

Minutes
Plainwell DDA, BRA and TIFA:
April 11, 2017

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Erik Wilson, EJ Hart, Paul Rizzo, Adam Hopkins, Zelda Schippers, Nick Larabel & Tracee Dunlop
Excused: Mayor Rick Brooks,
4. Approval of Minutes of 02/14/2017 minutes
5. General Public: Lois Heuchert, Barb Betchel
6. Chairman's Report: Larabel provided updates on the cleanup of the Mill Site and concerns about not having a firm representing the City during the cleanup phase.
7. BRA Action Items
 - A. **Motion to accept accounts payable for March of \$619.95 was made by Wilson and seconded by Rizzo. Motion carried.**
 - B. **A motion to allow the City Manager and Chairman Nick Larabel to move forward with the process of selecting and hiring a firm for representation for the city during the cleanup phase of the Mill Site, not to exceed \$7,000 was made by Hart and seconded by Rizzo. Motion carried.**
8. DDA Action Items
 - A. **Motion to accept accounts payable for the month of March of \$1,050.12 was made by Hart and seconded by Rizzo. Motion carried.**
 - B. Business proposal for the Plainwell Kayak business. Lois Heuchert's business plan for a Kayak service was submitted to the board for approval of renting out the Fannie Pell storage shed for her business location. **A motion was made by Schippers to move forward with a lease for use of the storage shed to Plainwell Kayak. Seconded by Turley. Motion carried.**
 - C. Discussion regarding creating a business directory/tri-fold for Plainwell was presented, with the cost not exceeding \$1,000. **A motion by Hart to move forward with the development of the brochure, and asking the businesses for a \$10 donation to help fund the brochure. Seconded by Dunlop. Motion carried.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of March of \$568.37 was made by Larabel and seconded by Hart. Motion carried.**
 - B. Round table discussion for the Industrial park businesses is an ongoing discussion and Wilson will talk with Rotary about hosting the first one.
 - C. Discussion on the need for more property in the Industrial Park and how we can acquire more land. This is an ongoing discussion.
10. Communications:
2/27/17 and 03/13/17 Council Minutes and Financial Report/summary as of 03/31/17 was approved and placed on file.
11. Public Comments: Barb Betchel, Plainwell Diner, mentioned the Diner is now closed and the abatement and demolition will begin this week.

12 Staff Comments:

None given

Member Comments:

Turley brought to our attention that Consumers Power and Michigan Gas have been working on a power outage that interrupted service to Hiemstra's Joes, and RWE for a period of 2-3 days. The sidewalk between Joe's and RWE is torn up with caution tape and cones placed around the hole. Waiting on word of what may have caused the outage.

13. Adjournment: **A Motion by Dunlop supported by Rizzo to adjourn the meeting at 8:50 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager