

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, December 12, 2022 - 7:00PM

Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 11/28/2022 Regular Meeting
6. General Public Comments
7. County Commissioner Report
8. Agenda Amendments
9. Mayor’s Report
10. Recommendations and Reports:
 - A. Set Public Hearing – Ordinance No. 393 – 7:00pm January 09, 2023
Council will consider setting a public hearing for 7:00pm on January 09, 2023 to allow interested parties to comment on proposed zoning ordinance amendments.
 - B. Mill Race Dam Removal / Stream Restoration Project – Pay Application #1
Council will consider approving pay application #1 for work conducted through September 30 by GHD and subcontractors in the amount of \$31,520.23.
 - C. Mill Buildings #2 & #3 – Temporary Heat & Lighting
Council will consider approving a contract with Esper Electric in the amount of \$5,775.00 for temporary heating and lighting in Mill Buildings #2 & #3, authorizing the City Manager to execute the contract, and designating Esper Electric as a preferred vendor.
 - D. Resolution 2022-19 – VDI Manufacturing Transfer Approval
Council will consider confirming the approval of Resolution 2022-19 A Resolution Approving the Transfer of an Act 198 Tax Exemption to VDI Manufacturing, LLC., 951 Industrial Parkway, Plainwell, MI.
 - E. Draft Review – Community Recreation Plan
Council will review the proposed draft Community Recreation Plan as recommended by the Parks & Trees Commission.
11. **Communications:** The November Investment and Fund Balance reports, November 2022 DPS report and the draft 11/30/2022 special Parks & Trees meeting minutes.
12. **Accounts Payable - \$162,819.28**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
November 28, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. No invocation was given.
3. Pledge of Allegiance was given by all present.
4. Current City Council:
 - A. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: Councilmember Keeney.
A motion by Wisnaski, seconded by Steele, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
 - B. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 11/14/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
 - C. Clerk Fenger presented the report from the Allegan County Board of Canvassers certifying the results of the November 8, 2022 General Election with Brad Keeler, Roger Keeney and Randy Wisnaski each elected to a 4 year term expiring in 2026.
A motion by Overhuel, seconded by Wisnaski, to accept the report of the Allegan County Board of Canvassers as presented. On a voice vote, all voted in favor. Motion passed.
 - D. Public Comment: None.
 - E. Comments from Councilmembers: None.
 - F. **A motion by Steele, seconded by Wisnaski, to adjourn the meeting *Sine Die* at 7:02 PM. On a voice vote, all voted in favor. Motion passed.**
5. New City Council:
 - A. Clerk Fenger administered the Oath of Office to Brad Keeler and Randy Wisnaski as Councilmembers.
 - B. Roll Call of New Council: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: Councilmember Keeney.
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
 - C. Clerk Fenger stated that according to section 4.11 of the Plainwell City Charter, the vote for Mayor is public, and the term shall be for 2 years. She then opened the floor to nominations for the office of Mayor. Councilmember Overhuel nominated Councilmember Keeler. Councilmember Steele nominated Councilmember Steele. Hearing no other nominations, Clerk Fenger closed nominations.
On a roll call vote, Councilmembers Keeler, Overhuel and Wisnaski voted for Councilmember Keeler, and Councilmember Steele voted for Councilmember Steele. By a vote of 3-1, Councilmember Keeler was elected Mayor.
Clerk Fenger administered the Oath of Office to Brad Keeler as Mayor.
 - D. Clerk Fenger stated that according to section 4.11 of the Plainwell City Charter, the vote for Mayor Pro Tem is conducted the same way as the vote for Mayor. She then opened the floor to nominations for the office of Mayor Pro Tem. Councilmember Overhuel nominated Councilmember Steele. Hearing no other nominations, Clerk Fenger closed nominations.
On a roll call vote, all voted for Councilmember Steele. By a vote of 4-0, Councilmember Steele was elected Mayor Pro Tem.
Clerk Fenger administered the Oath of Office to Lori Steele as Mayor Pro Tem.

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Clerk Fenger returned the meeting to Mayor Keeler at 7:09pm.

E. Public Comments: None.

F. Comments from New City Council:

Councilmember Overhuel congratulated Councilmembers Keeler and Steele for returning to their roles as Mayor and Mayor Pro Tem for another term.

Councilmember Steele thanked everyone.

Councilmember Wisnaski congratulated Councilmembers Keeler and Steele for returning to their roles as Mayor and Mayor Pro Tem. He stated that he was thankful to be back for another term as Councilmember.

6. County Commissioner Report: None.

7. Agenda Amendments: None.

8. Mayor's Report: Mayor Keeler reported that Bill Bomar's mother had passed recently and offered condolences to the family for their loss. He also reported that a North Main Street business owner had complained that another business owner was parking illegally in the handicap space, and customers were unable to use it.

Manager Wilson noted that he had recently received a report from the engineer with recommendations for improvements to the handicap parking areas in the city. He stated that he would be reviewing the report and discussing the recommendations with Superintendent Nieuwenhuis. Manager Wilson also noted that there had been law enforcement activity in the downtown area parking lots.

9. Recommendations and Reports:

A. A motion by Steele, seconded by Overhuel, to open the public hearing at 7:14pm to hear comments regarding the transfer of an Industrial Facilities Tax Exemption to VDI Manufacturing LLC. On a voice vote, all voted in favor. Motion passed.

Jeff Becker, VDI Manufacturing owner, introduced himself and his business. He noted that he had been considering expanding his business in Kalamazoo, but instead was able to purchase the property here for roughly the same cost as expanding in Kalamazoo. He stated that his business has been operating for 7 years and does injection molding for a variety of businesses.

Treasurer/Finance Director Kelley noted that the current Industrial Facilities Tax Exemption was granted in 2015 to Perceptive Industries, and expires in 2027. He noted that while VDI Manufacturing is reapplying, since the previous business closed, the transfer is allowable under Michigan tax law. He also noted that he had contacted the State of Michigan regarding the transfer, and they advised that the request would be approved at the December meeting of the Tax Board, so there would be a seamless transfer for the tax bills.

Councilmembers asked if he would keep the Kalamazoo location in addition to the Plainwell location, when he planned to move in to the new building and whether he planned to hire any new workers.

Mr. Becker stated that he would be moving his entire business to Plainwell, and his manager was already working to move everything. He hoped to be in and operational around December 14-16, 2022. He also noted that currently he has 17 employees, and 5 are Plainwell area residents. He does not expect to hire immediately, however as his business grows, he expects to be able to hire more employees.

Mr. Becker noted that he was excited to be in Plainwell, and that VDI Manufacturing is a 3rd party certified veteran-owned business.

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No Public Comment.

A motion by Overhuel, seconded by Steele, to close the public hearing at 7:23pm. On a roll call vote, all voted in favor. Motion passed.

A motion by Steele, seconded by Wisnaski, to approve the Industrial Facilities Tax Exemption Transfer to VDI Manufacturing, LLC. On a roll call vote, all voted in favor. Motion passed.

B. A motion by Steele, seconded by Overhuel, to set a public hearing for 7:00pm on January 9, 2023 to allow all interested parties to express their views prior to adoption of the proposed recreation plan. On a roll call vote, all voted in favor. Motion passed.

C. Superintendent Pond reported that the existing plug valves in the digester tanks were becoming worn and needed to be replaced. He noted that they could only be replaced while the tanks were taken out of service and cleaned, which would be scheduled soon. He also noted that Kennedy Industries is a sole source vendor for the replacement plug valves.

A motion by Overhuel, seconded by Wisnaski, to approve a purchase from Kennedy Industries for the purchase of 7 new Dezurik Plug Valves in the amount of \$11,419.00. On a roll call vote, all voted in favor. Motion passed.

10. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the draft 11/16/2022 Planning meeting minutes and the draft 11/17/2022 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.

11. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$66,365.62 for payment of same. On a roll call vote, all voted in favor. Motion passed.

12. Public Comments: Caleb Gilkison, Councilmember Wisnaski's grandson, said "Go Blue!"

13. Staff Comments:

Treasurer/Finance Director Kelley congratulated the new Councilmembers. He noted that the 2022 Winter tax bills will be mailed on Wednesday, and will be due February 14, 2023. He also noted that he would be working with each department on their CIP projects and budget requests as part of the revamped budget process.

Superintendent Nieuwenhuis reported both trucks would be going in Wednesday; one to start the previously approved repairs and one to get a quote for repairs. He welcomed VDI Manufacturing and congratulated the new Councilmembers. He noted that DPW has been busy working on Christmas decorations and preparation for Christmas events.

Community Development Manager Siegel reported that she was all about Christmas right now. She noted the tree lighting would be Friday, and invited the Councilmembers to ride on the horse-drawn wagon with Santa. She noted that since the sound system hadn't been installed yet, BC Sound would provide a loaner system for the tree lighting ceremony. She reported that the ribbon cutting ceremony for the new business, Bushel and a Peck, would be Friday at 4pm and invited the Councilmembers to attend. She stated that there was a record turnout for Black Friday and Shop Small Saturday at the downtown businesses and the Indoor Market. She

noted work was continuing on the Recreation Plan and the Master Plan. She also welcomed Jeff Becker and VDI Manufacturing to Plainwell.

Superintendent Pond reported that when the State and Federal government raised the plant to a higher rating, the testing requirements also increased. He reported that all tests came back acceptable with the exception of the chlorine, which had to be retested. He noted that the third chlorine test came back as acceptable and all tests were at 100% acceptable, and the report stating such was filed last week.

Director Callahan welcomed Jeff Becker and VDI Manufacturing, and congratulated the new Councilmembers. He offered his condolences to the Bomar family. He noted the department was prepping for the Christmas events coming up, including the tree lighting and parade. He also noted that Jeff Welcher's son is still progressing well, and was able to walk two laps unassisted recently.

Clerk Fenger congratulated the new Councilmembers. She noted that elections would be changing for 2024 with the passage of Proposal 2 mandating nine days of early voting, and the elections budget would need to increase to support the changes.

Manager Wilson welcomed Jeff Becker and VDI Manufacturing. He also noted that he was working on finding a new location for a retreat, and asked everyone to start thinking of dates that would work for a one-day retreat. He thanked DPW for their work on Christmas decorations and noted that the town is really inviting thanks to their hard work.

14. Council Comments:

Mayor Keeler stated that since Commissioner Dugan was not present to make his comments earlier in the meeting, but was able to attend later in the meeting, he would like to allow him to speak before Councilmembers made their comments.

Commissioner Gale Dugan thanked Mayor Keeler for the opportunity to speak, and congratulated all the re-elected Councilmembers. He provided updates on various projects and grants the County was working on, and noted that the Board of Commissioners had scheduled their organizational meeting for January 25, 2023. He reported that the broadband infrastructure project had been awarded to 123Net, and they planned to complete the entire project within 18 months, working from east to west across the county. He also reported on the changes made to the commissioners' pay, and noted that it took effect for 2023. He wished everyone seasons greetings and a Merry Christmas.

Councilmember Overhuel congratulated everyone who was re-elected. He thanked Jeff Becker for choosing to move his business to Plainwell, and said he thought they would like it here. He also thanked the staff for their hard work, and noted that it was easy to forget how beautiful it is in the City when you look at it every day.

Councilmember Wisnaski congratulated everyone who was re-elected and stated that he was happy to be back. He congratulated Commissioner Dugan on his re-election. He welcomed Jeff Becker and VDI Manufacturing, and stated that he wanted them to feel free to come to the City with any concerns or issues they have, as we want them to succeed.

Councilmember Steele congratulated everyone who was re-elected, and welcomed Jeff Becker and VDI Manufacturing. She thanked DPW for their help last week in a sad situation with a loose dog. She also said she had a wonderful time shopping during Small Business Saturday and noted that all the businesses were packed.

15. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:57 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL
December 12, 2022

Margaret Fenger, City Clerk

DRAFT

City of Plainwell



“The Island City”

Brad Keeler, Mayor
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211 N. Main Street
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City of Plainwell City Council Notice of Public Hearing

Please take notice that a Public Hearing will be held on Monday, the 9th day of January, 2023 at 7:00 PM, local time, at the Plainwell City Hall, 211 N. Main Street, Plainwell, Michigan.

The Plainwell City Council will consider an Ordinance that would amend Chapter 53 “Zoning” of the City of Plainwell Code of Ordinances; to amend Section 53-88 “Area, Height, Bulk and Placement Requirements”; to amend Subsection L of Section 53-89; and to repeal all ordinances in conflict therewith.

All interested parties will be given the opportunity to express their views on the proposed amendment prior to action being taken. Written comments or questions may be directed to Margaret Fenger, City Clerk at Plainwell City Hall, 211 N Main St, Plainwell, MI 49080-1370.

City of Plainwell
City Council
By: Margaret Fenger, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

To: City Council
From: Erik J. Wilson, City Manager
Subject: Plainwell Dam No. 2 Project
Date: 12-9-22

For your consideration, our first bill for the Plainwell Dam No. 2 project is on the agenda. As a reminder, this project is being funded by Kalamazoo River settlement dollars. The billing will flow through the City but we will be reimbursed for all costs, including staff time to administer the project.

This bill covers start-up meetings and I believe some sampling costs. The total project cost is \$478,000 and this invoice is \$31,520.33.

If you have any questions please let me know.



GHD Services Inc.
T +1 716 297 6150 W www.ghd.com

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
United States of America

Invoice : 340-0049609
Invoice Date : 11/10/2022
Project : 12579283
Project Name : Mill Race Dam Removal / Stream
 Restoration
Purchase Order # : Plainwell Dam

For Professional Services Rendered Through 10/29/2022

Attention: Erik Wilson

		<u>Billings</u>				
		<u>Fee</u>	<u>Available</u>	<u>To Date</u>	<u>Previous</u>	<u>Current</u>
01 - Task 1 - PM/Investigation		225,939.00	225,939.00	31,520.23	0.00	31,520.23
<i>Rate Labor</i>	11,877.00					
<i>Expenses</i>	19,463.23					
<i>Unit Rate Expenses</i>	180.00					
<i>Total Expenses</i>	19,643.23					
				Current Billings		<u>31,520.23</u>
				Amount Due This Bill	USD	<u>31,520.23</u>

Total Fee : 478,000.00
To Date Billings : 31,520.23
Total Remaining : 446,479.77

Remit EFT Payments To:

Account number 724010386
ABA number 022000020
Please email remittances to usremittance@ghd.com
Please remit checks to GHD Services Inc.
 P.O. Box 392237
 Pittsburgh, PA 15251-9237

01 - Task 1 - PM/Investigation

Labour

Rate Labor

<i>Class / Employee</i>	<i>Date</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Admin Officer 3				
Kiran Kaur	9/29/2022	0.50	75.0000	37.50
Admin Officer 6				
Brenda Adams	9/14/2022	3.50	60.0000	210.00
Professional 1				
Richelle Ozoga	9/15/2022	3.50	144.0000	504.00
	9/16/2022	1.00	144.0000	144.00
	9/21/2022	0.50	144.0000	72.00
	9/22/2022	1.00	144.0000	144.00
	9/23/2022	0.75	144.0000	108.00
	9/23/2022	0.50	144.0000	72.00
	9/23/2022	0.50	144.0000	72.00
	9/27/2022	1.00	144.0000	144.00
	9/28/2022	1.00	144.0000	144.00
	9/29/2022	2.00	144.0000	288.00
	9/30/2022	1.50	144.0000	216.00
Total Richelle Ozoga		13.25		1,908.00
Total Professional 1		13.25		1,908.00
Senior Technical Director 1				
Kendrick Jaglal	9/30/2022	1.00	252.0000	252.00
Scott Adamowski	9/15/2022	1.00	252.0000	252.00
Brian Webster	9/29/2022	0.50	252.0000	126.00
Total Senior Technical Director 1		2.50		630.00
Senior Technical Director 2				
Jason Sanson	9/26/2022	0.50	232.0000	116.00
	9/29/2022	0.50	232.0000	116.00
	9/30/2022	0.25	232.0000	58.00
Total Jason Sanson		1.25		290.00
Total Senior Technical Director 2		1.25		290.00
Senior Technical Director 3				
Ken Catino	9/14/2022	4.00	210.0000	840.00
	9/15/2022	4.00	210.0000	840.00
	9/15/2022	4.00	210.0000	840.00
	9/16/2022	2.00	210.0000	420.00
	9/16/2022	2.00	210.0000	420.00
	9/27/2022	1.00	210.0000	210.00
	9/29/2022	1.00	210.0000	210.00
Total Ken Catino		18.00		3,780.00
Total Senior Technical Director 3		18.00		3,780.00
Technical Director 1				
Dan Schechter	9/15/2022	4.00	194.0000	776.00
	9/16/2022	2.00	194.0000	388.00

Technical Director 1

Dan Schechter

9/19/2022	1.00	194.0000	194.00
9/20/2022	1.00	194.0000	194.00
9/21/2022	2.00	194.0000	388.00
9/22/2022	2.00	194.0000	388.00
9/23/2022	2.00	194.0000	388.00
	-----		-----
Total Dan Schechter	14.00		2,716.00
Total Technical Director 1	-----		-----
	14.00		2,716.00

Technical Director 2

Jodie Dembowski

9/13/2022	0.50	174.0000	87.00
9/14/2022	1.00	174.0000	174.00
9/15/2022	4.00	174.0000	696.00
9/16/2022	1.00	174.0000	174.00
9/21/2022	0.25	174.0000	43.50
9/27/2022	1.00	174.0000	174.00
9/28/2022	1.00	174.0000	174.00
9/29/2022	1.00	174.0000	174.00
9/29/2022	0.50	174.0000	87.00
9/30/2022	3.00	174.0000	522.00
	-----		-----
Total Jodie Dembowski	13.25		2,305.50
Total Technical Director 2	-----		-----
	13.25		2,305.50

Total Rate Labor

11,877.00

Total Labour

11,877.00

Expenses

Expenses

Account / Vendor

Doc Number

Date

Cost

Multiplier

Amount

Accommodation - Local

Dan Schechter

ER0000336812	9/16/2022	125.76	1.1000	138.34
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Accommodation - Local

Ken Catino

ER0000321216	9/15/2022	432.90	1.1000	476.19
ER0000321216	9/16/2022	246.40	1.1000	271.04
		-----		-----
Total Ken Catino		679.30		747.23
Total Accommodation - Local		-----		-----
		679.30		747.23

Meals While Travelling - Local

Dan Schechter

ER0000336812	9/15/2022	31.00	1.1000	34.10
ER0000336812	9/15/2022	16.94	1.1000	18.63
		-----		-----
Total Dan Schechter		47.94		52.73
Total Meals While Travelling - Local		-----		-----
		47.94		52.73

Meals While Travelling - Local

Ken Catino

ER0000321216	9/14/2022	20.14	1.1000	22.15
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Other Travel - Local

Ken Catino

ER0000321216	9/15/2022	40.00	1.1000	44.00
ER0000326469	9/13/2022	84.93	1.1000	93.42
ER0000326469	9/16/2022	118.99	1.1000	130.89
ER0000326469	9/17/2022	28.58	1.1000	31.44
ER0000326469	9/17/2022	77.99	1.1000	85.79

Other Travel - Local

Total Ken Catino

350.49

385.54

Total Other Travel - Local

350.49

385.54

Rental Vehicle - Local

Ken Catino

ER0000321009

9/16/2022

241.22

1.1000

265.34

Total Expenses

1,611.33

Unit Rate Expenses

Account / Unit / Vendor

Quantity

Rate

Amount

Employee - Mileage

Mileage

Dan Schechter

288.00

0.6250

180.00

Total Unit Rate Expenses

180.00

Total Expenses

1,791.33

Subconsultant/Subcontractor

Expenses

Account / Vendor

Doc Number

Date

Cost

Multiplier

Amount

Subcontractors

Spicer Group Inc

VR0000352938

10/12/2022

16,229.00

1.1000

17,851.90

Total Expenses

17,851.90

Total Subconsultant/Subcontractor

17,851.90

Total Bill Task: 01 - Task 1 - PM/Investigation

31,520.23

Total Project: 12579283 - Mill Race Dam Removal / Stream Restoration

31,520.23



Comfort Inn (MI416)

622 Allegan St.
Plainwell, MI 49080
(269) 685-9891
GM.MI416@choicehotels.com

Account: 833791094

Date: 9/16/22

Room: 204 SNP

Arrival Date: 9/15/22

Departure Date: 9/16/22

Check In Time: 9/15/22 5:34 PM

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by: aaudit

Total Balance Due: 0.00

SCHECHTER, DANIEL SOLOMON MR
234 KING STREET S
WATERLOO ON N2J 1R3

Post Date	Description	Comment	Amount
9/15/22	Room Charge	#204 SCHECHTER, DANIEL SOLOMON MR	118.64
9/15/22	State Tax		7.12
9/16/22	American Express	XXXXXXXXXXXX1012	(125.76)

Folio Summary 9/6/22 - 9/15/22

Room Charge	118.64
State Tax	7.12
American Express	(125.76)
Balance Due:	0.00

With this rate you are able to earn valuable Choice Privileges points!

If payment by credit card, I agree to pay the above total charge amount according to the card issuer agreement. I also authorize the hotel to charge my credit card for damages.

Thank You for Choosing the Plainwell Comfort Inn & Conference Center. To make future reservations call 269-685-9891

x _____



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Courtyard by Marriott® Kalamazoo/Portage
 400 Trade Centre Way, Portage, MI 49002 P 269.382.5808
 Marriott.com/AZOCY

Kenneth/Mr Catino		Room: 302		
190 Hobart Ave		Room Type: GENR		
Greenwich CT 06831		Number of Guests: 1		
Business		Rate: \$195.00	Clerk: JEH	
Arrive: 13Sep22	Time: 02:08AM	Depart: 15Sep22	Time: 08:25AM	Folio Number: 54134

DATE	DESCRIPTION	CHARGES	CREDITS
14Sep22	Room Charge	195.00	
14Sep22	State Occupancy Tax	11.70	
14Sep22	Occupancy Sales Tax	9.75	
15Sep22	Room Charge	195.00	
15Sep22	State Occupancy Tax	11.70	
15Sep22	Occupancy Sales Tax	9.75	
15Sep22	Visa		432.90
<i>Card #: VXXXXXXXXXXXXXXXXX8930/XXXXX Amount: 432.90 Auth: 041581 This card was electronically swiped on 14Sep22</i>			

BALANCE:	0.00
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Marriott Bonvoy Account # XXXXX2771. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.



DETROIT METRO AIRPORT MARRIOTT

GUEST FOLIO

284	CATINO/KENNETH/MR	210.00	09/16/22	15:16	23667
ROOM	NAME	RATE	DEPART	TIME	ACCT#
DLUX	190 HOBART AVE		09/15/22	17:39	
TYPE	GREENWICH CT 06831		ARRIVE	TIME	
203					
ROOM		PASSPORT:			
CLERK	ADDRESS	VSXXXXXXXXXXXX8930			MBV#: XXXXX2771
		PAYMENT			

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
09/15	PARK FEE AG	7.00		
09/15	ROOM TR 284, 1	210.00		
09/15	STATE-6% 284, 1	12.60		
09/15	LOCAL-5% 284, 1	10.50		
09/15	LOCAL-2% 284, 1	4.20		
09/15	LOCAL-1% 284, 1	2.10		
09/16	CCARD-VS		246.40	
	PAYMENT RECEIVED BY VISA XXXXXXXXXXXXXXX8930			.00

===== EXP. REPORT SUMMARY =====

09/15	PARK FEE	7.00
	ROOM TR	210.00
	STATE-6%	12.60
	LOCAL-8%	16.80

See our "Privacy & Cookie Statement" on [Marriott.com](https://www.marriott.com)

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.



DETROIT METRO AIRPORT MARRIOTT
 30559 FLYNN DR
 ROMULUS MI 48174

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

DAN SCHECHTER

KEN CATINO

Mayor's Joint

9/15/22, 2:58 PM
Server: Catie B
Dining Room Table 53
Seat 1
Invoice: 220915-03-5

Ticket: W5

SCHECHTER/DANIEL S

Credit Sale

Status: 000000 - Approved

Card Type: AMEX
Card Number: XXXXXXXXXXXXXXX1012
Card Owner: SCHECHTER/DANIEL S
Entry Method: Chip
Auth Code: 868228
APPLAB: AMERICAN EXPRESS
AID: A000000025010801
TC:

1 Nashville "Hot As Cluck" Chick 12.00
1 Sgt. Peppers Lonely Hearts "Cl 12.00

Subtotal 24.00
MI Add on Tax 1.44

Total 25.44

AMEX - xxxx1012 25.44

AMOUNT 25.44

TIP

TOTAL

31-

Sign X _____

I agree to pay the total amount above according to the card issuer agreement.

Suggested Tips
15%=3.60 25%=6.00

Duplicate Copy

Thank you for visiting us!

**SAN FRANCISCO
RESTAURANT**

618 ALLEGAN ST
PLAINWELL, MI 49080
2692046091

Transaction 000038

Total \$16.94

CREDIT CARD SALE \$16.94
VISA 3025

15 Sep 2022 7:13:23P

\$16.94 | Method: EMV

VISA CREDIT

XXXXXXXXXXXX3025

DANIEL SCHECHTER

Reference ID: 225800874149

Auth ID: 41540G

MID: *****5990

AID: A00000000031010

AthNtwkNm: VISA

SIGNATURE VERIFIED

Online: [https://clover.com/p
/K5ZW521WCKV1Y](https://clover.com/p/K5ZW521WCKV1Y)

Payment K5ZW521WCKV1Y

Clover Privacy Policy
<https://clover.com/privacy>



BUILD-YOUR-OWN HAPPINESS

5363 West Main Street
Kalamazoo MI 49009
(269) 382-7011

Host: Cornelius
ORDER #282

09/14/2022
4:55 PM
10186

Carnitas Burrito	9.10
Guacamole	2.65
Chips & Guac	4.50
Small Soda	2.75

How're we doing? Let us know at
ChipotleFeedback.com
to win FREE Chipotle for a year!
Unique Code:

167 009 100 041 110 269 28

For complete rules visit our website.

Subtotal	19.00
Tax	1.14
DINE IN Total	
CP Card	20.14
Authorizing...	20.14
Balance Due	20.14

Love Chipotle

SPEEDWAY 0008834
Romulus MI 48174
TRAN#: 4965898
9/15/2022 5:33 PM

Pump 02
Regular Unleaded
10.311 @ \$3.879/GAL
GAS TOTAL \$40.00

TAX \$0.00
TOTAL \$40.00

Visa
Card Num :
XXXXXXXXXXXXXXXX8930
TERM: 0050008834001
TRANS TYPE: CAPTURE
APPR#: 03529I
ENTRY METHOD: Chip
Card

USD\$ 40.00

CHASE VISA
AID: A000000000031010

09/15/2022 17:31:15

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.

Now Hiring!

Apply at

speedway.com/


From: [KEN CATINO](#)
To: [Ken Catino](#)
Subject: Fwd: Your Tuesday evening trip with Uber
Date: Tuesday, September 13, 2022 6:19:38 PM

FYI

Sent from my iPhone

Begin forwarded message:


From: Uber Receipts <noreply@uber.com>
Date: September 13, 2022 at 6:10:36 PM EDT
To: k_catino@yahoo.com
Subject: Your Tuesday evening trip with Uber



Total \$84.93
September 13, 2022

Thanks for riding, K

We hope you enjoyed your ride this evening.



Total **\$84.93**

Trip fare \$53.10

Subtotal \$53.10

Bronx Whitestone Bridge \$6.55

Booking Fee \$6.93

JFK Airport Surcharge \$2.50

Temporary Fuel Surcharge \$0.55

State of Connecticut Ridesharing Fee \$0.30

NYC Surcharge

\$15.00

[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with Rosemond

4.94 Rating

Has passed a multi-step safety screen

Drivers are critical to communities right now. Say thanks with a tip.

Rate or tip

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more](#)

UberX

33.53 miles | 1 h 9 min



5:01 PM

190 Hobart Ave, Greenwich,
CT 06831, US



6:10 PM


Terminal 8, John F Kennedy
International Airport (JFK),
Queens, NY 11430, US

From: [KEN CATINO](#)
To: [Ken Catino](#)
Subject: Fwd: Your Friday morning trip with Uber
Date: Sunday, September 18, 2022 9:31:32 AM

Sent from my iPhone

Begin forwarded message:


From: Uber Receipts <noreply@uber.com>
Date: September 16, 2022 at 8:05:58 PM EDT
To: k_catino@yahoo.com
Subject: Your Friday morning trip with Uber



Total \$118.99
September 16, 2022

Thanks for riding, K

We hope you enjoyed your ride this morning.



Total **\$118.99**

[Learn more](#) about the government-mandated pricing rules, taxes, and fees that make trips in NYC more expensive.

Trip fare	\$94.72
<hr/>	
Subtotal	\$94.72
NYC I-95 New England Thruway <input type="checkbox"/>	\$1.75
Throgs Neck Bridge <input type="checkbox"/>	\$6.55

JFK Airport Surcharge	\$2.50
Out of Town Surcharge	\$10.00
NY State Black Car Fund <input type="checkbox"/>	\$3.47

Payments



Visa ****1110

9/16/22 8:03 PM

\$118.99

Affiliated with UBER USA, LLC (B03404)

Dispatched by UBER USA, LLC (B03404)

To submit a complaint to the NYC TLC, please call 311.

[Download PDF](#)

You rode with Redoan

4.95 Rating

Has passed a multi-step safety screen

Drivers are critical to communities right now. Say thanks with a tip.

Rate or tip

License Plate: T737423C

FHV License Number: 5775214

Driver's TLC License Number: 5662579

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more](#)

UberX 39.82 miles | 59 min



9:06 AM


Terminal 5, John F. Kennedy
International Airport (JFK),
New York City, NY 11430, US

From: [KEN CATINO](#)
To: [Ken Catino](#)
Subject: Fwd: Your Saturday afternoon trip with Uber
Date: Sunday, September 18, 2022 9:32:10 AM

Sent from my iPhone

Begin forwarded message:


From: Uber Receipts <noreply@uber.com>
Date: September 17, 2022 at 12:32:08 PM EDT
To: k_catino@yahoo.com
Subject: Your Saturday afternoon trip with Uber



Total \$28.58
September 17, 2022

Thanks for riding, K

We hope you enjoyed your ride this afternoon.



Total **\$28.58**

Trip fare \$21.53

Subtotal \$21.53

Booking Fee \$3.39

Wait Time \$0.61

Temporary Fuel Surcharge \$0.55

BWI Marshall Airport Surcharge \$2.50

Receipt ID # f6efd126-9ba8-49f0-b905-a939f77a5245

[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with Lokia

4.98 Rating

Has passed a multi-step safety screen

Drivers are critical to communities right now. Say thanks with a tip.

Rate or tip

Issued on behalf of Lokia

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more](#)

UberX 10.86 miles | 20 min



12:11 PM
Concourse D,
Baltimore/Washington
International Thurgood
Marshall Airport (BWI),
Baltimore, MD 21240, US



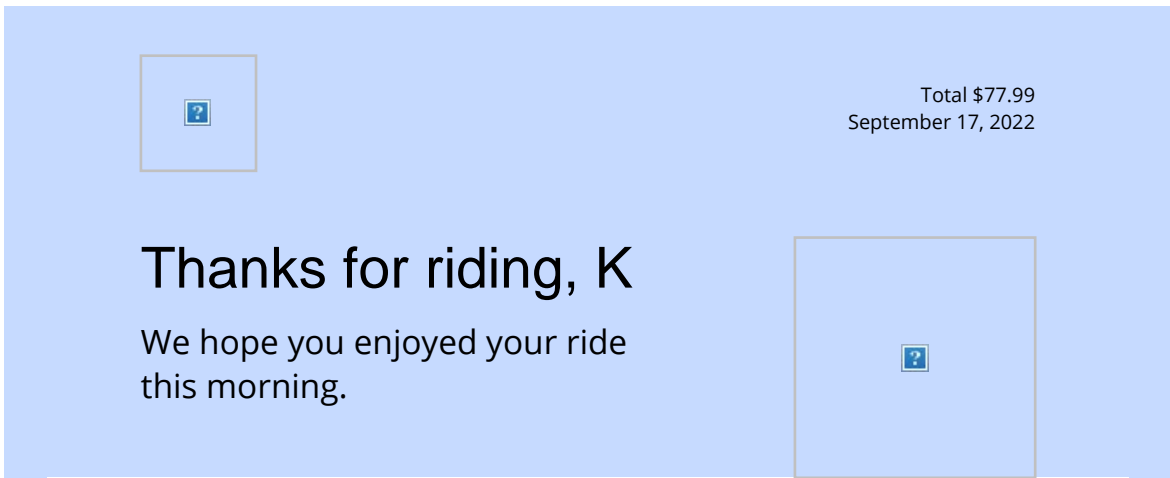
12:31 PM
700 Aliceanna St, Baltimore,
MD 21202, US

From: [KEN CATINO](#)
To: [Ken Catino](#)
Subject: Fwd: Your Saturday morning trip with Uber
Date: Sunday, September 18, 2022 9:31:47 AM

Sent from my iPhone

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: September 17, 2022 at 9:03:33 AM EDT
To: k_catino@yahoo.com
Subject: Your Saturday morning trip with Uber



Total **\$77.99**

Trip fare \$46.05

Subtotal \$46.05

Bronx Whitestone Bridge \$6.55

Booking Fee \$7.04

JFK Airport Surcharge \$2.50

Temporary Fuel Surcharge \$0.55

State of Connecticut Ridesharing Fee \$0.30

NYC Surcharge

\$15.00

[Download PDF](#)

This is not a payment receipt. It is a trip summary to acknowledge the completion of the trip. You will receive a trip receipt when the payment is processed with payment information.

You rode with ANDREW

4.94 Rating

Has passed a multi-step safety screen

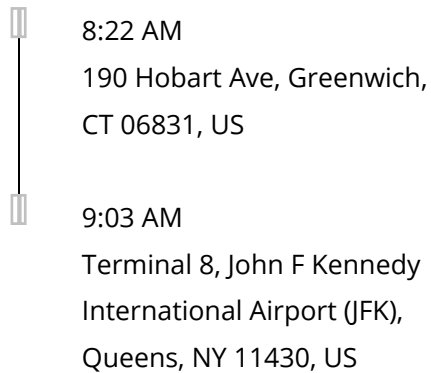
Drivers are critical to communities right now. Say thanks with a tip.

Rate or tip

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more](#)

UberX 34.15 miles | 41 min





Employee Expense Report Backup

Employee: 1018132 - Ken Catino

Expense Report Dates: 9/16/2022 - 9/24/2022

Expense Report: ER0000321009 - September Expenses (09/01/2022)

Posting Date: 9/24/2022

Project: 12579283 - Mill Race Dam Removal / Stream Restoration

Client: 1118178 - City of Plainwell

Backup For: 2 - Kick Off Meeting

Transaction Details

Sequence	Date	Category	Project	Task Hierarchy	Location	Receipt	Currency	Quantity	Amount
1	9/16/2022	Rental Vehicle - Local	12579283	01.2	White Plains		USD		241.22
		Budget - Romulus - Kick Off Meeting							
								Total	241.22

Your E-receipt From Budget

From: Budget (budget@e.budget.com)

To: k_catino@yahoo.com

Date: Friday, September 16, 2022 at 05:28 AM EDT

[View In Browser](#)

Add budget@e.budget.com to your Address Book



Hi Kenneth A,

Thank you for renting with Budget.

This is a one-time notification related to your recent transaction: Budget Rental Agreement
456788032

TOTAL CHARGES

\$ 242.87

Base Rate:	\$ 187.50
Taxable Products/Services*:	\$ 41.62
Rental Sales Tax:	\$ 13.75

**Includes Fees and Surcharges*

Thanks for renting with us. We hope you had a sweet trip and a smooth ride.

Your e-receipt is available [here](#)

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Fastbreak and go.**

Fast rentals. Fast returns.

Join for free >>

Fastbreak®



Snag a free upgrade.

[Upgrade now](#)



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Your privacy is important to us. Read our [Privacy Statement](#).

To change your email address, [click here](#).

Budget | 6 Sylvan Way | Parsippany, NJ 07054

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Thank you for not smoking. Budget maintains a 100% smoke-free fleet.



Employee Expense Report

Backup

Employee: 1006514 - Dan Schechter

Expense Report Dates: 9/15/2022 - 10/29/2022

Expense Report: ER0000336812 - Hotel Reservation at PLAINWELL,

Posting Date: 10/29/2022

Project: 12579283 - Mill Race Dam Removal / Stream Restoration

Client: 1118178 - City of Plainwell

Backup For: 2 - Kick Off Meeting

Transaction Details

Sequence	Date	Category	Project	Task Hierarchy	Location	Receipt	Currency	Quantity	Amount
1	9/23/2022	Employee - Mileage - - kickoff mtg	12579283	01.2	Detroit		USD	144.00	90.00
2	9/16/2022	Accommodation - Local Comfort Inn - Plainwell - kickoff mtg	12579283	01.2	Detroit		USD		125.76
3	9/15/2022	Employee - Mileage - - kickoff mtg	12579283	01.2	Detroit		USD	144.00	90.00
4	9/15/2022	Meals While Travelling - Local San Francisco R - Plainwell - dinner after kickoff	12579283	01.2	Detroit		USD		16.94
5	9/15/2022	Meals While Travelling - Local Mayor's Joint - Plainwell - Dan Schechter Ken Catino lunch after kickoff mtg	12579283	01.2	Detroit		USD		31.00
								Total	353.70



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

To: City Council
From: Erik J. Wilson, City Manager
Subject: Esper Electric -Preferred Vendor
Date: 12-9-2022

Contained in the agenda packet is a proposal from Esper Electric to install temporary lighting and heat tape in the mill. I would like to recommend we enter into a 12-month contract with Esper electrical to conduct this type of work and name them a preferred vendor.

During the mill demolition, it was pointed out that the pooling of ice on the roof, specifically on buildings 2 & 3 is problematic. The heat tape will help eliminate the pooling of ice, and the lighting will allow for better visibility for contractors, Public Safety Officers and anyone else who may need to walk through the mill buildings. Additionally, I would like our Public Safety department to conduct training inside the mill to familiarize them with the layout. It is fair to say that there are safety issues (trip hazards, piping, holes, etc..) that would be lessened if we had light.

This would be temporary lighting (much less expensive) until a permanent solution (and budget) can be determined.



ESPER Electric

7775 NORTH 6TH STREET
KALAMAZOO, MI 49009

PHONE: (269) 342-6909 FAX; (269) 342-2140

12/1/2022

Erik Wilson
City of Plainwell
211 N. Main Street
Plainwell, MI 49080

Estimate 22-S133T

Dear Erik,

We are pleased to submit the following electrical proposal for the items listed below.
All work below includes a scissor lift.

TEMPORARY POWER PANELS

- Provide and install Temporary service feed from the City of Plainwell electrical service to a temporary panel located in the Mill (This panel will be deemed temporary and only allowed to be utilized until construction is completed NEC 590.3). This panel will be a maximum of 230' from its source.
Panel will be 120/240 single volt with a 60-amp feed.
- Two gfrci receptacles will be mounted next to the panel.

Total Price is \$ 2,450.00 per location

TEMPORARY LIGHT FIXTURES PER LOCATION

- ...Provide and install (1) 120 WATT Led light on a switch.
- ... Total Price per fixture and switch \$ 745.00
- ...Add per fixture.....\$ 400.00
- ...Esper would recommend 9 fixtures per each floor 1st and 2nd floors.

SERVICE · CONTROLS · CABLING · DESIGN-BUILD
CONSTRUCTION · COMMERCIAL · RESIDENTIAL · RENOVATIONS

ELECTRICAL PERMIT

- Cost for electrical permit.....\$ 140.00

HEAT TAPE

- ...Provide and install approximately 360' of 240 volt 6 watt per foot of commercial grade self-regulating heat trace cable
- ...Includes 3 downspouts
- ...Includes thermostat
- ...Includes 30 amp contactor
- ...Includes 30 MA GFCI circuit breaker
- ...Includes Ariel Lift

Total Price is ... \$ 5,775.00

Thank you very much for the opportunity to quote this work. If I may be of any further assistance, please do not hesitate to call me at (269) 342-6909.

Sincerely,
Troy Wolthuis
Service Coordinator

Resolution 2022-19
City of Plainwell
Allegan County, Michigan

**A RESOLUTION APPROVING THE TRANSFER OF AN ACT 198 TAX EXEMPTION TO
VDI MANUFACTURING, LLC., 951 INDUSTRIAL PARKWAY, PLAINWELL, MI.**

WHEREAS, the City of Plainwell established, pursuant to Act 198 of the Michigan Public Acts of 1974, an Industrial Development District as defined in said Act on the 28th day of October, 1985 with the adoption of Resolution 85-34 (the "Plainwell City Industrial Development District" or "District"), and

WHEREAS, the Plainwell City Council approved an application from Perceptive Industries, Inc., requesting an Industrial Facilities Exemption Certificate 2015-086 on March 23, 2015 for Real Property investments within said District located at 951 Industrial Parkway; and

WHEREAS, VDI Manufacturing LLC has filed an application for a transfer of Industrial Facilities Exemption Certificate 2015-086 with respect to Real Property investment of \$350,505, of a New Facility located within the said District; and

WHEREAS, the applicant, the Assessor, and a representative of the affected taxing units were given written notice of the transfer application and were offered an opportunity to be heard on said application at a public hearing held on November 28, 2022; and

WHEREAS, VDI Manufacturing LLC has substantially met all the requirements under Public Act 198 of 1974 for the transfer of Industrial Facilities Exemption Certificate 2015-086; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Plainwell, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE BE IT RESOLVED BY the City Council of the City of Plainwell that:

1. The Plainwell City Council finds and determines that the granting of the transfer of an Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City of Plainwell, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Plainwell.

2. The application from VDI Manufacturing LLC for a transfer of Industrial Facilities Exemption Certificate 2015-086, with respect to a New Facility on the following described parcel of real

property situated within the Plainwell Industrial Development District to wit: IFT CERT 2015-086 REAL PROP APPROVED FOR 350,505 EXPIRES 12-30-2027 be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall remain in force for the remaining years approved under Industrial Facilities Exemption certificate 2015-086 with an end date of 12/30/2027.

4. The City Clerk and other City officers are authorized and directed to take all actions reasonably necessary to effectuate this Resolution.

5. This Resolution shall take immediate effect.

YEAS: Steele, Overhuel, Wisnaski, Keeler.
NAYS: None.
ABSTAIN: None.
ABSENT: Keeney.

RESOLUTION DECLARED ADOPTED.

Dated: November 28, 2022

Margaret Fenger, City Clerk

CERTIFICATE

I, Margaret Fenger, the duly qualified and acting clerk of the City of Plainwell, Allegan County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held November 28, 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Margaret Fenger, City Clerk



City of *Plainwell*

***FIVE-YEAR RECREATION PLAN
2023-2028***





city of
PLAINWELL
michigan

Five-Year Recreation Plan 2023-2028

For the City of Plainwell

Allegan County, Michigan

Plainwell City Council

Brad Keeler, Mayor

Lori Steele, Mayor Pro-Tem

Todd Overhuel, Councilmember

Roger Keeney, Councilmember

Randy Wisnaski, Councilmember

Parks and Trees Commission

Matthew Bradley, Chair

Bunny LaDuke, Vice Chair

Marsha Keeler, Board member

Shirley DeYoung, Board member

Cory Redder, Board member

Robert Nieuwenhuis, DPW Superintendent

Todd Overhuel, Board member/Council representative

City Staff

Denise Siegel, Community Development Director

Planning Consultant

williams&works

CONTENTS

Chapter 1. Community Description.....	1
Chapter 2. Administrative Structure	13
Chapter 3. Recreation Inventory	17
Chapter 4. Planning & Public Input Process	42
Chapter 5. Goals & Objectives.....	46
Chapter 6. Action Program	49

APPENDICES:

Appendix A. Engagement Report

Appendix B. Notice of the Draft Plan for 30 Days of Public Comment

Appendix C. Public Hearing Notice and Minutes

Appendix D. Adoption Resolution and Minutes

Appendix E. Transmittal Letters to the County and Regional Planning Agencies

Appendix F. Detailed Park Budget

1.

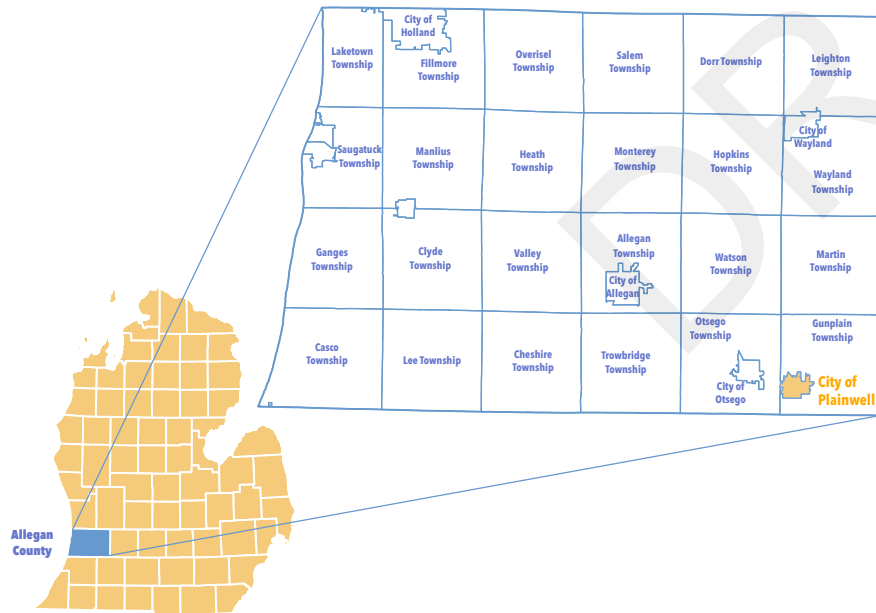
***COMMUNITY
DESCRIPTION***



Community Description

LOCATION

The City of Plainwell is located in the southeastern portion of Allegan County, Michigan. The city is 35 miles south of Grand Rapids and 15 miles north of Kalamazoo, and easily accessible via US-131. The City of Otsego, which is comparable in size to Plainwell, is immediately to the west of US-131. State Route M-89 (Allegan & Bridge Streets) runs east-west through this 2.2- square mile city. Main Street is the primary access route running north-south through town, with the heart of the city situated at the crossroads of Main Street and M-89. The city is almost entirely surrounded by the waters of the Kalamazoo River and its local tributary, the Mill Race. This "Island City", as it is commonly referred to, provides numerous recreational opportunities for the community.



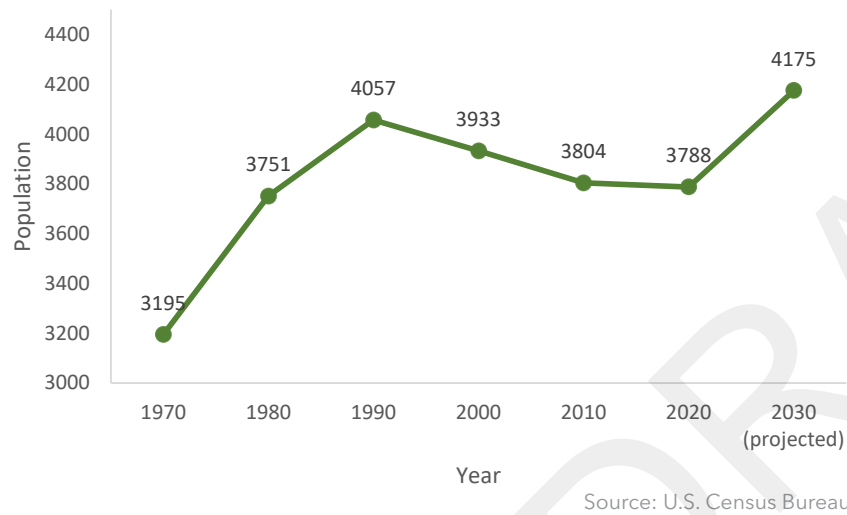
HISTORY

The City of Plainwell was incorporated as a village in 1869 and as a city in 1934. Approximately 3,800 residents call Plainwell home. The Mill Race channel was dug in 1856 in a natural depression of land along the Kalamazoo River. The Mill Race encouraged many new businesses and settlers to relocate to Plainwell. These new businesses included a grist mill built by Mr. Henry J. Cushman in 1858. The first sawmill was built by Mr. Brigham then G.B. Force and O.D. Dunham established a rake factory. In 1860, they also opened a planing mill. Soon thereafter, three steel bridges were erected to cross the Mill Race at Allegan (M-89), Bridge, and Main Street. In 1886, a group of local businessmen met, and soon thereafter, in 1890, the Michigan Paper Company opened on the site of the Lyons and Page Mill which was built in 1872 as a manufacturer of newsprint. In 2006 the City of Plainwell purchased the former paper mill and by 2014 City Hall relocated to a portion of the now historic building.

SOCIAL CHARACTERISTICS

The following is a summary, of the social characteristics of the City of Plainwell from the 2020 Census and the 2020 American Community Survey 5-year estimates, including, community population, employment trends, number and location of households, and population distribution.

Community Population

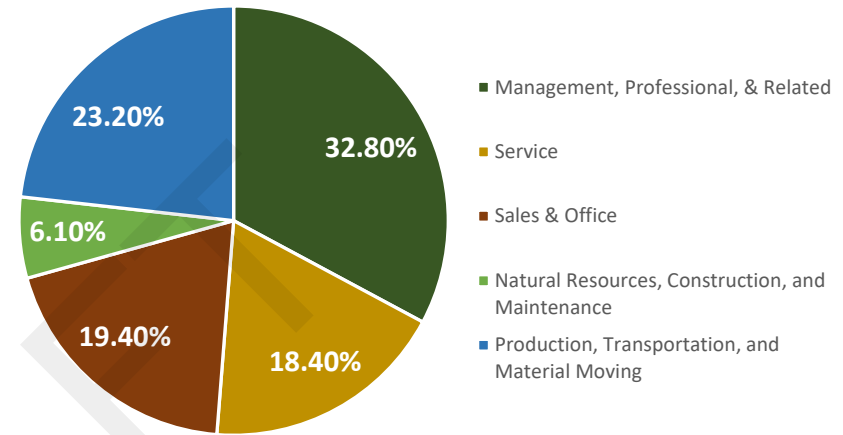


Employment Trends

Employment status	# of persons	% of total
Population 16 & Over	3,112	100
Labor Force	1,717	55.2
Civilian Labor Force	1,717	55.2
Employed	1,678	53.9
Unemployed	39	1.3
Armed Forces	0	0
Not in Labor Force	1,395	44.8

Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

Top Five Employment Occupations (16 & Over)



Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

Number and Location of Households

The majority of households are located in the immediate area surrounding the Central Business District. A Concentration of families with young children is located near Thurl Cook Park.

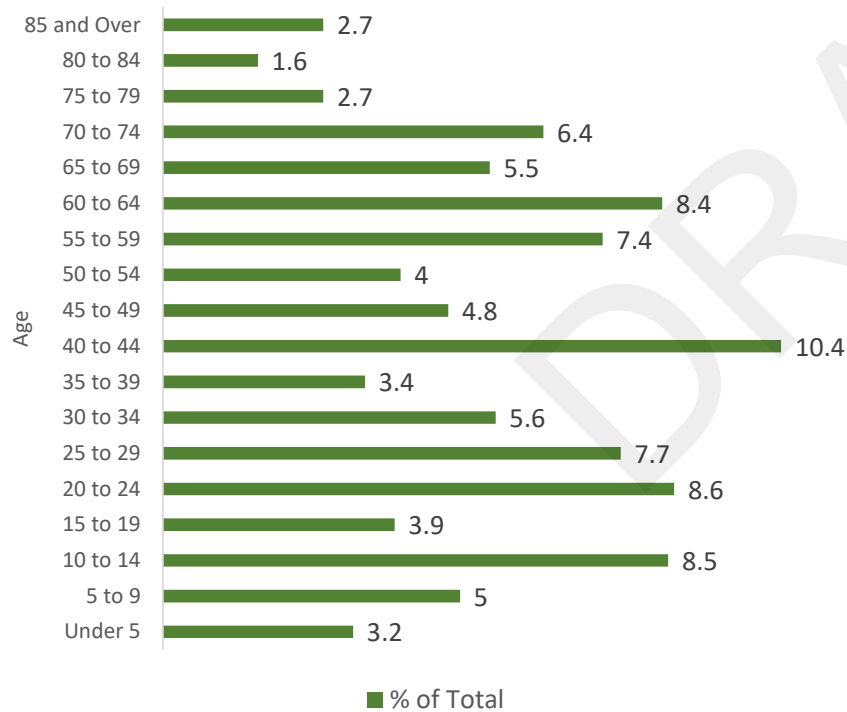
Housing Units	# of Houses	% of Total
Total Housing Units	1,659	100
Occupied Housing Units	1,595	96.1
Owner-occupied	1,121	70.3
Renter-occupied	474	29.7
Vacant Housing Units	64	3.9

Source: U.S. Census Bureau

Population Trends

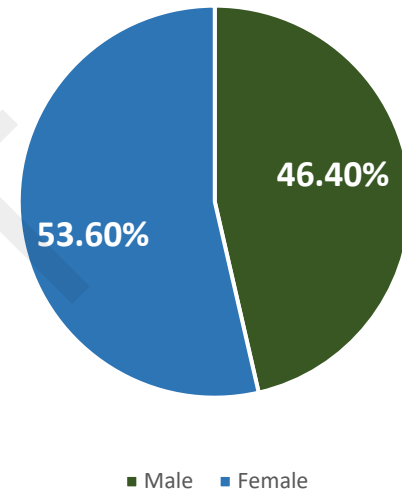
The population has remained relatively stable, with only a 0.4% decrease (-16 people) since 2010. Age distribution has changed between the 2010 and 2020 censuses. It indicates a significant increase in the city's senior population (65+) as well as a population decrease in teenagers to young adults (15-24), children below the age of 5, and adults between the ages of 35-39. The 40 to 44 age cohort represents the largest age group in the city at 10.4%.

Population Distribution (Age)



Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

Population Distribution (Gender)



Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

Population Distribution (Race)

Race	# of Persons	% of Total
White	3,394	89.6
Black or African American	47	1.2
American Indian & Alaska Native	22	0.6
Asian	19	0.5
Native Hawaiian & Other Pacific Islander	0	0
Some Other Race	56	1.5
Two or More Races	250	6.6

Source: U.S. Census Bureau



Population Distribution (Income)

Income Cohort	% of Households
Less than \$10,000	6.9
\$10,000 to \$14,999	4.3
\$15,000 to \$24,999	7.2
\$25,000 to \$34,999	12.3
\$35,000 to \$49,999	10.1
\$50,000 to \$74,999	30.3
\$75,000 to \$99,999	16.3
\$100,000 to \$149,999	9.0
\$150,000 to \$199,999	2.9
\$200,000 or More	0.5
Median Household Income	\$58,776
Median Family Income	\$63,770

Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

Population with Unique Needs

The distribution of Plainwell's elderly and disabled is fairly even throughout the city. Barrier-free design laws require that all public spaces be accessible per the Americans with Disabilities Act (ADA). These guidelines must be closely followed to provide access for all. This requires an assessment of the accessibility of each park, identifying ADA compliant facilities and access routes that connect them. Based on the Census data provided regarding the number of residents with special needs, accessibility is a high priority.

Disability Status

Population	# of Persons	% of Total
5 to 17 Years	578	100
With a Disability	54	9.3
18 to 64 Years	2,348	100
With a Disability	322	13.7
65 Years & Over	634	100
With a Disability	248	39.1
Employed	292	46.8

Source: U.S. Census Bureau, 2020 American Community Survey 5-Year Estimates

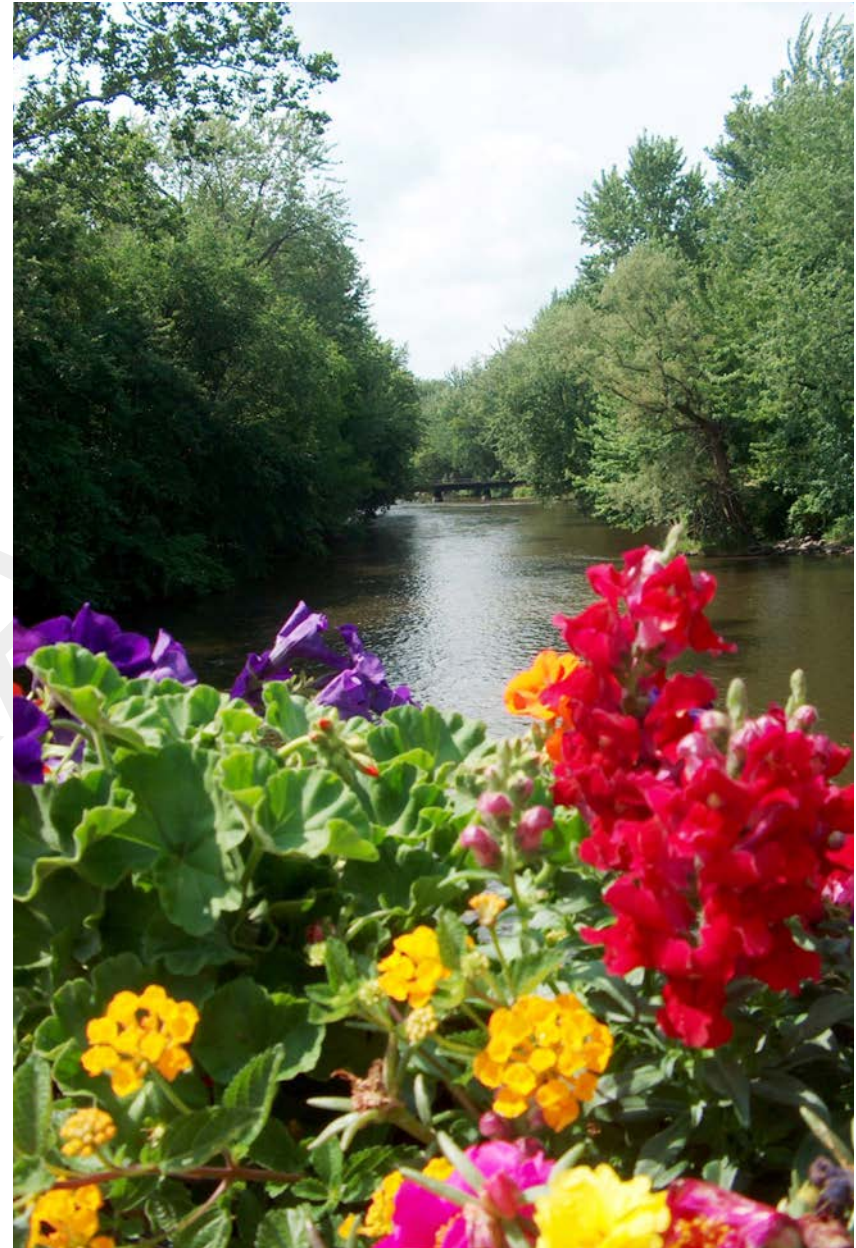
PHYSICAL CHARACTERISTICS

Land Use Patterns & Zoning

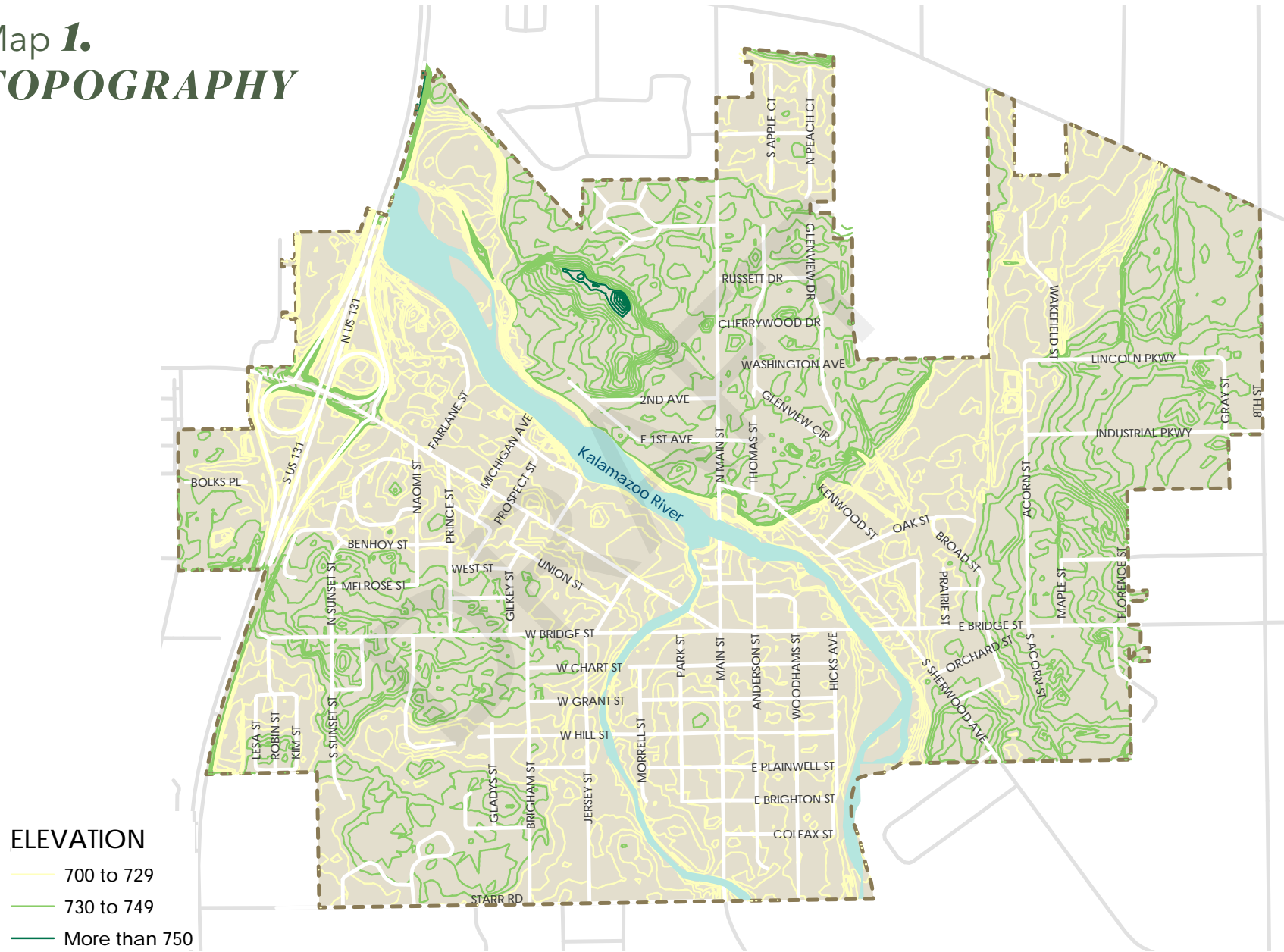
Plainwell consists of mostly Low and Medium Density Residential zones, Commercial, Industrial, and Open Space zones. The City of Plainwell has a downtown Central Business District as its core with primarily single-family residential housing in typical residential patterns proximal to the downtown. Medium- and high-density residential housing exists at a limited rate. Most of the industrial uses are located along the city's eastern boundary. The institutional land uses are dispersed throughout the city with the hospital and sewage treatment plant to the west near US-131, the schools to the south, and the library just east of the downtown. Additional Commercial use consisting of primarily strip development is occurring along Allegan Street, to the west toward Otsego and south towards Kalamazoo. Recreational land use is abundant and exists throughout the city and will be discussed in greater detail in the following chapters. Agricultural land use is predominately located outside the city limits.

Topography

The City of Plainwell's topography ranges from level to slightly hilly with most of the grade differences occurring along the Mill Race and Kalamazoo River. The elevation varies by approximately 25 feet within the city limits. The predominant elevation above the mean sea level is 730 feet. At the eastern limit of the city, near the City's water tower, the elevation is approximately 740 feet above mean sea level.



Map 1. TOPOGRAPHY



Water, Fish, and Wildlife Resources

The City of Plainwell is fortunate to be almost entirely surrounded by the waters of the Kalamazoo River and its local tributary - the Mill Race, which offers both aesthetic beauty as well as recreational opportunities. The Kalamazoo River provides habitat for many fish, aquatic reptiles, and amphibians such as salamanders, turtles, etc. Sport fishing is the predominant recreational activity. A fishing platform is located near the confluence of the Mill Race and Kalamazoo River at the base of the dam. Darrow Park - a linear roadside park along the bank of the Kalamazoo River is also heavily used for fishing access. Fish typical of river habitats are found here including flathead and channel catfish, largemouth, smallmouth and rock bass, freshwater drum, bluegill, perch, and in the spring and fall when the waters are cooler, steelhead and salmon.

Portions of the Kalamazoo River, most notably in Plainwell, have undergone extensive clean-up for PCB removal. Currently, most fishing is for sport only as it is not recommended to be consumed. However, the City is working with various stakeholders to fully restore the river. In recent years, the exploration of improvements to the Mill Race has fostered discussion about restoring the channel to a more naturalized state that would address bank erosion issues and allow for safer passage by migrating fish and kayakers through the waterway.



