

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

"The Island City"

AGENDA

Plainwell City Council

Monday, August 11, 2025 - 7:00PM

Plainwell City Hall Council Chambers

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes** – 07/28/2025 Regular Meeting
- 6. Public Comments**
- 7. County Commissioner Report**
- 8. Agenda Approval**
- 9. Mayor's Report**
- 10. Recommendations and Reports:**
 - A. City – Professional Services Agreement (PSA) with Fleis & Vandenbrink**

Council will consider entering into a Professional Services Agreement with Fleis & Vandenbrink for fieldwork, design, permitting, bidding assistance and GIS services for Industrial Park improvements for \$135,000.00.
- 11. Communications:** The July 2025 Investment and Fund Balance reports.
- 12. Accounts Payable** - \$333,739.65
- 13. Public Comments**
- 14. Staff Comments**
- 15. Council Comments**
- 16. Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
July 28, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Dan Martin of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, and Councilmembers Keeney, Wisnaski and Green.
Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 07/14/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: JJ Hayka offered to share questions or concerns with Representative Matt Hall.
7. Presentation by Classic Auto Factory
8. County Commissioners Report: Commissioner Dugan gave an update on happenings throughout Allegan County.
9. Agenda approval:
A motion by Steele, seconded by Wisnaski, to approve the Agenda for the July 28, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. Superintendent Keyzer discussed a contract with SmartSights, LLC. A 3-year service contract is recommended.
A motion by Wisnaski, seconded by Green, approving a 3-year contract with SmartSights, LLC for SCADA system support and emergency text messaging service. On a roll call vote, all voted in favor. Motion passed.
 - B. Superintendent Keyzer discussed the purchase of a 4" Promag flow meter with a 3-year warranty. The meter would replace the current meter (installed in 1998) that is no longer serviceable due to age.
A motion by Keeney, seconded by Wisnaski, approving the purchase of a 4" Promag flow meter and warranty from Endress Hauser for \$7,973.99. On a roll call vote, all voted in favor. Motion passed.
 - C. Superintendent Nieuwenhuis discussed the removal, service and reinstallation of the pump equipment from Well 7 by Peerless Midwest. This service was recommended following this year's municipal well inspection.
A motion by Keeney, seconded by Steele, approving the overhaul and maintenance of Well 7 pump equipment by Peerless Midwest for a cost not to exceed \$33,540.00. On a roll call vote, all voted in favor. Motion passed.
 - D. Personnel Coordinator/Interim Treasure Kersten discussed an amendment to the Section 125 Plan. The amendment allows the City to opt out of Flex Spending Accounts and Dependent Care Accounts. No City employees are currently enrolled in either of these plans.
A motion by Green, seconded by Keeney, approving an amendment to the City's Section 125 Plan to opt out of offering Flexible Spending Accounts (FSAs) and Dependent Care Accounts (DCAs) for the current plan year. On a roll call vote, all voted in favor. Motion passed.
 - E. City Manager Lakamper discussed a Professional Services Agreement (PSA) with Fleis and Vandenbrink for the South Main paving project. This project will begin the second week of August.
A motion by Steele, seconded by Wisnaski, to enter into a Professional Services Agreement with Fleis & Vandenbrink for construction engineering on the South Main road construction project for \$75,500.00. On a voice vote, all in favor. Motion passed.
12. Communications:
A motion by Steele, seconded by Wisnaski, to accept and place on file the June 2025 Department of Public Safety and Water Renewal Reports, the 06/10/2025 DDA/BRA/TIFA meeting minutes and the 6/12/2025 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.
13. Accounts Payable:
A motion by Keeney, seconded by Green, that the bills be allowed and orders drawn in the amount of \$131,241.37 for payment of the same. On a roll call vote, all voted in favor. Motion passed.
14. Public Comments: None.

MINUTES
Plainwell City Council
July 28, 2025

15. Staff Comments:

Personnel Coordinator/Interim Treasurer Kersten shared that interviews were being held for the Finance Director position.

Superintendent Nieuwenhuis had nothing to report.

Deputy Superintendent Keyzer had nothing to report.

Director Callahan discussed recovering kayakers from the river.

Clerk Leonard shared that the City is looking for Board of Review alternates. One application has been received.

City Manager Lakamper gave an update on Mill Building #2, stating that the insurance company has requested a quote from Taplin covering both restoration and demolition. Lawn restoration in the Old Orchard is mostly complete, with final reseeding happening in September. He shared that Director Callahan had hosted an active shooter table top exercise that was well received. He stated he had looked into recording Council meetings to share on YouTube, and would provide cost estimates soon.

16. Council Comments:

Mayor Pro Tem Steele reminded everyone about the Plainwell All School Reunion being held on August 9, 2025 at 1pm in the PHS cafeteria. Bring a dish to pass and your own table service, and visit with others who have attended Plainwell Schools. She had Traverse City in her thoughts and prayers.

Councilmember Wisnaski shared that the flowers this year look great.

Councilmember Keeney thanked Classic Car Factory for the presentation, and thanked Commissioner Dugan for his update.

Councilmember Green thanked Darius and his family for coming to the meeting, and thanked Director Callahan for hosting training for area officers.

17. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:26pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
August 11, 2025

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: August 7th, 2025
SUBJECT: Fleis & Vandenbrink Professional Services Agreement – Industrial Park Improvements

SUGGESTED MOTION: I motion to enter into a Professional Services Agreement with Fleis & Vandenbrink for fieldwork, design, permitting, bidding assistance and GIS services for Industrial Park Improvements for \$135,000.

BACKGROUND INFORMATION: Lake Shore Advantage has allotted SSRP funds to the City of Plainwell for the purposes of planning improvements to the industrial park. We are looking to use these funds to provide the following:

ENGINEERING DESIGN

1. Topographic Survey
2. Design of replacement watermain, including final alignment, location of fittings, valves, and hydrants.
3. Preparation and submittal of the EGLE Permit Application for Water Systems.
4. Design for lining the existing gravity sanitary sewer system.
5. Preparation and submittal of the EGLE Part 41 Wastewater Construction Permit Application.
6. Obtain soil borings / pavement cores for the project – F&V will coordinate with a geotechnical consultant to complete soil borings for the proposed project.
7. Design of pavement removal and replacement in the existing industrial park, including Acorn St., Gray St, Wakefield St., Kenyon Park, Industrial Parkway, and Lincoln Parkway.
8. Prepare contract documents and technical specifications for bidding.
9. Complete Engineer's Estimate of probable construction costs.
10. Submit documents to City staff for review.
11. Modify the design documents based on City & permit agency comments and finalize the bidding documents.
12. Traffic study to ensure the existing signage in the existing Industrial Park is appropriate.

AMP/GIS

1. Prepare a comprehensive Asset Management and Geographic Information System for the Industrial Park.
2. Components to the AMP/GIS will include PASER road ratings, NASCO sanitary and storm sewer ratings from the SAW Grant data, watermain ratings from the DWAM Grant data.
3. The Asset Management Plan will include both short-term and long-term Capital Improvement Planning.

BIDDING

4. F&V will prepare advertisements for bid and provide bidding documents to plan rooms. F&V will also make bid documents available on our web-based plan room.
5. Maintain a list of plan holders, prepare bid addendums if required, and attend the bid opening.
6. Coordinate and attend a pre-bid meeting, if necessary.
7. Prepare a bid tabulation and review bids submitted for completion, responsiveness, and qualifications, and provide a recommendation of award to the City.

ANALYSIS: These activities total \$135,000 and will be conducted by Plainwell's engineers of record, Fleis & Vandenbrink. The entirety of the expense will be reimbursed to the City with SSRP funds from Lakeshore Advantage. It is however still an expense on the City's books which requires Council approval, but ultimately it will be at no cost to the City. This work will also prepare us to have the entire Industrial Park repaved. With the engineering being paid for by this grant, the City will just need to pay for the actual paving. We anticipate being able to do this in the next fiscal year, depending on the engineers estimates, which will be created as part of this work.

BUDGET IMPACT: None

ATTACHMENTS: Professional Service Agreement



July 29, 2025

Justin Lakamper, Manager
City of Plainwell
211 N. Main Street
Plainwell, Michigan 49080

RE: Industrial Park Improvements

Dear Justin:

We are excited to assist the City in improving your Industrial Park. The funds provided by Lakeshore Advantage will allow you to improve the Industrial Park by replacing old cast iron watermain, lining aging vitrified clay sanitary sewer pipes, resurfacing aging roadways, and preparing a comprehensive asset management plan and GIS to guide the City with future infrastructure investments in the Industrial Park.

Project Understanding

The City sold the parcel that was going to be part of the new expansion, so no new utilities or roads will be constructed, and all the improvements will be in the existing industrial park. These improvements include mill and fill of the existing asphalt pavement on Acorn St., Gray St, Wakefield St., Kenyon Park, Industrial Parkway, and Lincoln Parkway. Any existing concrete curb and gutter that is damaged or misaligned will be repaired, as necessary. Existing damaged castings will be replaced, and all others will be adjusted, as necessary. The first block of Acorn Street has cast iron waterman that has exceeded its useful life, which will be replaced with ductile iron. The sanitary sewer is vitrified clay, which will be lined. The total length of the work is approximately 11,000 feet.

As per the grant agreement, F&V's scope of services will be limited to fieldwork, design, permitting, bidding assistance, and GIS. There will be no Construction Engineering services provided.

It is our understanding that there is no environmental contamination in the existing industrial park that would require remediation or special handling associated with the project.

Scope of Services

ENGINEERING DESIGN

1. Topographic Survey
2. Design of replacement watermain, including final alignment, location of fittings, valves, and hydrants.
3. Preparation and submittal of the EGLE Permit Application for Water Systems.
4. Design for lining the existing gravity sanitary sewer system.
5. Preparation and submittal of the EGLE Part 41 Wastewater Construction Permit Application.
6. Obtain soil borings / pavement cores for the project – F&V will coordinate with a geotechnical consultant to complete soil borings for the proposed project.

4798 Campus Drive
Kalamazoo, MI 49008
P: 269.385.0011
F: 269.382.6972
www.fveng.com

7. Design of pavement removal and replacement in the existing industrial park, including Acorn St., Gray St, Wakefield St., Kenyon Park, Industrial Parkway, and Lincoln Parkway.
8. Prepare contract documents and technical specifications for bidding.
9. Complete Engineer's Estimate of probable construction costs.
10. Submit documents to City staff for review.
11. Modify the design documents based on City & permit agency comments and finalize the bidding documents.
12. Traffic study to ensure the existing signage in the existing Industrial Park is appropriate.

AMP/GIS

1. Prepare a comprehensive Asset Management and Geographic Information System for the Industrial Park.
2. Components to the AMP/GIS will include PASER road ratings, NASCO sanitary and storm sewer ratings from the SAW Grant data, watermain ratings from the DWAM Grant data.
3. The Asset Management Plan will include both short-term and long-term Capital Improvement Planning.

BIDDING

4. F&V will prepare advertisements for bid and provide bidding documents to plan rooms. F&V will also make bid documents available on our web-based plan room.
5. Maintain a list of plan holders, prepare bid addendums if required, and attend the bid opening.
6. Coordinate and attend a pre-bid meeting, if necessary.
7. Prepare a bid tabulation and review bids submitted for completion, responsiveness, and qualifications, and provide a recommendation of award to the City.

Schedule

We propose to start work in September, with construction taking place in 2026. Based on this, we offer the following project schedule.

Phase	Date
Council Award	September
Fieldwork	September
Design	October
Permitting & GIS	November
Bidding Assistance	December

Professional Fees

We propose to complete the Scope of Work identified above on a lump sum basis with a professional fee of \$135,000 billed monthly based on the percentage of work complete. If acceptable, please sign and return the attached Professional Services Agreement to authorize us to commence work.

We look forward to working with you on this important economic development project. If you have any questions, comments, or need any additional information regarding this proposal or any of our services, please contact us by e-mail (jwingard@fveng.com) or by phone (269.385.0011).

Sincerely,

FLEIS & VANDENBRINK

Jeffrey S. Wingard, PE
Project Manager

Investment Activity Report



"The Island City"

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 07/31/2025

Amanda Kersten, HR/Interim Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature: **Amanda Kersten**

Digitally signed by
Amanda Kersten
Date: 2025.08.04
09:16:44 -04'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$1,596,003	\$5,915.53	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		4.37%	
2	180-Day CD Renewal	N/A	\$250,038	\$841.04	Northstar Bank	Julie Smith - 810.329.7104	03/30/2025	09/30/2025	4.05%	61
3	365-Day CD	N/A	\$254,230	\$889.12	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2025	06/09/2026	4.27%	313
4	365-Day CD	N/A	\$94,516	\$0.00	First National Bank	Doug Johnson - 616.538.6040	11/16/2024	11/17/2025	4.19%	109
5										
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Total Investments: \$2,194,787.39 \$7,645.69 = Monthly investment interest

Average Yield: 4.22%

Cash Activity for the Month

Cash, beginning of month: \$3,020,374.96

\$4,868.27 = Monthly bank account interest

Cash, end of month: \$3,231,331.41

Cash and Investments, end of month: \$5,426,118.80 \$12,513.96 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature: **Justin Lakamper**

Digitally signed by Justin
Lakamper
Date: 2025.08.08
10:44:58 -04'00'

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORTMONTH ENDED: **7/31/2025**% OF FISCAL YEAR: **8.49%***** - Amounts taken from audited financial statements as of June 30, 2024****** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes******* - These amounts are taken directly from the End of Month Financial Statement provided to Council**

AUDITED FIGURES AS OF MOST RECENT AUDIT *			CURRENT YEAR PERFORMANCE - UNAUDITED ***					
FUND	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS	ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
General	1,182,116	1,241,074	265,752	271,193	1,235,633	1,171,270	2,877,467	9.42%
Major Streets	160,731	190,388	764	11,505	179,647	482,366	407,121	2.83%
Local Streets	554,419	525,858	738	9,747	516,849	238,299	186,056	5.24%
Solid Waste	66,416	64,804	40,840	11,951	93,693	112,034	227,027	5.26%
Brownfield BRA	40,631	3,037	30,908	11,476	22,469	19,434	145,904	7.87%
Tax Increment TIFA	202,979	200,512	31,342	3,084	228,770	311,531	54,533	5.66%
Downtown DDA	154,012	151,768	87,464	2,316	236,917	287,258	123,334	1.88%
Revolving Loan	51,169	64,056	258	400	63,914	57,918	10,000	4.00%
Capital Improvement	42,150	77,265	17,680	6,667	88,278	113,594	92,125	7.24%
Fire Reserve	45,180	45,180	17,316	1,250	61,246	94,024	77,294	1.62%
Airport	31,838	33,648	5,027	12,913	25,762	23,015	92,298	13.99%
Sewer	2,016,160	1,979,501	156,773	117,427	2,018,847	1,179,469	1,710,653	6.86%
Water	1,948,490	1,762,953	91,317	44,006	1,810,264	1,059,420	697,281	6.31%
Motor Pool / Equipment	48,792	43,723	29,549	25,667	47,606	163,797	230,495	11.14%
OPEB**	136,231	89,021	5,007	2,162	91,866	112,689	58,781	3.68%
	6,681,314	6,472,788	780,736	531,762	6,721,762	5,426,119	6,990,369	7.61%

Justin Lakamper, City Manager	Amanda Kersten, HR/Interim Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <div>Justin Lakamper</div> <div>Digitally signed by Justin Lakamper Date: 2025.08.08 10:44:17 -04'00'</div>	Insert Signature: <div>Amanda Kersten</div> <div>Digitally signed by Amanda Kersten Date: 2025.08.04 09:16:25 -04'00'</div>

08/07/2025

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 07/25/2025 - 08/07/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
	Invoice		
000004	PLAINWELL AUTO SUPPLY INC		
	746355	DPS - 2YR BATTERY 1988 FORD F350 KC	339.98
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			339.98
000009	CONSUMERS ENERGY		
	2025.07 CW	CITY WIDE ELECTRIC JULY 2025	7,651.57
TOTAL FOR: CONSUMERS ENERGY			7,651.57
000039	A-1 RENT ALL		
	07/23/2025	Brush hog rental	350.00
TOTAL FOR: A-1 RENT ALL			350.00
000046	EMERGENCY VEHICLE PRODUCTS		
	S0021057	DPS - ENGINE 11 DOOR SWITCH/RESISTOR/FUSE/RECHARGE	1,357.53
TOTAL FOR: EMERGENCY VEHICLE PRODUCTS			1,357.53
000087	BILL G BOMAR		
	2025.08	RETIREE HEALTH PREMIUM REIMBURSEMENT AUGUST 2025	370.00
TOTAL FOR: BILL G BOMAR			370.00
000131	KEVIN CHRISTENSEN		
	2025.08	RETIREE HEALTH PREMIUM REIMBURSEMENT AUGUST 2025	224.00
TOTAL FOR: KEVIN CHRISTENSEN			224.00
000153	FLEIS & VANDENBRINK INC		
	74488	JUNE 2025 PROFESSIONAL SERVICES OLD ORCHARD JL	4,093.39
TOTAL FOR: FLEIS & VANDENBRINK INC			4,093.39
000157	DAVID RANTZ		
	2025.08	RETIREE HEALTH PREMIUM REIMBURSEMENT AUGUST 2025	448.00
TOTAL FOR: DAVID RANTZ			448.00
000309	JOHN VARLEY		
	2025.07.22	DPS - EMPLOYEE REIMBURSEMENT CLTHG ALLOWANCE JULY 2025	350.00
TOTAL FOR: JOHN VARLEY			350.00
000470	AARON CHAPMAN		
	2025.08	RETIREE HEALTH PREMIUM REIMBURSEMENT AUGUST 2025	397.52
TOTAL FOR: AARON CHAPMAN			397.52

000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2025.05	DPW - MAY 2025 SHERIFF CREW ASSIST CP	246.00
	2025.06	DPW - JUNE 2025 SHERIFF CREW ASSIST CP	303.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			549.00
000951	MICHIGAN RURAL WATER ASSOC		
	07/01/2025	MRWA Operator training AB	165.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			165.00
001369	UNITED STATES POSTAL SERVICE		
	07/01/2025	Postage for DPS	13.20
TOTAL FOR: UNITED STATES POSTAL SERVICE			13.20
001448	PROFESSIONAL CODE INSPECTIONS		
	25007	JULY 2025 PERMITS	26,735.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			26,735.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	4160	DPS - DRY CLEANING MAY/JUNE 2025	55.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			55.00
001645	ALEXANDER CHEMICAL CORPORATION		
	97363	WR - CHLORINE(4)/SULFUR DIOXIDE(4) LK	1,607.62
	97808	WR - CYLINDER RENTAL LK	66.50
	97990	WR - 44480LB FERRIC CHLORIDE LK	10,530.80
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			12,204.92
001829	PERCEPTIVE CONTROLS INC		
	17247	WR - SCADA SUPPORT LK	158.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			158.00
002116	CHARTER COMMUNICATIONS		
	005584501071425	DPS INTERNET/TV JULY 2025	309.94
TOTAL FOR: CHARTER COMMUNICATIONS			309.94
002234	P.K. CONTRACTING, INC		
	252725-1	DPW - 2025 PAVEMENT STRIPING RN/JL	30,797.14
TOTAL FOR: P.K. CONTRACTING, INC			30,797.14
002313	ALLEGAN COUNTY INFORMATION SERVICES		
	2025-015	DPS - 2025 NWS LERMS LICENSES (5) KC	1,515.00
TOTAL FOR: ALLEGAN COUNTY INFORMATION SERVICES			1,515.00
002527	COPS HEALTH TRUST		
	2025.08	AUGUST 2025 DENTAL/VISION PREMIUMS	1,344.53
TOTAL FOR: COPS HEALTH TRUST			1,344.53

002562	CITY OF ALLEGAN		
	0000015157	DPW - 2ND QTR WATER TESTING	360.00
TOTAL FOR: CITY OF ALLEGAN			360.00
002661	JIM KOESTNER INC		
	6045153/1	DPS - 2021 TAHOE *6452 BRAKE REPAIR KC	1,416.84
TOTAL FOR: JIM KOESTNER INC			1,416.84
003024	BRIAN KELLEY		
	1008	TREASURY/FINANCE SUPPORT JULY 2025	2,812.50
TOTAL FOR: BRIAN KELLEY			2,812.50
003081	GRIFFIN PEST SOLUTIONS INC		
	2682809	WR - JULY 2025 PEST CONTROL LK	111.00
TOTAL FOR: GRIFFIN PEST SOLUTIONS INC			111.00
003090	BROCK TOWING & RECOVERY		
	51277	DPS - TOWING CHIEFS CAR TO ZEIGLER KC	100.00
TOTAL FOR: BROCK TOWING & RECOVERY			100.00
004168	SBF ENTERPRISES		
	0140296	UB PRINT/MAIL AUGUST 2025	96.39
	0140298	UB POSTCARD STOCK W/ PERFS	584.76
	2025.8	UB POSTAGE AUGUST 2025/JULY BILLING	445.84
TOTAL FOR: SBF ENTERPRISES			1,126.99
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1708166	AUGUST 2025 LIFE INSURANCE PREMIUMS	356.20
	1708166A	JUNE 2025 PREMIUM ADJUSTMENT ON AUGUST BILLING	(6.38)
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			349.82
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2025.08 TOWN	RETIREE HEALTH INSURANCE AUGUST 2025 - TOWN	332.75
	2025.08 WHIT	RETIREE HEALTH INSURANCE AUGUST 2025 - WHITNEY	332.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			665.50
004796	SILVERSCRIPT INSURANCE COMPANY		
	2025.08 TOWN	RETIREE PRESCRIPTION COVERAGE AUGUST 2025 - TOWN	28.30
	2025.08 WHIT	RETIREE PRESCRIPTION COVERAGE AUGUST 2025 - WHIT	28.30
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			56.60
004798	ENDRESS + HAUSER		
	6002724561	WR - FLOW METER CALIBRATIONS LK	6,319.60
TOTAL FOR: ENDRESS + HAUSER			6,319.60
004803	ARROW ENERGY INC		

	151009	AIRPORT FUEL PURCHASED - VW	4,301.16
TOTAL FOR: ARROW ENERGY INC			4,301.16
004855	PLAINWELL ACE HARDWARE		
	20422	DPW - CAULK CH BRIDGE AB	6.99
	20476	DPW - PAINT BRUSH HYDRANTS RL	10.99
	20486	DPW - WASP HORNET SPRAY JF	19.96
	20488	DPW - WASP HORNET SPRAY JF	20.97
	20489	DPW - CALCULATOR(3) WELL 4 & 7 AB	80.97
	20511	WR - 1LB SHOCK TREATMENT LK	21.98
	20521	WR - CM CARTRIDGE FILTER 2PK LK	38.99
TOTAL FOR: PLAINWELL ACE HARDWARE			200.85
004913	JOSEPH CULVER		
	2025.06.30	DPS - EMPLOYEE SHOE REIMBURSEMENT CULVER KC	42.39
TOTAL FOR: JOSEPH CULVER			42.39
005012	UNITED BANK		
	2025.07.30 10:48	ACH FEES PAYROLL	7.00
	2025.07.30 9:47	ACH FEES TAX DIST/AP RB	7.00
	2025.07.31 11:19	ACH FEES UB PRENOTE	7.00
	2025.07.31 11:49	ACH FEES 1ST ACH'S	7.00
	2025.08.01 5:09	ACH FEE UB	7.00
	2025.08.07 2:20	ACH FEES TAX DIST/AP	7.00
TOTAL FOR: UNITED BANK			42.00
005015	CHECKALT-KLIK		
	230574	ELOCKBOX FEES JULY 2025	153.25
TOTAL FOR: CHECKALT-KLIK			153.25
005023	VAIRKKO TECHNOLOGIES, LLC		
	30754	JULY 2025 TRAINING COURSE CONTENT	67.80
	30755	JULY 2025 EMPLOYEE TRAINING SOFTWARE	97.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
005040	US INTERNET		
	5303635	SECURANCE EMAIL FILTERING 8/14 - 9/13/2025	70.00
TOTAL FOR: US INTERNET			70.00
005047	STAPLES, INC.		
	6037588117	DPW - TP/HAND TOWELS/COPY PAPER/DISINFECTANT SP	232.18
	6037963788	ADMIN - PENS/SWIFFER PADS/SPONGE/CLOROX WIPES F	61.95
TOTAL FOR: STAPLES, INC.			294.13
005064	R & R ASSESSING INC		
	2025.08	AUGUST 2025 CITY ASSESSING SERVICES	1,750.00
TOTAL FOR: R & R ASSESSING INC			1,750.00

005171	FLYERS ENERGY LLC		
	CFS-4329537	DPS- FUEL FOR POLICE VEHICLES 7/31/2025	923.31
	TOTAL FOR: FLYERS ENERGY LLC		923.31
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005195	T-MOBILE USA INC		
	2025.07.28	CITY WIDE CELL PHONES/TABLETS 6/21 - 7/20/2025	367.13
	TOTAL FOR: T-MOBILE USA INC		367.13
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005225	BLUE CARE NETWORK OF MICHIGAN		
	251900101319	AUGUST 2025 HEALTH INSURANCE PREMIUMS	17,412.01
	TOTAL FOR: BLUE CARE NETWORK OF MICHIGAN		17,412.01
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999999	TAYLOR RICHARDS		
	2025.07.25	ADMIN - CANCELLED/WITHDRAWN REV LOAN APPLICATION	400.00
	TOTAL FOR: TAYLOR RICHARDS		400.00
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ACACH	ALLEGAN COUNTY TREASURER		
	2025.07.26	DISTRIBUTE 2025 TAX COLLECTIONS W/E 07/26/2025	42,545.21
	2025.08.02	DISTRIBUTE 2025 TAX COLLECTIONS W/E 08/02/2025	116,429.43
	2025.7	JULY 2025 TRAILER TAX	125.00
	TOTAL FOR: ALLEGAN COUNTY TREASURER		159,099.64
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CBEFT	HUNTINGTON NATIONAL BANK		
	2025.7	ADMIN - HUNTINGTON BANK SERVICE FEES JULY 2025 - R	45.00
	TOTAL FOR: HUNTINGTON NATIONAL BANK		45.00
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CC9999	WALMART		
	07/01/2025	Ice maker/supplies for DPW	526.11
	07/01/2025	Basketball hoop nets for parks	35.94
	07/01/2025	Stop valve for well 4 & 7	68.90
	07/01/2025	Training lunch	12.77
	07/01/2025	Training lunch	17.78
	07/01/2025	Training fuel	20.00
	07/01/2025	Training lunch	63.23
	07/01/2025	Training lunch	25.13
	07/01/2025	Hydrant flushing diffuser/rate meter testing	673.17
	07/02/2025	Rescue boat fuel	40.15
	07/02/2025	Webcam hosting	44.85
	07/06/2025	Monthly Subscription	62.00
	07/06/2025	Pens/usb drives	82.96
	07/09/2025	Credit from ice maker supply purchase	(118.56)
	07/10/2025	Shot timer	129.99
	07/14/2025	Cancelled class refund	(553.97)
	07/15/2025	Unreceipted charge	201.80
	07/16/2025	Training lunch	17.01
	07/16/2025	Blekin HDMI	26.49

	07/17/2025	Unreceipted charge	294.03
	07/18/2025	Bruce flashlight battery order	41.40
	07/19/2025	Duo essentials monthly	30.00
	07/22/2025	Training lunch	106.39
	07/22/2025	Icloud storage	2.99
	07/22/2025	Calibration/service gas detection system	1,000.00
	07/23/2025	Purifier filter GL	33.98
	07/23/2025	White out/screen protector	35.35
TOTAL FOR: AMAZON			2,919.89
COPEFT	CITY OF PLAINWELL		
	2025.08	AUGUST 2025 CITY UB FOR JULY USAGE RB	3,174.34
TOTAL FOR: CITY OF PLAINWELL			3,174.34
RDLACH	RANSOM DISTRICT LIBRARY		
	2025.07.26	DISTRIBUTE 2025 TAX COLLECTIONS W/E 07/26/2025	5,585.47
	2025.08.02	DISTRIBUTE 2025 TAX COLLECTIONS W/E 08/02/2025	14,962.91
TOTAL FOR: RANSOM DISTRICT LIBRARY			20,548.38
USDARDACH	USDA RURAL DEVELOPMENT		
	2025.08	DEBT SERVICE - PUBLIC SAFETY BUILDING USDA LOAN	19,083.00
TOTAL FOR: USDA RURAL DEVELOPMENT			19,083.00
TOTAL - ALL VENDORS			333,739.65

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne
Branch

Digitally signed by
Roxanne Branch
Date: 2025.08.07
14:46:30 -04'00'

Amanda Kersten, HR/Interim Treasurer

I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.

Insert Signature:

Luke Keyzer, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Luke Keyzer

Digitally signed by Luke
Keyzer
Date: 2025.08.08
07:15:17 -04'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A
Callahan

Digitally signed by Kevin
A Callahan
Date: 2025.08.07
15:31:43 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin
Lakamper

Digitally signed by Justin
Lakamper
Date: 2025.08.08
11:28:27 -04'00'

Reports & Communications:

A. City – Professional Services Agreement with Fleis & Vandenbrink

Lake Shore Advantage has allotted Strategic Site Readiness Program (SSRP) funds to the City of Plainwell for the purpose of planning improvements to the Industrial Park. Fleis & Vandenbrink will handle all aspects of the engineering design, Asset Management and Geographic Information System (AMP/GIS), and the bid process. These activities total \$135,000.00, and the entirety of this expense will be reimbursed with SSRP funds from Lakeshore Advantage. This work will also prepare the City for the future repaving of Industrial Park.

Recommended action: Consider entering into a Professional Services Agreement with Fleis & Vandenbrink for fieldwork, design, permitting, bidding assistance and GIS services for Industrial Park improvements for \$135,000.00.

Reminder of Upcoming Meetings

- August 12, 2025 – DDA/BRA/TIFA – 7:30am
- August 12, 2025 – Parks & Trees – 4:00pm
- August 20, 2025 – Planning Commission – 6:30pm
- **August 25, 2025 – City Council – 7:00pm**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer