

# City of Plainwell

Richard Brooks, Mayor  
Zelda Schippers  
EJ Hart  
Tracee Dunlop  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson



“The Island City”

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

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## AGENDA DDA/TIFA/BRA City Hall Conference Room September 11, 2018 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 08/14/18 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Accounts Payable for August of \$9882.78
8. **DDA Action Items**
  - A. Accounts Payable for August of \$2,219.04
9. **TIFA Action Items**
  - A. Accounts Payable for August of \$779.38
10. **Communications:** 0723/18 and 08/13/18 Council Minutes. Also the Financial Report/Summary as of 08/31/18
11. **Public Comments**
12. **Staff Comments**
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*  
The City of Plainwell is an equal opportunity provider and employer

***The Island City***

Minutes  
Plainwell DDA, BRA and TIFA:  
August 14, 2018

1. Call to Order - Meeting called to order at 7:30 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, Zelda Schippers, Paul Rizzo, Tracee Dunlop, Mayor Brooks, EJ Hart  
**Excused:** Adam Hopkins, Erik Wilson, Nick Larabel
4. Approval of Minutes of **Motion by Schippers, seconded by Hart to approve 07/10/18 minutes.**
5. General Public: Thomas Holmes, Modern Woodman Financial
6. Chairman's Report: None
7. BRA Action Items  
**A. Motion to accept accounts payable for July of \$6,291.81 was made by Dunlop and seconded by Schippers. Motion carried.**
8. DDA Action Items  
**A. Motion to accept accounts payable for July of \$1,417.71 was made by Rizzo and seconded by Schippers. Motion carried.**  
**B.** Two northeast parking lot designs were presented. Suggested changes are to eliminate the angle parking at the north end of the lot. Place the dumpster on the northeast end of the parking lot. Much discussion regarding keeping the tree and flower bed in place and it seems to be divided. Discussion ended with agreeing to disagree on the tree location. Siegel will send an email out to all businesses backing up to the parking lot and request comments to be returned by Tuesday, Aug. 21.
9. TIFA Action Items  
**A. Motion to accept accounts payable for July of 1,340.49 was made by Brooks and seconded by Dunlop. Motion carried.**
10. Communications:  
06/25/18 and 7/09/18 Council Minutes. Also the Financial Report/Summary for 07/31/18 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Siegel mentioned the Labor Day Bridge Walk, the Dog Park Grand Opening, Farmers' Market. New businesses – Passiflora and Harrington's Car Restoration.
13. Member Comments:
14. Adjournment: **A Motion by Dunlop supported by Turley to adjourn the meeting at 8:24 p.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

09/06/2018 11:23 AM  
 User: Shirley  
 DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 08/01/2018 - 08/31/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	AUGUST 2018 DENTAL AND VISION INSURANCE	32.37	12609
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2018 HEALTH INSURANCE PREMIUMS	664.32	12751
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	SEPT 2018 DENTAL/VISION INSURANCE	32.37	12789
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	AUGUST 2018 LIFE INSURANCE	2.95	12732
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES	2018-07 DPW UNIFORM/RUGS/MISC	3.80	12725
443-000-830.000	Contractual Reimbursement CRA Ac	CRA 200 ALLEGAN STREET LLC	CONTRACTUAL REIMBURSEMENT - 2018 SUMMER	8,620.79	12815
443-000-930.000	Repairs and Maintenance-Land & B	ALLEGAN COUNTY SHERIFFS DEPT	JUNE 2018 - DEBT CREW	36.00	12771
443-000-930.000	Repair/Maintenance (Outside)	OTIS ELEVATOR COMPANY	REAR ELEVATOR REPAIR	358.75	12803
443-000-930.000	Repair/Maintenance (Outside)	OTIS ELEVATOR COMPANY	9/1/18 - 11/30/18 SERVICE ELEVATOR IN T	131.43	12803
Total For Dept 000 OPERATIONS				9,882.78	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				9,882.78	

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BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	9,882.78
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Total For All Funds:	<u>9,882.78</u>
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09/06/2018 11:23 AM  
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
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 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	AUGUST 2018 DENTAL AND VISION INSURANCE	26.23	12609
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2018 HEALTH INSURANCE PREMIUMS	312.38	12751
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	SEPT 2018 DENTAL/VISION INSURANCE	26.23	12789
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	JULY 2018 FARMERS MKT/PHOTO CONTEST	90.00	12682
494-000-900.000	Printing and Publishing	KAECHELE PUBLICATIONS INC	DDA SECTION/MOVIE DESPICABLE ME	107.20	12687
494-000-930.000	Repairs and Maintenance-Land & B	MUNICIPAL WEB SERVICES	JULY 2018 WEBSITE SERVICE	200.00	12806
494-000-957.022	DDA FARMERS MARKET EXPENSE RESTR	JONS TO GO PORTABLE RESTR	7/13/18 - 8/9/18 FARMERS MKT RESTROOM	98.00	12733
494-000-957.022	DDA FARMERS MARKET EXPENSE RESTR	JONS TO GO PORTABLE RESTR	8/10/18 - 9/6/18 RESTROOM FOR FARMERS M	98.00	12801
494-000-957.036	DDA MOVIES IN THE PARK RESTROOMS	JONS TO GO PORTABLE RESTR	7/27/18 - 8/8/18 RESTROOMS FOR THE MOVI	98.00	12733
494-000-957.036	Movies In The Park	SWANK MOTION PICTURES INC	Movies In The Park	463.00	1359
494-000-957.036	DDA Movies in the Park	HOPKINS ADAM/TWILIGHT MOV1	2018 MOVIESDESPICABLE ME 3 / SING SET t	700.00	12798
Total For Dept 000 OPERATIONS				2,219.04	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				2,219.04	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 08/01/2018 - 08/31/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	2,219.04
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Total For All Funds:	<u>2,219.04</u>
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BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450	INDUSTRIAL PARK TIFA				
Dept 000	OPERATIONS				
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	AUGUST 2018 DENTAL AND VISION INSURANCE	46.72	12609
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2018 HEALTH INSURANCE PREMIUMS	683.97	12751
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	SEPT 2018 DENTAL/VISION INSURANCE	46.72	12789
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	AUGUST 2018 LIFE INSURANCE	1.97	12732
Total For Dept 000 OPERATIONS				779.38	
Total For Fund 450 INDUSTRIAL PARK TIFA				779.38	

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EXP CHECK RUN DATES 08/01/2018 - 08/31/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	779.38
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Total For All Funds:	<u>779.38</u>
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**MINUTES**  
**Plainwell City Council**  
**July 23, 2018**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Smith of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler and Councilman Overhuel.  
Absent: Councilman Keeney.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/09/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments: None
7. County Commissioner Report: None
8. Presentations:  
Judge William A Baillargeon gave a report summarizing the 2017 Annual Report of the 57<sup>th</sup> District Court. He noted the great work of the clerical staff regularly making Allegan County tops in terms of compliance with SCAO reporting requirements. He highlighted the specialty courts, specifically the Drug Treatment, Mental Health Treatment, the Sobriety and the Veterans' Treatment courts for each bringing successes to those in need. Mayor Brooks thanked him for the report and added praise for the success of the Drug Treatment Court.
9. Agenda Amendments: None.
10. Mayor's Report: None
11. Recommendations and Reports:
  - A. Superintendent Pond reported the replacement SCADA system hardware affords better technology and the city's own radio frequency, further increasing reliability and performance of the system. Perceptive Controls will coordinate the installation of antennas and coaxial related to the project.  
**A motion by Steele, seconded by Overhuel, to accept the proposal from Perceptive Controls for installation of the SCADA antennas and coaxial related to the hardware replacement at a cost of \$8,272.00. On a roll-call vote, all in favor. Motion passed.**
  - B. Personnel Manager Lamorandier presented changed to the city's Section 125, Employee Benefits, Plan to update for changes to the employee insurance plan offerings. There are two plans, one for a "short-year" of July 1 through July 31, 2018 and the other for a full fiscal year beginning August 1, 2018, which is required to properly reflect the employee health insurance coverage period.  
**A motion by Steele, seconded by Keeler, to adopt Resolution 18-20 for the Section 125 Plan Document Amendments. On a voice vote, all in favor. Motion passed.**
  - C. Clerk/Treasurer Kelley reported on the annual budget amendment to carry approved prior year purchase encumbrances into the current fiscal year because of when the purchases were completed.  
**A motion by Steele, seconded by Keeler, to approve the 2018/2019 budget amendment for**

**the 2017/2018 encumbrance rollover. On a voice-vote, all in favor. Motion passed.**

12. Communications:

**A. A motion by Steele, seconded by Overhuel, to accept and place on file the April and May 2018 Public Safety Reports, the June 2018 Water Renewal Report and the DRAFT Planning Commission Minutes from July 18, 2018. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$130,552.35 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments None.

15. Staff Comments

Superintendent Nieuwenhuis reported investigating options to clean and remediate the leaf pile behind the DPW facility, including a quote from Renewed Earth for \$8,500 one-time cleanup and \$15,000 per year to process and remove the leaves.

Superintendent Pond reported the completion of the Hill Street Lift Station upgrade project.

Community Development Manager Siegel reported a “soft-opening” of the Dog Park is scheduled for July 30 with a formal recognition being planned for August.

Director Bomar reported the project to staff a School Resource Officer is back on track with participation from Gun Plan Township and an upcoming meeting with the Kalamazoo County Sheriff.

Clerk/Treasurer Kelley reported successful election equipment accuracy testing, so the staff is ready for the August 7, 2018 State Primary.

16. Council Comments:

Councilman Keeney asked staff to inquire about trucks at the Wastewater Treatment Plant making excessive noise in the very early morning hours most every day.

17. Adjournment:

**A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:30 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**MINUTES**  
**Plainwell City Council**  
**August 13, 2018**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Don Mejeur of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/23/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments: None
7. County Commissioner Report: None.
8. Presentations:  
Jeni Quigley from GHD reported to Council that site excavation would begin August 20 and continue into December at which time the project would go on winter hiatus, weather permitting, and resume in March 2019 with an estimated completion date for May 2019. The work will be done Monday through Friday 7am to 5pm, with some Saturday work between 8am and 5pm. No work will be done on Sundays or Holidays. The trucks will enter and exit through a temporary curb-cut on M-89 just east of Island Avenue. It was reported that contaminated soil (which includes lead and manganese) would be removed to two separate facilities on the east side of the state and that the site would continue to be gated. The work this fall will be west and south of the mill buildings with work in the spring being along the river to coordinate with the power poles being moved, which is still being negotiated.
9. Agenda Amendments: None.
10. Mayor's Report:  
Mayor Brooks expressed sympathy at the passing of Judy Himmelein and remembers fondly all the time she donated to the community as a whole.
11. Recommendations and Reports:
  - A. Superintendent Nieuwenhuis briefed Council on Michigan Department of Environmental Quality standards related to the city's leaf and brush piles accumulated in the back lot at the DPW facility. Bids were solicited for cleanup and annual maintenance and Renewed Earth offered the low bid.  
**A motion by Steele, seconded by Overhuel, to accept the proposal from Renewed Earth to remove the existing leaf pile at the DPW facility for \$8,500.00 and to process the 2018 leaf collection for \$15,000 and authorize the City Manager to execute all documents related to the approved action. On a roll-call vote, all in favor. Motion passed.**
  - B. Superintendent Nieuwenhuis briefed Council about paving projects that would be tacked on to the Chart/Wedgewood paving projects previously approved. The Starr Road work would be completed prior to the school year and the Sunset project would include additional drainage off the road to prevent future deterioration of the road surface.  
**A motion by Keeney, seconded by Keeler, to accept the quote from Wyoming Asphalt to pave portions of Starr road and Sunset Street at a total project cost of \$17,700 and to**

**authorize the City Manager to execute all documents related to the approved action. On a roll-call vote, all in favor. Motion passed.**

- C.** City Manager Wilson reported that while negotiations continue for a school resource officer agreement, other hurdles can be overcome by considering a mutual aid agreement with the Kalamazoo County Sheriff. Director Bomar reports that this agreement would grant arrest and enforcement powers to a school resource officer at Cooper Elementary, which would alleviate response time issues for the county deputy. This agreement is requested by the Kalamazoo County Sheriff.

**A motion by Steele, seconded by Keeler, to approve the Mutual Aid Agreement with the Kalamazoo County Sheriff to deputize a School Resource Officer for Cooper Elementary and to authorize the City Manager and the Director of Public Safety to execute all documents related to the approved action. On a voice-vote, all in favor. Motion passed.**

12. Communications:

- A.** **A motion by Keeney, seconded by Keeler, to accept and place on file the July 2018 Investment and Fund Balance Reports and the June 2018 Public Safety Report. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$334,951.15 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments

Rebecca Burns, a Gun-Plain Township Resident, introduced her son Ryan, and thanked Council for given Ryan the opportunity to meet a scouting goal by attending the meeting.

15. Staff Comments

Superintendent Nieuwenhuis reported to Council about water samples all having been taken timely without any major findings.

Superintendent Pond reported a possible early start on the screw pump replacement project.

Community Development Manager Siegel reminded Council of the grand opening of the Dog Park scheduled for August 14 at 5.30pm and reported good attendance and positive feedback since the soft-opening in July.

Director Bomar reported a new training regimen using web-based training sites, which is funded by Public Act 302 funds and that Plainwell is one of many local jurisdictions to implement this system of training.

Clerk/Treasurer Kelley reported completing the August Primary Election and starting work for the November, along with training and audit work. He reported a 30% voter turnout in Plainwell, which matches the county-wide turnout and higher than usual for a Primary Election. He also noted that four (4) candidates were in the running for City Council seats to be elected in November.

City Manager Wilson thanked the Election Inspectors for their dedicated and hard work during the election.

16. Council Comments:

Councilman Keeney thanked the Department of Public Safety for their quick and professional response to a recent incident. Director Bomar noted that Officer Chapman and Deputy Director Varley were the responders on that case.

Councilman Overhuel thanked the Public Works Superintendent for great work on a sidewalk on West Chart Street.

17. Adjournment:

**A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:28 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2018 (ABNORMAL)	MONTH 08/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Revenues									
443-000-402.040	Captured Tax - AdVal Real - City Tax	4,609.00		4,609.73		0.00		(0.73)	100.02
443-000-402.041	Captured Tax - AdVal Real - Library	556.00		554.62		0.00		1.38	99.75
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	368.00		368.04		0.00		(0.04)	100.01
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	368.00		368.04		0.00		(0.04)	100.01
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	478.00		478.44		0.00		(0.44)	100.09
443-000-402.047	Captured DDA-SCHOOL	9,359.00		2,471.06		0.00		6,887.94	26.40
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,223.00		1,684.82		0.00		538.18	75.79
443-000-402.060	Captured Tax - AdVal Pers - City	549.00		548.59		0.00		0.41	99.93
443-000-402.061	Captured Tax - AdVal Pers - Library	66.00		66.00		0.00		0.00	100.00
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	44.00		43.80		0.00		0.20	99.55
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	44.00		43.80		0.00		0.20	99.55
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	57.00		56.94		0.00		0.06	99.89
443-000-402.065	Captured Tax - AdVal Pers - County (All)	265.00		200.50		0.00		64.50	75.66
443-000-664.020	Interest Earned - Investments	95.00		0.00		0.00		95.00	0.00
443-000-676.080	Interfund Transfer In - Capital Improve	75,000.00		12,500.00		6,250.00		62,500.00	16.67
TOTAL REVENUES		94,081.00		23,994.38		6,250.00		70,086.62	25.50
Expenditures									
443-000-703.000	Salaries/Wages - Full Time Employees	33,980.00		3,853.37		2,201.58		30,126.63	11.34
443-000-706.000	Wages - Part Time Employees	272.00		38.27		37.92		233.73	14.07
443-000-713.000	Other Post Employment Benefits	300.00		50.06		25.03		249.94	16.69
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,486.00		278.09		159.77		2,207.91	11.19
443-000-715.010	Health Insurance Premiums	5,164.00		1,017.23		567.41		4,146.77	19.70
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00		1.47		1.47		23.53	5.88
443-000-715.013	Health Insurance - HSA - Employer Paid	2,537.00		1,740.00		1,740.00		797.00	68.58
443-000-715.015	Life Insurance	34.00		8.49		2.82		25.51	24.97
443-000-718.000	Retirement Benefits	2,941.00		367.41		180.27		2,573.59	12.49
443-000-724.000	Medical Insurance Opt Out	175.00		22.56		14.65		152.44	12.89
443-000-743.000	Uniforms	65.00		3.80		3.80		61.20	5.85
443-000-775.000	Supplies - Repairs and Maintenance	100.00		(9.98)		0.00		109.98	(9.98)
443-000-801.000	Engineering Services	2,000.00		0.00		0.00		2,000.00	0.00
443-000-801.013	Professional Services - Attorney	8,000.00		456.00		456.00		7,544.00	5.70
443-000-801.030	Professional Services - Audit	353.00		0.00		0.00		353.00	0.00
443-000-830.000	Contractual Reimbursement CRA Activities	14,240.00		8,620.79		8,620.79		5,619.21	60.54
443-000-910.000	Liability Insurance	4,725.00		5,240.85		0.00		(515.85)	110.92
443-000-910.010	Workers Comp Insurance	399.00		424.52		0.00		(25.52)	106.40
443-000-930.000	Repairs and Maintenance-Land & Building	15,000.00		290.18		290.18		14,709.82	1.93
443-000-930.050	Computer Services	50.00		0.00		0.00		50.00	0.00
443-000-940.000	Rentals - Equipment	1,500.00		251.16		149.82		1,248.84	16.74
443-908-991.000	Principal Payment - Interfund Loans	14,782.00		2,463.66		1,231.83		12,318.34	16.67
443-908-995.000	Interest Payment - Interfund Loans	1,843.00		307.16		153.58		1,535.84	16.67
TOTAL EXPENDITURES		110,971.00		25,425.09		15,836.92		85,545.91	22.91
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:									
TOTAL REVENUES		94,081.00		23,994.38		6,250.00		70,086.62	25.50
TOTAL EXPENDITURES		110,971.00		25,425.09		15,836.92		85,545.91	22.91
NET OF REVENUES & EXPENDITURES		(16,890.00)		(1,430.71)		(9,586.92)		(15,459.29)	8.47

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2018 NORMAL (ABNORMAL)	MONTH 08/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 450 - INDUSTRIAL PARK TIFA</b>						
<b>Revenues</b>						
450-000-569.000	Local Grants	61,261.00	0.00	0.00	61,261.00	0.00
450-000-664.020	Interest Earned - Investments	889.00	110.36	42.92	778.64	12.41
<b>TOTAL REVENUES</b>		<b>62,150.00</b>	<b>110.36</b>	<b>42.92</b>	<b>62,039.64</b>	<b>0.18</b>
<b>Expenditures</b>						
450-000-703.000	Salaries/Wages - Full Time Employees	40,843.00	5,374.69	3,088.74	35,468.31	13.16
450-000-706.000	Wages - Part Time Employees	816.00	163.06	65.81	652.94	19.98
450-000-713.000	Other Post Employment Benefits	14.00	2.40	1.20	11.60	17.14
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,059.00	390.14	222.55	2,668.86	12.75
450-000-715.010	Health Insurance Premiums	5,208.00	1,084.32	609.02	4,123.68	20.82
450-000-715.012	Health Insurance - FSA - Employer Paid	102.00	5.88	5.88	96.12	5.76
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00	1,716.00	1,716.00	787.00	68.56
450-000-715.015	Life Insurance	20.00	5.12	1.69	14.88	25.60
450-000-718.000	Retirement Benefits	2,123.00	202.47	118.16	1,920.53	9.54
450-000-724.000	Medical Insurance Opt Out	277.00	35.51	23.05	241.49	12.82
450-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
450-000-910.000	Liability Insurance	379.00	420.38	0.00	(41.38)	110.92
450-000-910.010	Workers Comp Insurance	249.00	264.92	0.00	(15.92)	106.39
450-000-930.000	Repairs and Maintenance-Land & Building	1,800.00	0.00	0.00	1,800.00	0.00
450-000-930.050	Computer Services	50.00	0.00	0.00	50.00	0.00
450-000-940.000	Rentals - Equipment	1,800.00	134.73	134.73	1,665.27	7.49
450-000-956.000	Miscellaneous	400.00	0.00	0.00	400.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>59,710.00</b>	<b>9,799.62</b>	<b>5,986.83</b>	<b>49,910.38</b>	<b>16.41</b>
<b>Fund 450 - INDUSTRIAL PARK TIFA:</b>						
<b>TOTAL REVENUES</b>		<b>62,150.00</b>	<b>110.36</b>	<b>42.92</b>	<b>62,039.64</b>	<b>0.18</b>
<b>TOTAL EXPENDITURES</b>		<b>59,710.00</b>	<b>9,799.62</b>	<b>5,986.83</b>	<b>49,910.38</b>	<b>16.41</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>2,440.00</b>	<b>(9,689.26)</b>	<b>(5,943.91)</b>	<b>12,129.26</b>	<b>397.10</b>

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2018 (ABNORMAL)	MONTH 08/31/2018 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	20,969.00		20,969.42		0.00		(0.42)	100.00
494-000-402.031	Captured DDA-LIBRARY	2,526.00		2,522.62		0.00		3.38	99.87
494-000-402.032	Captured DDA-Capital Impr	1,674.00		1,673.90		0.00		0.10	99.99
494-000-402.033	Capture DDA-Fire Reserve	1,674.00		1,673.90		0.00		0.10	99.99
494-000-402.034	Capture-DDA-Solid Waste	2,176.00		2,176.09		0.00		(0.09)	100.00
494-000-402.045	Captured DDA-COUNTY	10,115.00		7,663.85		0.00		2,451.15	75.77
494-000-402.060	Captured Tax - AdVal Pers - City	2,717.00		2,717.22		0.00		(0.22)	100.01
494-000-402.061	Captured Tax - AdVal Pers - Library	327.00		326.83		0.00		0.17	99.95
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	217.00		216.95		0.00		0.05	99.98
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	217.00		216.95		0.00		0.05	99.98
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	282.00		282.03		0.00		(0.03)	100.01
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,310.00		993.05		0.00		316.95	75.81
494-000-569.000	Local Grants	5,500.00		0.00		0.00		5,500.00	0.00
494-000-664.020	Interest Earned - Investments	162.00		83.58		45.00		78.42	51.59
494-000-694.000	Miscellaneous Revenue	200.00		15.00		0.00		185.00	7.50
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		295.00		120.00		2,205.00	11.80
494-000-694.025	DDA - Sale of Merchandise	1,000.00		5.00		5.00		995.00	0.50
494-000-694.026	DDA - Special Event Revenues	600.00		0.00		0.00		600.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	400.00		500.00		0.00		(100.00)	125.00
TOTAL REVENUES		54,566.00		42,331.39		170.00		12,234.61	77.58
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	17,867.00		2,020.74		1,134.09		15,846.26	11.31
494-000-706.000	Wages - Part Time Employees	1,500.00		153.60		76.80		1,346.40	10.24
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,411.00		148.78		83.36		1,262.22	10.54
494-000-715.010	Health Insurance Premiums	2,558.00		503.84		284.46		2,054.16	19.70
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		906.00		906.00		415.00	68.58
494-000-715.015	Life Insurance	2.00		0.00		0.00		2.00	0.00
494-000-718.000	Retirement Benefits	346.00		36.30		2.44		309.70	10.49
494-000-724.000	Medical Insurance Opt Out	47.00		6.07		3.93		40.93	12.91
494-000-775.000	Supplies - Repairs and Maintenance	2,000.00		0.00		0.00		2,000.00	0.00
494-000-801.000	Engineering Services	5,200.00		0.00		0.00		5,200.00	0.00
494-000-801.030	Professional Services - Audit	67.00		0.00		0.00		67.00	0.00
494-000-900.000	Printing and Publishing	3,000.00		197.20		197.20		2,802.80	6.57
494-000-910.000	Liability Insurance	484.00		536.84		0.00		(52.84)	110.92
494-000-910.010	Workers Comp Insurance	84.00		89.37		0.00		(5.37)	106.39
494-000-930.000	Repairs and Maintenance-Land & Building	500.00		200.00		200.00		300.00	40.00
494-000-930.050	Computer Services	50.00		0.00		0.00		50.00	0.00
494-000-940.000	Rentals - Equipment	650.00		0.00		0.00		650.00	0.00
494-000-956.000	Miscellaneous	1,850.00		0.00		0.00		1,850.00	0.00
494-000-956.021	Special Events	2,000.00		0.00		0.00		2,000.00	0.00
494-000-957.022	DDA Farmers Market Expense	1,000.00		196.00		98.00		804.00	19.60
494-000-957.025	DDA Christmas Ornament Costs	800.00		657.72		657.72		142.28	82.22
494-000-957.036	DDA Movies in the Park	1,500.00		1,261.00		798.00		239.00	84.07
494-000-960.000	Education & Training - Professional	500.00		0.00		0.00		500.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		0.00		0.00		3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,550.00		1,925.00		962.50		9,625.00	16.67
494-908-995.000	Interest Payment - Interfund Loans	711.00		118.50		59.25		592.50	16.67
TOTAL EXPENDITURES		60,098.00		8,956.96		5,463.75		51,141.04	14.90

PERIOD ENDING 08/31/2018

% Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2018 NORMAL (ABNORMAL)	MONTH 08/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
	TOTAL REVENUES	54,566.00	42,331.39	170.00	12,234.61	77.58
	TOTAL EXPENDITURES	60,098.00	8,956.96	5,463.75	51,141.04	14.90
	NET OF REVENUES & EXPENDITURES	(5,532.00)	33,374.43	(5,293.75)	(38,906.43)	603.30
	TOTAL REVENUES - ALL FUNDS	210,797.00	66,436.13	6,462.92	144,360.87	31.52
	TOTAL EXPENDITURES - ALL FUNDS	230,779.00	44,181.67	27,287.50	186,597.33	19.14
	NET OF REVENUES & EXPENDITURES	(19,982.00)	22,254.46	(20,824.58)	(42,236.46)	111.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 08/31/2018  
 % Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2018	MONTH 08/31/2018	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	18,986.00	11,494.38	0.00	7,491.62	60.54
INTEREST	INTEREST & RENTS	95.00	0.00	0.00	95.00	0.00
TRANSFER	FUNDS TRANSFERS	75,000.00	12,500.00	6,250.00	62,500.00	16.67
TOTAL REVENUES		94,081.00	23,994.38	6,250.00	70,086.62	25.50
Expenditures						
000	OPERATIONS	94,346.00	22,654.27	14,451.51	71,691.73	24.01
908	DEBT SERVICE	16,625.00	2,770.82	1,385.41	13,854.18	16.67
TOTAL EXPENDITURES		110,971.00	25,425.09	15,836.92	85,545.91	22.91
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		94,081.00	23,994.38	6,250.00	70,086.62	25.50
TOTAL EXPENDITURES		110,971.00	25,425.09	15,836.92	85,545.91	22.91
NET OF REVENUES & EXPENDITURES		(16,890.00)	(1,430.71)	(9,586.92)	(15,459.29)	8.47

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 08/31/2018  
 % Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2018 NORMAL (ABNORMAL)	MONTH 08/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	889.00	110.36	42.92	778.64	12.41
OTHER	OTHER	61,261.00	0.00	0.00	61,261.00	0.00
TOTAL REVENUES		62,150.00	110.36	42.92	62,039.64	0.18
Expenditures						
000	OPERATIONS	59,710.00	9,799.62	5,986.83	49,910.38	16.41
TOTAL EXPENDITURES		59,710.00	9,799.62	5,986.83	49,910.38	16.41
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	110.36	42.92	62,039.64	0.18
TOTAL EXPENDITURES		59,710.00	9,799.62	5,986.83	49,910.38	16.41
NET OF REVENUES & EXPENDITURES		2,440.00	(9,689.26)	(5,943.91)	12,129.26	397.10

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2018 NORMAL (ABNORMAL)	MONTH 08/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	44,204.00	41,432.81	0.00	2,771.19	93.73
INTEREST	INTEREST & RENTS	162.00	83.58	45.00	78.42	51.59
OTHER	OTHER	10,200.00	815.00	125.00	9,385.00	7.99
TOTAL REVENUES		54,566.00	42,331.39	170.00	12,234.61	77.58
Expenditures						
000	OPERATIONS	47,837.00	6,913.46	4,442.00	40,923.54	14.45
908	DEBT SERVICE	12,261.00	2,043.50	1,021.75	10,217.50	16.67
TOTAL EXPENDITURES		60,098.00	8,956.96	5,463.75	51,141.04	14.90
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		54,566.00	42,331.39	170.00	12,234.61	77.58
TOTAL EXPENDITURES		60,098.00	8,956.96	5,463.75	51,141.04	14.90
NET OF REVENUES & EXPENDITURES		(5,532.00)	33,374.43	(5,293.75)	(38,906.43)	603.30
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		210,797.00	66,436.13	6,462.92	144,360.87	31.52
TOTAL EXPENDITURES - ALL FUNDS		230,779.00	44,181.67	27,287.50	186,597.33	19.14
NET OF REVENUES & EXPENDITURES		(19,982.00)	22,254.46	(20,824.58)	(42,236.46)	111.37