Soils and Vegetation

Soils in the area consist of the following:

- 2 - Glendora loamy sand
- 6 - Adrian muck
- 11B - Oshtemo-Chelsea complex (0-6% slope)
- 12B - Ockley loam (1-6% slope)
- 18 - Pits
- 19A - Brady sandy loam (0-3% slope)
- 27B - Meatea loamy fine sand (0-6% slope)
- 39 - Granby loamy sand
- 44B - Chelsea loamy fine sand (1-6% slope)
- 49A - Tedrow fine sand (0-4% slope)
- 50 - Aquents and Histosols, ponded
- 51A - Thetford fine sand (0-4% slope)
- 62 - Sloan silt loam
- 66 - Udipsamments, nearly level to gently sloping
- 72B - Urban land-Oakville complex (0-6% slope)
- 75B - Marlette-Capac loams (1-6% slope)
- W - Water

The majority of the region is comprised of 44B and 72B soils. 72B is a mixture of urban land and Oakville soils. The urban land is covered with streets, pavement, and buildings. Oakville is an excessively drained soil formed in sandy eolian deposits, usually on outwash plains and moraines. The Chelsea loamy fine sand soil is typically found in cultivated areas, woods, or pastures. The native vegetation is oak-hickory and the soil is excessively drained. The remaining area is an assortment of mixed hardwood woodlands, wetlands, herbaceous fields, and cultivated areas.



Transportation Systems

US 131 runs north-south along the western edge of Plainwell and provides direct access to Kalamazoo and Grand Rapids. M-89/M-43 (Allegan Street) is the main arterial connection from US 131 to the Central Business District in downtown Plainwell. M-89/M-43 (E. Bridge Street) continues east towards Gun Plain Township. Other transportation systems include the Penn Central Railroad and Allegan County bus system with two routes near the eastern boundary of the city. One route runs north to south and the other northwest to southeast. Street layout is influenced by various factors, however, the blocks located to the south of Bridge Street and east and west of Main Street are aligned in a typical grid pattern of residential streets. The layout of the remaining streets is influenced by the Kalamazoo River and Mill Race which requires many of the routes to terminate. The railroad and other industrial uses also influence the street system within the city's 2.2-square-mile limit.

Climate

The climate is typical of many southwestern Michigan towns. Plainwell is warm during the summer when temperatures average in the 70s and very cold during the winter with temperatures in the 20s. The warmest month of the year is July with an average temperature of 86 degrees and January is usually the coldest month with temperatures as low as 16 degrees. Temperatures typically range from 86°-64° in July and from 31°-16° in January. Precipitation averages 39 inches on an annual basis. Rainfall is evenly distributed throughout the year; however, July was recorded as the wettest month in 2022, with 5 inches of precipitation.

Environmental Issues

The City of Plainwell has two regulated industrial sites including a former paper mill adjacent to the Central Business District and a disposal company site near Thurl Cook Park on the city's northeast side, called the A1 property. The former paper mill site underwent a clean-up in the summer of 2016 and the City received a Community Development Block Grant to assist in the final phase of blight elimination on the site. The A-1 property has been remediated and the City is awaiting the transfer of a portion of the property to the City. These sites are scheduled to undergo clean-up. The clean-up will follow requirements as specified by the Michigan Department of Environmental Quality. As previously mentioned, PCB's have been detected within the Kalamazoo River. The US Environmental Protection Agency and state partner Michigan Department of Environmental Quality oversaw the dredging of the Kalamazoo River to remove PCB - polychlorinated biphenyls in 2008. Plainwell has been established as the test location for further clean-up along the Kalamazoo River. A sizeable clean-up effort within the city has been completed and the focus is now turned downriver from Plainwell.

According to the National Wetland Inventory (US Fish and Wildlife Service), there are only three nationally inventoried wetlands present in the city. These wetlands are located near the Kalamazoo River, to the west of Main Street and consist of the following types:

- R2UBH-Riverine, Lower Perennial, Unconsolidated Bottom, Permanently Flooded; This system contains all wetlands in natural or artificial channels periodically or continuously containing flowing water The other two wetlands identified are:
- PSS1F -Palustrine, Scrub-Scrub, and Broad leaved Deciduous, and Semi permanently flooded and PSS1Cd-Palustrine, Scrub-Scrub, Broad leaved Deciduous, Seasonally Flooded, Partially drained/Ditched. These two systems are part of the palustrine which includes all nontidal wetlands dominated by trees, shrubs, emergent, mosses or lichens.



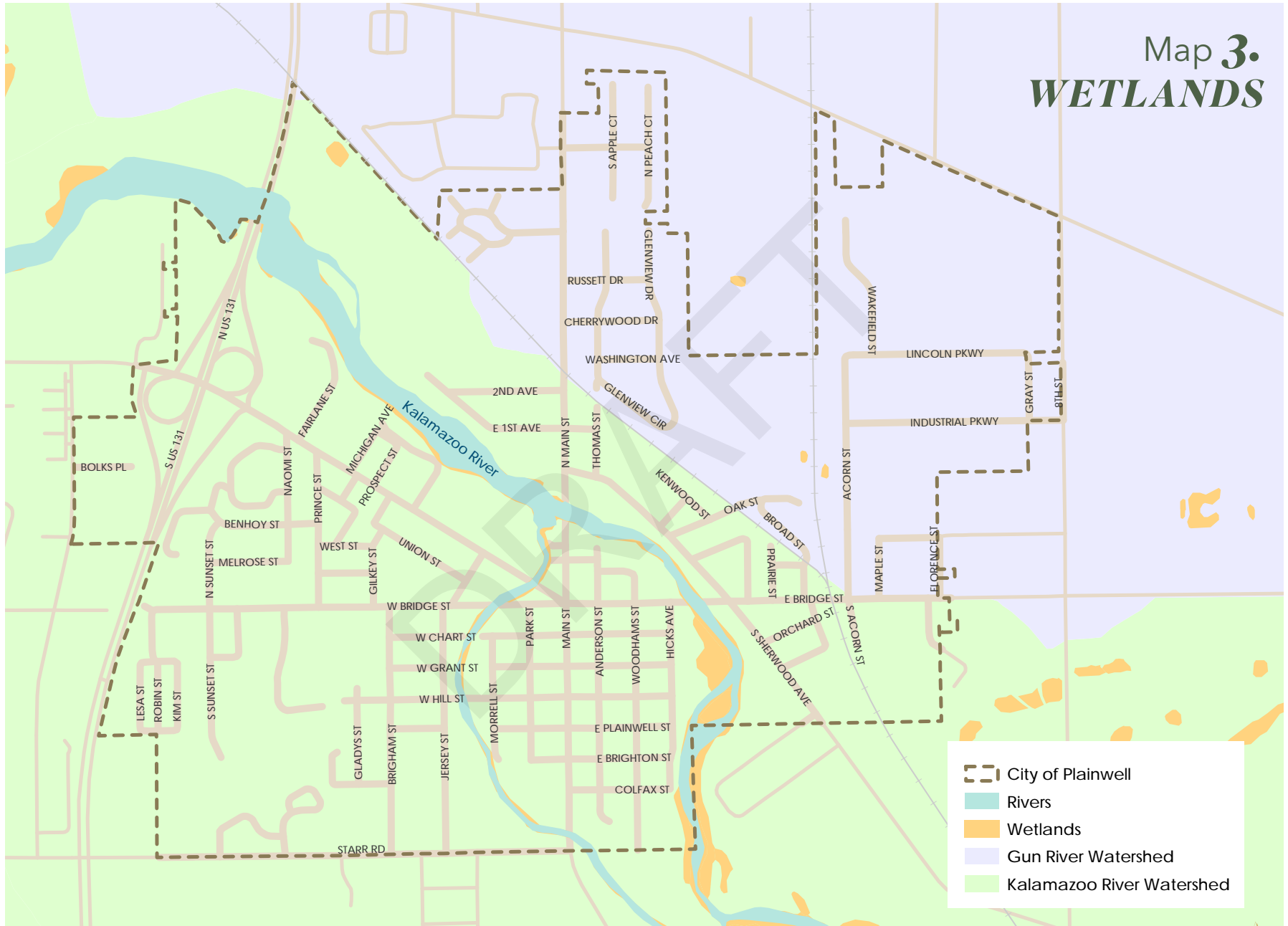
RECREATION PLAN FOCUS

The extent of this recreation plan includes all aspects of parks and recreational elements within the city. This includes, but is not limited to, property acquisition, development, and maintenance of trails (land and water), playgrounds, dog parks, sports facilities (athletic, fishing, hunting), passive recreation areas, outdoor gathering and event spaces, lands for conservation and habitat restoration, and all City-owned, publicly accessible outdoor resources.

Map 2. TRANSPORTATION SYSTEMS

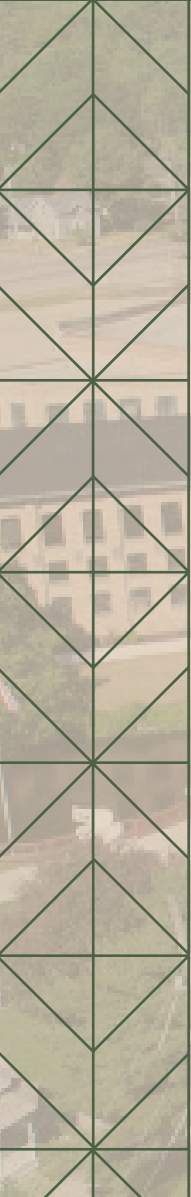


Map 3. WETLANDS



2.

*ADMINISTRATIVE
STRUCTURE*



City Administrative Structure

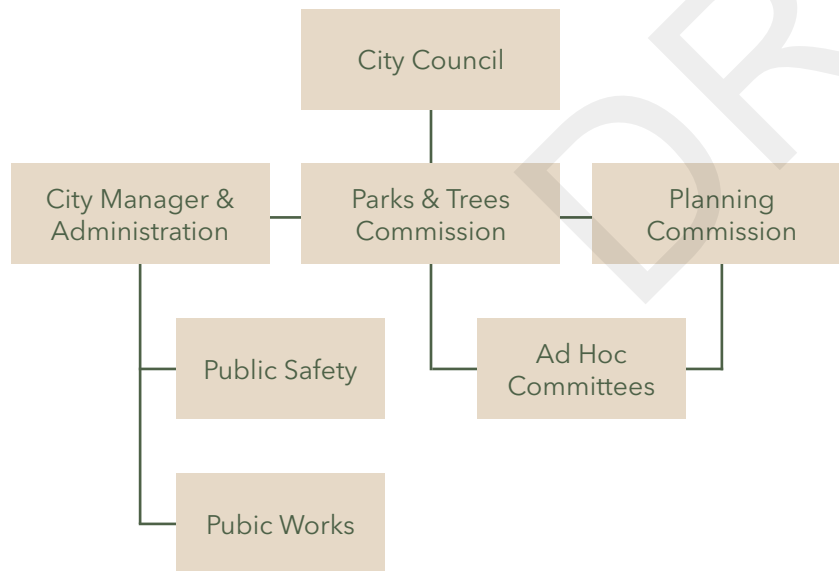
CURRENT FUNDING SOURCES

The City does not have an outside funding source for park improvements.

ANNUAL AND PROJECTED BUDGETS

The general fund covers the annual operation and maintenance costs of the parks and streets. All monies used for recreational facilities are channeled through the General Fund to the Parks Department. The allocation of monies for park improvements is further discussed in the sections to follow. See the following page for detailed park budget.

ORGANIZATIONAL CHART



ROLE OF COUNCIL AND STAFF

The City Council is the sole authority for appropriating funds for the expansion and maintenance of the park system. The Parks Department is within the Department of Public Works and the Superintendent under the direction of the City Manager is responsible for the maintenance and improvement of the recreational facilities. The Parks and Trees Committee is involved in the review of park-related items and makes recommendations to the City Council. The Parks and Trees Commission makes recommendations related to City-owned public facilities. The City Manager acts as a liaison between the committees and the Council. Once the Council approves a recommendation, funds are distributed and the program/project is implemented. The Department of Public Safety provides security and law enforcement for all City parks including security checks. Recreational facilities located on school property are maintained and operated by school personnel.

The City Council meets every 2nd and 4th Monday of the month at 7:00 pm in the City Hall Council Chambers to discuss and approve various City related issues.

RELATIONSHIPS WITH OTHER AGENCIES

Being only 2.8 miles from the City of Otsego, the City has a close relationship with its neighbor, as well as, the Townships of Gun Plain and Otsego. Other nearby agencies include the City of Kalamazoo, the City of Allegan, Otsego/Plainwell Area Chamber of Commerce, Ransom District Library, Plainwell Public Schools, and Plainwell Arts Council.

PARKS AND RECREATION POLICIES & PROCEDURES

The City has policies and procedures in place appropriate for its population and staff size. Most of the park maintenance is done on a volunteer basis by members of the Parks and Trees Commission.

PARKS & RECREATION BUDGET TABLE

Description	2019-20	2020-21	2021-22	2022-23 (proposed)
Salaries, Wages, and Benefits	\$65,787	\$69,298	\$63,005	\$61,694
Supplies (Office, Operating, Uniforms, Printing & Publishing)	\$897	\$491	\$665	\$850
Repair and Maintenance Supplies	\$4,622	\$4,312	\$6,467	\$4,800
Utilities (Electric, Water, & Sewer)	\$22,684	\$23,423	\$22,631	\$26,000
Outside Services (Cell Phone, Computer Services, Etc.)	\$1,677	\$4,763	\$430	\$3,160
Equipment Rentals	\$39,473	\$40,654	\$28,100	\$36,000
Property Liability Insurance	\$1,676	\$1,937	\$2,102	\$2,312
Cook Park Expenses	\$3,162	\$12,958	\$348	-
Project Costs - Pell Park	\$350	\$593	\$4,007	\$15,000
Project Costs - Hicks Park	\$850	-	-	-
Project Costs - Kenyon Park	\$2	-	-	-
Project Costs - Sherwood Park	\$1,160	\$1,080	\$36	\$2,000
Project Costs - Christmas Decorations	\$3,269	\$4,071	\$2,548	\$5,000
Project Costs - Riverwalk Park	-	\$1,643	\$84	-
Total	\$145,609	\$165,223	\$130,423	\$156,816

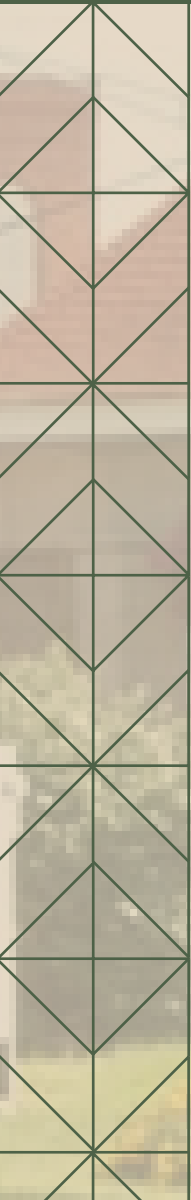
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3.

RECREATION INVENTORY

DRAFT





Riverwalk Park



Kenyan Park



Fannie Pell Park

Recreation Inventory

PUBLIC PROPERTIES/FACILITIES

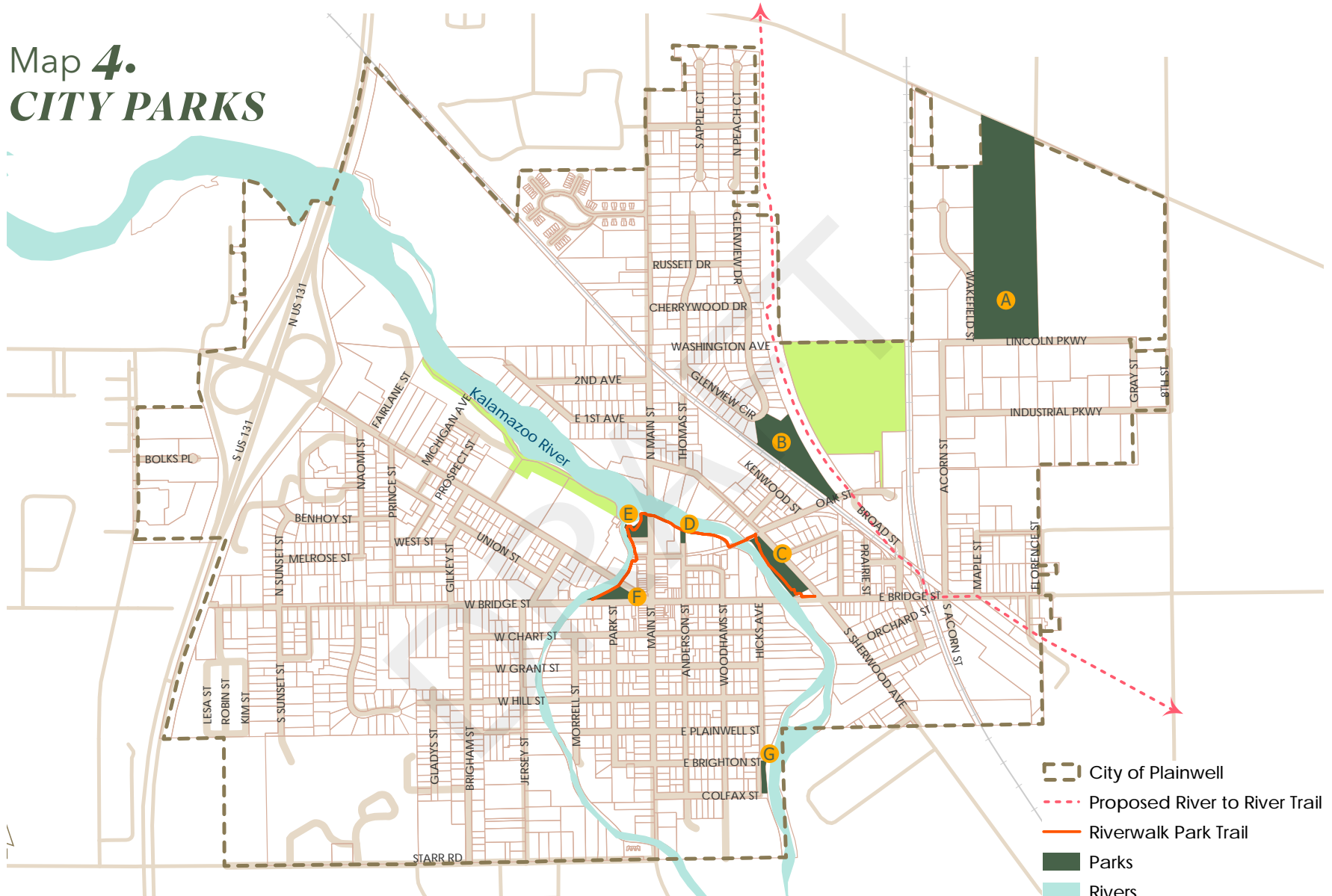
The City of Plainwell has 7 public parks ranging in size from a small roadside pull-off of less than an acre to over 31 acres. The National average acres for a medium size city are 12.9 acres per 1,000 residents, for Plainwell that equals 48.9 acres. Plainwell's overall park space encompasses 85 acres of land and 7.3% of the City's land use. Based on the DNR Publication entitled - A Recommended Classification System for Local and Regional Recreation Open Space and Trails, the majority of parks should be classified as mini-park to Neighborhood Park. However, the location of many of the parks and the activities provided serves the needs of the Community as well as the surrounding townships. Based on the general description of usage, we have modified the classification to better describe these parks. Each Park will be discussed in detail in the following section. The discussion should reinforce the classification upgrade based on use as opposed to location or size criteria only. An assessment of each park was completed to inventory existing conditions, site accessibility, and general site amenities.

ACCESSIBILITY GRADES

To clarify how the accessibility grade was determined for each park, please refer to the following description: The DNR Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans require an accessibility assessment of each park for people with disabilities. This assessment must consider the accessibility of the facilities as well as the access routes to them. The following ranking system has been developed:

1. *None of the facilities/park areas meet accessibility guidelines*
2. *Some of the facilities/park areas meet accessibility guidelines*
3. *Most of the facilities/park areas meet accessibility guidelines*
4. *The entire park meets accessibility guidelines*
5. *The entire park was developed/renovated using the principles of universal design*

Map 4. CITY PARKS



- A Kenyon Park
- C Sherwood Park
- E Fannie Pell Park
- G Darrow Park
- B Thurl Cook Park
- D Bandshell Park
- F Hicks Park

- City of Plainwell
- Proposed River to River Trail
- Riverwalk Park Trail
- Parks
- Rivers
- Future Park Opportunity



PARK PLANNING METRICS

National Recreation and Park Association (NRPA) uses four park classifications based on site characteristics, size, and service area. The following tables summarize these classifications. Most of the City’s parks are small in size but support developed to meet service the areas needs. In the following park inventory, each park has been identified as one of these NRPA classifications, primarily focusing on use, characteristics, and service area over park size.

Mini Park	
Use/Characteristics	Specialized facilities that serve a concentrated or limited population or specific group such as tots or senior citizens.
Service Area	Less than ¼ mile radius
Desirable Size	1 acre or less
Acres per 1,000 Population	0.25 to 0.5 acres per 1,000 population

Neighborhood Park	
Use/Characteristics	Area for intense recreational activities such as field games, court games, crafts, playground apparatus area, skating, picnicking, wading pools, etc. Easily accessible to neighborhood population geographically centered with safe walking and bike access.
Service Area	¼ to ½-mile radius to serve a population up to 5,000 (a neighborhood).
Desirable Size	15+ acres
Acres per 1,000 Population	1 to 2 acres per 1,000 population

Community Park	
Use/Characteristics	Area of diverse environmental quality. May include areas suited for intense recreational facilities, such as athletic complexes, large swimming pools. May be an area of natural quality for outdoor recreation, such as walking, viewing, sitting, picnicking. May be any combination of the above, depending upon site suitability and community need. May include natural features such as water bodies and areas suited for intense development.
Service Area	Several neighborhoods. 1-to-2-mile radius.
Desirable Size	25+ acres
Acres per 1,000 Population	5 to 8 acres per 1,000 population

Regional Park Preserve	
Use/Characteristics	Area of natural quality for nature-oriented outdoor recreation such as viewing and studying nature, wildlife habitat, conservation, swimming, picnicking, hiking, fishing, boating, camping, and trail uses. May include active play areas. Generally, 80% of the land is reserved for conservation and natural resource management with less than 20% used for recreation development.
Service Area	Several communities. 1 hour driving time.
Desirable Size	1,000+ acres; sufficient area to encompass the resource to be preserved and managed.
Acres per 1,000 Population	Variable



HICKS PARK

Hicks Park is the oldest park in the city dating back to 1903. It was obtained in a trade between the City of Plainwell and John Eesley. The Park was named after Joseph Hicks, Plainwell's first Mayor. This beautifully landscaped, 1-acre park is located in the Central Business District immediately adjacent to the Mill Race and Riverwalk. This public space hosts the City's annual Tree Lighting Ceremony, Egg Hunt, Pumpkins in the Park, and many other community gatherings.

The park contains accessible walkways with passive seating, picnic tables, grills, a children's play area, and a pedestrian/dog fountain

installed in the Soule Fountain. The historic benches and hitching posts blend in with the newer site amenities and remind the users of the site's historic importance. The property is heavily shaded and contains numerous, mature deciduous trees. The park is located along the main access route into the city and sets the tone for the City's image. The historic Soule Fountain is positioned at the eastern tip of the park which is replicated in the City's logo. This fountain was originally built in 1907 and willed to the City by a local banker, George Soule. The fountain was destroyed in a car collision in 1953 and a replica was built by the Jaycees in the 1970's. The City continues to maintain and preserve this historical replica.

Hicks Park is natural in appearance, with the Mill Race tributary of the Kalamazoo River bordering the park. The interface of the park with M-89 is of concern as the passive nature of the park and the movement of traffic on this main access route is not congruent. The proximity of the existing playground close to M-89 is also of concern for safety reasons. It is for this reason that the City maintains a natural barrier of planting and landscaping along M-89. Additionally, as part of the MDOT M-89 project W. Bridge St. was redesigned to eliminate through traffic and create a plaza connecting the Central business district and the Park. It has been suggested that this park remain in a more passive state.

The Riverwalk Park begins in Hicks and provides an accessible pedestrian route and linkage to other city parcels. With the addition of the Riverwalk trail which passes underneath M-89, vehicular/ pedestrian conflicts have been eliminated. The existing paved pathways that bisect the park are narrow but do provide widened areas for wheelchair turnarounds and benches for respite. The park has limited parking on W. Bridge St., but immediately to the north is a City-owned lot with accessible parking. This parking lot can be reached via the Riverwalk trail. The area is well maintained with an abundance of landscaped beds and a healthy lawn. Light-post-mounted banner signage lines the river's edge and properly conveys the City's image and character of this park. In terms of the accessibility assessment, the children's play equipment does not have an accessible route to the play surface.

Accessibility Grade: 3

Park Classification: Neighborhood



Not to scale.

Map 5. *HICKS PARK*

FANNIE PELL PARK

211 N. Main St.

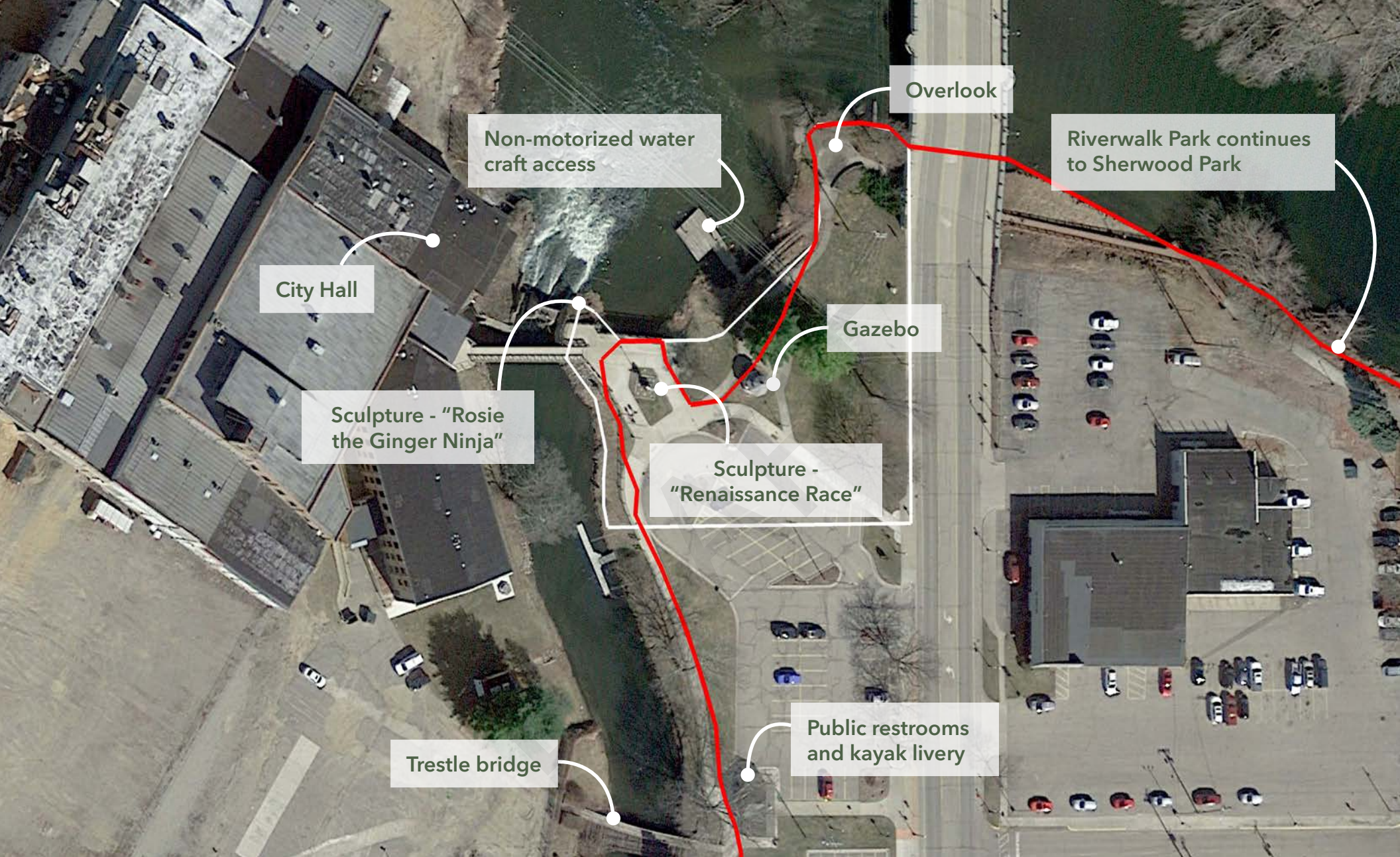
This 1-acre landscaped park is located at the convergence of the Mill Race and the Kalamazoo River. The park is at the northern end of the Central Business District on Main Street and serves the entire community and nearby townships. A public restroom/mechanical room and canoe/kayak livery were built on the southwest corner of the park and are connected through a series of accessible pathways. Movable and permanent picnic tables are dispersed throughout the open lawn areas that overlook the river but lack accessible routes to navigate to these amenities. Park improvements over the past ten years included the replacement of the sidewalk on N. Main, a new art sculpture, and the demolition of a mill accessory building allowing for an additional 25 parking spaces. Fannie Pell Park Gazebo is a scenic location that is the site for many ceremonies.

The Riverwalk Park trail is located along the water's edge and provides pedestrian connectivity and accessibility from Fannie Pell to other City-owned parks including Hicks and Sherwood. The park provides opportunities for non-motorized watercraft activities, as the canoe and kayak landing is a popular launch. The heated ADA bridge connection from Fannie Pell Park to the City Hall sits atop the Mill Race dam and is a popular spot for fishing. The adjacent City-owned parking facility provides ample staging for these watersport activities as well as additional parking for the downtown.

Accessibility Grade: 3

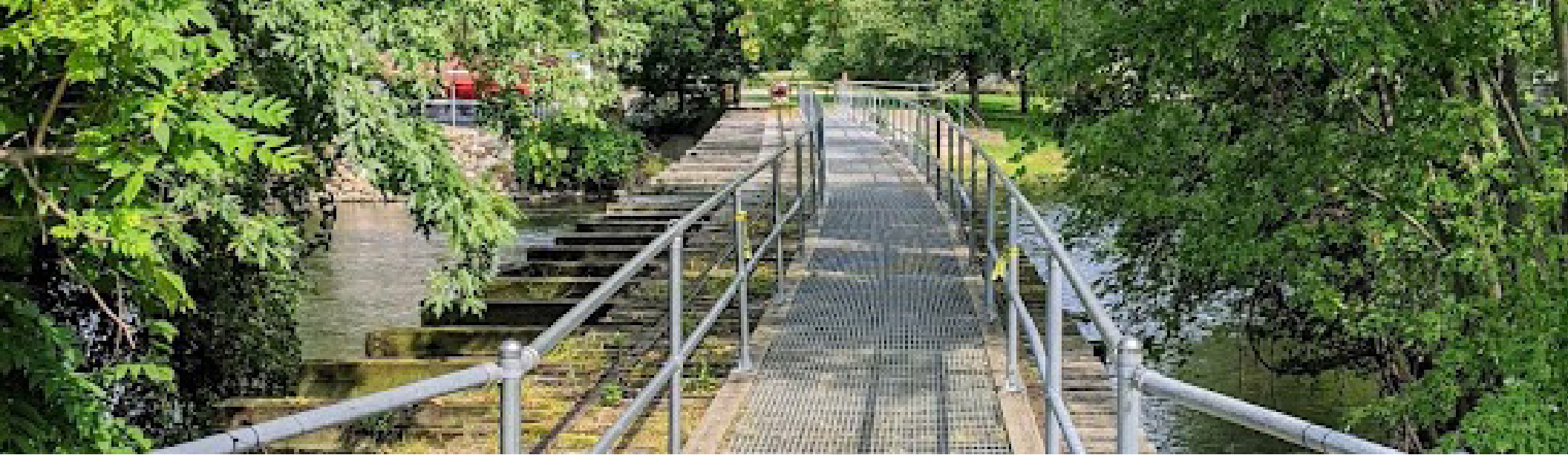
Park Classification: Neighborhood





Not to scale.

Map 6. *FANNIE PELL PARK*



RIVERWALK PARK

Connects Hicks Park and Sherwood Park

Riverwalk Park is a scenic, linear park that parallels the Mill Race and Kalamazoo River. This .62-mile park provides access from Hicks Park to Sherwood Park via a combination of wood boardwalks and concrete walkways that form a trail system. This system passes under two bridges and provides an almost entirely accessible route without vehicular conflicts. The park services the community as well as neighboring communities and townships.

The park contains two floating wood platforms located in the Kalamazoo River near the dam and the other in the Mill Race just before the dam. These platforms are used for fishing and canoe/kayak transport. The location of these two platforms in relation to the parking lot and slope differential make it a less desirable location for kayak removal. Some users exit further upstream along the river in Sherwood Park. The ramp leading to this platform does not contain railings. Railings are desirable for access but provide an obstacle for canoe and kayak transport. The ramp leading from the water to the land is fixed and the slope varies based on the water level. The ramp still requires the user to carry the watercraft up the bank to the nearby City-owned parking lot, but the distance is much shorter.

The Riverwalk trail passes behind Bandshell Park; the trail then continues behind the office/retail businesses along the “backdoor” of these establishments. This section of the trail was installed in 2007 with City funds and is fully accessible for all users. The trail then meets the existing trestle bridge to cross the Kalamazoo River. The bridge provides scenic views and is an attraction for locals and visitors alike. The bridge surface is an open steel grate and because of the size of the grate openings, can be difficult to walk on for pets and small children. In 2006, the Riverwalk Trail was extended from the Trestle Bridge to Sherwood Park. The trail parallels the bank of the Kalamazoo River.

As previously mentioned, some kayakers are exiting at this location since the bank is less steep and easier to carry watercraft to nearby parking. The trail terminates at the walkway at the south end of Sherwood Park near the Bridge Street Bridge.

Accessibility Grade: 3

Park Classification: Community



Paper Mill Site & City Hall

Fannie Pell Park

Bandshell Park

Sherwood Park

ADA accessible pedestrian path with minimal areas in excess of 5% slope

Kalamazoo River Trestle Bridge



Not to scale.

Map 7.
RIVERWALK PARK

BANDSHELL PARK

205 Anderson Street

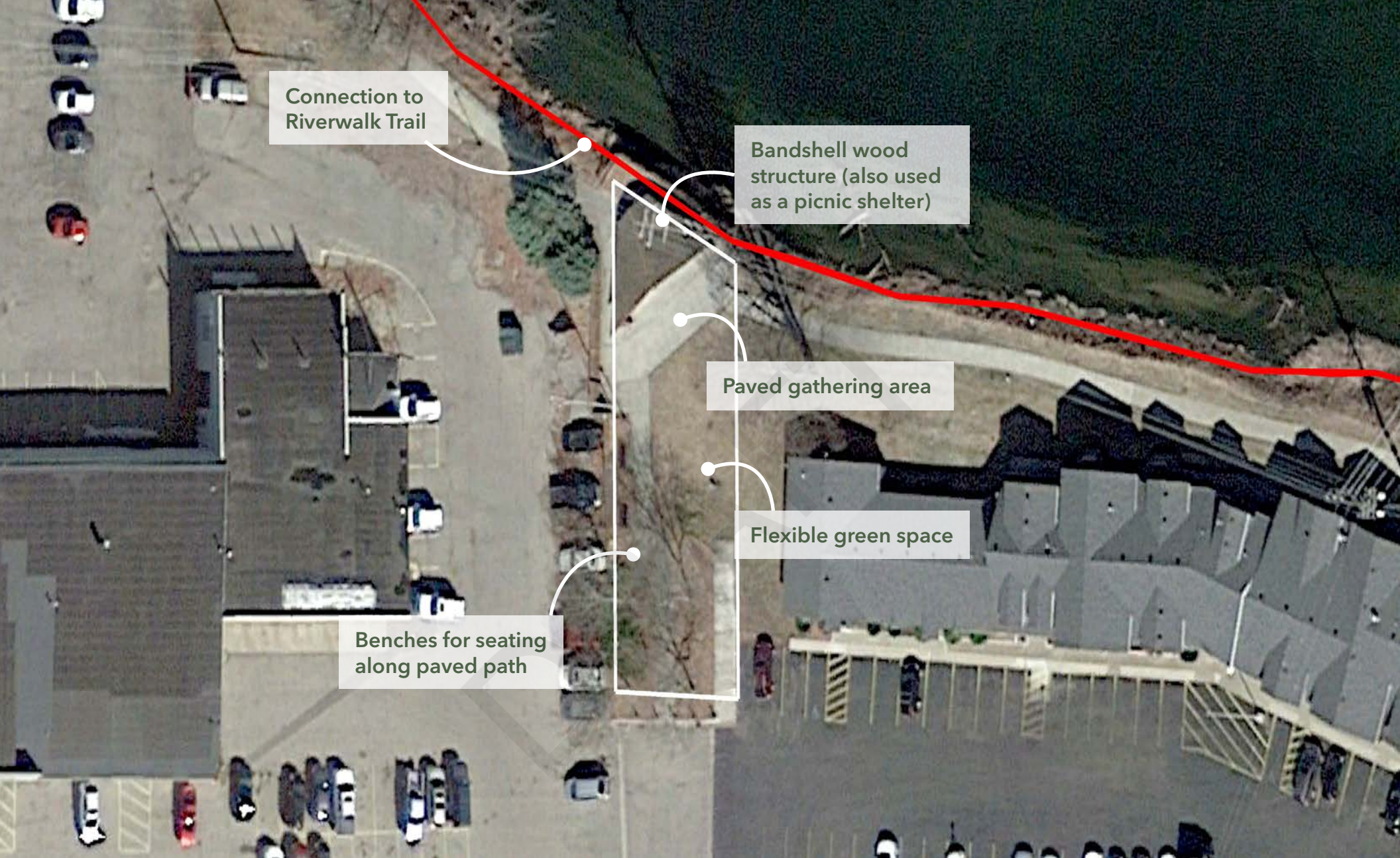
On the shores of the Kalamazoo River, Bandshell Park is used for summer concerts as well as other special events. The bandshell was built in the 1990's with DNR Trust Funds and is an attractive wood structure that is still in good condition today. Paved accessible pathways are lined with benches and connect the parking lot on adjacent properties to the venue space. A concrete pad sits in front of the bandshell and provides space for dancing and accessible seating. The stage opens up to an unprogrammed lawn. When not in use for performances, the at-grade bandshell is used as a shelter with movable picnic tables.

The park is bounded on the west by the Central Business District and parking. A fence and landscape buffer has been placed to block the view of the business parking lot. Immediately behind the bandshell are the Kalamazoo River and the Riverwalk trail, which provides a scenic backdrop. The event space is bounded to the south by the terminus of N. Anderson Street. Immediately to the east of the bandshell are office/retail and parking. The site is relatively small for the events desired at the park, and the restrictive nature of the site surroundings limits the size of performances.

Accessibility Grade: 4

Park Classification: Mini





Not to scale.

Map **8.**
BANDSHELL PARK



SHERWOOD PARK

121 N. Sherwood

Sherwood Park is a 3-acre park located along the east bank of the Kalamazoo River. The adjacent land uses are very compatible with this community park. These land uses include an ice cream shop to the north, the Ransom District Library to the south of Bridge Street, and a neighborhood to the east, making the park a popular public space. The park contains a play area with an accessible play structure and also a tire swing, track rider, seesaw, and merry-go-round. The playground has a seating area with tables, benches, and a drinking fountain, all fenced on the riverside. A Veterans Memorial is situated on the north end of the Park, featuring a memorial wall, flags, seating, and scenic views to the river.

The parking lot is located just east of the play area and has adequate parking for the number of users that would drive to this park and the handicapped space is signed. A new public restroom has been installed with accessible routes to the adjacent paved pathway. The park also contains two half-basketball courts as well as a full court that is lit for night use. A skating rink is installed over the basketball court during favorable weather. The lighting is on a timer that turns off when the park closes. The concrete surface of these courts is in good condition. There are also additional accessible picnic tables near the basketball courts. All park areas are linked via an accessible route.

Accessibility Grade: 4

Park Classification: Community



North

Not to scale.

Map 9.
SHERWOOD PARK



THURL COOK PARK

Upper, 652 Glenview Circle; Lower, 201 Oak St.

Thurl Cook Park is a 5-acre neighborhood park located on the city's east side, between residential and industrial districts. Two points of access exist by car, as no sidewalks are present on the roads that bound the property. One park entry is located to the northwest off Glenview Circle and includes four unstriped parking spaces. The second entry is on the park's southeast side and is a gravel parking area that takes access from Oak Street. This gravel lot does not have an accessible route to park features but is connected by a gravel loop that encloses the new dog park, restroom building, and pavilion. Although no direct pedestrian connections to the site exist today, the proposed multi-modal River to River trail that will connect Kalamazoo and Grand Rapids is planned to run along Thurl Cook Park's northeastern property line.

In 2018, a new 28,000-square-foot dog park was constructed at Thurl Cook Park, replacing the obsolete baseball field. The project was funded by a crowdfunding campaign through Michigan Economic Development Corporation. The dog park area includes separate

fenced-in spaces for small and large dogs, four park benches, watering and waste stations, and six pieces of agility equipment. The dog park is entirely surfaced with lawn but does include a paved gathering space connecting the Oak Street parking area and the double-gated entry.

Northwest of the dog park sits an existing restroom building and pavilion. The restroom is surrounded by an adjacent concrete walkway. The restroom is only open during events and has had an ongoing problem with vandalism. The interior of the facility is not up to current ADA standards. The pavilion is surrounded by lawn and provides a sheltered space for picnicking and gathering. It does not have an accessible route or accessible parking.

The park also contains an asphalt basketball court that is in good condition. To the immediate west of the basketball court are five pickleball courts and practice area. The park is also home to a sledding hill, passive open space, and small playground.

Accessibility Grade: 1

Park Classification: Community



Not to scale.

Map **10.**
THURL COOK PARK



KENYON PARK

929 Lincoln Parkway

Kenyon Park is a 31.5-acre site located in the northeast portion of the City in an industrial park area. This regional park serves the recreational needs of the City of Plainwell and its neighboring cities and townships. Numerous sports teams utilize this facility.

The park is accessible by vehicle only as it is not proximal to residential areas or other city parcels. The main route into the park is an asphalt drive. Mature deciduous trees line the edge of the road and provide an aesthetic visual barrier to the adjacent industrial land use to the west. There is a gravel parking area to the south of the softball fields and additional gravel parking areas have been added adjacent to the asphalt drive. These gravel parking areas do not provide accessible parking or provide an accessible path to other park amenities.

The park is primarily lawn with a flower bed surrounding the park entry sign of Lincoln Parkway. The park has three softball fields with skinned (dirt) infields and bleachers for spectators. Open space at the north end of the property is frequently used for soccer. The open space is in good condition and very well maintained.

A picnic pavilion is situated to the east of the main asphalt drive in the southern portion of the park. In 2015, the Rotary Club upgraded the pavilion which has several picnic tables, playground equipment, and grills. A restroom facility is located just north of the pavilion. This restroom is very similar in appearance to the facility at Thurl Cook Park. The interior of the restroom does not meet current accessibility guidelines. There are no accessible routes connecting the pavilion, restroom, or play area to one another or other park amenities.

The City's water tower is located at the northern end of the athletic fields. The remainder of the park to the north is undeveloped and covered by forests. A portion of the property to the north is used primarily by the park department for soil stockpiling.

Accessibility Grade: 1

Park Classification: Regional



North

Not to scale.

Map **11.**
KENYON PARK

DARROW PARK

607 Hicks Street

This passive .37-acre park is located along the west bank of the Kalamazoo River south of East Bridge Street and 6 blocks to the southwest of Sherwood Park. The adjacent land use is primarily residential. The river defines the east edge of the park and Hicks Street bounds the west. The park boundary to the north is a residence.

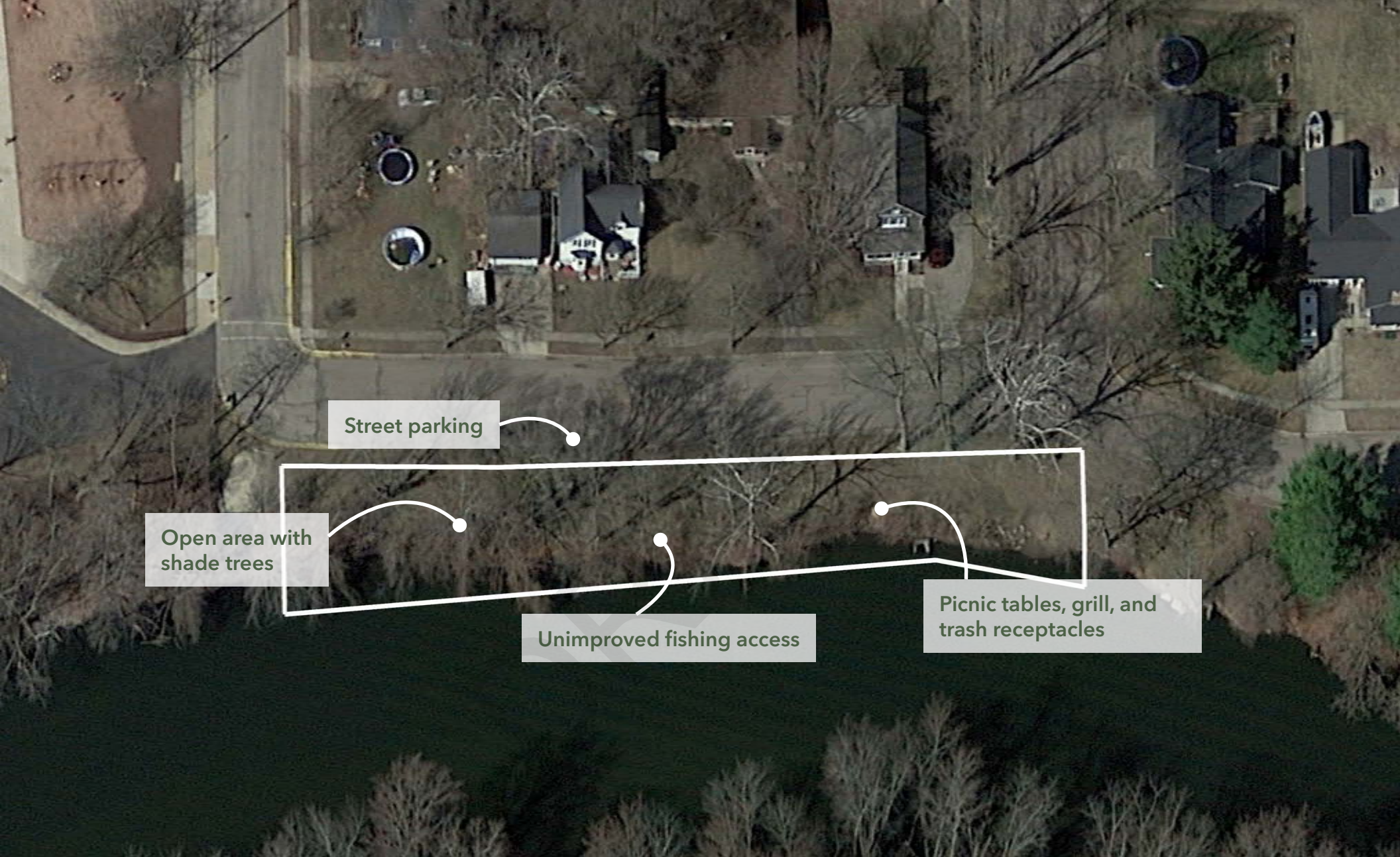
Darrow Park has on-street parking and lacks pedestrian connectivity to other City-owned parcels. The park is more of a “roadside” pull-off with permanent benches facing the river, picnic tables, and mature deciduous trees. This park provides a pleasant setting for picnicking. Darrow Park is also used for fishing access to the river, but the bank is not easily traversed to the water’s edge.

Gilkey Elementary School is immediately to the south. The school has an accessible play structure that is used by the neighborhood children and the Gilkey Elementary Environmental Lab and nature trail along the bank of the river. This trail is available for use by city residents.

Accessibility Grade: 1

Park Classification: Mini





North

Not to scale.

Map **12.**
DARROW PARK

RIVER TO RIVER TRAIL

Kalamazoo to Grand Rapids

The River to River trail plan was completed in 2018 and analyzes potential non-motorized trail routes from Kalamazoo to Grand Rapids. The segment of the River to River trail that will run through the City of Plainwell includes two sections for a total of 1.5 miles of 35 total miles of trail, primarily along property controlled by Consumers Energy. A small portion of the trail will parallel M-89. The trail extends from the west city line at Locust Street (south of M-89) and follows the route to the north/northwest to the northern border of the city just south of Miller Road.

Accessibility Grade: N/A - Future Potential Park



FORMER PAPER MILL (CENTRAL PARK)

200 W. Allegan Street

The former paper mill site is to the immediate west of the Mill Race, Fannie Pell, and Riverwalk Parks. This 36-acre site is a potential development parcel to expand public space within the downtown. Although not formally a City park, this publicly held property is anticipated to include a Central Park that will include recreational elements as part of any future reconstruction. The City has reserved land extending along the riverbank for the extension of the riverfront trail system and conceptual designs of the site provide a central gathering place with waterfront views internal to the site.

A successful partnership between the Paper Mill's former owner and City, State, and Federal agencies spanning two decades has resulted in the remediation of the paper mill site to the US Environmental Protection Agency (EPA) standard for residential development. In 2014, City Hall was relocated to the former paper mill, immediately to the west of the Mill Race. To foster the development of public space at this property, a heated ADA accessible pedestrian bridge was installed. The pedestrian bridge serves a dual purpose of providing access to City Hall, as well as, connecting to the future expansion of Riverwalk Park.

Accessibility Grade: N/A - Future Potential Park

The recreational facilities listed below are considered to be within the Plainwell area and easily reached within one hour or less, so we included them as part of the recreation inventory.

STATE OF MICHIGAN RECREATION FACILITIES

Fort Custer Recreation Area, Battle Creek

Camping, horseback riding, biking/hiking trails, dog sledding, fishing, boating, and swimming (3,033 Acres).

Allegan State Game Area, Allegan County

Camping, hiking trails, and horseback riding (50,000 Acres).

Yankee Springs Recreation Area, Barry County

Camping, biking/hiking trails, cross-country skiing, snowmobiling, snowshoeing, ice fishing, and horseback riding (5,200 Acres).

Kal-Haven Trail, Kalamazoo County

Trail for walking, horseback riding, and cross-country skiing.

ALLEGAN COUNTY RECREATION FACILITIES

Gun Lake Park, Shelbyville

Lake access, boat launch, playground, a basketball court, picnic facilities, covered pavilion, and modern restroom (5 Acres).

Little John Lake Park, Allegan

Picnic facilities, swimming, fishing, walking and cross-country ski trails, ball diamonds, volleyball courts, a playground, and restrooms (113 Acres).

Silver Creek Park, Hamilton

Swimming, fishing, ball diamonds, horseback riding, walking and cross-country ski trails, camping, picnic facilities, and restrooms (320 Acres).

Dumont Lake Park, Allegan

Swimming, play equipment, picnic facilities, boat launch, fishing, and restrooms (18.6 Acres).

Bysterveld Park, Wayland

Fishing, walking and cross-country ski trails, picnic facilities, a playground, and a restroom facility (70 Acres).

Ely Lake Campground, Fennville

Swimming, camping, fishing, boat launch, walking and cross-country ski trails, picnic facilities, and horseback riding.

New Richmond Park, Fennville

Historic swing bridge, boat launch, fishing, walking and cross-country ski trails, and picnic facilities (20 Acres).

West Side Park, Fennville

Boardwalk, swimming, a playground, picnic facilities, covered pavilions, and a gazebo (11 Acres).





PRAIRIEVILLE TOWNSHIP RECREATION FACILITIES

Pine Lake

Prairieville Township Center Street Lake Access, boating, swimming, fishing, etc.

SCHOOL PROPERTIES/FACILITIES

The Public Schools within the Plainwell Community Schools School District include the following:

Gilkey Elementary School, 707 S. Woodhams Street

Starr Elementary School, 601 School Drive

Plainwell Middle School, 720 Brigham Street

Plainwell High School, 684 Starr Road

Renaissance High School, 798 E Bridge St, Plainwell

Collectively, the above mentioned facilities have sports courts (tennis, basketball, etc.), athletic fields, play equipment, meeting rooms, and a nature trail.

OTHER/PRIVATE PROPERTIES/FACILITIES

Downhill Skiing:

Timber Ridge Ski Lodge, Gobles

Bittersweet Ski Area, Otsego Township

Golf and Cross-Country Skiing:

Crestview Golf Course, Cooper

Lake Doster Golf Club, Gun Plain Township

Golf:

Lynx Golf Course, Otsego Township

Cheshire Hills Golf Course, Cheshire Township

Orchard Hills Golf Course and Banquet Center, Shelbyville

Hiking and Interpretive Center:

Kalamazoo Nature Center, Cooper Township

Soccer Fields:

AYSO Soccer Fields, Gun Plain Township

Recreational Flying:

Plainwell Municipal Airport

BARRIER FREE COMPLIANCE

The City of Plainwell has been responsive to the current barrier-free guidelines on building-related improvements. In 1999, the City used DNR Trust Fund Dollars and implemented an ADA accessible expansion of the Riverwalk trail to provide connectivity from Fannie Pell Park to Sherwood Park. Additional accessibility issues regarding crossing the Kalamazoo River near Sherwood Park need to be addressed to complete this ADA compliant connectivity. In 2012 the City received an MDOT enhancement Grant as part of the M89 reconstruction project. Improvements included ADA accessible ramps within the Central Business District. The existing park facilities as previously discussed do not meet all current guidelines but accessibility should be achieved with improvements made during the implementation of Capital Improvement Projects.

STATUS REPORT OF GRANT-ASSISTANCE

Below is a list of grants the City has received to complete recreation based projects throughout the community.

Cook Park 1978 Land and Water Conservation Fund

DNR Project Grant No. 26-01060 K4 included \$27,022.79 to build a shelter with washrooms and a warming room, 3 tennis courts, a basketball court, tot lot and play equipment, landscaping, picnic tables, LWCF sign. Status: closed.

Parks and Recreation Facilities 1985 Michigan DNR

DNR Project Grant No. 26-01414 subsidized 50% of a \$53,000 project to complete the first phase of a recreational development area. The project resulted in the successful conversion of once agricultural land to the development of a 28-acre recreation park known as Kenyon Park. The grant included the construction of 3 softball fields with six five-row bleachers, grading, seeding, and mulching of the perimeter area, installation of fencing and backstops, construction of driveways and parking areas, and payment of engineering fees. Status: closed.

Riverwalk 1997 Michigan Natural Resource Trust Fund

DNR Project Grant No.TF97-040 in the amount of \$321,000 funded the construction of the Riverwalk and Bandshell. This included the construction of a 3,160' walkway adjacent to the Mill Race tributary and Kalamazoo River, connecting four public parks. Status: closed.

Sherwood Park Upgrades and Enhancements 2016 Recreation Passport

DNR Project Grant No.RP16-0075 provided funding for the development of a permanent restroom with an accessible walkway to the facility. Status: closed.

Allegan County Community Foundation (2005) for the repair of the fishing platform in the Kalamazoo River located on the north side of Fannie Pell Park and the installation of the floating non-motorized watercraft platform on the Mill Race along the Riverwalk west of Fannie Pell Park. The total amount funded was \$11,056.27. Result of this fund. Status: closed.

MDOT Transportation Enhancement Fund for Downtown Plainwell M-89 and Main Street Streetscape Project. Decorate lights, sidewalks; trees, landscaping; other accouterments. Job number 113363A in the amount of \$380,841.62 funded the Streetscape project. Status: closed.

Michigan CDBG Program

Project Grant No. MSC 2091136-CDI

This funding of \$638,941.00, resulted in the successful completion of the improvements to Fannie Pell Park, which included parking improvements, demolition of a City-owned storage building, installation of the pedestrian bridge, and non-motorized trail alignment and expansion. The grant was for \$638,941. Result of the fund. Status: closed.

Plainwell Arts Council provided a private donation of \$10,000 for the Renaissance Sculpture placed in Fannie Pell Park, an additional \$3,000 for the Iron Archer statue placed in the plaza by Hicks Park, and for the Rosie the Ginger Ninja in Fannie Pell Park. Status: closed.



4.

PLANNING & PUBLIC INPUT PROCESS



Planning & Public Input Process

PLAN DEVELOPMENT PROCESS

The existing Community Recreation Plan was adopted in 2016 and provided a solid foundation for future parks and recreation investment in the City. In 2022, the City of Plainwell Parks and Trees Commission began the process of updating the Community Recreation Plan to guide the City over the next 5 years. There are several reasons for updating the City of Plainwell's Community Recreation Plan, including:

- To recognize the need for additional local park and recreation facilities to serve existing and future residents of the city.

- To refine the capital improvement and maintenance budget for the existing parks system.

- To submit an updated plan to the Michigan Department of Natural Resources (MDNR) to maintain the city's eligibility to request MDNR Recreation Division grant assistance.

- To provide a plan of action for public review and acceptance as the City of Plainwell's future plan for park and recreation services and its residents.

This plan uses a hybrid of the comparison to park metrics and system planning approaches. Each park has been identified in the Recreation Inventory as either a Regional, Community, Neighborhood, or Mini Park based on NRPA classifications. Additionally, the City took inventory of park implementation over the past five years and used input gathered from the community to assess needs and prioritize future improvements.

SCOPE OF REVIEW

The Parks and Trees Commission's review included the following tasks:

- **Review of Previous Plans:** A joint meeting of the City Planning Commission and the Parks and Trees Commission was held on January 14, 2022 for the update of the City's Comprehensive Master Plan and the Recreation Plan. By completing these planning processes concurrently, the City intended to provide a more holistic approach to the use and management of public facilities. The Planning Commission and Parks and Trees Commission provided an assessment of the previous recreation plan, discussed priority issues to guide the public engagement efforts, and reviewed other supplemental recreation planning documents developed since the last Community Recreation Plan update.
- **Update Community Data and Inventory:** An update of the community description, including social characteristics (population trends and demographics) and physical characteristics (land use, natural resources, environmental issues, etc.) were made to meet the requirements of the DNR and to inform the public open house. The City's administrative structure and park inventory were also reviewed and adjusted to reflect changes over the last five years.
- **Public Open House:** With a clear understanding of the current conditions and priority recreation issues in Plainwell, the City solicited citizen input through a community open house on April 14, 2022.
- **Goals & Objectives Work Session:** Based on input received from the public, the Planning Commission, and City staff, the Parks and Trees Commission reviewed and refined the goal statements regarding the future state of parks and recreation in the community. This work session was held on September 8, 2022 during a publicly accessible meeting.

- **Action Program Work Session:** The tasks listed in the action program are based on the goals and objectives, as well as the results of the community input phase, and the existing facility inventory. With input from the Planning Commission and City staff, the Parks and Trees Commission reviewed and refined the action program. This work session was held on November __, 2022 during a publicly accessible meeting.
- **30-Day Review:** A draft of the Community Recreation Plan was compiled, reviewed, and approved for draft submittal by the Parks and Trees Commission. Citizens were provided an adequate opportunity (at least 30 days) to review and comment on the Plan prior to the official recommendation by the Parks and Trees Commission and adoption by the Plainwell City Council.
- **Public Hearing and Adoption by City Council:** The Recreation Plan was adopted by the Plainwell City Council on _____, 2022.
- **Transmittal to County and Regional Planning Commissions and MDNR:** The Recreation Plan was distributed to the Allegan County Planning Commission and the West Michigan Regional Planning Commission on _____, 2022. The Recreation Plan was then transmitted to the Michigan Department of Natural Resources for eligibility certification.



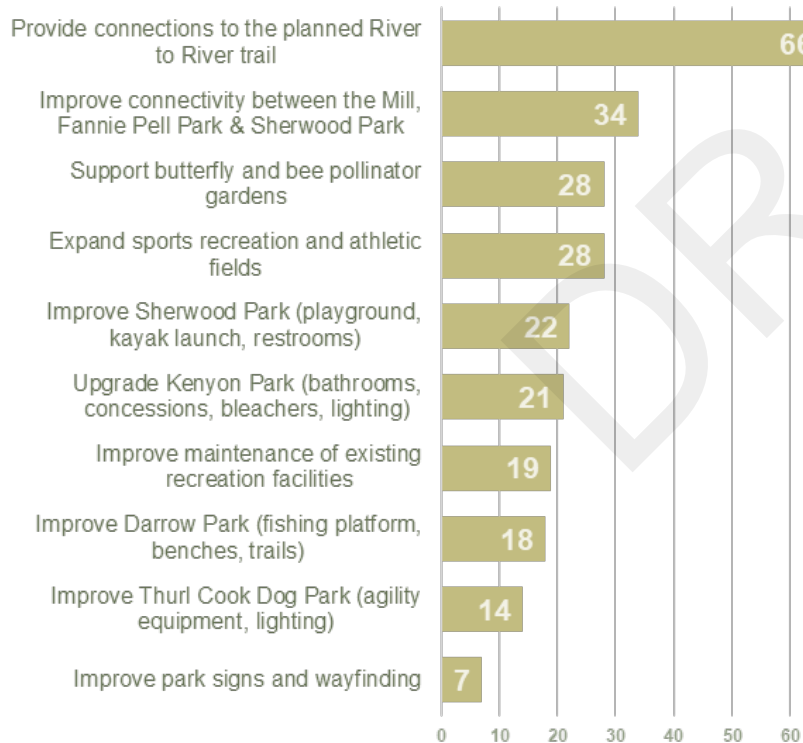
PUBLIC INPUT

The City of Plainwell utilized an open house to engage with community members and gain input regarding parks and recreation. The public open house was hosted on Thursday, April 14, 2022, at the Plainwell City Hall from 6 pm to 8 pm and was held in conjunction with planning outreach efforts for the City's Comprehensive Master Plan Update. This allowed the City to publicize a single, large event and potentially attract a broader group of participants.

The open house featured several interactive stations designed to educate and solicit input from the community through multiple activities specific to parks and recreation. Attendees were given the opportunity to engage in any of the activities as they pleased and further discuss specific items of personal importance with City officials and planning consultants. The open house received around 30-40 attendees and was publicized through online methods such as emails and social media announcements. Other forms of advertising were also used.

An informational presentation board and table with existing planning documents greeted attendees, followed by three stations for the parks and recreation-focused activities. These stations included (1) a voting exercise, (2) a facilities improvements mapping activity, and (3) comment cards.

Station 1 Highlights: A voting exercise was provided to gauge the importance of improving green spaces in Plainwell. For this activity, participants were told to imagine they were in charge of directing investments for a variety of parks and recreation-related improvement topics. Topics for voting were developed with the Parks and Trees Commission and were based on information from previous recreation planning efforts. The spread of votes for these topics are illustrated in the following table.



Station 2 Highlights: Attendees were asked to use color-coded sticky notes to identify recreationally underserved areas, places for new park facilities or amenities, and parks in need of repair or maintenance. They were encouraged to write their ideas on sticky notes and place them on a recreation map of the city. Underserved areas and populations included the need for a dog park on the west side of the city, moving northwest little league to Kenyon Park, and the lack of recreational opportunities for teenagers. Attendees listed extending the riverwalk towards the west side of the city, a large kid-focused playground, and implementing safety measures like lighting, fences, cameras around parks, and adding restrooms and signs as some of the new facilities or amenities that might be beneficial to the Plainwell community.

Station 3 Highlights: Comment cards inquired about park usage and provided participants with a place to elaborate on additional recreation needs. Respondents indicated visiting Riverwalk Park, Sherwood Park, and Fannie Pell Park the most and Keyon Park the least. Walking, running, biking, kayaking, exercising (humans and dogs), spending time with family, enjoying the river, and attending music events were described as the most common reasons for visiting local parks. Additional thoughts included suggestions for park development, programming, and maintenance, such as improved walkways, lighting, and playground surfacing, establishing public event space at the mill property, organized baseball leagues, and promoting healthy food options surrounding parks.

An engagement report was assembled and shared with the Parks and Trees Commission. It provided a summary of findings and a discussion of the methods used to solicit feedback, which can be found in Appendix A. Based on all the information obtained, the Parks and Trees Commission was able to update the Recreation Plan to align with the needs and desires of the community.

5.

GOALS & OBJECTIVES

Goals & Objectives

After evaluating community demographics, existing recreation facilities, community input, and previous planning priorities, the Parks and Trees Commission compiled the following goals and objectives:

PARKS & RECREATION MAINTENANCE & IMPROVEMENTS

Goal 1: The City of Plainwell's role in parks and recreation is to provide safe, comprehensive recreation facilities, amenities, and outdoor spaces for all ages and abilities.

- Objective 1.1: Routinely identify recreation facility and programming deficiencies throughout the city.
- Objective 1.2: Design facilities in compliance with ADA requirements and strive to achieve universal design.
- Objective 1.3: Ensure the safety of parks and recreation facilities by routinely evaluating amenities for wear and tear.
- Objective 1.4: Repair, remove, or replace damaged, worn, or obsolete facilities and amenities.



PARKS & RECREATION FINANCIAL RESPONSIBILITY

Goal 2: The City of Plainwell will balance need and desire for parks and recreation facilities with a responsible financial approach that considers available resources and long-term maintenance.

- Objective 2.1: Explore funding opportunities for park development, including the DNR Trust Fund, the Land and Water Conservation fund, Recreation Passport Grant program, and area foundations.
- Objective 2.2: Establish and compare long-term maintenance costs when making decisions to repair, replace, or add new recreation amenities.



KALAMAZOO RIVER

Goal 3: The City of Plainwell recognizes the Kalamazoo River as a recreational and placemaking asset.

- Objective 3.1: Improve access to the River through enhanced and maintained launch amenities, wading areas, and fishing platforms.
- Objective 3.2: Maintain public access to the river as a priority through the acquisition of riverfront property.
- Objective 3.3: Remove dams where appropriate to improve the river, reduce maintenance costs, enhance safety, and improve fish migration.
- Objective 3.4: Work with neighboring communities and the Kalamazoo River Watershed Council in the development of the Kalamazoo Heritage Water Trail.
- Objective 3.5: Continue to maintain, enhance, and expand existing Riverwalk.

NON-MOTORIZED FACILITIES

Goal 4: The City of Plainwell will enable safe, accessible, and convenient non-motorized trails and trail connections for use by all ages and abilities.

- Objective 4.1: Provide non-motorized connections between the planned River to River (Interurban) Trail and destinations in the city such as parks and downtown.
- Objective 4.2: Ensure that off-street non-motorized connections are designed and built to be ADA accessible, when possible, and strive for universal design.
- Objective 4.3: Coordinate with the Michigan Department of Transportation to encourage accommodation of non-motorized users on M-89/M-43.



CENTRAL PARK & PAPER MILL SITE

Goal 4: The City of Plainwell identifies the Historic Plainwell Paper Company site as a redevelopment opportunity, including the addition of a “central park” in the city.

- Objective 5.1: Work with future developers to identify park location and boundaries to ensure inclusion in any redevelopment plan.
- Objective 5.2: Create a “central park” master plan and identify amenities and park facilities.



6.

***ACTION
PROGRAM***

DRAFT

Action Program

Action Program recommendations are derived based on the wants and needs of the community as well as current code requirements. With goals and objectives established, the City of Plainwell developed a 5-year action program to implement the vision, policies, and improvements outlined in the Plan. Potential capital improvements described in this Plan have been established not only to provide a framework for decision-makers, but also to enable the City to apply for grant funding for those proposed projects. Due to recent volatility in pricing, estimates of probable cost have not been provided and will be determined at the time of implementation.

The project list is not a fixed element and it is neither all-inclusive or exclusive. The schedule reflects the results of the input received from the open house, City staff, and Parks and Trees Commission.

Future circumstances, especially the availability of funding and cost, may change priorities or require the reprioritization of items. The responsibility of implementing this Action Program falls on the Plainwell City Council, Parks and Trees Commission, and City staff. However, partners and local stakeholders will also play an important role in ensuring that the Action Program is implemented.

While not specifically identified in the following matrix, this Action Program supports a variety of programming in all park facilities. Park programming may be an extension of current programming activities or may include new events that have not yet been created. The City is open to league use of its softball fields and the addition of new athletic fields. As such, programming year-to-year may change depending on interest and demand for facilities. The City is also supportive of providing pollinator habitat in all City parks, and will strive to do so when applicable and appropriate.

PROPOSED PARK AMENITIES

Amenities	Hicks Park	Fannie Pell Park	Riverwalk Park	Sherwood Park	Thurl Cook Park	Kenyon Park	Darrow Park	Paper Mill Site (Central Park)
ADA Accessibility	•	•	•	•	•	•	•	•
Non-Motorized Path Improvements	•	•	•	•	•	•	•	•
Dog Park Improvements					•			
Playground Improvements	•			•	•	•		
Pedestrian & Trestle Bridge Improvements			•	•				•
Restroom: Renovations/New	•					•		•
Fishing Platform: Renovations/New		•		•			•	•
Park Identity	•		•		•	•	•	
Pedestrian Access Route			•		•			•
Parking Improvements					•	•		
Riverwalk Expansion			•					•
Farmers' Market								•
Splash Pad								•
Non-Motorized Watercraft Launch		•	•	•			•	•

PHASING OF PROJECTS

The following pages provide a more detailed overview of anticipated site element improvements for each individual park. This includes a description of the proposed element and phasing to help the City prioritize improvements. The phasing categories are provided below for reference:

- **Phase I:** 1 to 2 years
- **Phase II:** 2 to 3 years
- **Phase III:** 3 to 5 years

Hicks Park

Existing amenities in Hicks Park are generally in good condition so the improvements for this facility will be primarily based on accessibility and park identity. It is recommended that the historic features of this park be preserved, including the fountain, benches, hitching posts, and mature trees. A historic marker with information regarding the park’s history should be added. Accessible parking spaces should be added as close to the park entrance as possible and an accessible route to the site amenities should be installed. Other additions could include benches by the playground area, swings, and possibly a restroom. Erosion control is needed at various locations along the Mill Race. As per all City parks, it is recommended that uniform informational/directional signage be installed that properly conveys the City image and provides wayfinding components.

HICKS PARK

Site Elements	Phase I	Phase II	Phase III
Remove and replace narrow walkway, include bench pad	•		
Remove and relocate steep walk <5% (6’ wide) landscape barrier to M89	•	•	
Playground (access route, edge restraint, and surfacing)	•		
Benches, trash/recycling, bike rack, and swings			•

Fannie Pell Park

Improvements to Fannie Pell Park, other than basic repairs/ maintenance and accessibility should be considered as part of the future development of the Paper Mill site (Central Park). This park will act as the “gateway” to the downtown. It is essential that the relationship between these parcels be interwoven and connectivity and accessibility are the highest priority.

FANNIE PELL PARK

Site Elements	Phase I	Phase II	Phase III
Kayak/canoe launch platform and improvements		•	

park building that has been used as a Kayak Outpost Facility. Also, enhancement of the existing landscaping to soften views of parked cars along Main Street.

Additional items include the repair of pedestrian bridge surfaces and railings to provide accessible crossings over the Mill Race once the site is developed. Continue to explore other recreational uses for the



The park also contains a non-motorized watercraft platform on the Mill Race. Access to this platform is difficult due to the slope differential. This platform may function better in another location where the slope is not so severe. The floating platform is also used for non-motorized watercraft and fishing. The condition of the existing platform may warrant replacement. Composite low-maintenance decking should be researched as an alternative for the boardwalk and watercraft platform. Other improvements for Riverwalk Park should include the replacement of the Kalamazoo River and Mill Race Trestle bridge surface.

Riverwalk Park

Riverwalk Park should be extended along the river, through the former paper mill site, and to the adjacent municipalities. A foundation crack in the spillway wall will need to be fixed as part of this expansion. There are areas within Riverwalk Park that are experiencing erosion control problems. City staff has remedied some of those areas but efforts should be continued. It is desired that this linear park trail also be expanded to the Ransom District Library and existing parks. This park should receive directional and informational signage at various locations to provide wayfinding to other city amenities.

The existing wood boardwalk and railing sections of the path require ongoing maintenance and can be slippery under wet conditions. It is recommended that efforts to install hand railings on the sloped sections of the wood boardwalk be continued. The long-term maintenance of the wood should be considered when future replacement is needed.

RIVERWALK PARK

Site Elements	Phase I	Phase II	Phase III
Erosion issues along Hicks Park, City Hall, and Sherwood Park			•
Crack in W Mill Race dam wall			•
Accessible route to watercraft platform	•		
New fishing platform, railings, accessible route, landscaping, and site amenities			•
Extend accessible route under the bridge to the library			•
Directional and informational signage		•	
Mill/Kalamazoo River trestle bridge improvements		•	•
Kayak/canoe launch improvements		•	

Sherwood Park

Sherwood Park is very accessible with connected picnic areas, a large play structure, a new restroom building, sport-courts, a veterans memorial, and accessible routes to the majority of park amenities. Minimal accessibility improvements will need to be made.

Many use this park as an exit point for their canoes or kayaks. Users currently exit along the bank and a more appropriate location for a watercraft access point should be considered in this park. This Park is heavily utilized because of the easy access between the parking lot and the river. The river bank is less steep than the bank along the Mill Race and is more inviting to more users.

Thurl Cook Park

Thurl Cook lacks connectivity and visibility. Pedestrian connections from Thurl Cook Park to Sherwood and Riverwalk Parks should be made. The Penn Central Railroad Track underpass, located on the west side of the park, exists as a barrier for connectivity but could be explored for future pedestrian access.

Existing amenities should be improved and new facilities added to make this park more of a destination. The creation of a dog park in recent years has begun to do this, but additional improvements to this area are needed. The existing restrooms should be renovated and the interior upgraded to meet current ADA and code compliance. Accessible parking spaces and an accessible route through the park linking to the restroom and pavilion should be installed. The existing parking lot should also be paved.

The narrow asphalt path that connects the northern portion of the park to the southern should be improved to increase accessibility. Additional accessible play equipment and surfacing should be added to the play area. The small parking area at the north end of the park near the residential area should be re-stripped and signed to meet ADA standards and a formal accessible route should be added.

SHERWOOD PARK

Site Elements	Phase I	Phase II	Phase III
Playground improvements, surfacing, etc.		•	
Pedestrian walkway enhancements	•		
Improve watercraft landing and install kayak/canoe launch			•

THURL COOK PARK

Site Elements	Phase I	Phase II	Phase III
Accessible play structure and new surfacing		•	
Accessible route (5' wide)	•		
Restroom improvements			•
New paved ADA parking area and access drives		•	
Pave existing parking lot		•	
Misc. drainage improvements			•
Enhance rail crossing			•
POTENTIAL PARK SPACE ACQUISITION - Former A-1 Property			
Non-motorized trail (10' wide)			•
Benches, trash/recycling, bike rack, and drinking fountain			•
Disc-golf course			•

Former A-1 Property: The former A-1 property has been identified as potential park space and may serve as an expansion of Thurl Cook. Potential amenities include a non-motorized trail and disc golf course.

Kenyon Park

The park is generally in excellent condition and well-maintained. ADA parking and an accessible route should be installed near the restroom and pavilion. The restroom interior should be upgraded to meet current ADA standards and all code compliances. The flexible lawn to the north of the softball field is currently used for soccer/football. As trends change, there may be more of a demand for soccer, football, or lacrosse and less use for softball. As user groups change, their needs should be studied and further improvements made.

During the fall approximately 270 youth participate in Rocket Football utilizing every available space within this park. The City currently owns additional wooded land to the north of the water tower. This space could be utilized to provide additional recreational facilities.

KENYON PARK

Site Elements	Phase I	Phase II	Phase III
Brush/clearing of the 8-acres of underdeveloped park land			•
New paved ADA parking area and access drives	•		
Benches, trash and recycling, and bike racks			•
Playground improvements, additional equipment, surfacing, etc.			•
Explore sports complex uses/expand sports recreation and athletic fields			•

DARROW PARK

Site Elements	Phase I	Phase II	Phase III
Watercraft (canoe/kayak) and pedestrian platform		•	
Benches, trash and recycling, and bike racks			•

Darrow Park

Darrow Park lacks connectivity to other City parks. Because of its location along a residential side street, many visitors struggle to locate the park entirely. To increase the awareness of the location of this park, wayfinding signage should be located on Bridge Street and an assessable route should connect Darrow to other City parcels including the library, Riverwalk Park, and Sherwood Park. This linkage along with informational signage will help increase awareness and usage. Improvements to the park itself should focus on access to the river, improved amenities, such as grills, picnic tables, and trash receptacles.

The Gilkey School playground and the Mory Ismond Environmental lab to the south are used by residents. The viability of continuing the Riverwalk Park to tie into this nature trail should be pursued. If the extension of the Riverwalk continues to the Ransom District Library, then Darrow Park could easily be connected to the Riverwalk via existing walkways by adding a short extension of the walkway to Darrow Park.

Paper Mill Site (Central Park)

The former paper mill property is a 36-acre development site adjacent to the Central Business District. The site includes plans for the creation of a new park (Central Park), expansion of the Riverwalk Park, additional parking within the downtown, and connection to other non-motorized trails into other municipalities. A Farmers Market is housed on the site and suggestions for a Market Pavilion have been made along M-89, in a vacant gravel lot. The existing Mill Race trestle bridge provides an accessible pedestrian route across the tributary and a direct linkage to Fannie Pell Park, Riverwalk Park, and the Central Business District. Although design of the Paper Mill site is ongoing, this parcel has been included in the Park and Recreation Plan because development of this parcel is anticipated to occur prior to the expiration of this document.



- A. Connection to existing streets
- B. Townhome/brownstone
- C. Multi-story lofts

- D. Central Park
- E. Traditional detached houses
- G. Existing overhead utilities

- F. Tree-lined Riverside Drive and riverfront trail extension

FUNDING SOURCES

The City of Plainwell has received grants for funding various park improvement projects as previously discussed in this report. The City plans to apply for similar grants in the future to fund additional projects as listed in the Action Plan portion of this document. To follow is a list of grants that the City anticipates applying for to fund the above mentioned improvements.

Allegan County Community Foundation Grant

- Priority projects for funding include:
 - Environment and Conservation
 - Economic Development and Placemaking

Michigan Department of Natural Resources

- Recreational Improvement Fund
- Natural Resources Trust Fund
- Land and Water Conservation Fund
- Michigan Spark Grant

Michigan Economic Development Corporation

- Community Development Block Grants (ADA Improvements)

Michigan Department of Transportation

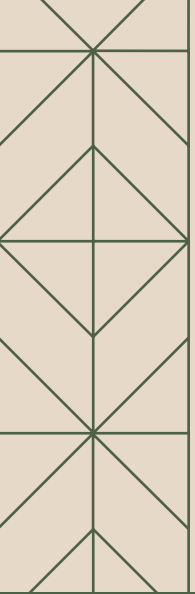
- Transportation Alternatives Program (TAP)
 - Facilities for pedestrians and bicyclists, including traffic calming and other safety improvements
 - Safe routes to school
 - Historic preservation and rehabilitation of historic transportation facilities

State Historic Preservation Office

Michigan Rehabilitation Tax Credit Program

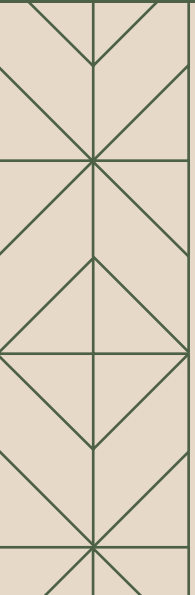
Brownfield Redevelopment Incentive Programs

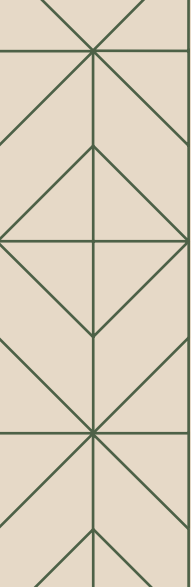




Appendix A

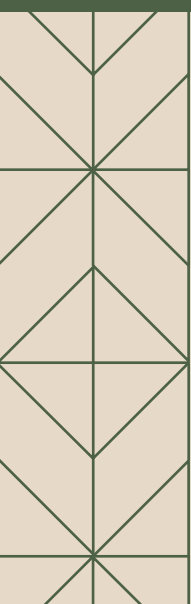
ENGAGEMENT REPORT

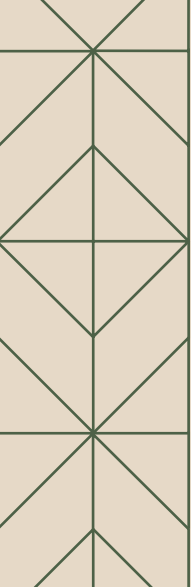




Appendix B

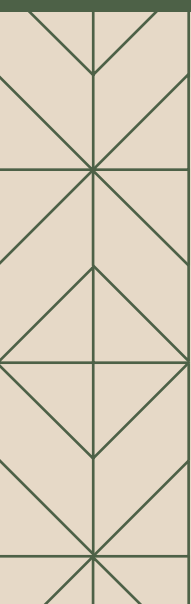
NOTICE OF THE DRAFT PLAN FOR 30 DAYS OF PUBLIC COMMENT

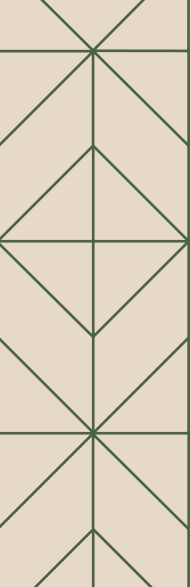




Appendix C

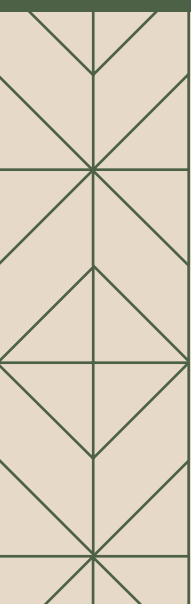
PUBLIC HEARING NOTICE AND MINUTES

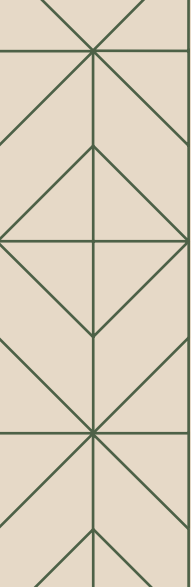




Appendix D

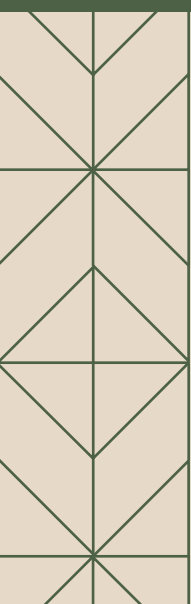
ADOPTION RESOLUTION AND MINUTES

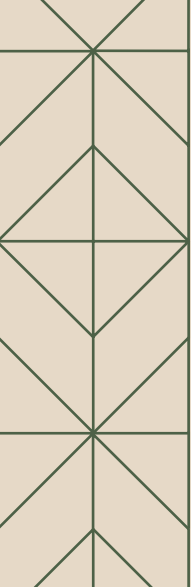




Appendix E

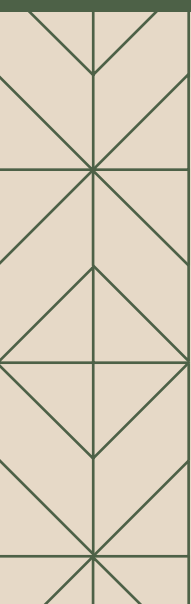
TRANSMITTAL LETTERS TO THE COUNTY AND REGIONAL PLANNING AGENCIES

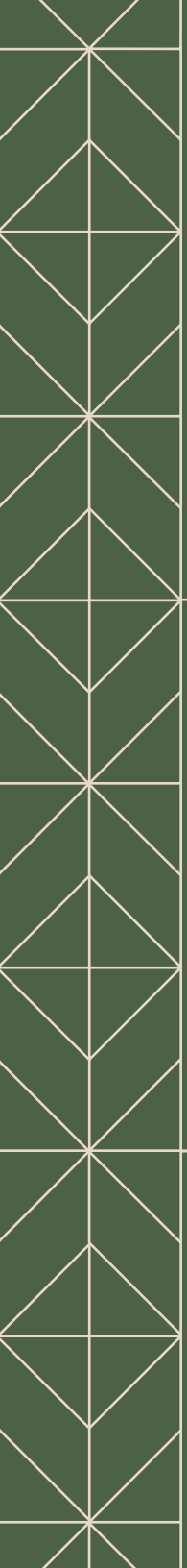




Appendix F

DETAILED PARK BUDGET





City of ***Plainwell***
Five-year Recreation Plan
2023-2028



Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 11/30/2022

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2022.12.01 19:52:42 -05'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$716,829	\$2,220.98	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		3.78%	
2	730-Day CD	N/A	\$250,502	\$577.36	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	557
3	365-Day CD	N/A	\$84,696	\$138.54	First National Bank	Doug Johnson - 616.538.6040	11/16/2022	11/16/2023	3.89%	351
4	435-Day CD	N/A	\$63,334	\$0.00	First National Bank	Doug Johnson - 616.538.6040	01/25/2022	04/05/2023	0.65%	126
5	365-Day CD	N/A	\$198,954	\$0.00	First National Bank	Doug Johnson - 616.538.6040	09/27/2022	09/27/2023	3.21%	301
6	365-Day CD	N/A	\$250,000	\$0.00	Flagstar Bank	Lisa Powell - 616.285.2263	09/29/2022	09/29/2023	3.50%	303
7	365-Day CD	N/A	\$243,309	\$0.00	Northstar Bank	Julie Smith - 810.329.7104	10/03/2022	10/03/2023	2.75%	307
8	90-Day CD	N/A	\$21,000	\$0.00	Northstar Bank	Julie Smith - 810.329.7104	11/17/2022	02/15/2023	2.45%	77
9	6-month CD	N/A	\$50,000	\$0.00	Consumers Credit Union	Christopher Rusche - 616.208.1166	11/22/2022	05/22/2023	4.15%	173
10	6-month CD	N/A	\$50,000	\$0.00	Consumers Credit Union	Christopher Rusche - 616.208.1166	11/22/2022	05/22/2023	4.15%	173
11										
12										
13										
14										
15										

Total Investments: \$1,928,623.94 \$2,936.88 = Monthly investment interest

Average Yield: 3.13%

Cash Activity for the Month

Cash, beginning of month: \$2,793,039.26 \$947.53 = Monthly bank account interest

Cash, end of month: \$2,527,386.10 \$3,884.41 = Total monthly interest earned

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2022.12.09 09:34:41 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **11/30/2022**

% OF FISCAL YEAR: **41.92%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	337,667	330,417	1,577,305				
Major Streets	234,209	274,809	98,279	146,295	226,793	206,310	967,238	15.13%
Local Streets	75,875	64,075	89,140	194,242	(41,027)	244,930	544,615	35.67%
Solid Waste	31,091	29,687	184,801	110,481	104,006	105,876	226,638	48.75%
Brownfield BRA	23,033	(799,236)	203,719	82,039	(677,556)	197,413	189,884	43.20%
Tax Increment TIFA	103,923	101,545	86,803	28,026	160,321	182,223	69,005	40.61%
Downtown DDA	72,621	68,680	69,745	30,679	107,746	128,195	74,395	41.24%
Stimulus Fund ARPA	-	-	2,534	-	2,534	400,421	398,591	0.00%
Revolving Loan	42,403	61,024	7,795	-	68,819	19,358	10,000	0.00%
Capital Improvement	38,234	38,234	93,231	33,666	97,800	108,971	110,869	30.37%
Fire Reserve	86,918	86,918	93,442	26,699	153,661	167,705	120,765	22.11%
Airport	37,715	43,312	44,265	45,145	42,432	34,719	80,749	55.91%
Sewer	1,021,220	949,439	627,878	638,936	938,380	1,070,264	1,608,797	39.72%
Water	199,743	141,658	461,793	449,552	153,899	305,469	1,366,641	32.89%
Motor Pool / Equipment	170,438	158,708	137,620	116,135	180,193	62,414	297,887	38.99%
OPEB**	78,206	78,431	17,728	12,993	83,166	81,195	48,725	26.67%
	2,553,296	1,627,701	3,796,077	2,875,147	2,548,630	4,456,010	9,367,235	30.69%

* - Amounts taken from audited financial statements as of June 30, 2021

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2022.12.09 09:34:57 -05'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2022.12.01 19:53:29 -05'00'</small>



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

November 2022

Prepared by Director Kevin Callahan

Plainwell Department of Public Safety

Scheduled Hours By Activity for November 2022

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
900

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

900

91 10.08%

205 22.79%

360 39.98%

244 27.16%

656 72.84%

Plainwell Department of Public Safety

Complaints/Activities for November 2022

ARRESTS

CUSTODIAL ARRESTS	6	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	14	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	3	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	4	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	3	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	18	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	6	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	34	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	233	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	18	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	251	

OTHER ACTIVITIES

MOTORISTS ASSISTS	1	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	1	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	9	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	908	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	November	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	11
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	5	48
PROPERTY CRIMES			
2000	Arson	0	1
2100	Extortion	0	0
2200	Burglary	1	10
2300	Larceny	5	46
2400	Motor Vehicle Theft	3	7
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	3	31
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	2	11
3500	Violation of Controlled Substances Act	0	10
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	3
3800	Family Offenses	1	7
4100	Liquor Violations	1	8
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	3	28
5200	Weapons Offenses	1	7
5300	Public Peace	8	54
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	26
5500	Health and Safety	3	79
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	1
6200	Conservation Law Violation	1	1
7300	Miscellaneous Criminal Offense	4	13
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	3	28
9200	Civil Custody	5	104
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	1	54
9400	False Alarm Activation	6	65
9500	Fires (Other than Arson)	0	10
9700	Accidents, All Other	13	94
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	62	744
9911 & 9912	General Assistance (Other Police Agencies)	83	716
FIRS	Medical First Responder	34	311



November Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 83 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
11/03/2022	12:46	12:53	119 E First Ave	Medical	Basic Life Support	C1, C2	3	2
11/04/2022	18:44	18:45	892 Wakefield	Alarm	Canceled	E11, C5	3	4
11/04/2022	14:16	14:23	715 Benhoy	General Assist	Provide manpower	C6	2	5
11/05/2022	23:19	23:20	1100 N. Main	Fire	Extinguish	C3, C2, C6, C5, E17, E11, T63	5	7
11/06/2022	07:56	07:59	320 Brigham	Medical	Basic Life Support	C6	1	4
11/06/2022	18:09	18:15	1195 M-89	Assist	Canceled	C5, C3	2	6
11/07/2022	18:22	18:33	320 Brigham	Medical	Provide Manpower	E11, T63, C6	4	5
11/07/2022	12:47	12:53	715 Benhoy	General Assist	Provide manpower	C5, C6	3	8
11/11/2022	16:25	16:30	270 Lesa St	General Assist	Provide manpower	C1	1	3
11/15/2022	06:17	06:29	N Main St	Accident	Extricate, first aid & traffic control	E11, T63, C6	3	2
11/17/2022	11:58	11:59	684 Starr Rd	Alarm	Investigate	C1	2	1
11/18/2022	20:43	20:44	218 Jersey St	Medical	Basic Life Support	S62, C5	1	5
11/21/2022	07:33	07:52	311 19 th St	Assist OFD	Investigate alarm	E17	3	3
11/22/2022	13:32	13:39	US 131	Car fire	Canceled	C6	3	2
11/27/2022	07:48	07:50	329 12 th ST	Medical	Provide medical services	C6	1	6
11/30/2022	08:07	08:12	320 Brigham	Medical	Provide Basic Life Support	C3, C6	4	4

Calls for Service at Plainwell Schools

Plainwell High School: 4
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 4
720 Brigham Street

Starr Elementary: 2
601 School Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 1
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Violations

Follow ups from October regarding the Sherwood property took place. Ordinance Officer met with property owner to discuss progress. New issues regarding equipment and vehicles were discussed and a letter was sent on 11/7/2022. A new case number was generated. Owner's Citation was waived on 11/18/2022. Ordinance Officer met with owner at our department regarding new case/issues on 11/28/2022.

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

Five Year Recreation Plan Final Draft Minutes November 30, 2022

1. Called to order at 5:09 pm.
2. Roll Call: Present: Matthew Bradley, Cory Redder, Todd Overhuel, Bunny Laduke, Shirley DeYoung, Robert Nieuwenhuis. Also attending Denise Siegel, Erik Wilson and Nathan Mehmed of Williams & Works.
3. The board went over the draft for the Five Year Plan in depth and made corrections.
4. There were no public comments.
5. The board made a motion to recommend the City Council to review and approve the document. Shirley made a motion to recommend that this document with corrections go to council and Cory Redder supported the motion. On a voice vote all voted in favor of this.
6. We adjourned the meeting at 6:43 pm.

12/08/2022

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 11/23/2022 - 12/08/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	675479	DPW - FUSES/SHOP SUPPLIES AB	38.48
	676449	DPW - ANTIFREEZE #62 AB	13.99
	676528	DPW - DEF TRUCK 19 JF	18.49
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			70.96
000009	CONSUMERS ENERGY		
	11/10/2022	October 2022 Energy Bill	6,130.40
	202520514041	WR - UTILITIES - ELECTRIC SERVICE 10/14 - 11/15/2022	7,007.89
	204656306276	NOVEMBER ELECTRIC STREET LIGHTS	96.07
	205279209014	NOVEMBER ELECTRIC LED LIGHTS	1,065.50
	206435822156	WR - CUSHMAN ELECTRIC SERVICE 10/24 - 11/22/2022	473.85
	206702735978	INDUSTRIAL PARK ELECTRIC NOVEMBER 2022	2.13
	206702736007	NOVEMBER ELECTRIC TRAFFIC LIGHTS	48.67
	206702736008	STREET LIGHTS NOVEMBER 2022	2,134.43
TOTAL FOR: CONSUMERS ENERGY			16,958.94
000010	RIDDERMAN & SONS OIL CO INC		
	158861	DPW - 375GL 30 - #2 DYED DIESEL	1,405.30
	71406	DPW - TRANSMISSION FLUID	973.15
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			2,378.45
000011	SHOPPERS GUIDE INC		
	2022.11	DDA - ADVERTISING INDOOR MARKET AND LIGHT UP THE	222.22
TOTAL FOR: SHOPPERS GUIDE INC			222.22
000013	RATHCO SAFETY SUPPLY INC		
	176469	DPW - DETOUR SIGNS DEANS ICE CREAM	420.00
TOTAL FOR: RATHCO SAFETY SUPPLY INC			420.00
000034	VERIZON		
	9920798983	DPW/WR VERIAON ONE TALK 10/18 - 11/17/2022	131.50
	9921313253	CITY WIDE CELL PHONES 10/24 - 11/23/2022	1,588.98
	9921313254	EOC/DPS PHONE SERVICE 10/24 - 11/23/2022	150.72
TOTAL FOR: VERIZON			1,871.20
000053	POSTMASTER		
	11/08/2022	Postage for IFT Handling	39.25
TOTAL FOR: POSTMASTER			39.25

000077	MCMASTER-CARR SUPPLY		
	88852140	WR - TEMP METER & FLAG BP	210.75
TOTAL FOR: MCMASTER-CARR SUPPLY			210.75

000079	ALLEGAN COUNTY NEWS		
	6842	ADMIN - PUBLIC NOTICES NOVEMBER 2022	200.00
TOTAL FOR: ALLEGAN COUNTY NEWS			200.00

000087	BILL G BOMAR		
	2022.12	RETIREE HEALTH PREMIUM DECEMBER 2022 BOMAR	500.00
TOTAL FOR: BILL G BOMAR			500.00

000131	KEVIN CHRISTENSEN		
	2022.12	RETIREE PREMIUMS DECEMBER 22 CHRISTENSEN	193.10
TOTAL FOR: KEVIN CHRISTENSEN			193.10

000134	HAROLD ZIEGLER FORD		
	120792	DPS - HOSE KIT 2018 EXPLORER #1	26.92
	326491	DPS - 2018 EXPLORER #1 WASHER HOSE LINE	56.21
TOTAL FOR: HAROLD ZIEGLER FORD			83.13

000153	FLEIS & VANDENBRINK INC		
	64176	ADMIN - GRANT WORK INDUSTRIAL PARK EXP	495.00
	64181	DPW - PROFESSIONAL SERVICES 10/2 - 10/29	644.25
	64188	PROFESSIONAL SERVICES - OLD ORCHARD IMPROVEMEN	12,894.13
TOTAL FOR: FLEIS & VANDENBRINK INC			14,033.38

000183	TRACTOR SUPPLY CO		
	11/10/2022	Air compressor parts + two tires	439.96
TOTAL FOR: TRACTOR SUPPLY CO			439.96

000276	WEST SHORE FIRE, INC		
	28935	DPS - FIRE GEAR	1,394.45
TOTAL FOR: WEST SHORE FIRE, INC			1,394.45

000309	JOHN VARLEY		
	65766	KEYS FOR WILLIAM CRISPE	8.01
TOTAL FOR: JOHN VARLEY			8.01

000392	MICHIGAN MUNICIPAL TREASURERS ASSOC		
	11/01/2022	Online Training	99.00
TOTAL FOR: MICHIGAN MUNICIPAL TREASURERS ASSOC			99.00

000609	MIDWAY CHEVROLET		
	2022.11	DPW - TRANSMISSION DIAGNOSTIC TRUCK #20 JF	121.00
TOTAL FOR: MIDWAY CHEVROLET			121.00

000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	2022.11	DPW - PARTS LOADER #61 AB	592.32
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			592.32
<hr/>			
000714	WEBB CHEMICAL SERVICE CORP		
	547947	WR - FERRIC CHLORIDE 16906# BP	8,089.33
TOTAL FOR: WEBB CHEMICAL SERVICE CORP			8,089.33
<hr/>			
000744	OVERHEAD DOOR CO INC		
	INVOHD000179371	WR - SERVICE & REPAIR TO GARAGE DOOR	267.00
TOTAL FOR: OVERHEAD DOOR CO INC			267.00
<hr/>			
000910	GRAINGER		
	9530214064	DPS - DRINKING FOUNTAIN PARTS	125.59
TOTAL FOR: GRAINGER			125.59
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000941	WEST MICHIGAN CRIMINAL JUSTICE TC		
	5013	DPS - FALL 2022 DISTRIBUTION MCOLES	149.84
	5034	DPS - DEWOLF FTO BASIC TRAINING 01/09-13/2023	200.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE TC			349.84
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000991	SAFETY SERVICES INC		
	104268	DPW - MUCK BOOTS AND SAFETY EQUIPMENT	193.08
TOTAL FOR: SAFETY SERVICES INC			193.08
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001448	PROFESSIONAL CODE INSPECTIONS		
	10142	CITATION RELATED WORK APRIL/JUNE 2022	575.00
	220011	NOVEMBER 2022 BUILDING PERMITS	369.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			944.00
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001748	REPUBLIC SERVICES		
	0249-007698892	DPW - TWO CONTAINER SERVICE 12/01 - 12/31	256.67
	0249-007699244	WR - TWO CONTAINER SERVICE 12/01 - 12/31	243.36
TOTAL FOR: REPUBLIC SERVICES			500.03
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001829	PERCEPTIVE CONTROLS INC		
	15792	WR - RESET PLC CLOCKS TO UPDATE DATABASE BP	135.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			135.00
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001921	MICHIGAN MUNICIPAL LEAGUE		
	11/04/2022	Ad for PT office asst	150.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			150.00
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002018	CDW-G		
	FB59243	DPS - ROBERTS MONITOR AND CABLE	166.19
TOTAL FOR: CDW-G			166.19
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002219	CLARK TECHNICAL SERVICES		
	374	CITY WIDE IT SERVICE/SUPPORT NOVEMBER 2022	1,887.50
TOTAL FOR: CLARK TECHNICAL SERVICES			1,887.50
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002247	PLUMBER'S PORTABLE TOILETS		
	396624	DDA - PORTABLE TOILET FOR TREE LIGHTING	120.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			120.00
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002299	MWEA		
	11/22/2022	Event registration	150.00
TOTAL FOR: MWEA			150.00
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002353	SOCIETY FOR HUMAN RESOURCE MANAGEME		
	11/02/2022	Membership	229.00
TOTAL FOR: SOCIETY FOR HUMAN RESOURCE MANAGEME			229.00
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002371	RENEWED EARTH INC		
	31006	DPW - DECEMBER 2022 COMPOST SITE MGMT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
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002435	MALL CITY MECHANICAL, INC		
	M036218	DPS - HVAC REPAIR FIRE BAY	298.30
TOTAL FOR: MALL CITY MECHANICAL, INC			298.30
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002527	COPS HEALTH TRUST		
	2022.12	DECEMBER 2022 DENTAL/VISION	1,650.39
TOTAL FOR: COPS HEALTH TRUST			1,650.39
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002618	KIM BROWN		
	2022.11.07	2022/2023 JEAN ALLOWANCE / MILEAGE FOR CLASS C OF	138.97
	2022.11.11	2022/2023 SHOE ALLOWANCE	164.25
TOTAL FOR: KIM BROWN			303.22
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002650	FUEL MANAGEMENT SYSTEM		
	180001	DPS - FUEL FOR POLICE VEHICLES 11/30/2022	770.18
TOTAL FOR: FUEL MANAGEMENT SYSTEM			770.18
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002703	CONTINENTAL LINEN SERVICES INC		
	3444756	DPS - RUGS	26.38
	3450632	CITY HALL RUGS	28.62
	3456722	DPS - RUGS	26.38
	3462494	CITY HALL RUGS	28.62
	3462495	DPW - RUGS	40.26
	3462496	WR - RUGS	18.35
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			168.61
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002793	WQXC FM - FORUM COMMUNICATIONS		
	22110061	DDA - FARMERS MARKET ADVERT DS	300.00
TOTAL FOR: WQXC FM - FORUM COMMUNICATIONS			300.00
002869	PLUMMERS ENVIRONMENTAL SERVICES INC		
	22159159	WR - CLEANING OF LIFT STATIONS BP	7,800.00
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICES INC			7,800.00
004127	COOK RICK		
	013-2022	2023 CITY CALENDAR	900.00
TOTAL FOR: COOK RICK			900.00
004200	WIGHTMAN & ASSOCIATES INC		
	78333	SURVEYING SERVICES DARROW PARK	2,875.00
TOTAL FOR: WIGHTMAN & ASSOCIATES INC			2,875.00
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1530163	LIFE INSURANCE PREMIUMS DECEMBER 2022	103.70
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			103.70
004241	GHD SERVICES INC		
	340-0049609	PROFESSIONAL SERVICES THROUGH 10/29/2022	31,520.23
TOTAL FOR: GHD SERVICES INC			31,520.23
004785	PRIORITY HEALTH		
	223200001701	EMPLOYEE HEALTH INSURANCE DECEMBER 2022	22,210.01
TOTAL FOR: PRIORITY HEALTH			22,210.01
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2022.12	RETIREE HEALTH INSURANCE DECEMBER 2022 - WHITNEY	261.50
	2022.12TOWN	RETIREE HEALTH INSURANCE DECEMBER 2022 - TOWN	253.59
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			515.09
004811	KALAMAZOO RIVER WATERSHED COUNCIL		
	2020-86	WR - TMDL FEE 2022 BP	703.00
TOTAL FOR: KALAMAZOO RIVER WATERSHED COUNCIL			703.00
004814	WILLIAMS & WORKS		
	95370	PLANNING & ZONING ASSISTANCE NOVEMBER 2022 EW	81.00
	95373	PARKS AND RECREATION PLAN UPDATE DS	3,216.00
TOTAL FOR: WILLIAMS & WORKS			3,297.00
004837	MUNIWEB		
	54891	DDA - WEBSITE HOSTING NOVEMBER 2022	300.00
TOTAL FOR: MUNIWEB			300.00
004855	PLAINWELL ACE HARDWARE		

11735		DPW - TORX BIT AB	5.99
11841		DPW - MISC FASTENERS TRUCK #10 RL	15.36
11842		DPW - AA BATTERIES TRUCK #5 WK	19.98
11874		DPW - SNOW PUSHER WK	75.99
11877		DPS - BROOM FOR #63 & 2 FOR FIRE HALL	54.97
11880		DPW - SUPPLIES FOR CHRISTMAS DECORATIONS	36.98
11889		WR - BAIT STATION & GLUE BP	23.98
11899		ADMIN - AA BATTERIES	35.98
11901		DPS - FAUCET REPAIR PARTS	63.98
11903		DPS - AERATOR INSERT WK	8.59
11925		DDA - TREE LIGHTING SUPPLIES DS	16.58
11926		DPW - PELL PARK GAZEBO DR	26.91
11927		DPW - SUPPLIES CHRISTMAS AB	21.48
11928		DPW - SUPPLIES CHRISTMAS RL	31.17
11932		DPW - SUPPLIES FOR SANTAS SHACK WK	37.37
11934		DPS - AIR FILTER JP	6.99
11935		DPW - CABLBE TIES FOR CHRISTMAS TREE DR	51.96
11938		DPW - SUPPLIES CHRISTMAS AB	17.94
11947		DPW - EXTENSION CORDS FOR TREE AND LANE DR	1.98
11951		WR - C FOLD TOWELS BP	349.90
11955		DPW - TAPE/BUNGEEES FOR TREE/RECEP FOR STREET LIGH	42.87
11956		DPS - DRINKING FOUNTAIN REPAIR WK	13.58
11965		DDA - CORD FOR SOUNDS SYSTEM/CHRISTMAS	79.99
11968		DPS - DRINKING FOUNTAIN REPAIR	6.99
11993		WR - C FOLD TOWELS	379.90
12007		WR - CREDIT RETURN OF C FOLD TOWELS BOUGHT TWICE	(379.90)
12008		WR - GRAY PAINT BP	16.99
TOTAL FOR: PLAINWELL ACE HARDWARE			1,064.50
004886	REPUBLIC SERVICES		
	0249-007704194	CITY WIDE RECYCLING SERVICE DECEMBER 2022	4,457.94
TOTAL FOR: REPUBLIC SERVICES			4,457.94
004894	ASCENSION MI EMPLOYER SOLUTIONS		
	489308	ADMIN - DOT EXAM LEONARD	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			88.00
004902	BLOOM SLUGGETT PC		
	23324	PROFESSIONAL SERVICES NOVEMBER 2022 EW	3,427.50
TOTAL FOR: BLOOM SLUGGETT PC			3,427.50
005012	UNITED BANK		
	2022.11.22	ACH FEES (3) - PAYROLL DIRECT DEPOSIT/UNION DUES/T	21.00
	2022.11.28	ACH FEE - TAX DISTRIBUTION	7.00
	2022.11.30	ACH FEE - DECEMBER 1 PAYABLES	7.00
	2022.12.07	ACH FEES (2) - PAYROLL & TAX DISTRIBUTIONS	14.00
TOTAL FOR: UNITED BANK			49.00

005015	CHECKALT-KLIK		
	197700	ELOCK BOX FEES NOVEMBER 2022	131.88
TOTAL FOR: CHECKALT-KLIK			131.88
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005022	COX, JAMES		
	000156	DDA - DJ FOR TREE LIGHTING DS	350.00
TOTAL FOR: COX, JAMES			350.00
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005023	VAIRKKO TECHNOLOGIES, LLC		
	21468	TRAINING COURSE CONTENT DECEMBER 2022	67.80
	21469	EMPLOYEE TRAINING SOFTWARE DECEMBER 2022	97.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
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005026	ROBERT NIEUWENHUIS		
	2022.11.22	DPW - SHOE REIMBURSEMENT RN	190.79
TOTAL FOR: ROBERT NIEUWENHUIS			190.79
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005040	US INTERNET		
	3579948	SECURANCE EMAIL FILTERING 12/14/2022 - 1/13/2023	70.00
TOTAL FOR: US INTERNET			70.00
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005047	STAPLES, INC.		
	3522995832	CITY HALL OFFICE SUPPLIES JS	77.20
	3523221114	CH - OFFICE SUPPLIES JS	131.55
	3523624003	CITY HALL SUPPLIES JS	12.99
TOTAL FOR: STAPLES, INC.			221.74
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005049	QUADIENT FINANCE USA		
	2022.11	CITY HALL POSTAGE & SMP SHIPMENTS	1,008.02
TOTAL FOR: QUADIENT FINANCE USA			1,008.02
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005064	R & R ASSESSING INC		
	2022.12	DECEMBER 2022 ASSESSING SERVICES	1,550.00
TOTAL FOR: R & R ASSESSING INC			1,550.00
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005081	RIVERRUN PRESS INC		
	166177	2023 CITY CALENDAR	2,957.00
TOTAL FOR: RIVERRUN PRESS INC			2,957.00
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005086	JORGE'S LANDSCAPING		
	2022.11	CHRISTMAS DECORATIONS BRIDGE & GAZEBO	1,473.57
TOTAL FOR: JORGE'S LANDSCAPING			1,473.57
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005091	JAXON FORD		
	SHOES22-23	2022/2023 SHOE ALLOWANCE	222.59
TOTAL FOR: JAXON FORD			222.59
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005092	CERTASITE LLC		
	12505495	CRISPE HOUSE FIRE SUPPRESION REPAIR	1,491.99
TOTAL FOR: CERTASITE LLC			1,491.99

005095	VITAL RECORDS CONTROL		
	0534231	CITY HALL SHREDDING NOVEMBER 2022	93.52
TOTAL FOR: VITAL RECORDS CONTROL			93.52

005101	PHENOVA INC		
	186330	WR - WP RESIDUAL CHLORINE BP	196.90
TOTAL FOR: PHENOVA INC			196.90

005112	W & W COMMERCIAL CLEANING LLC		
	305	CITY HALL CLEANING	175.00
TOTAL FOR: W & W COMMERCIAL CLEANING LLC			175.00

005122	GREAT LAKES ELEVATOR, LLC		
	8473	WIRING DIAGRAMS FOR MILL ELEVATOR	1,200.00
TOTAL FOR: GREAT LAKES ELEVATOR, LLC			1,200.00

005124	HEALTH EQUITY INC		
	4B74QW2	FSA MONTHLY FEES DECEMBER 2022	17.50
TOTAL FOR: HEALTH EQUITY INC			17.50

005125	8X8 INC		
	3639544	CITY WIDE PHONES NOVEMBER 2022	722.01
TOTAL FOR: 8X8 INC			722.01

005128	PLAINWELL REDI MIX		
	1586	DPW - CROSSWALK AT SHERWOOD	707.75
TOTAL FOR: PLAINWELL REDI MIX			707.75

005129	JEFFERY R WIDMER		
	1	DDA - SANTA AT MARKET & PARADE	300.00
TOTAL FOR: JEFFERY R WIDMER			300.00

999999	MISC VENDORS		
	2022.11	DDA - LADIES LOOT REIMBURSEMENT	25.00
	2022.11	DDA - LADIES LOOT REIMBURSEMENT	25.00
	2022.11	DDA - LADIES LOOT REIMBURSEMENT	25.00
	2022.11	DDA - LADIES LOOT REIMBURSEMENT	25.00
	2022.11	DDA - LADIES LOOT REIMBURSEMENT	25.00
	2022.11.14	DDA - LADIES LOOT REIMBURSEMENT	50.00
TOTAL FOR: MISC VENDORS			175.00

AAESAACH	ALLEGAN AREA EDUCATION SVC AGENCY		

	2022.12.03	2022 TAX COLLECTIONS W/E 12/03/2022	561.59
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			561.59

ACACH	ALLEGAN COUNTY TREASURER		
	2022.11.26	2022 TAX COLLECTIONS W/E 11/26/2022	583.17
	2022.12.03	2022 TAX COLLECTIONS W/E 12/03/2022	208.21
TOTAL FOR: ALLEGAN COUNTY TREASURER			791.38

CC9999	CREDIT CARD MISC VENDOR		
	11/01/2022	Return Zip ties	(310.20)
	11/01/2022	Bluetooth headset	38.99
	11/01/2022	Grand prize for ladies leaves and laughter	765.00
	11/03/2022	Crosswalk on Sherwood	224.22
	11/04/2022	Scarecrow comp plaque	50.00
	11/04/2022	Ladies night	50.00
	11/06/2022	Surge Protectors	49.95
	11/06/2022	Wall clock for conference room	25.99
	11/06/2022	Monthly email/newsletter	45.00
	11/07/2022	Food for election workers	39.96
	11/07/2022	Office supplies	76.10
	11/08/2022	Food for election workers	61.45
	11/08/2022	Food for election workers	21.20
	11/08/2022	Food for election workers	173.68
	11/08/2022	Food for election workers	11.64
	11/08/2022	Food for election workers	121.98
	11/10/2022	Cable wraps and post it notes	36.06
	11/10/2022	Plants and planters for CH	152.60
	11/12/2022	Rebate	(4.88)
	11/13/2022	Office supplies	48.13
	11/14/2022	Logitech keyboard and mouse	64.99
	11/16/2022	Flower meeting lunch	104.81
	11/18/2022	Non Receipted Charge	599.00
	11/22/2022	Muck boots for DPW	614.76
TOTAL FOR: CREDIT CARD MISC VENDOR			3,060.43

COPEFT	CITY OF PLAINWELL		
	2022.12	DECEMBER 2022 CITY UTILITY BILLS	450.25
	2022WINTER	PROPERTY TAXES - WARNEMENT LOT & MEERT FARM	4,678.36
TOTAL FOR: CITY OF PLAINWELL			5,128.61

PCSACH	PLAINWELL COMMUNITY SCHOOLS		
	2022.12.03	2022 TAX COLLECTIONS W/E 12/03/2022	1,220.01
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			1,220.01

RDLACH	RANSOM DISTRICT LIBRARY		
	2022.11.26	2022 TAX COLLECTIONS W/E 11/26/2022	76.73
	2022.12.03	2022 TAX COLLECTIONS W/E 12/03/2022	87.88

TOTAL FOR: RANSOM DISTRICT LIBRARY 164.61

REFUND TAX	PROPERTY TAX REFUNDS		
	12/08/2022	2022 Win Tax Refund 55-160-008-00	54.00
	12/08/2022	2022 Win Tax Refund 55-260-086-00	546.00
	12/08/2022	2022 Win Tax Refund 55-911-090-00	513.67
TOTAL FOR: PROPERTY TAX REFUNDS			1,113.67

SOMEFT	STATE OF MICHIGAN		
	2022.11	NOVEMBER 2022 SALES TAX REMITTANCE	163.77
TOTAL FOR: STATE OF MICHIGAN			163.77

TOTAL - ALL VENDORS 162,819.28

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2022.12.08 11:59:04 -05'00'

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2022.12.08 19:07:55 -05'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2022.12.08 13:01:18 -05'00'

Insert Signature:

Erik Wilson
Digitally signed by Erik Wilson
Date: 2022.12.09 09:34:21 -05'00'



December 8, 2022

**Board of Commissioners Update
Administrator's Report**

ENGAGEMENT

Employment (Last Updated on October 19, 2022)
2022 as of Q3:

TURNOVER/RETENTION (Regular FT & PT Only)	Q1	Q2	Q3	Q4
# of Terminations (includes Retirees)	16*	9*	12*	
Average length of tenure of terminated REG employees	16.48	9.79	5.36	
Turnover % of new REG employees (<=1 year)	16%	21%**	9%	
Turnover % of REG employees	4.10%	2.20%	2.98%	
Total average number of REG Employees	393	401	402	
Notes	*9 of the terminations were retirements	*1 termination was a retirement. **calculation updated/changed in Q2 for both quarters	*2 of the terminations were retirements	
RECRUITMENT	Q1	Q2	Q3	Q4
Jobs Posted	10	12	14	
# of Days to Hire (KPI)	53.6	51.21	38.81	
# of New Hires	25	37	15	
# of Promotions or Transfers	15	7	7	

Current Number of Active Regular Full-Time and Regular Part-Time Employees: 406

New Hires: 8

Last Name	First Name	Position	Department
Crowley	Benjamin	Corrections Officer	Sheriff's Office – Corrections
Dame	Noah	Cadet	Sheriff's Office
Feaster	Emily	Social Worker	Public Defender
Geary	Virginia	Board of Canvassers Member	Board of Canvassers

Hawk	Maria	Administrative Assistant	Senior and Veteran Services
Hulst	Jaclyn	Parks Board Member	Parks and Recreation Board
Kelley-Copeland	Paula	Assignment and Scheduling Clerk	Circuit Court
Rosales	Jessica	Corrections Officer	Sheriff's Office - Corrections

Left Employment: 3

Last Name	First Name	Position	Department
Corbin	Scott	Director of Emergency Management	Sheriff's Office
Curtin	Robert	Seasonal Park Ranger	Parks and Recreation
Graham	Rosemary	Solid Waste Recycling Coordinator	Health Department

Promotions/Transfers: 2

Last Name	First Name	New Position	Department
Bevins	Sarah	Legal Specialist	Public Defender
Robbins	Julie	Office Coordinator	Public Defender

Current Open Positions: 23

Position	Department	Current Status
Academy Sponsored Cadet	Sheriff's Office	Unfilled
Administrative Specialist	Sheriff's Office	Unfilled
Assistant Public Defender	Public Defender	Early 2023 Fill
Assistant Public Defender	Public Defender	Early 2023 Fill
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Deputy Circuit Court Clerk (PT25)	County Clerk	Will remain unfilled until 2023
Director of Emergency Management	Sheriff's Office	Unfilled
Drain Maintenance Specialist	Drain Office	Candidate identified – start date is 12/12/2022
Drain Maintenance Technician	Drain Office	Unfilled
GIS Specialist I	Information Services	Interviews began 11/21/2022
Investigator	Public Defender	Early 2023 Fill
IRPT Janitor	Facilities	Unfilled
Legal Specialist	Public Defender	Unfilled
Program Coordinator	Transportation	Unfilled
Sanitarian	Health Department	Unfilled
Solid Waste Recycling Coordinator	Health Department	Interviews began 11/1/2022
Telecommunicator	Central Dispatch	Candidate identified – start date is 12/5/2022
Veteran Services Officer	Senior and Veteran Services	Candidate identified – start date to be determined
Youth Specialist	Youth Home	Unfilled
Youth Specialist	Youth Home	Unfilled

For more information regarding this matter, please contact Lyn Holoway, Human Resources Manager, at (269) 673-0537 or lholloway@allegancounty.org.

OPERATIONS

Facility Master Planning (Last Updated on November 10, 2022) – On November 29, Wightman reviewed preliminary "bubble" diagrams of renovated space within the Courthouse and County Services Building with the stakeholder group. Three options were created, representing a low, medium, and high-cost renovation/reconstruction option for both buildings. Feedback was collected from County leadership, and Wightman will utilize it to develop a new version to be presented later at a second follow-up meeting with the stakeholder group. For more information, please contact Steve Sedore, Executive Director of Operations, at (269) 673-0373 or ssedore@allegancounty.org.

Outlook Email Change (Last Updated October 27, 2022) – On October 5, 2022, Microsoft implemented a system change to its security and authentication protocols disallowing its "simple" authentication option and now requiring "complex" authentication. Though this is a good thing, as it ensures a higher degree of security, it does require users to change a few things in how they interface with County email. On January 1, 2023, please begin using the Microsoft Outlook Web portal: (<http://outlook.office365.com>). Workstations are being upgraded from Office 2013 to Office 2021/365. To prepare for this transition, Information Services is hosting Outlook Web Portal training in December and January. Below are the dates and times. Please feel free to join in on any of these opportunities, no preregistration is required. There is also a vast amount of materials on the Intranet (<https://allegancountygov.sharepoint.com/sites/Training/SitePages/365.aspx>) that provide instruction on the use of the web portal as well as the new Microsoft Office 2021/365 suite (Word, Excel, Outlook).
Zoom Session:
<https://us02web.zoom.us/j/86068246246?pwd=cmRCa1krMi90WEh6ak8xNnZqMGVpUT09>
Meeting ID: 860 6824 6246
Passcode: 2022

December 7 10:30 - 11:30 11:30 - 12:30	
December 13 10:30 - 11:30 11:30 - 12:30	December 14 10:30 - 11:30 11:30 - 12:30
December 20 10:30 - 11:30 11:30 - 12:30	December 21 10:30 - 11:30 11:30 - 12:30
December 27 10:30 - 11:30 11:30 - 12:30	December 28 10:30 - 11:30 11:30 - 12:30
January 3 10:30 - 11:30 11:30 - 12:30	January 4 10:30 - 11:30 11:30 - 12:30

For more information regarding this matter, please contact Steve Sedore, Executive Director of Operations, at (269) 673-0373 or ssedore@allegancounty.org.

Courthouse Roof (Last Updated on June 23, 2022) – Following the completion of the roof replacement project earlier this year, water was discovered to still be leaking into the Prosecuting Attorney's Office. After repeated investigations by the County's roof and mechanical contractors, it was discovered that there was a gap between one of the conduits. This was sealed, and the County will continue to monitor this following heavy rain or snow melt over the next few weeks. For more information regarding this matter, please contact Carl Chapman, Facilities Management Director, at (269) 673-0207 or cchapman@allegancounty.org.

FINANCIAL STABILITY

Lump-Sum Payment to MERS – The Strategic Plan adopted by the Board of Commissioners in April 2021 included “Maintain Financial Stability” as a strategic goal. Eliminating debt, which eliminates interest, allows dollars to be redirected toward the provision of operations and services. At the time that the Strategic Plan was adopted, the County’s Defined Benefit pension plan had an unfunded actuarial liability (“UAL”) of \$7.65 million. This UAL is the County’s most expensive debt due to MERS’ use of a 7.5% earnings rate assumption. The 2022 budget was constructed with a one-time lump-sum \$7.65 million contribution to MERS to eliminate this UAL. Administration and Finance are working with MERS to complete this contribution in time for the next actuarial study. In addition, Administration will work with the County’s lobbyist to explore the possibility of the State changing its criteria for distributing extra dollars to local units that are in “underfunded” status. The County is not considered underfunded due in large part to the \$15 million pension bond that it issued in 2015. In effect, the County is being penalized for taking prudent measures to protect the pensions that were promised to its employees. For more information regarding this matter, please contact Lorna Nenciarini, Executive Director of Finance, at (269) 673-0228 or lnenciarini@allegancounty.org.

SERVICES

Environmental Health Field Team Service Delivery Update (Last Updated on November 10, 2022) – Currently, 100% of the eligible applications received through November 2 were issued within the timeframe (10/22/2022 – 11/2/2022), the 14 business day benchmark, attachment A. 100% of all customers (11/5/2022 – 11/16/2022) were contacted within 5 business days of submitting their application. For more information regarding this matter, please contact Environmental Health Manager Randy Rapp at (269) 686-4506.

Harmful Algal Bloom (HAB) Update – On November 30 the Allegan County Health Department (ACHD) did not observe any HAB signs at Swan Lake. Samples taken on November 30 were negative as well. It appears the cold weather and rain have cleared things up. Based on this information, the advisory was lifted, and signage was removed. For more information regarding this matter, please contact Environmental Health Manager Randy Rapp at (269) 686-4506.

Water Study Workgroup Update (Last Updated on November 10, 2022) – The Water Study Workgroup met on November 30, 2022. Minutes for the meeting can be found online however, they are attached for convenience (Attachment B). The next meeting is scheduled for December 7, 2022. For more information regarding this matter, please contact Environmental Health Manager Randy Rapp at (269) 686-4506.

COVID-19 Updates – The COVID-19 focused updates will be discontinued after December 8, 2022. Public Health will be sharing links to Public Health’s bi-weekly community newsletter thru Board of Commissioner Administrative Updates. These community newsletters include information from community partners, community spotlights, public health news/related topics, as well as COVID-19 topics like wastewater surveillance, testing information, and other preventative education/tools. Emerging issues and key topics will continue to be highlighted through ongoing administrative updates and through the quarterly Public Health Updates presented to the Board. Previous Community Newsletters can be found at <https://www.allegancounty.org/health/health-department-news> or <https://bit.ly/3Ujuc8z>. For more information regarding this matter, please contact Planning and Preparedness Manager Lindsay Maunz at (269) 686-4515 or lmaunz@allegancounty.org.

COVID-19 Update (Last Updated on November 10, 2022) – The latest COVID-19 update from Public Health is attached (Attachment C). For more information regarding this matter, please contact Angelique Joynes, Health Officer, at ajoynes@allegancounty.org.

Hungry for Christ Food Ministry – On November 2, staff from the Health Department toured Hungry for Christ Food Ministry (HFC). Here are some highlights of the services they provide to the community:

- HFC Food Pantry Sharing program continues to meet the needs of our partners, supplying them with food to meet the needs of their families.
- HFC Family Pantry program is structured with a “grocery store” atmosphere. Families are scheduled once a month to select food items that meet their dietary needs.
- HFC Backpack Sharing program provides food to our partners that help fill close to 20,000 backpacks a month, reaching over 4,680 students weekly.
- HFC Mobile Pantry Sharing program partners with local churches that host food distributions in their communities for families in need.
- HFC Outreach Ministry is expanding. They now partner with 6 food banks across the states and share resources. When disaster strikes, HFC is there to meet needs both for the military and natural disaster areas.
- In addition to our programs, HFC has a USDA-approved clean room where they repackage bulk food items and assemble dry soup packets for distribution.
- HFC offers Monthly Meal Kits created by their dietitian. The meals are prepared ahead of time for families to sample before they take one home.

Hungry for Christ Food Ministry is located at 4565 135th Avenue in Hamilton. They can be reached by calling (269) 264-1307 or tbrower@hungryforchrist.org.

Highlighting the Local Head Start/Early Head Start Artists – The Health Department had the opportunity to acquire three local Head Start/Early Head Start pieces of artwork (below) after attending an event held by Community Action of Allegan County. The local work is displayed in some of the clinic areas in the department. The artwork comes from the Fennville Head Start, Starr Head Start, and Otsego Early Head Start.



Public Health Inquiry Form (Last Updated on November 10, 2022) – The Public Health Inquiry Form has been updated to include health concerns. This will help provide a consistent way to collect information on environmental and/or health concerns from the community. A presentation was developed to educate the public on how to submit an inquiry form. The Public Information Officer presented this to the Kalamazoo River Community Action Group on December 1, 2022. The public health inquiry form and presentation can be found at www.allegancounty.org/health. For more information regarding this matter, please contact Liz Healy, Public Information Officer, at (269) 686-4523 or lhealy@allegancounty.org.

Immunization Coalition Meeting – The Health Department hosted an Allegan County Immunization Coalition Meeting to ensure local providers/stakeholders have current information regarding immunizations. Prior to COVID-19, these occurred quarterly. This educational opportunity occurred on Thursday, December 1, 2022, from 11:30 am to 1 pm at the Health and Human Services Building; 24 local providers attended. Some of the agencies that presented to providers included Michigan State University Extension, Michigan Health and Human Services, Michigan Care Improvement Registry, and a vaccine manufacturer. Presentation topics included updates related to Influenza, COVID-19, MPOX, Measles, vaccine hesitancy, educational webinars, and best practices. For more information regarding this matter, please contact Laurie Vandezande, Public Health Nurse, Immunization Program at (269) 686-4510 or lvandezande@allegancounty.org.

Littlejohn Lake Park Disc Golf Course (Last Updated on October 15, 2021) – On October 5, 2021, the Parks Advisory Board received a proposal and was asked to form a recommendation to

the Board of Commissioners (BOC) for authorization to design and construct a recreational disc golf course at Littlejohn Lake Park. On April 5, 2022, the Parks Advisory Board made this motion. The proposal was consolidated by County staff for presentation to the BOC. Staff is seeking a review of the plan for any potential liability or conflicts with a 501(3)(c) arrangement prior to a presentation. The recommendation to the BOC will be scheduled for a January meeting. For more information regarding this matter, please contact Brandy Gildea, Parks Manager, at (269) 673-0378 or bgildea@allegancounty.org.

Westside Park Beach Access (Last Updated on September 22, 2022) – During September, Parks staff engaged the public for feedback on the two concepts, designed by Abonmarche Consultants, Inc., to provide Americans with Disabilities Act (ADA) accessible beach access at West Side Park. This was done through surveys and in-person meetings. On October 4, 2022, the Parks Advisory Board discussed the plans and feedback. Public comment was also received at this meeting. It is expected that more discussions will be needed prior to meeting the goal of submitting a recommendation to the Board of Commissioners sometime first quarter of 2023. The Advisory Board meets bi-monthly. For more information regarding this matter, please contact Brandy Gildea, Parks Manager, at (269) 673-0378 or bgildea@allegancounty.org.

Gun Lake Park Improvement Grant – A Michigan Natural Resource Trust Fund (MNRTF) Grant for Gun Lake Park improvements was submitted just prior to April 1, 2022, due date. The County was recently issued its final application score of 240 out of 500. More information on the MNRTF Grant and the scoring criteria can be found at [Natural Resources Trust Fund \(michigan.gov\)](https://www.michigan.gov/natural-resources-trust-fund). Final score rankings for all applications and the final recommendations that the MNRTF Board makes to the Legislature for funding will be released in December. For more information regarding this matter, please contact Brandy Gildea, Parks Manager, at (269) 673-0378 or bgildea@allegancounty.org.

Senior Services Financial Reports – The Commission on Aging met on Wednesday, November 16, 2022; see Attachment D for the financial reports that were shared. For more information regarding this matter, please contact Sherry Owens, Director, at (269) 686-5144 or sowens@allegancounty.org.

Christmas assistance for Veteran families in need – The Veteran Services Team is again collaborating with the West Michigan Veterans Assistance Program and other local resources to provide Christmas packages to Veteran families in need. Contact is made with Veterans recently served to identify needs. With permission, names are provided to these organizations to provide Christmas packages and or meal supplies. The Veteran Relief Fund also provides assistance to qualified veterans with shut-off utilities, etc. For more information regarding this matter, please contact Sherry Owens, Director, at (269) 686-5144 or sowens@allegancounty.org.

County-Wide House Study – Since September 2022, several agencies have met to discuss how to improve housing options in Allegan County. Led by the United Way, the agencies include Onpoint, Allegan County Community Action, Allegan County Community Foundation, Ascension Borgess, Lakeshore Advantage, and various County departments. Several employers have also committed investments to fund the study as housing is a barrier to employment. From the discussion with Multi-Agency Collaborative Committee (MACC) it was recommended to proceed with the Housing Needs Assessment for Allegan County in 2023. It will be a 6-8 month process. This follows the path that Ottawa, Kent, and now Muskegon have followed. Housing Next has assisted in this discussion and will lead the assessment. They bring both local and state knowledge to Allegan County Housing discussions. The Housing Needs Assessment would include:

- Demographic analysis
- Economic analysis
- Housing supply analysis
- Housing market conditions assessment
 - Multifamily rental
 - Non-conventional rentals
 - For sale housing
 - Development pipeline

For more information regarding this matter, please contact Dan Wedge, Executive Director of Services at (269) 686-5235 or dwedge@allegancounty.org.

Transportation Capital Funding – On November 28, 2022, the Allegan County Rural Task Force met to review projects. The Rural Task Force Program provides federal dollars to rural counties with a population under 400,000 (78 out of 83 counties). These dollars must be spent in their geographic areas and both road and transit capital projects are eligible. All project selection is through the Rural Task Force which is comprised of equal representation from the county road commission, the cities, and villages under 5,000 population within the county, and the rural transit provider. In addition to the recommended road project, Transportation had the following projects recommended for funding:

- 2024 Parking lot replacement and repair \$250,000
- 2025 maintenance truck replacement \$32,000
- 2026 Roof replacement \$36,000

Once funds are awarded, the County has three years to schedule and complete the project. For more information regarding this matter, please contact Whitney Ehresman, Transportation Director, at (269) 686-4529 or WEhresman@allegancounty.org.

County Bus in Holiday Parade – On December 2, 2022, the Transportation Department participated in the holiday parade downtown Allegan. The bus was decorated with festive décor and lights. The parade is an annual tradition, and parade organizers estimate there were more than 1,000 people in attendance this year. Transportation staff walked alongside the bus, sharing with the community festive winter-themed stickers attached to scheduling cards. For more information regarding this matter, please contact Whitney Ehresman, Transportation Director, at (269) 686-4526 or wehresman@allegancounty.org.



Environmental Health - Benchmark Data Board of Commissioner Report



	January		February		March		April		May		June		July		August		September		October		November		December	
Total Applications Received for the Month	135		166		186		202		180		208		157		185		190		170		77			
14 Business Days for the Month are Permits received during	12/23 thru 1/7	1/8 thru 1/23	1/24 thru 2/6	2/7 thru 2/18	2/19 thru 3/13	3/14 thru 3/27	3/28 thru 4/10	4/11 thru 4/24	4/25 thru 5/8	5/9 thru 5/20	5/21 thru 6/12	6/13 thru 6/24	6/25 thru 7/10	7/11 thru 7/24	7/25 thru 8/7	8/8 thru 8/19	8/20 thru 9/11	9/12 thru 9/23	9/24 thru 10/7	10/8 thru 10/21	10/22 thru 11/2			
Incomplete and/or Unpaid Submissions within 14 Business Days	5	5	14	19	18	8	9	26	5	10	29	8	19	16	11	16	25	22	11	7	13			
Total Eligible for Completion within 14 business day window	37	31	62	79	91	62	81	81	65	69	122	65	54	57	74	70	99	67	55	73	54			
Submissions Not Completed within Eligible Time Period	2	0	0	1	0	0	2	2	0	1	4	2	0	2	1	0	2	2	5	2	0			
Total Completed	35	31	62	78	91	62	79	79	65	68	118	63	54	55	73	70	97	65	50	71	54			
Percentage Complete	95%	100%	100%	99%	100%	100%	98%	98%	100%	99%	97%	97%	100%	96%	99%	100%	98%	97%	91%	97%	100%			

Applications completed prior to 14 day turnaround (only those with proper documentation and fees paid): **Total Completed divided by Total Eligible for Completion within 14 business day window = Percentage Complete**

Number	Percentage
54/54	100%

14 business days from October 22 - November 2

	January		February		March		April		May		June		July		August		September		October		November		December	
Total Applications Received	135		166		186		202		180		208		157		185		190		170		77			
5 Business Days for Communication	1/10 thru 1/23	1/24 thru 2/6	2/7 thru 2/18	2/19 thru 3/6	3/7 thru 3/27	3/28 thru 4/10	4/11 thru 4/24	4/25 thru 5/8	5/9 thru 5/22	5/23 thru 6/5	6/6 thru 6/26	6/27 thru 7/10	7/11 thru 7/24	7/25 thru 8/7	8/8 thru 8/21	8/22 thru 9/1	9/2 thru 9/25	9/26 thru 10/7	10/8 thru 10/23	10/24 thru 11/4	11/5 thru 11/16			
Total Eligible for Communication	36	76	98	73	103	90	107	79	79	80	143	73	84	85	85	69	146	66	80	76	50			
Total Not Communicated to within 5 Business Days	1	0	2	0	0	0	0	0	1	0	0	0	0	0	2	0	0	0	0	0	0			
Total Communicated to within 5 Business Days	35	76	96	73	103	90	107	79	78	80	143	73	84	85	83	69	146	66	80	76	50			
Percentage Complete	97%	100%	98%	100%	100%	100%	100%	100%	99%	100%	100%	100%	100%	100%	98%	100%	100%	100%	100%	100%	100%			

Customers that have been contacted within 5 business days: **Total Communicated to within 5 Business Days divided by Total Eligible for Communication**

Number	Percentage
50/50	100%

5 business days from November 5 - November 16

Environmental Health - Total Services Board of Commissioner Monthly Report



APPLICATIONS RECEIVED

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well	40	45	52	54	37	58	48	60	47	62	23		526
Septic	32	56	53	68	46	54	42	52	49	47	29		528
Loan Eval.	7	13	7	17	11	11	12	10	14	8	4		114
MDHHS Eval.	5	7	3	6	5	8	9	5	10	11	3		72
SESC	36	26	47	46	57	51	34	46	56	35	10		444
Raw Land/Soil Eval.	15	19	21	8	21	22	10	11	14	9	7		157
Investigative Fieldwork	0	0	3	3	3	4	2	1	0	1	1		18
Monthly Totals	135	166	186	202	180	208	157	185	190	173	77	0	1859

SERVICES PROVIDED

PERMITS ISSUED	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well	37	37	52	46	34	62	54	62	48	53	36		521
Septic	36	40	63	45	51	60	54	50	50	45	42		536
Loan Eval.	3	13	11	5	7	13	8	14	8	6	6		94
MDHHS	5	7	5	2	7	4	7	8	4	11	4		94
SESC	31	38	35	40	40	43	37	54	35	43	13		409
Raw Land/ Soil Eval.	11	17	13	8	13	16	11	7	4	10	7		117
Monthly Totals	123	152	179	146	152	198	171	195	149	168	108	0	1741

Other Services Completed	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well Finals	87	85	29	40	18	11	8	26	21	52	12		389
Septic Finals	21	14	29	34	37	28	42	52	48	51	40		396
SESC Inspections	10	14	14	173	267	259	247	330	261	280	179		2034
Investigative Fieldwork	0	0	3	3	3	4	2	1	0	1	1		18
Monthly Totals	118	113	75	250	325	302	299	409	330	384	232	0	2837

Total Services Provided	241	265	254	396	477	500	470	604	479	552	340	0	9156
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Allegan County Water Study Workgroup

Meeting Minutes

Date of meeting Wednesday, November 30 2:00 pm

Member Name	Group	Attendance	Notes
Dean Kapenga	County Commission	Absent	
Chad Kraai	Well Driller	Absent	
Brian Talsma	Conservation District	Zoom	
Doug Sweeris	Municipal Water Supply	In Person	Arrived 2:08 pm
Erick Elgin	Academic	Zoom	
Jay Drozd	Agriculture	Absent	
John "Ric" Curtis	Community	In Person	Vice Chair
John Shagonaby	Tribal	Absent	
Tom Kunetz	Community	In Person	Chair
Zachary Curtis	Consultant	Absent	

Guests and staff: In Person: Randy Rapp, Jill Dunham and Jaclyn Hulst, Rob Sarro arrived 2:37
Zoom: Liz Binoniemi-Smith, Scott Jones and Angelique Joynes

Next meeting: Wednesday, December 7, 2022

I. Approval of Agenda

- A. Agenda approved

II. Action Items from previous meeting

- A. Randy will send Phase 1 long report to Web manager to post on the county website. **DONE**
- B. Randy get with John Yellich to find out about additional monitoring wells; can he do more than the additional 2 that were committed?
 - 1. Randy emailed John and has not heard back.
 - 2. Randy wants to know if we want to pick the locations based on our analysis or can John pick the locations? Ideally, Tom would like us to pick the locations, but if John has other locations he wants to do, we will welcome all data points.
- C. Jill will help Jaclyn download water quality info. **DONE**

III. Discussion

- A. Groundwater Protection Plan elements and development (Kunetz)
 - 1. Tom reviewed his draft plan (see attached)
- B. Future Work Group meeting schedule (Kunetz)
 - 1. November 16 meeting cancelled
 - 2. November 30 – Phase 2 Risk Analysis (presented by Zach of Hydrosimulatics)

3. December 7 – Scope of Work for Water Supply Master Plan RFP and Public Communications RFP
4. Dec 21 No meeting
5. Jan 4 No meeting
6. Jan 11 Add meeting to schedule to work on the RFP
7. Jan 18 Phase 2 recommendations (Presentation by Zach) RFPs discussion as needed
8. Feb 1, 15 – Monitoring wells locations; Recommendations to Board from Phase 2 Study
9. Spring 2023 – Review proposals for Water Supply Master Plan and Public Communication
10. Summer 2023 – Participate in information gathering sessions with the Water Supply Master Plan and the Public Communications RFP

IV. Action Items

- A. Randy will contact Sarah from EGLE. Request a meeting with Tom, Randy, Jaclyn, Jill and Sarah to discuss how to create a county-wide Wellhead Protection Plan.
- B. Jill will contact Valdis about attending the 12/7 meeting and get some example RFP templates.
- C. Randy will contact John Yellich
 1. Request information on all monitoring wells they are already planning to drill.
 2. Ask John how many more pre-2000 records need to be added to WellLogic from the paper Well Logs.

Meeting adjourned 3:41 pm



COVID-19 AND OTHER EMERGING PUBLIC HEALTH TOPICS

BOARD OF COMMISSIONER UPDATE

DECEMBER 9, 2022

Data as of December 5, 2022

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EXECUTIVE SUMMARY

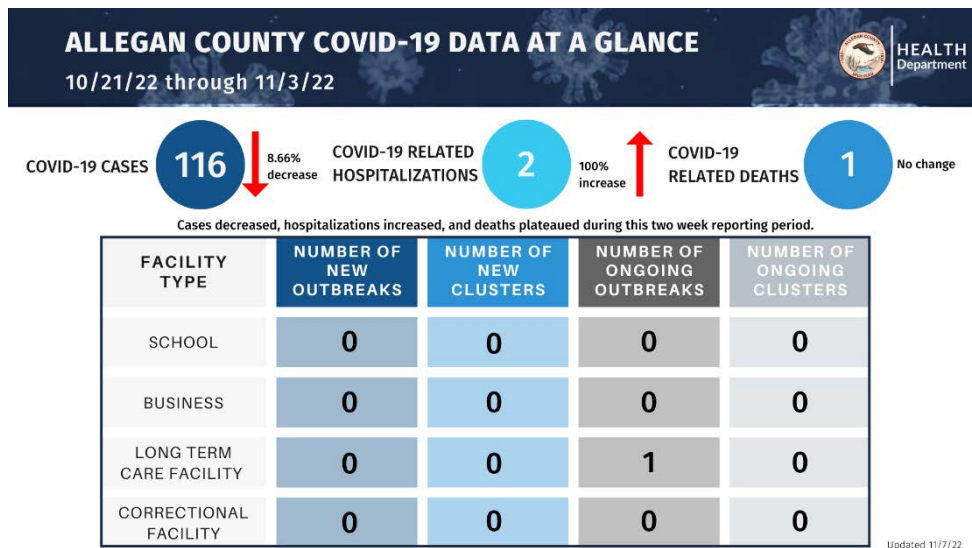
The following report contains COVID-19-related data from **November 17, 2022 to December 1, 2022**, on the 5 mitigation components Allegan County Health Department (ACHD) previously identified. This report contains local COVID-19 data for Allegan County, information on vaccination data, wastewater surveillance, emerging variant updates, and other resources regarding COVID-19 mitigation. This report also contains epidemiological surveillance and health education on other ongoing and emerging public health topics including monkeypox (mpox), and other regional epidemiological topics at a glance. ACHD continues to monitor local, statewide, and global COVID-19 data, and continues to follow the Michigan Department of Health and Human Services (MDHHS) and the Centers for Disease Control and Prevention (CDC) recommendations. Previous BOC reports that may include background information for some of the topics discussed in this current report can be found [here](#).

NOTE: Starting January 2023, ACHD will discontinue these bi-monthly COVID-19 and Other Emerging Public Health Topic reports. Public health news and updates will be provided through our bi-monthly community newsletter instead. To sign-up for the newsletter click [here](#). To view past community newsletter updates, click [here](#).

WHAT'S NEW AT A GLANCE:

- MDHHS releases Respiratory Syncytial Virus (RSV) tip sheet that includes general and setting-specific information.
- Monkeypox name has been changed to “mpox” by WHO and adopted by CDC, MDHHS, and ACHD.
- National Influenza Awareness Week and importance of getting vaccinated to prevent serious flu illness.
- Community testing events in Allegan move to Wednesdays only, and how to order more at-home test kits.
- FDA announces Bebtelovimab is not currently authorized in the U.S.
- COVID-19 cases **decreased** in this two-week reporting period.
- The Test Positivity Rate for Allegan County is trending **downward**, after trending upward the week prior.

An overview of COVID-19 data in Allegan County from **11/17/22 to 12/1/22** can be found in the graphic below:



COVID-19 MITIGATION COMPONENTS



Allegan County currently is at a low community transmission level for COVID-19. **ACHD continues to recommend the following:**

- Staying up-to-date on your COVID-19 vaccines
- Getting tested if you have symptoms, before and after traveling, and before gathering with others.

Allegan County COVID-19 Community Level: Low

Allegan County Health Department recommends everyone to:

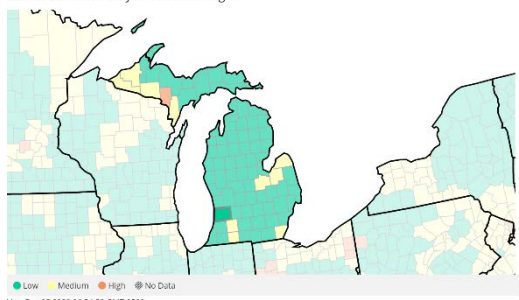
- Stay up to date on COVID-19 Vaccines
- Get tested if you have symptoms

People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask.

Learn more about CDC's COVID-19 Community Levels [here](#).

COVID-19 Community Levels are a tool to help communities decide what prevention steps to take based on the latest data. These Community Levels can be low, medium, or high and are **determined by looking at hospital bed utilization, hospital admissions, and the total number of new COVID-19 cases in an area.** Find more about COVID-19 Community levels [here](#).

COVID-19 Community Levels in Michigan



Note: Counties surrounding Allegan County may be in a medium or high COVID-19 Community Level. If you work or visit other counties often, make sure to take precautions to protect yourself and others such as wearing a mask, washing your hands often, staying home if you feel sick, and social distancing when possible.

Use the CDC's [COVID-19 County Check tool](#) to find out what the community level is for the county you will be visiting.

ENHANCED ABILITY TO TEST

COUNTY-LEVEL DATA AS OF November, 28 2022

The Test Positivity Rate for Allegan County is trending **downward**, after trending upward the week prior. See the latest information for Allegan County For the latest information, visit [Dashboard | CDC | MI Start Map](#).

At this stage of the pandemic, percent positivity alone is no longer a strong indicator of the total number of individuals who tested positive, due to several factors – one being at-home testing. It is best to evaluate percent positivity with another metric, such as COVID-19 concentration levels in wastewater, to get a more accurate idea of the prevalence of the virus in an area. **The current 7-day positivity rate for Allegan County as of November 28 was 9.1% with 407.8 daily tests administered per million. This indicates a 2.0% decrease in the 7-day positivity compared to the 10/28/2022 to 11/3/2022 reporting period, which had 468.5 daily tests administered per million.**

At-home tests are currently not reported in the Michigan Disease Surveillance System (MDSS) and therefore, are not included in the test positivity rates or case counts. **See the Appendix for a list of testing resources available to community members.**

CASE INVESTIGATION AND CONTACT TRACING

ALLEGAN COUNTY COVID-19 COMMUNITY LEVEL: Low

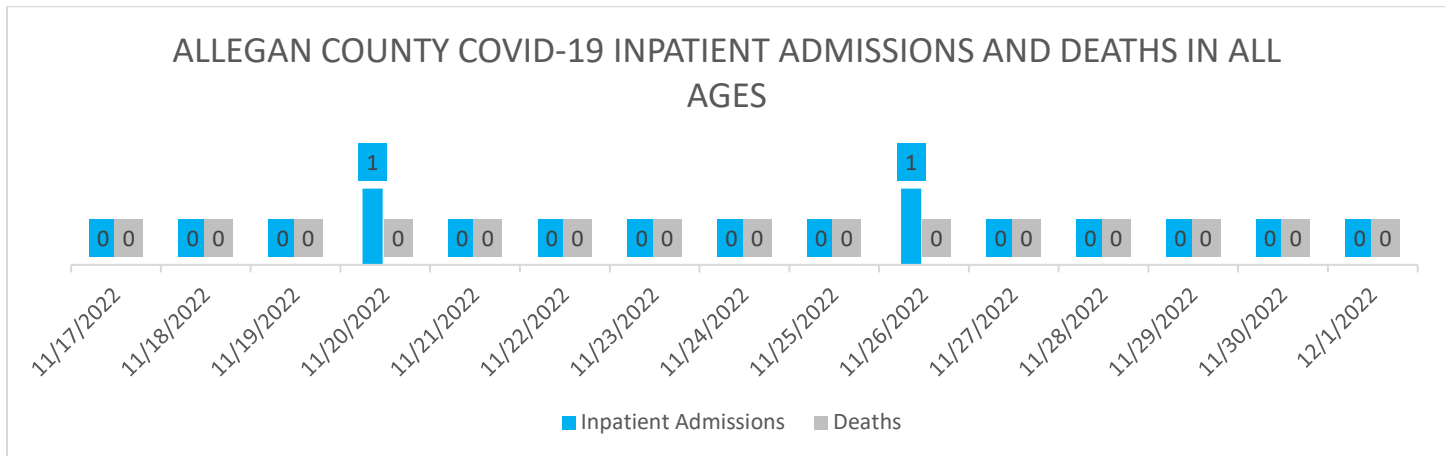
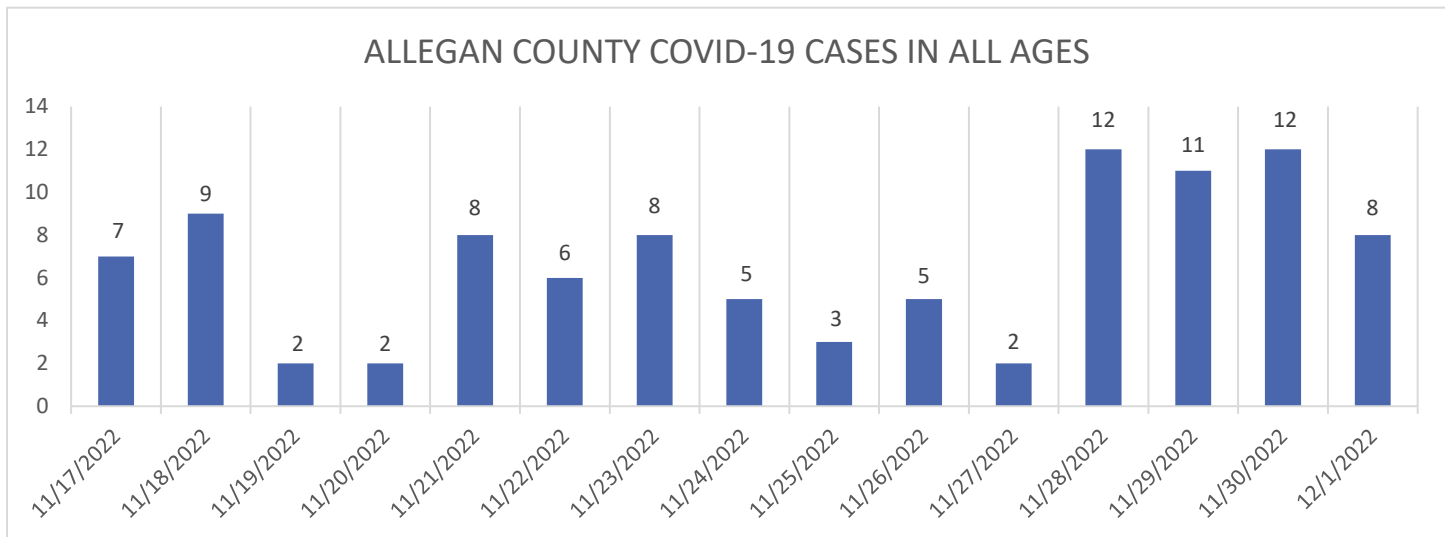
See the latest information for Allegan County For the latest information, visit [Dashboard | CDC | MI Start Map](#). As of 11/30/2022, Allegan County is in a low community level based on the [CDC framework](#). **Data Takeaway: Models showed a decrease in cases**

Data as of December 5, 2022

compared to the 10/28/2022 to 11/3/2022 reporting period. During the period 11/22/2022-11/28/2022, Allegan County's new weekly case rate was 36.4 per 100,000 population with 43 weekly cases.

Weekly cases decreased by more than 9% since the 10/11/2022-10/17/2022 reporting period (47 per 100,000 – 43 total weekly cases).

OVERVIEW OF COVID-19 CASES AND DEATHS IN THE LAST TWO WEEKS (11/17/2022-12/1/2022)



DURING 11/17/2022-12/1/2022 FOR ALLEGAN COUNTY:

- **100 total cases** were reported via the Michigan Disease Surveillance System (MDSS)
 - 75 confirmed cases and 25 probable cases related to SARS-CoV2 infection as reported
- 3.0% of the cases were reported as asymptomatic
- 20.0% of cases were reported as ‘vaccine breakthrough’ cases, which has slightly decreased from the previous two weeks
- **Two** reported **hospitalizations**¹ related to SARS-CoV-2 infection
- There was **zero deaths** related to SARS-CoV-2 infection
- **5.0%** of the cases were reported to be related to international, domestic, and/or in-state travel
- From 11/17/2022 to 11/30/2022, the positivity rate² was a reported 9.0%

¹ COVID-19 may not be a primary cause of hospitalization in some of the reported cases in MDSS due to current capacity and data limitations; these data reported in MDSS are often limited by factors such as delayed case investigations and data back-filling

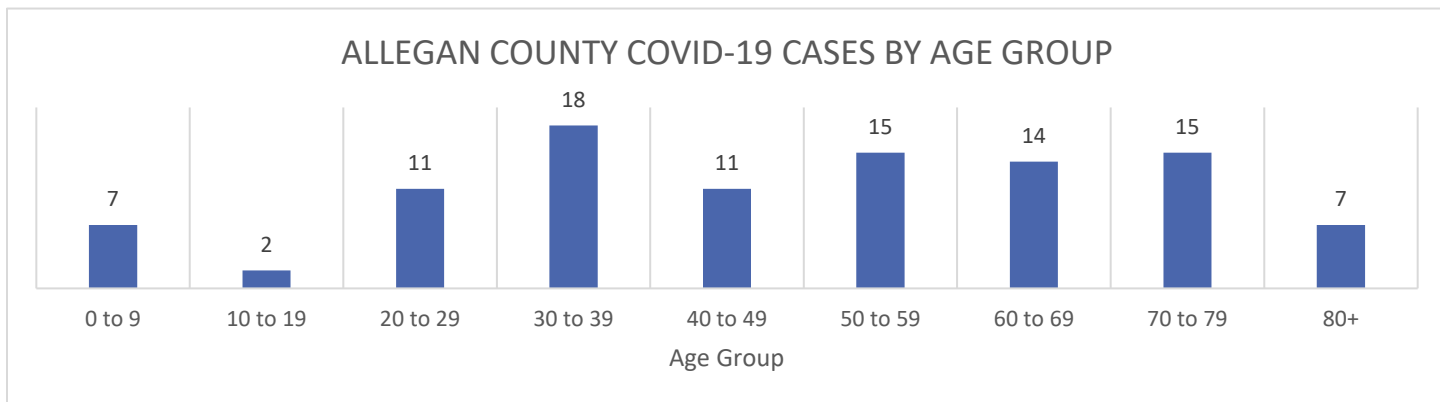
² As reported in the MI-HAN Regional Data File; Positivity Rate is calculated for percent positive persons for day and county

ACHD continues to monitor the COVID-19 metrics for hospitalizations and deaths as this can show the risk of a medically significant COVID-19 variant or healthcare system strain.

CASE INVESTIGATION³

ACHD is currently working to investigate all communicable disease cases. During the case investigation process, ACHD works to ensure all basic needs are being met for individuals and their families. All cases receive a Patient Education Genius (PEG) notification that is provided via email or text messages for a case investigation form.

CASES IN THE LAST TWO WEEKS, BY AGE GROUP 11/17/2022 to 12/1/2022)



From 11/17/2022 TO 12/1/22 in MDSS: 18.0% of cases were reported in the 30 to 39 age group, which had the highest number of cases during this timeframe, and closely followed by the 50 to 59, and 70 to 79 groups, at 15.0%, each. In comparison to the previous reporting period (10/21/22 to 11/3/22), case counts have slightly decreased for individuals in the 0 to 9 ages (Down to 7 from 9 previously).

- **6.0%** of cases were **in quarantine** at the time of symptom onset or positive test
- **1.0%** of investigated cases were **household close contacts⁴**
- **1.0%** of cases were reported as **community contacts⁵**
- **1.0%** of cases were close contacts to those who work or live in a **high-risk/congregate facility**

Notifying close contacts helps individuals know about exposure and allows close contacts to make decisions based on their own risk assessment.

EXPOSURE LETTERS AND CLOSE CONTACTS IN SCHOOL SETTINGS

As of September 20, ACHD is using a dashboard format for each school building to notify parents and families of potential exposures to certain reportable communicable diseases, rather than sending potential exposure letters.

This dashboard can be found on the [ACHD Website](#). If individuals do not have access to the internet or have language needs please call the Health Department at (269) 673-5411 option 1 for assistance.

OUTBREAKS & CLUSTERS IN ALLEGAN COUNTY

Type of Setting	Total Number of Outbreaks ¹
School	20
Business	8
Long Term Care ¹	32
Other Congregate Facilities ¹	3

³ Case investigation consists of contacting the individual and asking standard questions related to the disease and identifying those who might have been exposed.

⁴ Household contact: person lived with someone who tested positive and later tested positive themselves.

⁵ Community contact: person who was identified as a close contact in a setting other than a household

The table to the right shows the number of outbreaks⁶ that ACHD has identified for high-risk settings from October 12, 2021 to December 1, 2022. **ACHD has identified no new outbreaks related to Long-Term Care Facilities⁷ and no new outbreaks related to Schools, since the last update on October 20, 2022;** there was zero ongoing outbreaks reported to MDHHS as of December 1, 2022.

ACHD has not identified any new outbreaks for businesses since February 17, 2022. ACHD has developed COVID-19 Business Mitigation Strategies Survey for businesses, Long-Term Care Facilities, daycares and schools to provide us with information on the current mitigation strategies they have in place. The surveys are sent out when an outbreak has been identified at a location.

LONG TERM CARE & OTHER CONGREGATE CARE FACILITIES (LTCF)

From January 2022 to December 1, 2022, ACHD connected **23** LTCFs in Allegan County with the IPRAT⁸ Team for additional mitigation assistance⁹. Refer to [MDHHS Data and Modeling](#) for overall statewide LTCF case counts in residents and staff. **ACHD shares forecasting wastewater readings with long-term and congregate care facilities in the monthly LTCF Newsletters, to help inform their COVID-19 mitigation strategies.**

623 resident cases and 55 resident deaths reported from January 1, 2020, to November 22, 2022¹⁰

935 staff cases have been reported from January 1, 2020, to November 22, 2022

SUFFICIENT HEALTH CARE CAPACITY

HOSPITALIZATIONS

Allegan County falls in the Region 5 Health Care Coalition. Some community members will also access hospitals in the Region 6 Health Care Coalition (Grand Rapids-Holland Region). For the latest information, visit [Dashboard | CDC | MI Safe Start Map](#).

Find the current percentage of inpatient beds treating COVID-19 patients, for the [Grand Rapids Region](#) (Region 6), and [Kalamazoo Region](#) (Region 5). The **Grand Rapids Region** had **4.6%** of inpatient beds that are COVID-19 positive, as of November 28, 2022, which is **0.6% lower** than the previous reporting period. The **Kalamazoo Region** has **4.8%** of inpatient beds that are COVID-19 positive, as of November 28, 2022, which is **2.3% lower** than the previous reporting period.

HOSPITALS IN THE ALLEGAN COUNTY AREA

Hospital bed capacity information can be found on the MDHHS website: [Statewide Available PPE and Bed Tracking \(Michigan.gov\)](#)

PEDIATRIC HOSPITALIZATIONS

Michigan pediatric intensive care unit hospital beds are currently 89% occupied, according to data from the Michigan Health & Hospital Association (MHA) and Michigan Department of Health & Human Services (MDHHS). Hospitals are also reporting large surges in young patients visiting emergency departments, for both emergent and non-emergent care.

DEATHS (7 DAY AVERAGE)

The 7-day average for daily deaths is currently less than 1, and is reflected as 0 on the Michigan Safe Start Map. For a complete view of the 7-day average daily deaths for Allegan and other counties over the course of the pandemic visit, [Dashboard | CDC | MI Start Map](#)

BEST PRACTICES

SCHOOLS

⁶ Outbreak investigation codes are assigned by the first date of onset

⁷ Data from 10/21/2021

⁸ MDHHS offers further support for facilities via the Infection Prevention and Resource Assessment Team (iPRAT) when ACHD identifies facilities that are experiencing a large number of positive COVID-19 tests.

⁹ ACHD provides mitigation assistance to LTCFs that are identified as an outbreak facility through case investigations

¹⁰ The information above represents COVID-19 data reported directly to MDHHS by licensed and operating Skilled Nursing, Home for the Aged and Adult Foster Care facilities (licensed to serve 13 or more individuals) in Michigan from January 1, 2020, through October 4, 2022

RSV

The Michigan Department of Health and Human Services (MDHHS) has released a [tip sheet for Respiratory Syncytial Virus \(RSV\)](#). Schools, daycares, and other childcare settings should refer to the tip sheet for RSV background information and general and setting-specific recommendations. With the recent increase in RSV cases, this information can be very helpful for families and individuals.

BUSINESSES

RSV

MDHHS has released a [tip sheet for Respiratory Syncytial Virus \(RSV\)](#). Long-term Care Facilities (LTCF), Healthcare Providers, and other businesses should refer to the tip sheet for RSV background information and general and setting-specific recommendations.

COVID-19

On 11/30/22, the U.S. Food and Drug Administration announced that bebtelovimab is not currently authorized for emergency use in the U.S. for COVID-19 treatment because it is not expected to neutralize Omicron subvariants BQ.1 and BQ.1.1., according to data included in the [Health Care Provider Fact Sheet](#). For more information related to the therapeutic management of non-hospitalized patients with mild-to-moderate COVID-19, refer to the [NIH COVID-19 Treatment Guidelines](#) and www.michigan.gov/covidtherapy.

COMMUNICATIONS

COVID-19 Health Education has been a mandated service in this response. The following are metrics related to COVID communication efforts from 11/17/2022 – 12/1/2022:

- 5 Social media posts
- 5 Education materials created/updated
- 1 Community Update sent out
- 1 LTCF Update sent out

MPOX NAME CHANGE

On November 28, the World Health Organization (WHO) officially recommended a new term “mpox” to replace the name monkeypox to reduce stigma and other issues associated with prior terminology. The two names will be used simultaneously for a year before monkeypox is completely phased out and replaced by mpox. ACHD is working to update our webpages and materials with the term mpox to align with [the recent World Health Organization decision](#) that is supported by the CDC and MDHHS.

For more mpox information and resources, click the links below.

- www.cdc.gov/mpox
- www.michigan.gov/mpox

NATIONAL INFLUENZA VACCINATION WEEK & THE IMPORTANCE OF GETTING VACCINATED TO PREVENT SEVERE FLU ILLNESS

National Influenza Vaccination Week is your reminder that there’s still time to get a flu vaccine and protect yourself from serious flu illness. Each year flu vaccines are updated to better match the 4 flu viruses that research indicates will circulate during the season. Although it is ideal to get a flu vaccine before flu starts spreading in the community (usually around October), getting vaccinated later is beneficial anytime flu viruses are circulating. Getting vaccinated now can still provide protection against flu because flu activity is still elevated, and activity most commonly peaks in February and can continue into May.

Visit your doctor or local pharmacy to get your flu vaccine, and encourage your loved ones to get their flu vaccine to keep everyone safe and healthy during holiday gatherings.

- For vaccine locations visit www.vaccines.gov

COMMUNITY TESTING EVENTS IN ALLEGAN AND HOW TO ORDER MORE AT-HOME TESTS

COMMUNITY TESTING

The Michigan Department of Health and Human Services (MDHHS) has moved their free weekly community pop-up COVID-19 testing to once a week at the Allegan County Transportation Building, located at 750 Airway Drive, Allegan. Free testing is now available every **Wednesday from 12 pm to 5 pm**. Free at-home test kits are also available for residents to pick-up at this location. Walk-ins are welcome, or you can register for testing at this location online [here](#).

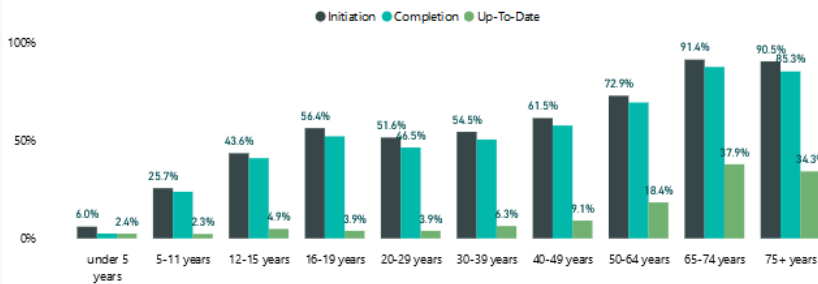
AT-HOME TESTS

Additional free COVID-19 test kits are available to order through Project Act for all households in Michigan. Orders may be placed each calendar month (beginning on the 1st of each month). If you already ordered tests from Project ACT last month, you can now request additional kits for your household. Each household will receive one kit containing five tests. Order online at www.accesscovidtests.org or call 211 for help ordering.

For more information and to view other testing locations near you, visit www.michigan.gov/covidtest.

COMMUNITY VACCINATION/HERD IMMUNITY/TREATMENT

COVID Vaccine Coverage by Age Group



COVID-19 VACCINE COVERAGE

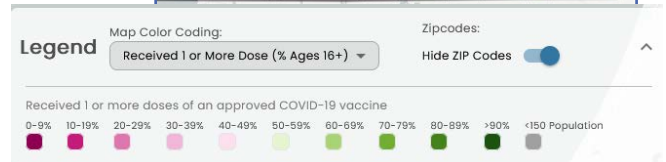
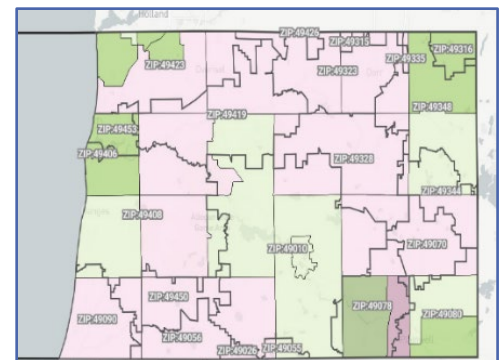
VACCINATION COVERAGE BY AGE GROUP

Data as of 12/3/2022

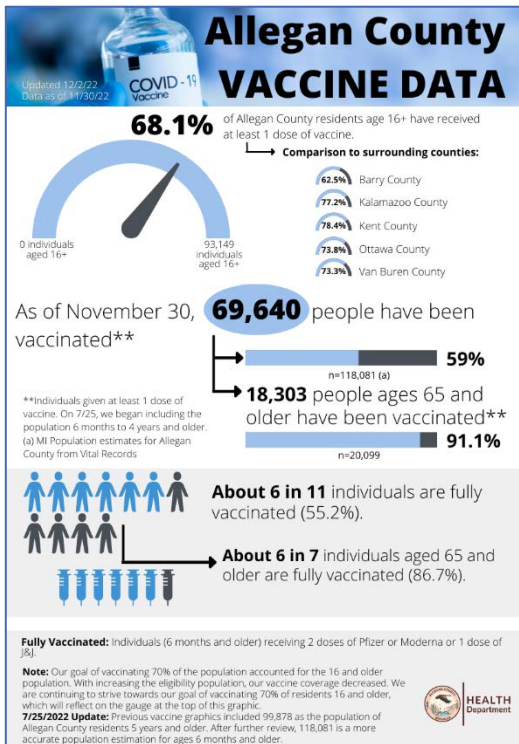
Explore the [MI Vaccine Dashboard](#) for the latest data. It is updated weekly on Wednesdays. The map on the left displays vaccine coverage for Allegan County. See Previous Reports for updates on Vaccine Coverage [here](#).

VACCINATION COVERAGE BY ZIP CODE

The map on the right shows the vaccination rates for residents aged 16 and older who received at least one dose of vaccine. The data is at the census tract¹¹-level (colored sections) with an overlay of Allegan zip codes. Areas in the center of the county, with lower population counts, appear to have the lowest vaccination rates, while perimeter areas on the East and West sides of the county have higher vaccination rates overall. This data is based on a total population count of 115,250 as recorded in the 2018 US Census.



¹¹ Census tracts are geographic entities within counties with similar characteristics such as population traits, school enrollment, poverty level, median household income, housing vacancy, etc.



VACCINE AVAILABILITY

Residents are encouraged to visit www.vaccines.gov to find vaccination clinics near them, or call ACHD at 269-673-5411 to schedule an appointment.

VACCINE EFFECTIVENESS (VE)

Current [data](#) continues to show that COVID-19 vaccines are an important layer in reducing the severity of illness, and the burden of hospitalizations and deaths in children, adolescents, and adults, even with the emergence of the predominant new Omicron variants such as BA.4 and BA.5.

Being [up to date](#) on COVID-19 vaccines is crucial in reducing the burden of hospitalizations and deaths. Refer to further data from the CDC studies on nationwide COVID-19 VE Surveillance [here](#).

BREAKTHROUGH SURVEILLANCE DATA: For more information and the latest data on the rates of COVID-19 breakthrough cases, hospitalizations, and deaths, please refer to [CDC COVID Data Tracker: Rates of COVID-19 Cases and Deaths by Vaccination Status](#)

LOCAL HEALTH DEPARTMENT (LHD) BREAKTHROUGH DATA DISTRIBUTION

Refer to the [report from 6/21/22](#) for updates regarding breakthrough data distribution.

COVID-19 SURVEILLANCE			
7-DAY METRICS ¹²	STATEWIDE (as of 11/29/22)	NATIONWIDE (as of 11/30/22)	GLOBAL (as of 12/4/22)
Cases	8,831	43,300	3.675M
Hospital Admissions	122	4,201	No data available
Deaths	113	254	10.144K
Percent Population Fully Vaccinated	65.6%	68.8%	No data available
Percent Positivity	10-14.9 %	10.7%	No data available

STATEWIDE (MICHIGAN)

- Find the latest [Michigan Coronavirus Data](#).
- Refer to the [November 1, 2022 MDHHS data and modeling](#) for current trends on cases, hospitalizations, and deaths associated with COVID-19.
- For more information and data on seasonal projections of cases, hospitalizations, and deaths, visit [COVID-19 Scenario Modeling Hub](#).

NATIONWIDE (UNITED STATES)

- Find the latest Nationwide data on [CDC's Cases and Data website](#).
- For more information refer to the [CDC COVID Data Tracker Weekly Review](#)

GLOBAL

- For additional information and the global pandemic data, refer to [WHO's weekly Epidemiological Situation Report](#)

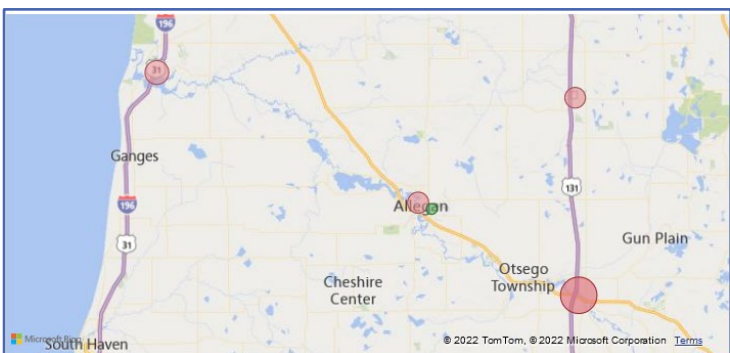
¹² Statewide and Nationwide data [COVID Data Tracker Weekly Review | CDC](#); Global data update as of 9/18/2022 [COVID-19 Map - Johns Hopkins Coronavirus Resource Center \(jhu.edu\)](#)

- For more information on currently circulating variants¹³ (including VOIs, VUMs, and VOCs) and its classifications, visit [Tracking SARS-CoV-2 Variants](#)

WASTEWATER SURVEILLANCE

See the most recent [MDHHS data and modeling update](#) for the Michigan SWEEP Sentinel Wastewater Summary.

Hope College has collaborated with ACHD to produce a dashboard, which displays the most recent wastewater readings and case counts.



2, 2022 (TPA¹⁵, TPP¹⁶, TPDS¹⁷), which have existing data points for the most recent nine calendar days (11/25/2022-12/1/2022). Read more about the [method of using wastewater surveillance data](#), to monitor case patterns at individual and population levels as it relates to the SARS-CoV-2 infection.

Allegan Sewershed Sites	Trend Dates	Current Trend Patterns
TPA	12/1/2022	Increasing
TPP	11/30/2022	Increasing
TPDS	11/29/2022	Decreasing

With this dashboard, ACHD has been able to forecast a rise in cases, which has improved mitigation responses.

The table above shows three Allegan sewer shed sites that has the most current and accurate data readings.

The adjacent map shows current wastewater sewer shed sites that Hope College is monitoring in Allegan County.

The colored circles¹⁴ of differing sizes represent the concentration of COVID-19 in the wastewater as of December 2, 2022 (TPA¹⁵, TPP¹⁶, TPDS¹⁷), which have existing data points for the most recent nine calendar days (11/25/2022-12/1/2022).

EMERGING VARIANT UPDATES

- See [CDC Nowcast Projections](#) (nationwide) for data estimations on the predominant Omicron sublineages and additional information on CDC's monitoring of nationwide variant proportions [here](#).
- See the most recent [MDHHS data and modeling update](#) for the latest variant information.
- ACHD continues to monitor all Omicron sub-lineages and deploy response measures accordingly.

EPIDEMIOLOGIC SURVEILLANCE

MPOX

For background information on mpox, refer to the [6/21/22 report](#).

UPDATES: Refer to the following links to view MDHHS and the CDC's MPV Situation Summary:

- [Michigan Case Counts](#)
- [2022 U.S. Map & Case Count](#)
- [2022 Monkeypox Outbreak Global Map](#)
- [State trends show an overall decrease of new cases by onset date of illness](#)

HIGHLY PATHOGENIC AVIAN INFLUENZA (HPAI)

HPAI has been detected in 63 out of 83 counties in Michigan including Allegan County (1 confirmed case).

RECENT EMERGING HEALTH THREATS: AT A QUICK GLANCE

¹³ SARS-CoV-2 variants include variants of interest (VOI), variants under monitoring (VUM), and variants of concern (VOC)

¹⁴ The areas with red circles seen on the map correlate with the increase in cases at LTCFs and other congregate care facilities during this reporting period

¹⁵ Allegan Water Resource Recovery Facility

¹⁶ Plainwell Wastewater Treatment Plant

¹⁷ Douglas/Saugatuck Wastewater Treatment Plant

Data as of December 5, 2022

Arboviruses

- **UPDATES:** [Michigan Weekly Arbovirus Summary November 4, 2022](#) and the Annual EZID Surveillance Summary for 2021 can be found [here](#).

Rabies

- As of October 19, 2022, Rabies-positive animals in Michigan include **42 Bats** and **1 Skunk**. For positive animal counts by county, see this [map](#). There have been two bats in Allegan County that tested positive for rabies.

Ebola

- On September 20, 2022, the Ugandan Ministry of Health confirmed an outbreak of Ebola virus disease (EVD) (Sudan virus) in western Uganda. There are no cases of Ebola in the U.S., and the risk of the virus remains low domestically. The U.S. announced it will screen air passengers from Uganda, and that flights from Uganda are being redirected to one of five U.S. airports (Chicago is the closest one to Allegan County).
- MDHHS will share information with the local health department on travelers from Uganda. Local health departments will conduct a risk assessment and share health education information including, signs and symptoms of Ebola, what to do if symptoms occur, and how to notify public health officials should symptoms appear. The monitoring period for travelers coming from Uganda is 21 days.
- Please see the Centers for Disease Control and Prevention Ebola website for the most current information. www.cdc.gov/ebola

SOURCES

- [Allegan County Health Department Facebook page](#)
- [Allegan County Transportation Building Testing Events](#)
- [Centers for Disease Control and Prevention](#)
- [CDC COVID-19 Booster Interactive Tool](#)
- [CDC COVID-19 Data Tracker](#)
- [CDC Current Outbreak List | CDC](#)
- [CDC Flu](#)
- [CDC Health Alert Network](#)
- [CDC Mpox](#)
- [CDC Provisional COVID-19 Deaths: Focus on Ages 0-18 Years](#)
- [Find a COVID-19 Vaccine Near You](#)
- [Health Care Provider Fact Sheet](#)
- [Infection Control: Severe acute respiratory syndrome coronavirus 2 \(SARS-CoV-2\)](#)
- [Interim Guidance for Managing Healthcare Personnel with SARS-CoV-2 Infection or Exposure to SARS-CoV-2 | CDC](#)
- [Lighthouse \(mi-lighthouse.org\)](#)
- [Long Term Care Data](#)
- [MDHHS Mpox Page](#)
- [MDHHS Testing Page](#)
- [MDHHS RSV Tip Sheet](#)
- [MDHHS School Outbreak Reporting](#)
- [MDHHS: School Age Case Data Dashboard](#)
- [MI Bridges](#)
- [MI COVID response Data and Modeling](#)
- [MI Weekly Arbovirus Summary, 2022 \(michigan.gov\)](#)
- [Michigan Coronavirus: COVID-19 Vaccine](#)
- [Michigan COVID-19 Wastewater Testing and SWEEP Dashboard](#)
- [Michigan Coronavirus Data](#)
- [Michigan Department of Health and Human Services \(MDHHS\) Breakthrough Cases Data File](#)
- [Michigan Disease Surveillance System \(MDSS\)](#)
- [CDC Stay Up-to-date on Vaccinations](#)
- [COVID-19 Bivalent Vaccine Boosters FDA page](#)
- [COVID Data Tracker Weekly Review](#)
- [COVID-19 Vaccine Dashboard](#)
- [COVID-19, Cold, Allergies, and Flu Difference](#)
- [CHN Associates, Student, and Family Assistance Program Monthly Report](#)
- [Division of Vector-Borne Diseases \(DVBD\) | Division of Vector-Borne Diseases | NCEZID | CDC](#)
- [Ebola Disease caused by Sudan virus – Uganda \(who.int\)](#)
- [Michigan DNR Eyes in the Field](#)
- [NIH COVID-19 Treatment Guidelines](#)
- [Michigan Health Alert Network \(MIHAN\)](#)
- [MHA: RSV Awareness](#)
- [MI Safe Start Map and CDC Indicators](#)
- [New COVID-19 Cases Worldwide - Johns Hopkins Coronavirus Resource Center \(jhu.edu\)](#)
- [Office of International Health and Biodefense - United States Department of State](#)
- [Our World in Data - Coronavirus \(COVID-19\) Hospitalizations](#)
- [Project Act Test Kits](#)
- [Sewer Coronavirus Alert Network \(SCAN\) \(wastewaterscan.org\)](#)
- [US Food and Drug Administration](#)
- [WHO mpox name change](#)
- [World Health Organization Coronavirus Dashboard](#)
- <https://www.who.int/emergencies/diseases/novel-coronavirus-who> Coronavirus disease (COVID-19) Weekly Epidemiological Update and Weekly Operational Update2019/situation-reports

Allegan County COVID-19 Community Level: Low

Allegan County Health Department
recommends everyone to:



**Stay up to date with
COVID-19 vaccines**



**Get tested if you
have symptoms**

People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask.

Learn more about CDC's COVID-19
Community Levels at: bit.ly/3P4n6SX



HEALTH
Department

Allegan County COVID-19 Community Level: Low

Stay up-to-date on COVID-19 vaccines and boosters:

- Find vaccine clinics near you at vaccines.gov
- Or call ACHD at 269-673-5411 to schedule an appointment

Get Tested for COVID-19:

- Wednesdays at the Allegan County Transportation Building (750 Airway Dr, Allegan) from 12 pm - 5 pm
- Order free test kits online at: accesscovidtests.org
- Pick-up tests locally:
 - visit allegancounty.org/covid to view locations
- Find other testing options and sites near you at: michigan.gov/covidtest

Follow CDC's isolation guidelines and stay home if you develop symptoms or test positive.



HEALTH
Department

Mpox: What to Know



How it spreads:

- Direct contact with the infectious rash, scabs, or body fluids
- Respiratory secretions during prolonged, face-to-face contact, or during intimate physical contact, such as kissing, cuddling, or sex
- Touching items (such as clothing or linens) that previously touched the infectious rash or body fluids
- Pregnant people can spread the virus to their fetus through the placenta

The illness typically lasts 2-4 weeks. People who do not have mpox symptoms cannot spread the virus to others.



Symptoms:

- Fever
- Headache
- Muscle aches and backaches
- Chills
- Exhaustion
- Swollen lymph nodes
- A rash that can look like pimples or blisters

Prevention:

- Avoid close, skin-to-skin contact with people who have a rash that looks like mpox.
- Do not touch the rash or scabs of a person with mpox.
- Do not kiss, hug, cuddle or have sex with someone with mpox.








- Do not share eating utensils or cups with a person with mpox.
- Do not handle or touch the bedding, towels, or clothing of a person with mpox.
- Wash your hands often with soap and water or use an alcohol-based hand sanitizer

If you feel sick or have symptoms, do not attend any gathering, and contact your healthcare provider. For more information visit www.cdc.gov/mpox.

ATTACHMENT C - FINANCIAL REPORT- through Sep 30, 2022

SERVICES AT A GLANCE

 TOTAL BUDGET 2022: \$241,351			 TOTAL BUDGET 2022: \$728,621			 TOTAL BUDGET 2022: \$1,461,517			 TOTAL BUDGET 2022: \$154,321			 TOTAL BUDGET 2022: \$172,859					
PERCENT OF TOTAL BUDGET:			PERCENT OF TOTAL BUDGET:			PERCENT OF TOTAL BUDGET:			PERCENT OF TOTAL BUDGET:			PERCENT OF TOTAL BUDGET:					
7%			23%			45%			6%			6%					
ADULT DAY CARE			HOME DELIVERED MEALS			IN HOME SUPPORTS			PERSONAL EMERGENCY RESPONSE			SENIOR TRANSPORTATION					
BUDGET THROUGH CURRENT MONTH			BUDGET THROUGH CURRENT MONTH			BUDGET THROUGH CURRENT MONTH			BUDGET THROUGH CURRENT MONTH			BUDGET THROUGH CURRENT MONTH					
BUDGETED	ACTUAL	VARIANCE	BUDGETED	ACTUAL	VARIANCE	BUDGETED	ACTUAL	VARIANCE	BUDGETED	ACTUAL	VARIANCE	BUDGETED	ACTUAL	VARIANCE	BUDGETED	ACTUAL	VARIANCE
COST			COST			COST			COST			COST					
\$181,013	\$53,734	\$127,279	\$546,465	\$500,775	\$45,690	\$1,096,138	\$938,332	\$157,806	\$115,741	\$70,189	\$45,552	\$129,644	\$126,050	\$3,594	ADDITIONAL TRANSPORTATION COSTS		
UNITS (1 UNIT = 1 HOUR OF CARE)			UNITS (1 UNIT = 1 MEAL)			UNITS (1 UNIT = 1 HOUR OF CARE)			UNITS (1 UNIT = 1 DEVICE)			THIS MONTH		YTD			
17,660	5,997	11,663	72,668	66,191	6,477	31,318	26,787	4,532	5,511	3,518	1,993				\$179	SOFTWARE	\$1,611
									*			\$2,083	SPECIALIZED SERVICES	\$18,747			
MONTHLY PERFORMANCE			MONTHLY TARGET TO DATE			MONTHLY TARGET TO DATE			MONTHLY TARGET TO DATE			VOLUNTEER TRANSPORTATION					
TARGET	ACTUAL	VARIANCE	TARGET	ACTUAL	VARIANCE	TARGET	ACTUAL	VARIANCE	TARGET	ACTUAL	VARIANCE	THIS MONTH		YTD			
COSTS			COSTS			COSTS			COSTS								
\$20,113	\$6,873	\$13,240	\$60,718	\$59,941	\$777	\$121,793	\$96,775	\$25,018	\$12,395	\$14,319	(\$1,924)	167	TRIPS	1,327			
UNITS			UNITS			UNITS			UNITS			8,387	MILES	60,597			
1,962	671	1,292	8,074	7,815	259	3,480	2,764	716	590	716	(126)	\$5,242	COST	\$36,216			
ADDITIONAL INFORMATION			ADDITIONAL INFORMATION			ADDITIONAL INFORMATION			ADDITIONAL INFORMATION			PURCHASED BUS TRANSPORTATION					
THIS MONTH		YTD	THIS MONTH		YTD	THIS MONTH		YTD	THIS MONTH		YTD	180	TRIPS	1,723			
19	CUSTOMERS	25	346	CUSTOMERS	491	413	CUSTOMERS	453	770	CUSTOMERS	770	\$6,698	COST	\$62,691			
1	INTAKES	11	28	INTAKES	193	8	INTAKES	57	0	INTAKES	96	\$2,262	AD'L TRNSP	\$20,358			
3	DISCHARGES	14	12	DISCHARGES	180	12	DISCHARGES	91	0	DISCHARGES	103	VOL TRANSP = 29% OF TRANSP BUDGET					
5	REFERRALS	32	26	REFERRALS	213	10	REFERRALS	254	27	REFERRALS	230	BUS TRANSP = 71% OF TRANSP BUDGET					
15	WAITING	24	0	WAITING	0	37	WAITING	87	0	WAITING	0	ADDITIONAL INFORMATION					
												72	RIDERS	595			
DATE OF OLDEST REFERRAL:			DATE OF OLDEST REFERRAL:			DATE OF OLDEST REFERRAL:			DATE OF OLDEST REFERRAL:			8	NEW RIDERS	67			
06/13/22			N/A			5/23/2022			N/A			1	UNMET RIDES	4			





ALLEGAN COUNTY SENIOR & VETERAN SERVICES
 3255 122ND AVENUE, SUITE 200
 ALLEGAN, MI 49010
 (269) 673-3333 OR TOLL FREE (877-673-5333)

*** = Specifically noted in Director's Report under "Financial".**

ATTACHMENT C - FINANCIAL REPORT- through September 30, 2022

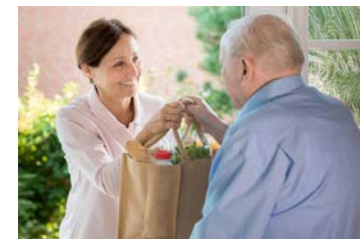
ADMINISTRATIVE BUDGET AT A GLANCE

				TOTAL BUDGET 2022: \$438,490		BUDGET STATUS - EDEN*						
						2022 REVENUES			2022 EXPENDITURES			
						BUDGETED	THIS MONTH	YTD	BUDGETED	THIS MONTH	YTD	
						\$2,840,030	\$875	\$2,724,232	\$3,197,159	\$185,996	\$1,741,747	
BUDGET THROUGH CURRENT MONTH			ADDITIONAL INFORMATION			2022 FUND BALANCE STATUS						
BUDGETED	ACTUAL	VARIANCE	THIS MONTH		YTD							
\$328,868	\$257,919	(\$70,948)	\$12,353	COMPENSATION	\$162,210				BEGINNING FUND BALANCE \$1,117,922			
MONTHLY PERFORMANCE			\$10,715	OPERATIONS	\$49,953				10% BEST PRACTICE RESERVE \$319,716			
			(TRAVEL, SUPPLIES, EQUIPMENT, ETC.)						AVAILABLE TO SUPPORT OPERATIONS \$798,206			
TARGET	ACTUAL	VARIANCE	\$5,084	INDIRECT COSTS	\$45,756				FUND BALANCE INCLUDED IN CURRENT BUDGET (\$357,129)			
			(OFFICE SPACE, PHONES, COMPUTERS, ETC.)						UNBUDGETED UNIT INCREASE (HDM) (\$39,910)			
\$36,536	\$28,153	\$8,383							UNBUDGETED UNIT RATE INCREASE (IN-HOME) (\$410,851)			
PERCENT OF TOTAL BUDGET			TOTAL ADMINISTRATIVE COSTS						TOTAL FB PLANNED TO USE IN 2022 (\$9,684)			
			\$28,153			\$257,919				PROJECTED FUND BALANCE AT END OF 2022: \$310,032 (incl. Reserve)		


*EDEN REPORTS DO NOT INCLUDE CURRENT MONTH'S COSTS



ALLEGAN COUNTY SENIOR & VETERAN SERVICES
 3255 122ND AVENUE, SUITE 200
 ALLEGAN, MI 49010
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MARKETING REPORT

MARKETING EFFORTS													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL YTD
TV COMMERCIAL		16,626	36,033	46,527	59,501	74,038	14,537	14,718	14,699	NA			276679
RADIO COMMERCIAL		50	67	111	43	111	43	111	43	111			690
DIGITAL RADIO (SPOTIFY)		2,648	10,922	NA	NA	NA	NA	NA	NA	NA			13570
MAILER		6,472	NA	NA	NA	6472	6,472	NA	NA	NA			19416
BILLBOARD (IMPRESSIONS)*		550,460	299,924	299,924	147,200	147,200	NA	NA	NA	NA			1444708
DIGITAL ADS								49,492	178,925	140510			368927
SOCIAL MEDIA									8690	8900			
PRINT AD		2	2	2	3	2	6,336	3	2	2			6354
CLIENT RESPONSE TO REFERRAL QUESTION: "WHERE DID YOU HEAR ABOUT THESE SERVICES?"													
BROCHURE		3	16	2	1	6	9	4	4	3			48
WEBSITE		16	13	13	6	5	18	16	12	9			108
TV COMMERCIAL		0	2	2	0	0	0	3	4	3			14
CARD IN MAIL		6	23	3	0	2	7	7	1	0			49
BILLBOARD		1	0	0	0	1	0	1	0	0			3
SOCIAL MEDIA		2	5	1	2	0	5	3	2	1			21
PRINT AD		0	4	1	0	0	1	0	1	0			7
HEALTH CARE REFERRAL			40	28	37	30	22	34	40	39			270
HOSPICE REFERRAL			5	5	6	3	4	1	11	6			41
FAMILY OR FRIEND			15	27	19	36	45	53	47	31			273
OTHER		53	11	26	13	26	39	27	24	14			233
MONTHLY TOTAL		81	134	108	84	109	150	149	146	106	0	0	
NEW REFFERALS													
ADULT DAY CARE	3	6	4	9	4	6	0	4	5	0	0	0	41
HOME DELIVERED MEALS	20	20	24	16	19	29	23	36	26	0	0	0	213
ESSENTIAL IN HOME SUPPORTS	18	12	33	25	26	14	36	38	54	0	0	0	256
PERS	28	27	26	27	18	27	40	0	37	0	0	0	230
TRANSPORTATION	11	11	4	8	0	0	1	0	0	0	0	0	35
MONTHLY TOTAL	80	76	91	85	67	76	100	78	122	0	0	0	
CONTRACT STATUS													
INVOICES SUBMITTED - 2021												\$16,300	\$16,300
INVOICES SUBMITTED - 2022	\$12,000	\$5,515	\$5,575	\$5,534	\$4,934	\$5,125		\$5,666	\$5,614				\$49,963
*Impression are the number of vehicles that passed by the billboard										TOTAL COST TO DATE: \$66,263 CONTRACT AMOUNT: \$95,000 AVAILABLE TO COMPLETE PROJECT: \$28,737			
A ATTACHMENT C PG 3 OF 3													

Reports & Communications:

A. Set Public Hearing – Ordinance 393 – 7:00pm January 09, 2023

Ordinance 393 amends Chapter 53 “Zoning”, specifically Section 53-88 “Area, Height, Bulk and Placement Requirements” and subsection L of section 53-89 and repeals all ordinances in conflict with the proposed amendments. The proposed amendments address the section of the C-2 zoning district along the US-131 corridor, allowing hotels to build to a maximum height of fifty (50) feet or 4 stories, whichever is less.

Recommended action: Consider setting a public hearing for 7:00pm on January 09, 2023 to allow interested parties to comment on proposed zoning ordinance amendments.

B. Mill Race Dam Removal / Stream Restoration Project – Pay Application #1

GHD has been conducting work related to the mill race dam removal and stream restoration project. This invoice includes start up meetings among various agencies, as well as some sampling work. The City is a pass-through for the funding, however the entire cost is being funded by Kalamazoo River settlement funding.

Recommended action: Consider approving pay application #1 for work conducted through September 30 by GHD and subcontractors in the amount of \$31,520.23.

C. Mill Buildings #2 & #3 – Temporary Heat & Lighting

Mill Buildings #2 & #3 have ice buildup on the roof that is causing leaks and will lead to water damage if not addressed. Additionally, the mill buildings do not currently have any electricity or lighting, which makes it dangerous for anyone to walk around. Esper Electric has done work for the city in the past, and has shown that they are able to provide all the various types of electrical work to meet the City’s needs and standards. Manager Wilson recommends designating Esper Electric as a preferred vendor and signing a contract with them for the temporary heating and lighting.

Recommended action: Consider approving a contract with Esper Electric in the amount of \$5,775.00 for temporary heating and lighting in Mill Buildings #2 & #3, authorizing the City Manager to execute the contract and designating Esper Electric as a preferred vendor.

D. Resolution 2022-19 – VDI Manufacturing Transfer Approval

At the November 28, 2022 meeting, Council approved the transfer of the ACT 198 Tax Exemption to VDI Manufacturing LLC. Resolution 2022-19 formally states the approval, and Clerk Fenger recommends confirming the approval of the transfer by approving the resolution.

Recommended action: Consider approving the resolution as presented.

E. Draft Review – Community Recreation Plan

The Community Recreation Plan is due to be updated, and multiple open houses have been held to allow public input. Williams & Works has compiled the public suggestions along with the Parks & Trees Commission suggestions and updated the draft Community Recreation Plan. The Parks & Trees Commission has reviewed the draft plan, and recommended the draft plan to City Council for approval.

Recommended action: Review the proposed draft Community Recreation Plan as recommended by the Parks & Trees Commission.

Reminder of Upcoming Meetings

- December 13, 2022 – Plainwell DDA/BRA/TIFA – 7:30am
- December 15, 2022 – Plainwell Parks & Trees – 5:00pm
- December 21, 2022 – Plainwell Planning – 7:00pm
- **December 27, 2022 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- Allegan County Board of Commissioners Update Administrator’s Report – December 8, 2022