

Minutes  
Plainwell DDA, BRA and TIFA:  
May 14, 2019

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
Members Present: Jim Turley, Paul Rizzo, Erik Wilson, Nick Larabel, EJ Hart, Zelda Schippers, Mayor Rick Brooks; Adam Hopkins, Tracee Dunlop
4. Approval of Minutes of Motion by Rizzo, seconded by Harts to approve 04/19/19 minutes. Motion carried.
5. General Public: David O'Bryant, owner of 126 E. Bridge St. Highland Ridge Jewelry
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for April of \$689.67 was made by Hart and seconded by Dunlop. Motion carried.**
  - B. **Motion to accept and move forward to City Council the 2019/2020 BRA budget as presented was made by Hart and seconded by Hopkins.**
8. DDA Action Items
  - A. **Motion to accept accounts payable for April of \$1486.69 was made by Rizzo and seconded by Larabel. Motion carried.**
  - B. **Motion to accept and move forward to City Council the 2019/2020 DDA budget as presented was made by Larabel and seconded by Dunlop.**
9. TIFA Action Items
  - A. **Motion to accept accounts payable for April of \$596.95 was made by Hart and seconded by Brooks. Motion carried.**
  - B. **Motion to accept and move forward to City Council the 2019/2020 TIFA budget as presented was made by Hart and seconded by Larabel.**
10. Communications:  
03/25/19 and 04/08/19 Council Minutes and 04/30/19 Financial Report were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported out:  
]Community events for May:  
Flower Planting Day, Sat. May 18, Fannie Pell Park 9 a.m.  
Memorial Day parade, Monday, May 27 at 11 a.m.  
President Ulysses S. Grant presentation, Tues. May 28 6 p.m. City Hall

***Business Updates:*** Siegel reported out on the 35,000 sq. foot building in Industrial park on the market. Only 2 empty buildings downtown remain on the market. The Energy Mill is listed at \$270,000, located at 712 E. Bridge St.

City Manager, Erik Wilson reported that the EPA clean-up is delayed due to the possibility of the city receiving a CDBG Demolition grant and that City Council approved \$66,000 for engineering plans, also the City match for grant is \$510,000. If the grant is granted 2 projects cannot take place at the same time on the site.

Robert Nieuwenhuis, DPW Superintendent reported out on the sealing and striping of the back parking lot behind 10<sup>th</sup> Street, Bridge Street Deli and Ace Hardware. It is scheduled to take place Tuesday, May 28 and Wednesday, May 29. The parking lot will be closed for 2 days. Jim Turley suggested curbs between the light poles, so people would not cut through, as the south side of the lot will be angled parking.

13. Member Comments: None

**Adjournment: A Motion by Larabel supported by Dunlop to adjourn the meeting at 8:11 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager