

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Cathy Green, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

**"The Island City"**

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

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## AGENDA

### Plainwell City Council

**Monday, April 28, 2025 - 7:00PM**

**Plainwell City Hall Council Chambers**

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 04/14/2025 Regular Meeting and 04/23/2025 Special Meeting Minutes
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **City – Resolution 2025-09 – A Resolution in support for the West Michigan Trails' Michigan Health Endowment Fund grant application and Agreement to serve as Fiduciary Applicant**  
Council will consider approving Resolution 2025-09 as presented.
  - B. **WR – Approval for Annular Seal Repair**  
Council will consider approving the repair of the annular seals on both anaerobic digesters at the Water Renewal plant by Mulder Building Sealants & Restoration for \$5450.00.
  - C. **WR – Approval for Flow Meter Calibration**  
Council will consider approving the calibration of eleven flow meters at the Water Renewal plant by Forberg Smith for \$6319.60.
11. **Communications:** The March Department of Public Safety and Water Renewal reports, and the 03/11/2025 DDA/BRA/TIFA meeting minutes.
12. **Accounts Payable - \$63,020.20**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

**Note: All public comment limited to two minutes, when recognized please rise and give your name and address.**

**MINUTES**  
**Plainwell City Council**  
**April 14, 2025**

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Peter Dams of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Wisnaski, Councilmember Keeney and Councilmember Green. Absent: None
5. Approval of Minutes:  
**A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 03/24/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment: Miranda from the Chamber of Commerce introduced herself.
7. County Commissioners Report: None.
8. Agenda approval:  
**A motion by Steele, seconded by Wisnaski, to approve the Agenda for the April 14, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. Director Joe Gross from Ransom District Library applied for a Special Event Permit to hold a Color Walk/Run on Saturday June 7<sup>th</sup>, 2025 from 10am until Noon. He gave an overview of the events planned, sharing that the event is free to the public.  
**A motion by Green, seconded by Keeney, approving the Special Event Permit as presented. On a roll call vote, all voted in favor. Motion passed.**
  - B. Superintendent Pond discussed replacing the grit pump Wilo motor. Two previous attempts to rebuild the motor have failed, leaving replacement as the best option. Jett Pump & Valve LLC is recommended for this project.  
**A motion by Keeney, seconded by Wisnaski, approving the replacement of the grit pump Wilo motor by Jett Pump & Valve LLC for \$12,218.18. On a roll call vote, all voted in favor. Motion passed.**
  - C. City Manager Lakamper discussed the sale of Mill buildings #17 and #18 by GHD to BizEX Ventures. BizEx Ventures has been working closely with the City on common area and utility deeded access agreements. As these agreements cover everything of concern, the City does not need to purchase the buildings.  
**A motion by Steele, seconded by Wisnaski, forgoing exercising the City's Right of First Refusal to purchase Buildings #17 and #18 of the Mill Complex from GHD, pending execution of the Right of First Refusal, Utility Access Easement, Amendment to the existing Common Area Easement and Party Wall Agreement, and the Agreement regarding First Right of Refusal between the City and BizEX Ventures. Further authorize the City Manager and City Attorney to take any steps necessary to effectuate the execution of the Agreements subject to this motion. On a roll call vote, all voted in favor. Motion passed.**
11. Communications:  
**A motion by Steele, seconded by Wisnaski, to accept and place on file the March 2025 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.**
12. Accounts Payable:  
**A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$133,416.06 for payment of the same. On a roll call vote, all voted in favor. Motion passed.**

**MINUTES**  
**Plainwell City Council**  
**April 14, 2025**

13. Public Comments:

Bill Parsons of 428 N. Main St. - stated that the City should send a letter to Western Michigan congratulating them on their Division 1 National Hockey Championship. He also shared that having bulk trash pickup over the Easter holiday was difficult due to travel plans.

14. Staff Comments:

Superintendent Nieuwenhuis stated that hydrant flushing was taking place Thursday of this week. He reminded City residents that bagged brush can be taken to DPW and dropped off, and that the DPW would begin filling potholes this week.

Community Development Manager Siegel shared that she had applied for a 10k grant on behalf of the City to purchase a piece of playground equipment for Thurl Cook park. The Planning Commission will be holding a Public Hearing discussing amending City Ordinances concerning shared parking and driveways. She gave an update on the River to River Trail project, stating that the City of Plainwell, in conjunction with the City of Wayland, had received a 500k engineering grant.

Deputy Superintendent Keyzer stated he had received approval to take the State test by writing a class B letter.

Superintendent Pond had nothing to report.

Director Callahan shared that the sale of the Director's vehicle had fallen through, but it was back up for auction.

Clerk Leonard had nothing to report.

City Manager Lakamper reported that 4 bids had been received for the South Main St. paving project, and more information will be provided at the next meeting. He shared that the City has access to 250k for engineering and planning in the Industrial Park, with plans to focus on road construction. Our insurance company has inspected the Mill building, and we have permission from SHHPO for demolition if necessary. Complete Remarketing Services have provided a timeline discussing site plans for construction of an auto auction warehouse in Industrial Park, with an extension request until August 2025.

15. Council Comments:

Mayor Pro Tem Steele wished everyone a happy Easter.

16. Adjournment:

**A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:33 pm. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
submitted by,  
JoAnn Leonard  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
April 28, 2025

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JoAnn Leonard, City Clerk

**MINUTES**  
**Plainwell City Council**  
**Special Meeting**  
**April 23, 2025**

1. Mayor Keeler called the special meeting to order at 6:00pm in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele.  
Absent: Councilmember Green, Councilmember Keeney and Councilmember Wisnaski.

**There being no quorum present, the special meeting was adjourned at 6:01pm.**

Minutes respectfully  
Submitted by,  
JoAnn Leonard  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
April 28, 2025

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JoAnn Leonard, City Clerk



**City of Plainwell**  
**Resolution No. 2025-09**

**A Resolution of Support for the West Michigan Trails' Michigan Health  
Endowment Fund Grant Application and Agreement to Serve as Fiduciary  
Applicant**

**Present:** \_\_\_\_\_

**Absent:** \_\_\_\_\_

At a regular meeting of the City Council for the City of Plainwell, held in the Council Chambers at City Hall in Plainwell, Michigan on April 28<sup>th</sup>, 2025 at 7:00pm;

The following resolution was offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_:

**WHEREAS**, the City of Plainwell recognizes the importance of equitable access to active transportation infrastructure for all communities, including underserved and rural populations across West Michigan; and

**WHEREAS**, West Michigan Trails, in partnership with regional stakeholders, has developed the West Michigan Regional Master Trails Plan through an extensive community engagement and mapping process spanning 18 counties; and

**WHEREAS**, this plan identifies significant disparities in trail access and investment, particularly in rural and disadvantaged areas, as highlighted through the Climate and Economic Justice Screening Tool; and

**WHEREAS**, many of these communities face systemic barriers to securing funding due to a lack of financial and technical resources, despite demonstrated need and community demand for trail connectivity; and

**WHEREAS**, the Michigan Health Endowment Fund (MHEF) grant presents a critical opportunity to implement key priorities identified in the Master Plan by providing direct support to overcome pre-development hurdles and advance trail projects that improve health outcomes and regional connectivity; and

**WHEREAS**, the Interurban Trail in Allegan County has been identified as a regional priority due to its potential to connect rural communities and bridge a vital 41-mile "missing link" between Grand Rapids and Kalamazoo, with strong local support and substantial groundwork already completed; and

**WHEREAS**, the City acknowledges that over 35% of adults in Allegan County were classified as obese in 2023, and that eastern Allegan County currently has no regional trails—highlighting the urgent need for expanded recreational and active transportation infrastructure; and

**WHEREAS**, the Interurban Trail project has been strategically phased into five segments, with initial phases proposed for 2025 MHEF funding and subsequent phases in 2026 and 2027, a structure endorsed

by the Michigan Department of Natural Resources (MDNR) and the Michigan Department of Transportation (MDOT) to ensure feasibility and alignment with funding models; and

**WHEREAS**, West Michigan Trails has requested the City of Plainwell to serve as the fiduciary applicant for the Michigan Health Endowment Fund grant to facilitate successful application and administration of the project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Plainwell City Council fully supports the West Michigan Trails' application to the Michigan Health Endowment Fund and agrees to serve as the fiduciary applicant for this grant;

**BE IT FURTHER RESOLVED**, that the City will work in partnership with West Michigan Trails and relevant stakeholders to administer the grant in accordance with all applicable regulations, and to support the successful advancement of the Interurban Trail and other critical trail connectivity projects that promote public health, equity, and regional development.

**Ayes:** \_\_\_\_\_

**Nays:** \_\_\_\_\_

**Absent:** \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

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**JoAnn Leonard, City Clerk**

**CERTIFICATE:**

I the undersigned being the duly qualified Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Michigan, at a regular meeting held on the 28<sup>th</sup> day of April 2025.

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**JoAnn Leonard, City Clerk**



## **"The Island City"**

### **MEMORANDUM**

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

**TO:** City Council / Justin Lakamper, City Manager  
**FROM:** Luke Keyzer, Asst. Supt, Water Renewal  
**DATE:** April 24, 2025  
**SUBJECT:** Approval for Annular seal repair.

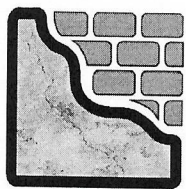
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**SUGGESTED MOTION:** I motion to approve Mulder Building Sealants to repair the annular seals on both anaerobic digesters at the Water Renewal Plant for \$5450.

**BACKGROUND INFORMATION:** The annular seals are the seals in the concrete on the top of the digesters. These are there to seal the methane from escaping into the atmosphere. We have found this to be leaking in the last week. This process will have them spray a two part sealant over the existing seal.

**ANALYSIS:** USA Mulders is a reputable company that has a lot of experience with sealants and digesters.

**BUDGET IMPACT:** This will impact the fund 590-540-931. There is money in this budget to cover this expense.



# MULDER BUILDING SEALANTS & RESTORATION

April 23, 2025

Waste Water Treatment Plant  
211 N Main St,  
Plainwell, Mi 49080

Luke,

Pursuant to your request and our on-site visit, Mulder Building Sealants & Restoration is pleased to quote the coating of the two anaerobic digesters with cim 1000. Mulder Building Sealants & Restoration will provide all labor, materials, equipment, insurance and supervision to perform this work.

## SCOPE OF WORK

- Arrive on site
- Apply base coat of cim 1000 at 30 mils
- Apply finish coat of cim 1000 at 30 mils
- Clean up as required

## Lump Sum Bid \$5,450.00

If you find cost acceptable, please fill in the information requested below and return one copy of this proposal by fax, mail, or e-mail to the number/address listed at the bottom of this page. Payment terms are Net 30 days. Finance charges will be assessed after 31 days. Finance charge at a rate of 2% per month will be assessed on any balance past due. Prevailing wage not figured.

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

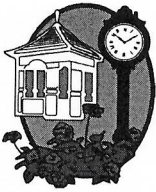
Mulder Building Sealants & Restoration wishes to thank you for the opportunity to quote this project and look forward to working with you in the near future. If you have any questions please give me a call.

Sincerely,

**Taylor Currie**

Project Estimator  
Mulder Building Sealants & Restoration  
3420 Ravine Road  
Kalamazoo, MI 49006  
269-381-8100

File name: Plainwell wwtp cim . 25



## **"The Island City"**

### **MEMORANDUM**

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

**TO:** City Council / Justin Lakamper, City Manager  
**FROM:** Luke Keyzer, Asst. Supt, Water Renewal  
**DATE:** April 24, 2025  
**SUBJECT:** Approval for new Flow meter calibration

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**SUGGESTED MOTION:** I motion to approve the calibration of 11 flow meters at the Water Renewal Plant and lift stations by Forbrg Smith for \$6319.60.

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**BACKGROUND INFORMATION:** There are 11 flow meters that we use at the Water Renewal Plant for reporting and process control. We are mandated by EGLE to get the meters used in reporting calibrated annually, and the other meters are what we use to bill customer communities. We have had trouble getting a company to test our meters. The last contractor who has done this , is no longer in business.

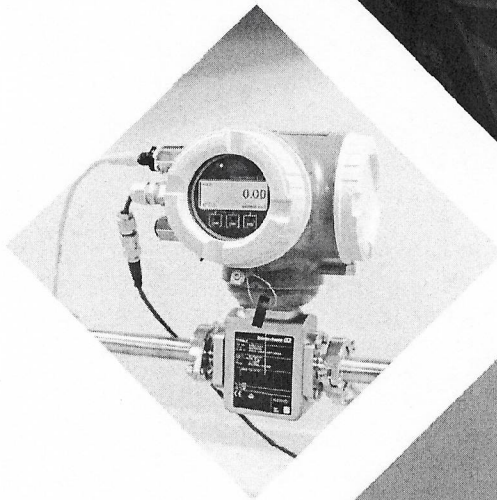
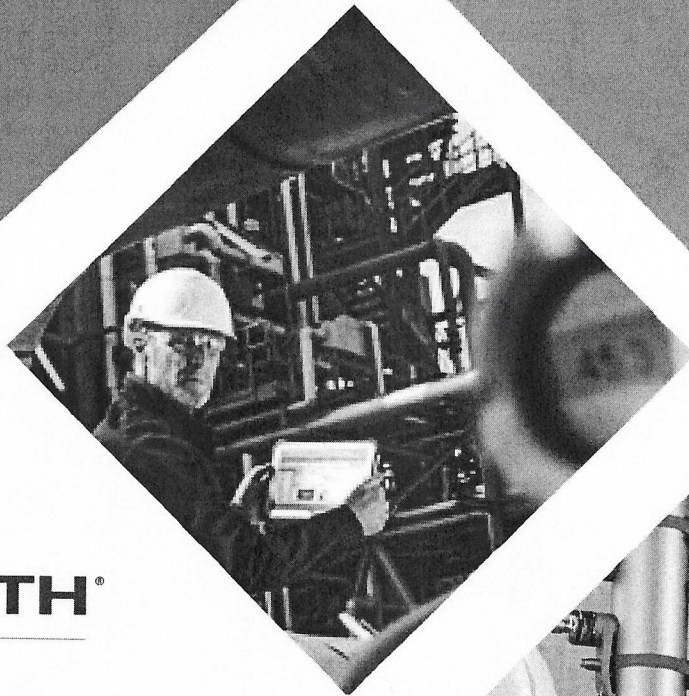
**ANALYSIS:** USA Forberg Smith has been in business for quite some time. They used to be Smith Instruments and have a lot of experience doing these calibrations.

**BUDGET IMPACT:** This will impact the fund 590-540-931. There is money in this budget to cover this expense.

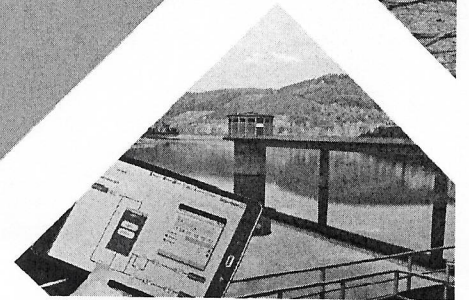




# PRODUCT QUOTE



**Endress+Hauser**   
People for Process Automation





Please address your order to **Endress+Hauser, OR, Endress+Hauser c/o Forberg Smith**. You will be invoiced by Endress+Hauser directly. Remit to address is **Endress+Hauser, Inc. Dept 78795 PO Box 78000 Detroit, MI 48278-0795**. Please send your order to Forberg Smith for processing.

**Endress+Hauser** 

CITY OF PLAINWELL  
WASTEWATER TREATMENT PLANT  
129 FAIRLANE ST  
PLAINWELL MI 49080-1272

**Quote**

Quote no. : 2061290743 REV2  
Quote date : 03/31/2025  
Your reference : City of Plainwell MI Calibrations  
and Verifications  
Customer no. : 0046163205

Attn : LUKE KEYZER  
Phone : 269-492-4581  
Email : lkeyzer@plainwell.org

Contact : Forberg - Bill Johnson  
Phone : 586-854-9747  
Email : bill.johnson@forbergsmith.com

Item	QTY	Order code	Description	Unit price in USD	Total price in USD
30	1	PC	On-site Calibration Flow Model no.: XD61DD-ADDDD111AAJ	4,054.00	4,054.00

To ensure accurate process control, metrological performance is checked by comparing results from instruments and suitably accurate references. Qualified calibration technicians apply standard operating procedures and traceable references onsite. Calibration certificates reflects the end results.

- A Preparation and standard travel time: included in the base price
- D Operational area: Waste water
- D Number meas. points; Procedure: 4 Piece ..... x offline, install customer
- D Calibration range: DN25; 1"; volume max 7 m3/h
- D Number meas. points; calibration points: 4 Piece ..... x 2 points + loop check
- 1 Traceability of the reference: acc. national standard
- 1 Cleaning calibration tools: by customer with cleaner and potable water
- 1 SOP (Standard operation procedure): according to Endress+Hauser standard
- A Calibration medium: Potable water
- A Documentation: Endress+Hauser calibration protocol
- J Additional travel expenses: 71 Piece ..... x Roundtrip mileage (travel hours included)

Delivery time: On request

HS-Code:  
Country of dispatch: US

S/Ns: unknown

open channel flow

40	1	PC	Verification Service Model no.: XD10VE-LQ59/0 (XD10VE-T71HA2)	2,265.60	2,265.60
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To ensure operational integrity,

Item	QTY	Order code Description	Unit price in USD	Total price in USD
		functional device performance is assessed on-site. Where applicable, corrective actions are proposed and included in device reports supplied.		
T7		Travel Expenses: 125 Piece ..... x Roundtrip mileage (travel hours included)		
1H		Instrument Selection 1: 7 Piece ..... x non Heartbeat instruments (Level, Liquid analysis)		
A2		Reporting for Instrument Selection 1: 7 Piece ..... x Verification Service report with measuring values		
		Delivery time: On request		
		HS-Code:		
		Country of dispatch: US		
		S/Ns: unknown		
			<b>Total price net</b>	6,319.60
			<b>Total freight</b>	0.00
			<b>Total tax</b>	0.00
			<b>Total price gross</b>	6,319.60

## Terms

Payment terms : Net 30 Days  
 Delivery time : on request  
 Delivery : Delivered at place CUSTOMER SITE  
 Prices valid until : 04/30/2025

## Tacie Gorney

Service Coordinator | Order Processing | Scheduling  
[tacie.gorney@forbergsmith.com](mailto:tacie.gorney@forbergsmith.com)  
 Tel: 616-452-3251 x5351  
 Fax: 616-248-4575

## Bill Johnson

Outside Sales | Measurement and Controls Specialist  
[bill.johnson@forbergsmith.com](mailto:bill.johnson@forbergsmith.com)  
 Tel: 269-965-4005 x5104  
 Mobile: 586-854-9747

Pricing is based upon quantities requested and is valid for 30 days unless otherwise noted. All estimated ship dates are Forberg Smith's best estimate of delivery times as provided by supplier and therefore Forberg Smith cannot be responsible for delays beyond our control. Applicable sales tax will be added at time of order. Delivery charges not included in quotation unless otherwise noted.

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To review Endress+Hauser's Terms and Conditions, visit <https://www.us.endress.com/endress-hauser-usa>





## INSTRUMENTATION SERVICES OFFERED

Our experienced technical experts will partner with you to ensure that your instrumentation installation, testing, and process design are fully aligned to your requirements for optimal instrumentation commissioning.

- Start-Up & Commissioning
- Calibrations & Verifications
- Embedded Technicians & Contract Work
- Repair & Troubleshooting
- Training

### To Add Start-up Service Including Extended Warranty to Your Purchase Order

- » Full Day Part number (XD21US-BA) & Price \$2,470.00
- » Half Day Part number (XD21US-AA) & Price \$1,630.00
- » Vendor name is Endress+Hauser

*Endress+Hauser will invoice you directly.*

For scheduling contact Tacie

☎ 616-452-3251 x5351

✉ [tacie.gorney@forbergsmith.com](mailto:tacie.gorney@forbergsmith.com)

*\*Other service quotes available upon request.*

## Benefits

- Extend factory warranty to 3 years total.
- Ensure set up according to your application conditions.
- Ensure compliance.
- Obtain detailed commissioning documentation including baseline reports and backup file.
- Save time, effort, and costs.
- Our qualified service technicians provide on-site commissioning support.
- Measuring point performance is confirmed to system level, processes optimized from the start, future breakdown risk minimized.
- Strictly adheres to health, safety, environmental and quality standards.
- Device conformity, functionality and performance are documented throughout for total traceability.



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# **PLAINWELL PUBLIC SAFETY**

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Police, Fire and Medical First Responder Services

# **MONTHLY REPORT**

## **March 2025**

**Prepared by Director Kevin Callahan**

# Plainwell Department of Public Safety

## Scheduled Hours By Activity for March 2025

*The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.*

### TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

*Totals of all the below mentioned areas.*

### HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

*Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.*

### HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

*Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.*

### HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

*Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.*

### TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

*Examples include: General Preventive Patrol, Building Security Checks, Etc.*

*Note: This also includes any break time the officers take during their shift.*

### TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

*It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.*

Total Hours  
1,019

Percentage of Total Hours  
70 6.85%

192 18.86%

348 34.11%

409 40.17%

610 59.83%

# Plainwell Department of Public Safety

## Complaints/Activities for March 2025

### ARRESTS

CUSTODIAL ARRESTS	6	An individual taken into custody for a criminal offense and jailed for that offense.
ARREST COUNTS	3	Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).

### TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	2	Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)
NON-HAZARDOUS CITATIONS	8	Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)
DRUNK DRIVING CITATIONS	0	This is an activity that we specifically monitor that would normally be considered a hazardous citation.
PARKING CITATIONS	0	Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.
VERBAL WARNINGS	10	Traffic enforcement where no citation was issued but warnings were given.
TOTAL TRAFFIC CITATIONS/WARNINGS	20	

### COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	246	Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.
PATROL INITIATED COMPLAINTS	17	Complaints observed by the officer while on patrol or came to their attention by personal observation.
TOTAL COMPLAINTS	263	

### OTHER ACTIVITIES

MOTORISTS ASSISTS	47	Motorist contacts caused by mechanical breakdown or similar problem.
PROPERTY INSPECTIONS	5	Checks of homes or business specifically requested by a home or business owner.
MOTOR VEHICLE ACCIDENTS	6	Total motor vehicle accidents both on public roads or private property.
COMMERCIAL BUILDING SECURITY CHECK	2,212	Nightly security inspections of business' conducted by officers to assure windows and doors are locked.
FOUND UNSECURED	3	The number of business' found unlocked or unsecured.

# Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	March	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	2
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	7	21
<b>PROPERTY CRIMES</b>			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	1
2300	Larceny	3	9
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	1
2600	Fraudulent Activities	3	6
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	5
3500	Violation of Controlled Substances Act	0	1
<b>MORALS/DECENCY CRIMES</b>			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	0
3800	Family Offenses	1	4
4100	Liquor Violations	0	0
<b>PUBLIC ORDER CRIMES</b>			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	0
5000	Obstructing Justice	2	6
5200	Weapons Offenses	0	1
5300	Public Peace	11	19
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	6
5500	Health and Safety	19	40
5600	Civil Rights	0	0
5700	Invasion of Privacy	2	7
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
<b>GENERAL NON-CRIMINAL</b>			
9100	Juvenile/Minor/School Complaints	3	8
9200	Civil Custody	0	3
9300	Traffic Non-Criminal ( Reports Only - Does not include Citations Issued)	0	11
9400	False Alarm Activation	2	8
9500	Fires (Other than Arson)	2	3
9700	Accidents, All Other	3	8
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	97	242
9911 & 9912	General Assistance (Other Police Agencies)	73	196
FIRS	Medical First Responder	31	111





## March Reports for Plainwell Department of Public Safety

### **PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION**

The Plainwell Department of Public Safety was dispatched to 73 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as Priority 1 Assists.

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### **Fire Suppression/Call Out Incident Report**

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions Taken	Apparatus	PSO	POC
03/01/2025	16:38	16:40	403 Allegan St	CO Detector	Investigate	C4	1	0
03/02/2025	09:41	09:44	525 Union St	EMS Call	Provide First Aid & Check For Injuries	C5, C6	2	2
03/08/2025	16:45	16:46	691 W Bridge St	Smoke Alarm Activation	Investigate, Restore Fire Alarm System	C4	2	2
03/11/2025	07:25	07:36	403 N Main St	Structure Fire	Investigate Fire Out On Arrival	C3, C4, E11	5	2
03/13/2025	13:23	13:30	121 W 1 <sup>st</sup> Ave	Severe Weather-Wire Down	Investigate, Assess Severe Weather or Natural Disaster Damage, Remove Hazard	C3, C4, E11	3	3
03/14/2025	16:43	16:46	710 Benhoy St, Apt G	Structure Fire	Investigate Fire Out on Arrival, Ventilate, Restore Fire Alarm System	C5, E11	3	4
03/15/2025	15:13	15:15	1168 W Bridge St	Severe Weather-Wire Down	Investigate, Assess Severe Weather or Natural Disaster Damage, Remove Hazard	E11	2	3
03/26/2025	23:40	23:46	684 Starr Rd	Alarm	Investigate, Shut Down System, Restore Fire Alarm System	C5, E11	2	3
03/28/2025	13:45	13:48	501 Brigham St	Severe Weather-Power Line Down/Pole Damage	Establish Safe Area, Control Traffic	C6, E11, T63	2	3
03/30/2025	17:33	18:00	100 Block Allegan St / Main St	Severe Weather-Power Line Down	Investigate, Provide Apparatus, Control Traffic	C5, E11, E17, S62, T63	3	5

03/30/2025	18:01	18:01	130 Orchard St / Roberts St	Severe Weather-Wires Hanging Low	Investigate, Assess Severe Weather or Natural Disaster Damage	E11	1	3
03/30/2025	18:11	18:11	129 Fairlane St / Allegan St	Severe Weather-Pole Damage	Investigate, Assess Severe Weather or Natural Disaster Damage	T63	1	0
03/30/2025	18:12	18:12	200 Allegan St	Severe Weather-Partial Building Collapse	Investigate, Assess Severe Weather or Natural Disaster Damage	E11	1	3
03/30/2025	18:50	18:52	509 S Main St / Brighton St	EMS Call	Provide First Aid & Check For Injuries, Provide Basic Life Support (BLS)	C3, C5, E11, S62, T63	6	6
03/30/2025	19:19	19:26	104 E Grant St / S Main St	Severe Weather-Limb Down on Lines & Car	Investigate, Remove Hazard	E11	1	3
03/30/2025	19:20	19:20	123 Broad St / 1 <sup>st</sup> Division St	Severe Weather-Wires Hanging Low	Investigate, Assess Severe Weather or Natural Disaster Damage	S62, T63	1	1
03/30/2025	19:25	19:27	124 W Brighton / Park St	EMS Call	Emergency Medical Services	C5, E11	2	3
03/31/2025	14:59	15:07	123 Broad St / 1 <sup>st</sup> Division St	Power Lines Down	Control Traffic	C4, E11, T63	4	2

\*\*\*\*\*

## Calls for Service at Plainwell Schools

Plainwell High School: 10  
684 Starr Road

Gilkey School: 1  
707 S. Woodhams Street

Plainwell Middle School: 1  
720 Brigham Street

Starr Elementary: 2  
601 School Drive

Early Childhood Development: 0  
307 E. Plainwell Street

Renaissance School: 0  
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0  
600 School Drive

\*\*\*\*\*

## Ordinance Report

We had **10** Ordinance Complaints.

This is a breakdown of the Ordinance Violations for the month of March 2025:

- (1) – Burning Leaves
- (6) – Brush at Curbside Early
- (1) – Tires Stacked in Driveway
- (1) – Barking Dog
- (1) – Inoperable Vehicles



**Water Renewal**  
**Superintendent: Bryan Pond**  
 March 2025



**Significant Department Actions and Results**

Our NPDES five year permit application was completed and turned into the State.

Our IPP annual report was completed and turned into the State.

Painting contiues in the secondary pump room.

**Pending Items (including CIP) FY 23/24**

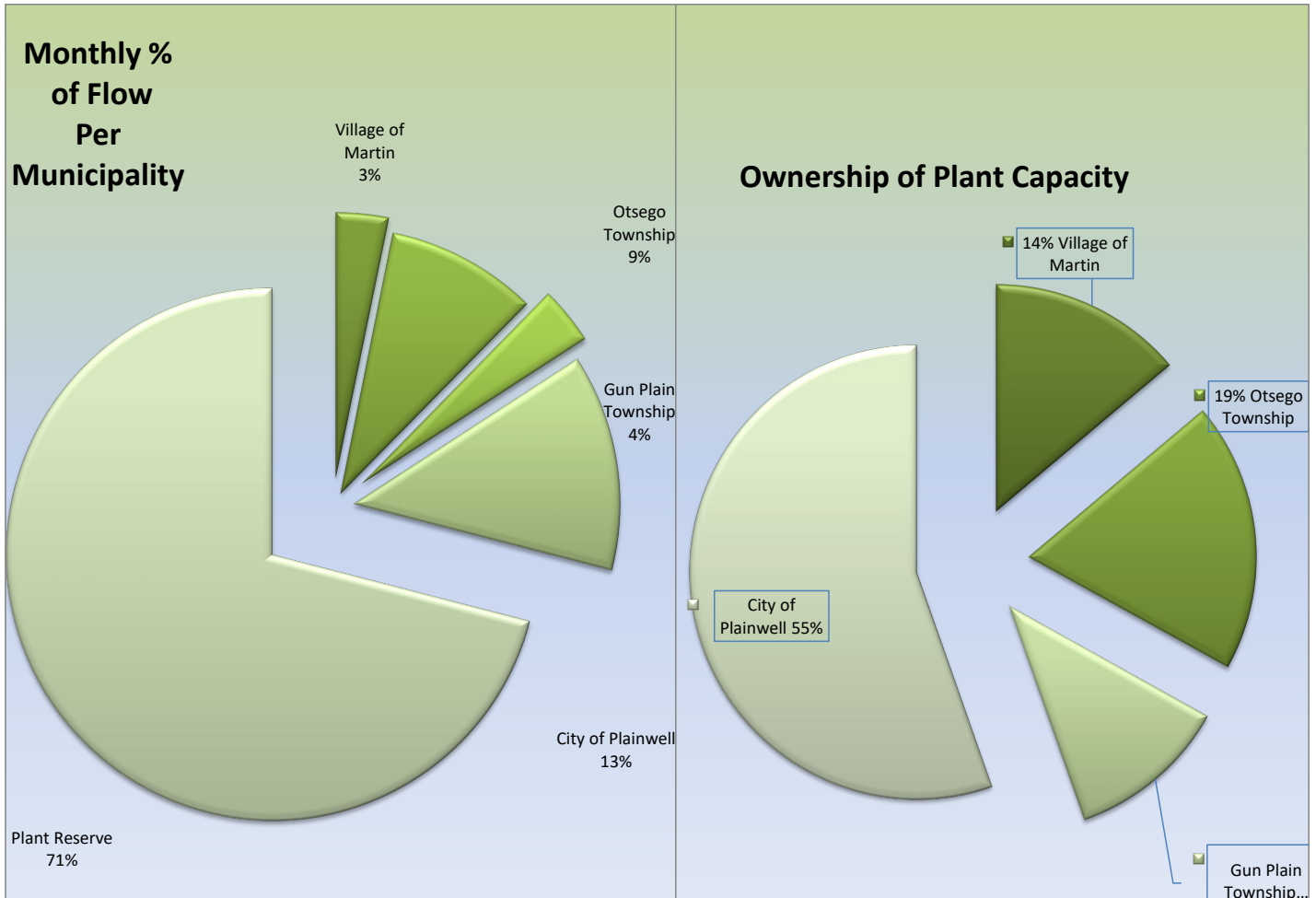
**Expenditure Summary/Issues**

	<u>(budgeted)</u>	(completed)
Hydronic Loop Addition	\$10,000	
Odor Control Study	\$10,000	
Repair Sewer Manhole Michigan St	\$20,000	
CIP Sewers Washington, Kester, Glenview	62,000	
HACH DR 3900 Phosphorus test equipment	<u>\$10,000</u>	x
	\$112,000	

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	763,768			
Gun River MH Park	511,000			
US 131 Motor Sports Park	0			
<b>Total:</b>	1,274,768			
<b>AVG. DAILY:</b>	47,214	180,000	74%	14%
<b>Otsego Township</b>	3,709,245			
<b>AVG. DAILY:</b>	137,379	250,000	45%	19%
<b>Gun Plain Township</b>	997,000			
Ridderman Gas Station	14			
USA Earthworks	1,000			
North Point Church	1,000			
North 10th Street	257,220			
Gores Addition	152,000			
<b>TOTAL</b>	1,408,234			
<b>AVG. DAILY</b>	5,630	150,000	96%	12%
<b>City of Plainwell</b>	5297891			
<b>AVG. DAILY:</b>	170899.70	720,000	76%	55%
Avg. Daily Plant Flow from entire service district		0.36		



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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### Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	15.46
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*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

### TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	13
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*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

### PHOSPHORUS (P):

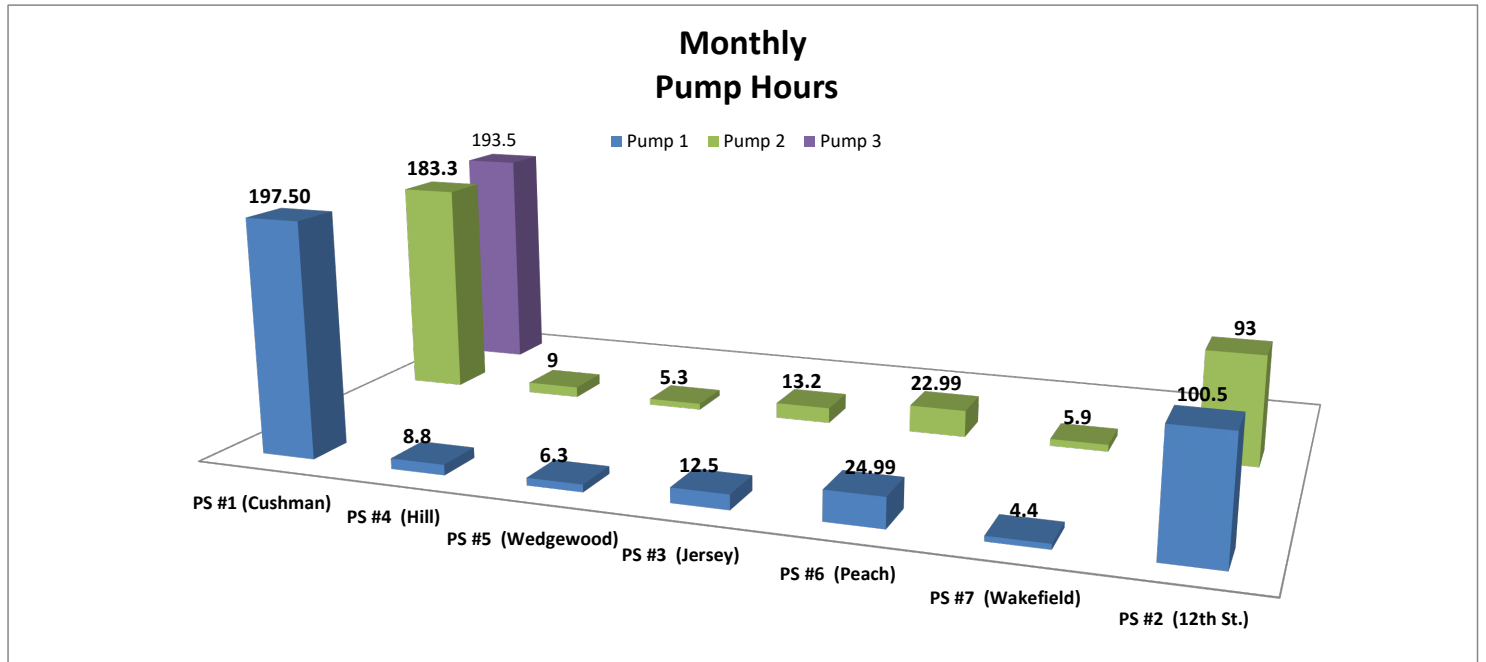
1.0 mg/l	0.45	0.42
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*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

### Total Coliform (COLI):

200counts/ml	50	1
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*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

**Minutes**  
**Plainwell DDA, BRA, and TIFA**  
**March 11, 2025**

1. Call to Order: Meeting was called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:  
**Members Present**: Randy Wisnaski, Nick Larabel, Adam Hopkins, Cathy Green, Justin Lakamper, Jim Turley, Paul Rizzo  
**Excused**: Kevin Seckel
4. Approval of Minutes from 02/12/24: **A motion was made by Green to approve the minutes and place on file, seconded by Turley.**
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
  - A. **Updates on Mill Property/GHD**: Lakamper, City Manager provided updates on the city's first right of refusal for buildings 17 & 18 (GHD & atrium) as GHD has accepted an offer for the sale of their buildings.
  - B. **Motion to accept accounts payable for February of \$22,945.00 was made by Green and seconded by Wisnaski. All in favor vote. Motion passed.**
8. DDA Action Items
  - A. Update on RFP Architectural Designs for Hicks Park: Siegel, Community Development Manager received 2 RFP's for this project. Williams and Works and Progressive Companies
  - B. **Motion to accept accounts payable for February of \$1,138.64 was made by Larabel and seconded by Green. All in favor vote.**
9. TIFA Action Items
  - A. **Motion to accept accounts payable for February of \$287.14 was made by Wisnaski and seconded by Turley. All in favor vote. Motion carried.**
9. Communications: 01/27/25 & 2/10/25 Council Minutes and the Financial Report/Summary as of 2/28/2025
10. Public Comments: none
11. Staff Comments: Updates were given by Siegel regarding 3 new businesses opening soon in downtown.
12. Member Comments: None
13. Adjournment: **Meeting adjourned at 7:48 a.m.**

Submitted by Denise Siegel, Community Development Manager

04/24/2025

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 INVOICE ENTRY DATES 04/11/2025 - 04/24/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name		Amount
	Invoice	Description	
000002	AT&T		
	269685195704 25	AIRPORT LANDLINE APRIL 2025	191.64
	269685682404 25	DPS LANDLINE APRIL 2025	191.64
TOTAL FOR: AT&T			383.28
000004	PLAINWELL AUTO SUPPLY INC		
	739040	WR - AIR FILTER/MOTOR TUNE UP(3) BP	55.80
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			55.80
000009	CONSUMERS ENERGY		
	207147965519	WR PLANT ELECTRIC APRIL 2025	6,838.38
TOTAL FOR: CONSUMERS ENERGY			6,838.38
000010	RIDDERMAN & SONS OIL CO INC		
	187592	DPW - 295GL 5-87 REG 10% ETHANOL GAS CP'	660.93
	187593	DPW - 176GL 30-2# DYED DIESEL CP	420.72
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,081.65
000014	MICHIGAN GAS UTILITIES CORP		
	5437479432	WR PLANT GAS MARCH 2025	2,948.36
	5437858273	CITY HALL GAS MARCH 2025	86.06
	5438543682	DPS BUILDING GAS MARCH 2025	351.79
	5438692292	WR CUSHMAN LIFT GAS MARCH 2025	68.21
	5438769381	DPS BUILDING GAS MARCH 2025	541.58
	5439523452	DPW WATER CHEM ROOM GAS MARCH 2025	111.57
	5440164422	WR - 12TH ST GAS MARCH 2025	45.77
	5440392133	DPW BACK BARN GAS MARCH 2025	366.12
	5444061545	AIRPORT HANGER GAS MARCH 2025	56.31
TOTAL FOR: MICHIGAN GAS UTILITIES CORP			4,575.77
000034	VERIZON		
	6110633509	DPW/WR ALARM SERVICES 3/11 - 4/10/2025	54.24
TOTAL FOR: VERIZON			54.24
000035	APPLIED INNOVATION		
	2798943	CITY HALL COPIER CHARGES 3/13 - 4/12/2025	166.77
	2802752	DPW/WR COPIER CHARGES 3/16 - 4/15/2025	138.06
TOTAL FOR: APPLIED INNOVATION			304.83

000104	HARDINGS MARKET 380		
	2025.04.15	DPW - WATER FOR GLENVIEW AB	13.98
	2025.04.21	DPW - WATER FOR GLENVIEW AB	6.99
	TOTAL FOR: HARDINGS MARKET 380		20.97
<hr/>			
000153	FLEIS & VANDENBRINK INC		
	73153	WR - IPP ENGINEERING LK	300.00
	TOTAL FOR: FLEIS & VANDENBRINK INC		300.00
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000392	MICHIGAN MUNICIPAL TREASURERS ASSOC		
	12176	ADMIN - TREASURER TRAINING AK/JL	649.00
	TOTAL FOR: MICHIGAN MUNICIPAL TREASURERS ASSOC		649.00
<hr/>			
000941	WEST MICHIGAN CRIMINAL JUSTICE TC		
	6140	DPS - TASER RE-CERT ROBERTS KC	100.00
	6248	DPS - SPRING 2025 MCOLES DISTRIBUTION KC	547.31
	TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE TC		647.31
<hr/>			
000947	WYOMING ASPHALT PAVING INC.		
	2025-032	DPW - LOCAL POTHOLE REPAIRS RL/DR CP	285.96
	TOTAL FOR: WYOMING ASPHALT PAVING INC.		285.96
<hr/>			
001043	BS&A SOFTWARE		
	160623	2024/2025 SOFTWARE SUPPORT WO/TAX/ASSESS AK	1,456.00
	TOTAL FOR: BS&A SOFTWARE		1,456.00
<hr/>			
001075	VERDIN COMPANY		
	224331	MECHANICAL AND COSMETIC RESTORATION OF CITY CLO	5,390.00
	TOTAL FOR: VERDIN COMPANY		5,390.00
<hr/>			
001215	FLIER'S		
	143649	WR - LAB FILTER/DI TANKS C/A/MB LK/BP	769.96
	TOTAL FOR: FLIER'S		769.96
<hr/>			
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	4062	DPS - DRY CLEANING MARCH 2025	22.00
	TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP		22.00
<hr/>			
002002	USABUEBOOK		
	INV00685007	WR - DEWATERING PUMP LK	224.87
	TOTAL FOR: USABUEBOOK		224.87
<hr/>			
002116	CHARTER COMMUNICATIONS		
	005582801040125	CITY HALL INTERNET/PHONE/TV APRIL 2025	506.42
	005583601040125	DPW/WR INTERNET APRIL 2025	149.99
	172241901040725	AIRPORT INTERNET APRIL 2025	84.54
	TOTAL FOR: CHARTER COMMUNICATIONS		740.95
<hr/>			

002246	ELHORN ENGINEERING CO.		
	306334	DPW - CHEMICALS FOR WELLS 4 & 7 CP	1,269.00
	306334.1	DPW - PARTS FOR WELLS 4 & 7 CP	931.28
TOTAL FOR: ELHORN ENGINEERING CO.			2,200.28
002247	PLUMBER'S PORTABLE TOILETS		
	409561	DDA - EGG HUNT PORTABLE TOILET DS	135.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			135.00
002281	HOME DEPOT		
	0011077	DPW - DANGER SIGNS FOR MILL DR	13.70
	1120419	DPW - ORANGE SAFETY BARRIER FOR MILL RL	189.48
	1120437	DPW - METAL T-POST(20) FOR MILL RL	136.81
	1120439	DPW - ORANGE SAFETY FEND/SNOW BARRIER FOR MILL	167.26
	4010841	DPW - CABLE TIES FOR CHRISTMAS RL	71.89
	7620484	DPW - DRILL PUMP KIT AB	11.74
	8011252	DPW - CEDAR PICKET (8) GARBAGE CORAL DR	21.80
	9904823	DPW - VINYL FENCE PANELS FOR PEACH ST REPLACEMEN	367.91
TOTAL FOR: HOME DEPOT			980.59
002347	ALRO STEEL CORPORTATION		
	FDN8642KZ	DPW - 200LBS 2 SCH 40 PIPE/SAW CUTTING SCHOOL CRC	360.00
TOTAL FOR: ALRO STEEL CORPORTATION			360.00
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2025.03	DPS - MARCH 2025 PROFESSIONAL SERVICES KC	312.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			312.50
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1210958	DPW - 2 CYCLE (12) FOR MOWERS RL	59.88
	1212700	DPW - OIL FILTER/FILTER ELEMENT/OIL 4 CYL MOWER 15	61.14
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			121.02
002787	ESPER ELECTRIC		
	34635	WR - ELECTRICAL BREAKER JERSEY ST LIFT BP	195.00
	34639	DPW - STORM DAMAGE REPAIR CP	2,348.58
TOTAL FOR: ESPER ELECTRIC			2,543.58
002880	KIESLER'S POLICE SUPPLY INC		
	IN257582	DPS - TRAINING AMMUNITION & LESS LETHAL KC	1,275.60
TOTAL FOR: KIESLER'S POLICE SUPPLY INC			1,275.60
003061	CRA 200 ALLEGAN STREET LLC		
	2025.03.02	ADMIN - 2024 WINTER TAX CAPTURE - 2013 REIMBURSEI	10,264.43
TOTAL FOR: CRA 200 ALLEGAN STREET LLC			10,264.43

004812	FISH WINDOW CLEANING		
	2647-150900	DPW - WINDOW CLEANING APRIL 2025 KC	200.00
	2647-151361	WR - WINDOW CLEANING APRIL 2025 BP	90.00
	TOTAL FOR: FISH WINDOW CLEANING		290.00
004814	WILLIAMS & WORKS		
	100139	MARCH 2025 PLANNING/ZONING ASSISTANCE DS	234.00
	TOTAL FOR: WILLIAMS & WORKS		234.00
004855	PLAINWELL ACE HARDWARE		
	19413	DPW - WK GIFT PUT ON CITY ACCOUNT IN ERROR/PAID B	46.84
	19490	DPW - BULBS FOR DPS LIGHTS AB	17.98
	19493	DPW - CABLE TIE/SIGN/QUICK LNK/COIL CHAIN HICKS GA	121.84
	19518	DPW - QUIKRETE RIVERWALK JF/AB	6.59
	19520	DPW - HEX NUT/QUICK LNK WATER METER AB	56.26
	19521	WR - DIGESTER COVER PAINT(4) BP	759.96
	19547	DPW - MISC INVENTORY JF	9.49
	19548	WR - BATTERIES/WORKING HANDS BP	22.17
	19550	DPW - TARPS(3) FOR HYDRANT FLUSHING DR	32.97
	19600	DPW - FANTASTIK CLEANER (3) RESTROOMS DR	13.77
	19604	DPW - O-RING(8) PARK BATHROOMS AB	6.32
	D91813	DPW - FOR WK GIFT/PAID BY CP AND TAKEN OFF CITY AC	(46.84)
	TOTAL FOR: PLAINWELL ACE HARDWARE		1,047.35
004865	THE BROTHERHOOD EMERGENCY GEAR		
	2025.03.25	DPS - 4 FACEMASK IDENTIFIERS KC	60.00
	TOTAL FOR: THE BROTHERHOOD EMERGENCY GEAR		60.00
004894	ASCENSION MI EMPLOYER SOLUTIONS		
	567135	ADMIN - EXAM/DRUG SCREEN JF/AK	123.00
	TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS		123.00
004902	BLOOM SLUGGETT PC		
	26328	MARCH 2025 PROFESSIONAL SERVICES JL	5,523.00
	TOTAL FOR: BLOOM SLUGGETT PC		5,523.00
004910	ON DUTY GEAR LLC		
	36406	DPS - BALLISTIC VEST AND CARRIER REPLACEMENT WELC	1,035.00
	TOTAL FOR: ON DUTY GEAR LLC		1,035.00
005012	UNITED BANK		
	2025.04.14 8:58	ACH FEES UB APRIL	7.00
	2025.04.16	ADMIN - RETURNED ACH PAYMENT FEE - AK	7.50
	2025.04.17	ADMIN - RETURNED ACH PAYMENT FEE - AK	7.50
	2025.04.23	ACH FEES UNION DUES	7.00
	2025.04.23 2	ACH FEES PAYROLL	7.00
	TOTAL FOR: UNITED BANK		36.00



005038	BARNES & THORNBURG LLP		
	3403365	MARCH 2025 PROFESSIONAL SERVICES JL	187.50
			-----
	TOTAL FOR: BARNES & THORNBURG LLP		187.50
			-----
005039	MULDER'S NURSERY LLC		
	103822	DPW - MAPLE TREE OLD ORCHARD PEACH CT CP	359.99
			-----
	TOTAL FOR: MULDER'S NURSERY LLC		359.99
			-----
005047	STAPLES, INC.		
	6027169046	ADMIN - CREDIT FOR CLOCK RETURNED RB	(14.71)
	6028666677	DPW - BATTERIES/COPY PAPER/SCOTCH BRITE/TOISSUE D'	114.29
	6028901565	DPW - TOILET TISSUE/C FOLD/COPY PAPER CP	210.54
			-----
	TOTAL FOR: STAPLES, INC.		310.12
			-----
005049	QUADIENT FINANCE USA		
	0002636172	ADMIN - MSP SHIPMENT RB	4.41
			-----
	TOTAL FOR: QUADIENT FINANCE USA		4.41
			-----
005144	POWERDMS, INC.		
	INV-133636	DPS - ACCREDITATION SOFTWARE KC	550.00
			-----
	TOTAL FOR: POWERDMS, INC.		550.00
			-----
005145	COUNTY OF KENT		
	39329	DPW - STREET SWEEPINGS/BIOBED TO LANDFILL RN	4,958.73
			-----
	TOTAL FOR: COUNTY OF KENT		4,958.73
			-----
005146	H&K EXCAVATING, LLC		
	1080	DPW - CLEAN DEBRIS FROM CITY BRIDGES RN/CP	1,500.00
			-----
	TOTAL FOR: H&K EXCAVATING, LLC		1,500.00
			-----
005151	CHULA VISTA GARDEN CLUB		
	20250421	DPW - DONATION 50 EASTERN WHITE PINES ARBOR DAY	125.00
			-----
	TOTAL FOR: CHULA VISTA GARDEN CLUB		125.00
			-----
005170	PERCEPTIVE SERVICE & OPERATIONS		
	9616	WR - SERVICE CALL JERSEY ST LIFT BP	687.50
			-----
	TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS		687.50
			-----
005171	FLYERS ENERGY LLC		
	CFS-4224165	DPS FUEL FOR POLICE VEHICLES 4/15/2025	640.22
			-----
	TOTAL FOR: FLYERS ENERGY LLC		640.22
			-----
005205	MORRISON INDUSTRIAL EQUIPMENT CO		
	W02043641-1	WR - BRAKE WORK/STEERING CYLINDER REBUILD BP/LK	3,327.10
			-----
	TOTAL FOR: MORRISON INDUSTRIAL EQUIPMENT CO		3,327.10
			-----

REFUND UB	BACK, CHRISTINA		
	04/24/2025	UB refund for account: 03-00029909-00	27.31
TOTAL FOR: BACK, CHRISTINA			27.31

TOTAL - ALL VENDORS	63,020.20
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## INVOICE AUTHORIZATION

### Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne  
Branch

Digitally signed by  
Roxanne Branch  
Date: 2025.04.24  
11:50:25 -04'00'

### Amanda Kersten, HR/Interim Treasurer

I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.

Insert Signature:

### Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

### Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A  
Callahan

Digitally signed by Kevin  
A Callahan  
Date: 2025.04.24  
16:14:43 -04'00'

### Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

### Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin  
Lakamper

Digitally signed by Justin  
Lakamper  
Date: 2025.04.24  
14:07:32 -04'00'

## Reports & Communications:

### A. City – Resolution 20205-09- A Resolution in support for the West Michigan Trails’ Michigan Health Endowment Fund grant application and agreement to serve as fiduciary applicant

The City of Plainwell has been working with several communities and the West Michigan Trails Organization to develop a 42-mile non-motorized trail from Kalamazoo Township to Kent County. Work began in 2015 with a Planning Study by the Wightman Group for the River to River Trail, which was completed in 2018. Since then, the West Michigan Trails Organization has been developing and repairing trails in West Michigan according to that Planning Study. Their recent Master Plan highlights top projects. Plainwell is listed in the Phase 1: Priority Projects section, along with the City of Wayland, Wayland Township and Gun Plain Township. Approximately 1.5 miles of trail are located within Plainwell city limits, along the interurban trail behind Thurl Cook park.

**Recommended action:** Consider approving Resolution 2025-09 as presented.

### B. WR – Approval for Annular Seal Repair

The annular seals are located in the concrete on the top of the digesters, and stop methane from escaping into the atmosphere. Last week, these seals were found to be leaking. The repair process is to spray a two-part sealant over the existing seal. Mulder Building Sealants & Restoration is recommended for this job.

**Recommended action:** Consider approving the repair of the annular seals on both anaerobic digestors at the Water Renewal plant by Mulder Building Sealants & Restoration for \$5450.00.

### C. WR – Approval for Flow Meter Calibration

There are eleven flow meters in use at Water Renewal. These meters are used for reporting, process control and in bill customer communities. EGLE mandates meter calibration annually. Forberg Smith is recommended for this service.

**Recommended action:** Consider approving the calibration of eleven flow meters at the Water Renewal plant by Forberg Smith for \$6319.60.

## Reminder of Upcoming Meetings

- May 07, 2025 – Planning Commission – 6:30pm
- **May 12, 2025 – City Council – 7:00pm**
- May 13, 2025 – DDA/BRA/TIFA – 7:30am
- May 15, 2025 – Parks & Trees – 5:00pm
- May 21, 2025 – Planning Commission – 6:30pm

**Note:** All public comment limited to two minutes, when recognized please rise and give your name and address.