

MINUTES
Plainwell City Council
May 23, 2016

1. Mayor Brooks called the regular meeting to order at 7:01 PM.
2. Invocation: Was given by Don Mejeur of the Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Overhuel, Mayor Brooks and Councilwoman Steele.
Absent: Councilman Keeney and Councilman Keeler.
5. Approval of Minutes/Summary:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 05/9/2016 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public / County Commissioner:
None.
7. Agenda Amendments:
None
8. Mayor's Report
Dale Charters of GHD complemented the planters that worked on flower planting day.
Manager Wilson went on to say that Sandy Lamorandier does a phenomenal job organizing the Flower program.
9. Recommendations and Reports:
 - A. Treasurer Kelley stated that accounting standards require that the OPEB account be updated every three years. Watkins Ross, PC quoted \$3,800.
A motion by Steele, supported by Overhuel to approve Watkins Ross, PC to update the OPEB plan for the quoted \$3,800. On a roll call vote, all in favor. Motion passed.
 - B. **A motion by Steele, supported by Overhuel, to award the brush grinding bid to Renewed Earth for \$5,500. On a roll call vote, all in favor. Motion passed.**
 - C. This is a bid to clean and televise the sewer mains for S. Sherwood, Washington, Glenview Circle and the interurban. These mains are critical in that they service areas not serviced by any other main so, if they fail, large areas will be without service.
A motion by Overhuel, seconded by Steele to award the sewer televising bid to Clean Earth for \$6,843.42. On a roll call vote, all in favor. Motion carried.

D. Cathy Knapp of Southwest Michigan First and Scott Anson owner of Plas- Tech spoke in favor of relocating the Renaissance Recovery Zone designation due to the relocating of the business from Otsego to Plainwell.

A motion by Steele, supported by Overhuel, to adopt Resolution 16-12 as presented. On a voice vote, all in favor. Motion passed.

E. ED Manager Siegel presented the BRA draft budget. 90% of the revenue is procured thru the General Fund .

The DDA draft budget will have an additional \$6,000 as the board decided to discontinue the billboard. There are funds available for activities like Art Hop, Christmas Festival, Movies under the stars and more.

The TIFA draft budget is doing well and gaining fund balance. The balance could go down if the City decides to do some road work in the district.

A motion by Steele, supported by Overhuel, to approve the BRA/DDA/TIFA draft budget as presented. On a voice vote, all in favor. Motion passed.

F. Council Woman Steele raised concerns about the traffic congestion during the Festival. The road construction as well as closure of N & S Main is a large concern. She feels we will need additional traffic control officers at key intersections. Manager Wilson, Director Bomar and Council Woman Steel will meet and work on a solution.

10. Communications:

A motion by Steele, seconded by Overhuel to accept and place on file 5/4/2016 Planning Commission, 5/10/16 BRA/DDA/TIFA Minutes and 4/16 Water Renewal Report. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Overhuel, supported by Steele that the bills be allowed and orders drawn in the amount of \$51,721.05 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments

None

13. Staff Comments

Treasurer Kelley reported that he was working on budget and audit.

ED Manager Siegel reported that she has been working on the Master Plan update for the review period. The Industrial Park has been recertified for an additional three-years.

The Farmers Market opened Friday.

She also informed Council for a June 2, 3pm, ribbon cutting for The White Owl Shoppe at 126 E. Bridge Street.

Superintendent Pond updated Council on a flyer to go out to all customers regarding the use of disposable wipes and how poor they are for our system.

Clerk Farmer commented that it is building season with lots of permits for fences and buildings.

14. Council Comments:

Council Woman Steele asked that the potholes on Short, Michigan and Prospect Streets be filled.

15. Adjournment:

A motion by Steele, supported by Overhuel to adjourn the meeting at 7:36 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Noreen Farmer

City Clerk