaski, to approve the agenda for the Budget Workshop as presented. On a voice vote, all in favor. Motion passed.
5. New Business:
 - A. Financial Consultant Kelley and City Manager Lakamper gave an overview of the 2025/2026 City Budget to Council. The General Fund was discussed in detail, noting that the operational deficit projected in the budget remains one of the bigger challenges facing the city. There was discussion of future residential and industrial development being the best way to increase the tax base revenue. After a detailed review of the different departments inside the General Fund, there was discussion concerning the Public Safety, noting that it is the City's largest budget, and the Airport Fund. Financial Consultant Kelley went on to give an overview of all the other city funds, commenting on each.
6. Public Comment: None.
7. Staff Comments: None.
8. Council Comments: None.
9. Adjournment:
A motion by Wisnaski, seconded by Steele, to adjourn the meeting at 6:42PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
June 23, 2025



JoAnn Leonard, City Clerk