City of Plainwell

Brad Keeler, Mayor Lori Steele, Mayor Pro Tem Todd Overhuel, Council Member Roger Keeney, Council Member Randy Wisnaski, Council Member



"The Island City"

<u>Department of Administration Services</u> 211 N. Main Street

Plainwell, Michigan 49080 Phone: 269-685-6821 Fax: 269-685-7282

Web Page Address: www.plainwell.org

Agenda

Planning Commission City Hall Council Chambers April 05, 2023 6:30 Pm

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Minutes: 03/15/2023 Planning Meeting
- 5. Chairman's Report
- 6. Public Comment
- 7. New Business: Site Plan Review 610 & 640 Jersey Street Condos
 - a. Review site plans for approval
- 8. Old Business: None
- 9. Reports and Communications:
 - a. Council minutes: 02/27/2023 & 03/13/2023
- 10. Public Comments
- 11. Staff Comments
- 12. Commissioners/Council Comments
- 13. Adjournment

CITY OF PLAINWELL MINUTES Planning Commission Wednesday, March 15, 2023

- 1. Call to Order at 6:30 pm by Colingsworth
- 2. Pledge of Allegiance was given by all present.
- 3. <u>Roll Call</u>: Present: Rachel Collingsworth, Lori Steele, Stephen Bennett, Jay Lawson, Jim Higgs, David Collard, Gary Sausaman (6:35)
- 4. Approval of Minutes –01/18/2023

motion to approve minutes was made by Higgs and seconded by Lawson. All in favor to approve minutes and placing them on file.

- 5. <u>Chairperson's Report:</u> None
- 6. Public Comments- None
- 7. New Business: Master Plan Workshop
 - a. Review and update the Economic Development Strategy listed out strengths and weaknesses of the City
 - b. Review and update the Implementation Matrix in the Master Plan removed completed tasks/added new tasks to the matrix
- 9. Old Business: None
- 10. <u>Reports and Communications:</u> 01/23/2023; 02/13/23 were reviewed and placed on file.
- 11. Public Comments None
- 12. <u>Staff Comments:</u> Siegel, Community Development Manager provided an update on the vacant positions in the office; shared upcoming events
- 13. Commissioner Comments:
 - Higgs Asked about the search for our new City Manager; Vice Mayor Pro Tem, Lori Steele explained the process to the board.
- 14. Adjournment: Colingsworth adjourned the meeting at 7:55 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

PRELIMINARY ENGINEERING PLANS JERSEY ST HOUSING DEVELOPMENT

610 & 640 JERSEY ST PLAINWELL, MI 49080

PROJECT TEAM

(810) 334-3871 DAVIDEMORAN57@YAHOO.COM

ALLEGAN, MI 49010 (269) 673-8465

GREG VAUGHN

10123 S M43 HWY, SUITE E

UTILITY AND AGENCY CONTACTS

CONSUMERS ENERGY 2500 E CORK ST KALAMAZOO, MI 49001

(800) 477-5050

CHARTER COMMUNICATIONS

ASHLEY.MARCOLETTE@CCISYSTEMS.COM

MICHIGAN GAS UTILITIES (800) 401-6402 SETH PURUCKER

SETH.PURUCKER@MICHIGANGASUTILITIES.COM

TELEPHONE: AT&T (800) 778-9140 LASHAUNDRA WILSON LW1232@ATT.COM

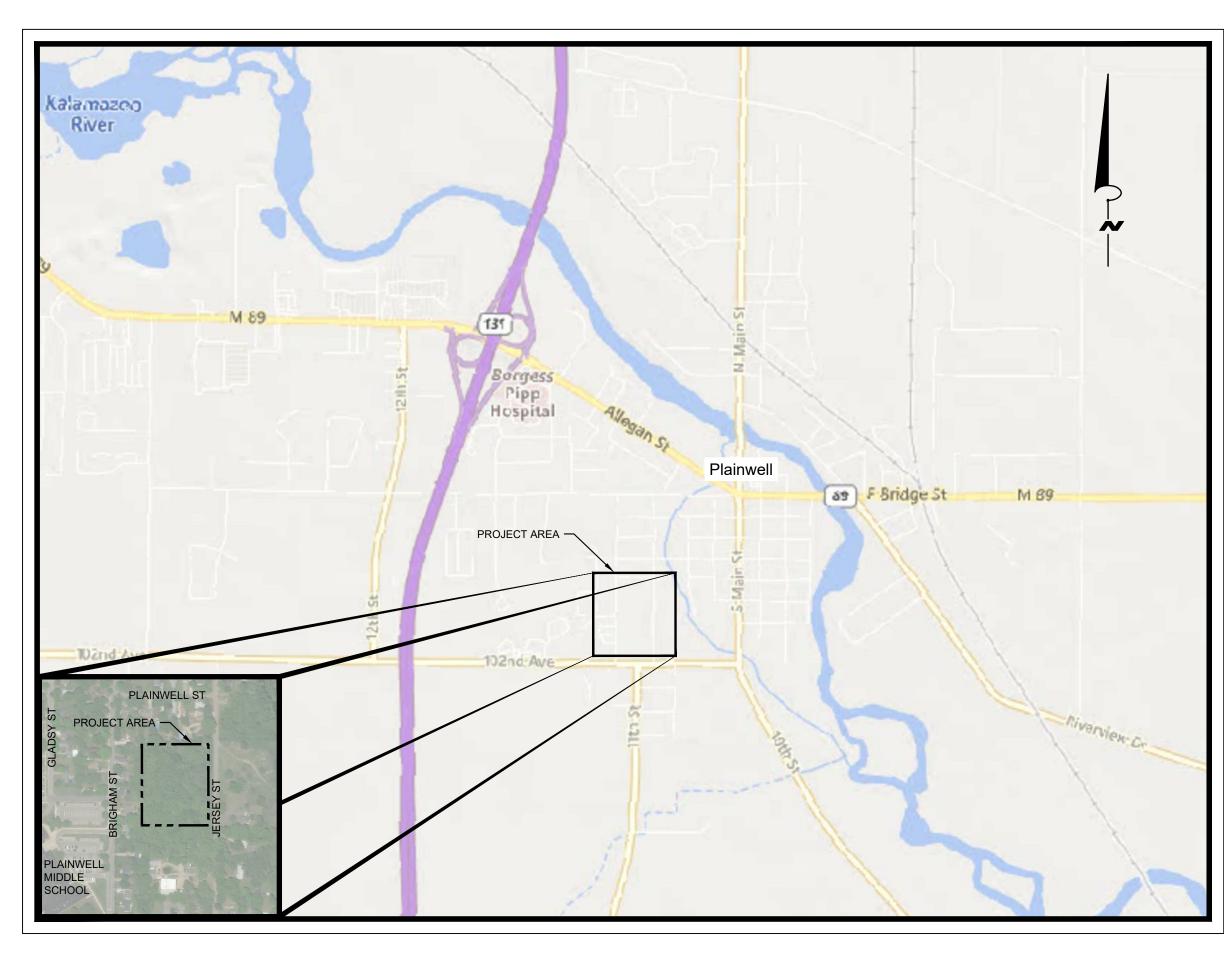
WATER / SEWER: PLAINWELL CITY WATER & SEWER

126 FAIRLANE ST PLAINWELL, MI 49080 ROBERT NIEUWENHUIS (269) 685-9363 RNIEUWENHUIS@PLAINWELL.ORG

"MISS DIG" 811

PROJECT NOTES

- 1. THE "2020 STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND "STANDARD PLANS" BY THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) ARE HEREBY INCORPORATED INTO THESE CONTRACT DOCUMENTS.
- 2. THE PLACING OF TRAFFIC CONTROL SIGNS AND PAVEMENT MARKINGS SHALL BE DONE IN ACCORDANCE WITH THE 2011 MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MMUTCD), AS AMENDED.
- 3. ALL WORK SHALL CONFORM TO ALL LOCAL, STATE, AND FEDERAL LAWS, RULES AND REGULATIONS IN FORCE AT THE TIME OF CONSTRUCTION.
- 4. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING CONSTRUCTION WITH OTHER CONTRACTORS INVOLVED WITH CONSTRUCTION OF THE PROPOSED DEVELOPMENT AND REPORTING ANY ERRORS OR DISCREPANCIES BETWEEN THESE PLANS AND/OR PLANS PREPARED BY OTHERS. IF ANY ERRORS, DISCREPANCIES, OR OMISSIONS BECOME APPARENT, THESE SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER PRIOR TO CONSTRUCTION OF ANYTHING AFFECTED SO THAT CLARIFICATION OR REDESIGN MAY OCCUR.
- 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR POSTING ALL BONDS AND INSURANCE CERTIFICATES AND SUBMITTING TRAFFIC CONTROL PLANS FOR REVIEW AND APPROVAL WHICH MAY BE REQUIRED BY THE CITY FOR THE CONSTRUCTION OF THIS PROJECT WITHIN THE ROAD RIGHT-OF-WAY. THE CONTRACTOR SHALL APPLY FOR THESE PERMITS UNLESS OTHERWISE NOTED.
- 6. IN ACCORDANCE WITH PUBLIC ACT 174 OF 2013, ALL CONTRACTORS SHALL CALL MISS DIG @ 811 OR 800-428-7171 FOR PROTECTION OF UNDERGROUND UTILITIES A MINIMUM OF THREE FULL WORKING DAYS (EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS) PRIOR TO BEGINNING EACH EXCAVATION IN ANY AREA. MEMBERS WILL THUS BE ROUTINELY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY OF NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE "MISS DIG" ALERT SYSTEM.



LOCATION MAP

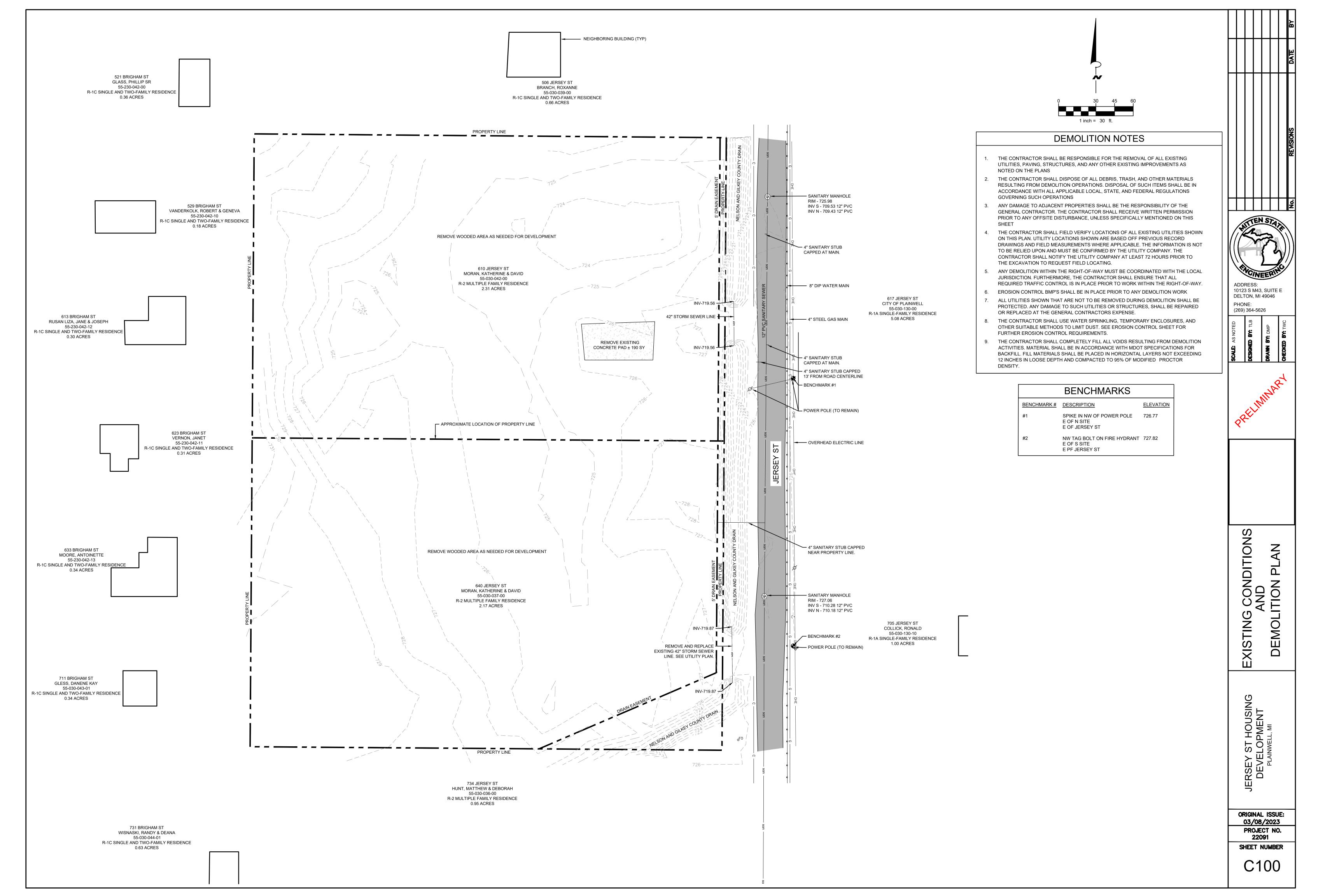
SHEET LIST TABLE					
SHEET NUMBER	SHEET TITLE				
C001	COVER SHEET				
V101	ALTA/NSPS LAND TITLE SURVEY				
C100	DEMOLITION PLAN				
C101	SITE PLAN				
C102	GRADING PLAN				
C103	UTILITY PLAN				
C104	EROSION CONTROL PLAN				
C105	EROSION CONTROL DETAILS				
C106	CONSTRUCTION DETAILS				
PH101	PHOTOMETRIC PLAN				
L101	LANDSCAPE PLAN				

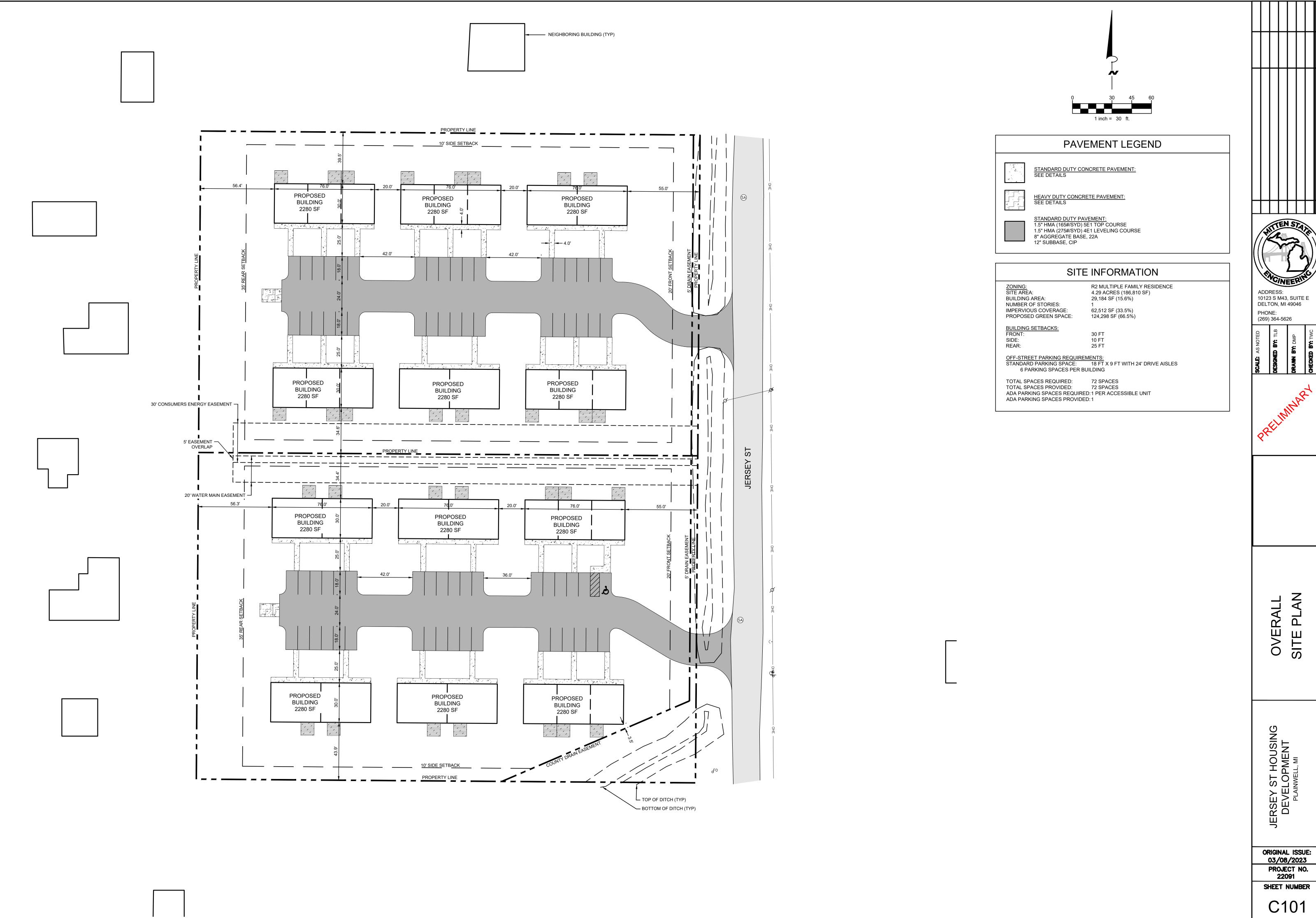


ORIGINAL ISSUE: 03/08/2023 PROJECT NO. 22091

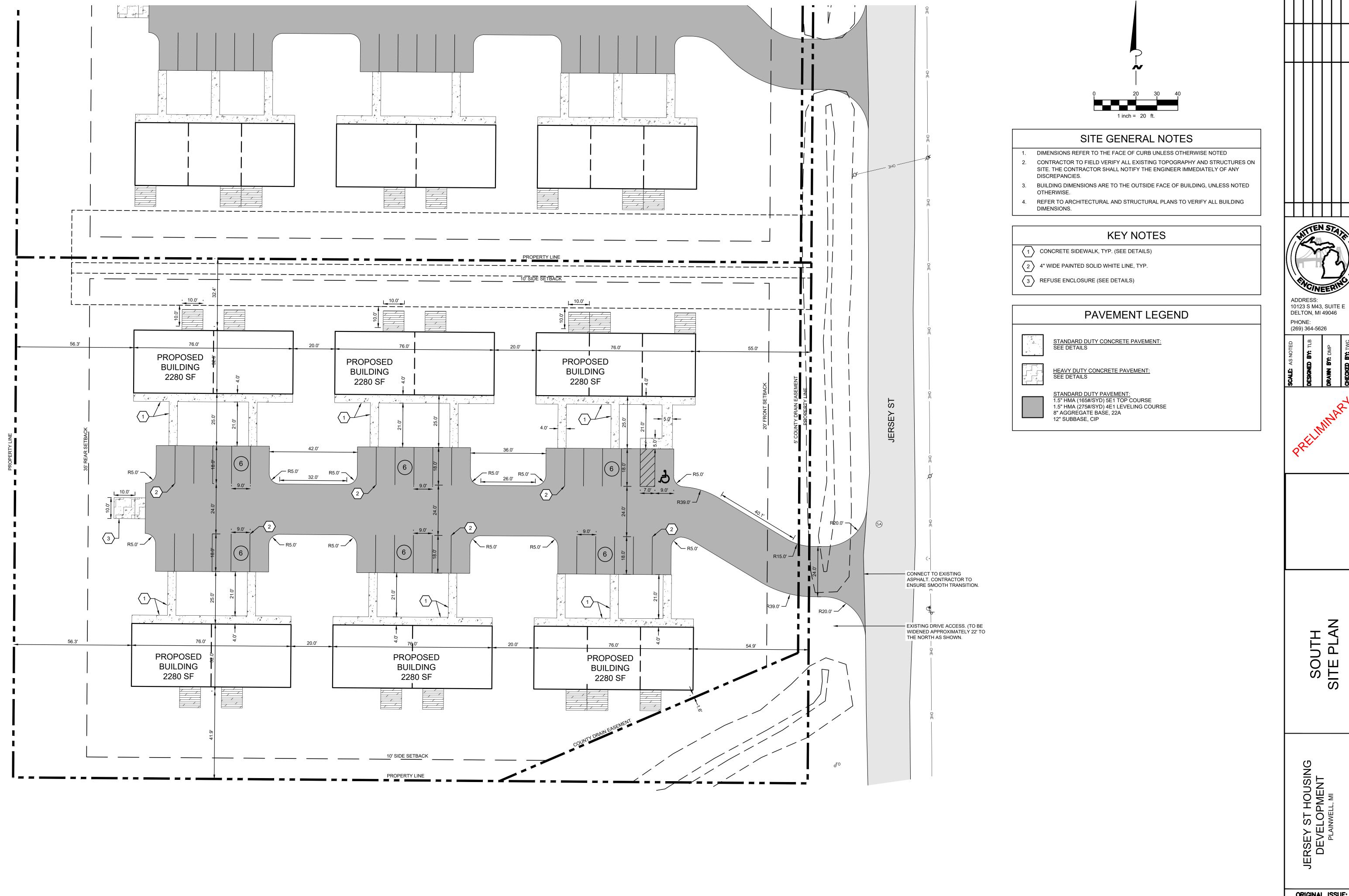
SHEET NUMBER

C001









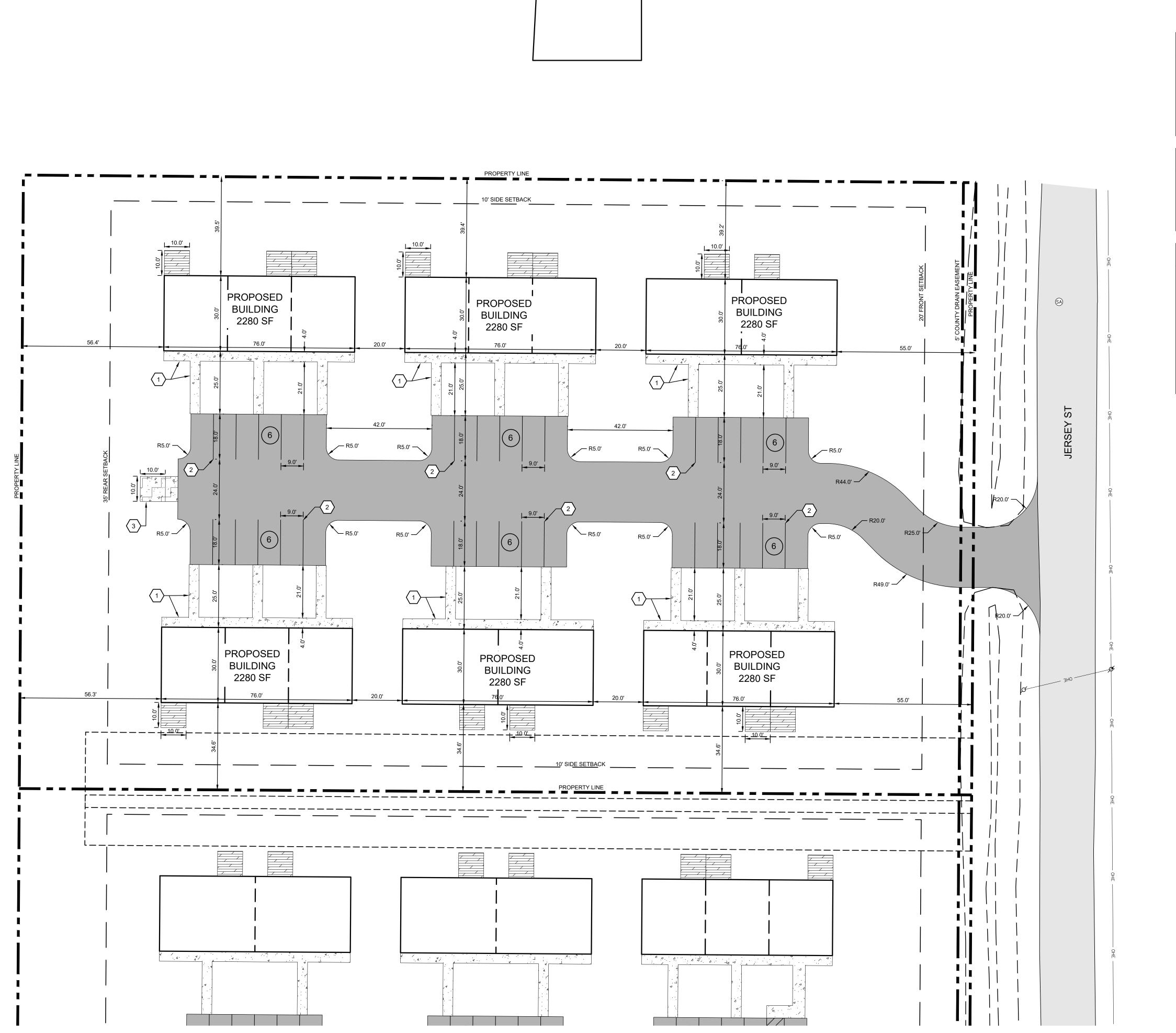
JERSEY ST HOUSING DEVELOPMENT PLAINWELL, MI

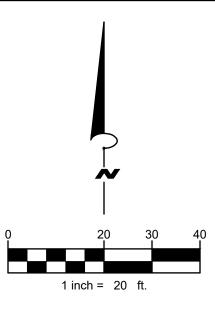
SOUTH SITE PLAN

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SHEET NUMBER

C101A





SITE GENERAL NOTES

- DIMENSIONS REFER TO THE FACE OF CURB UNLESS OTHERWISE NOTED
 CONTRACTOR TO FIELD VERIFY ALL EXISTING TOPOGRAPHY AND STRUCTURES ON SITE. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
- 3. BUILDING DIMENSIONS ARE TO THE OUTSIDE FACE OF BUILDING, UNLESS NOTED OTHERWISE.
- 4. REFER TO ARCHITECTURAL AND STRUCTURAL PLANS TO VERIFY ALL BUILDING DIMENSIONS.

KEY NOTES

- 1 CONCRETE SIDEWALK, TYP. (SEE DETAILS)
- 2 4" WIDE PAINTED SOLID WHITE LINE, TYP.
- REFUSE ENCLOSURE (SEE DETAILS)

PAVEMENT LEGEND

STANDARD DUTY CONCRETE PAVEMENT: SEE DETAILS



HEAVY DUTY CONCRETE PAVEMENT: SEE DETAILS



STANDARD DUTY PAVEMENT: 1.5" HMA (165#/SYD) 5E1 TOP COURSE 1.5" HMA (275#/SYD) 4E1 LEVELING COURSE 8" AGGREGATE BASE, 22A 12" SUBBASE, CIP



ADDRESS: 10123 S M43, SUITE E DELTON, MI 49046 PHONE: (269) 364-5626

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DESIGNED BY: TLB	DRAWN BY: DMP	CHECKED BY: TWC

RELIMITARY

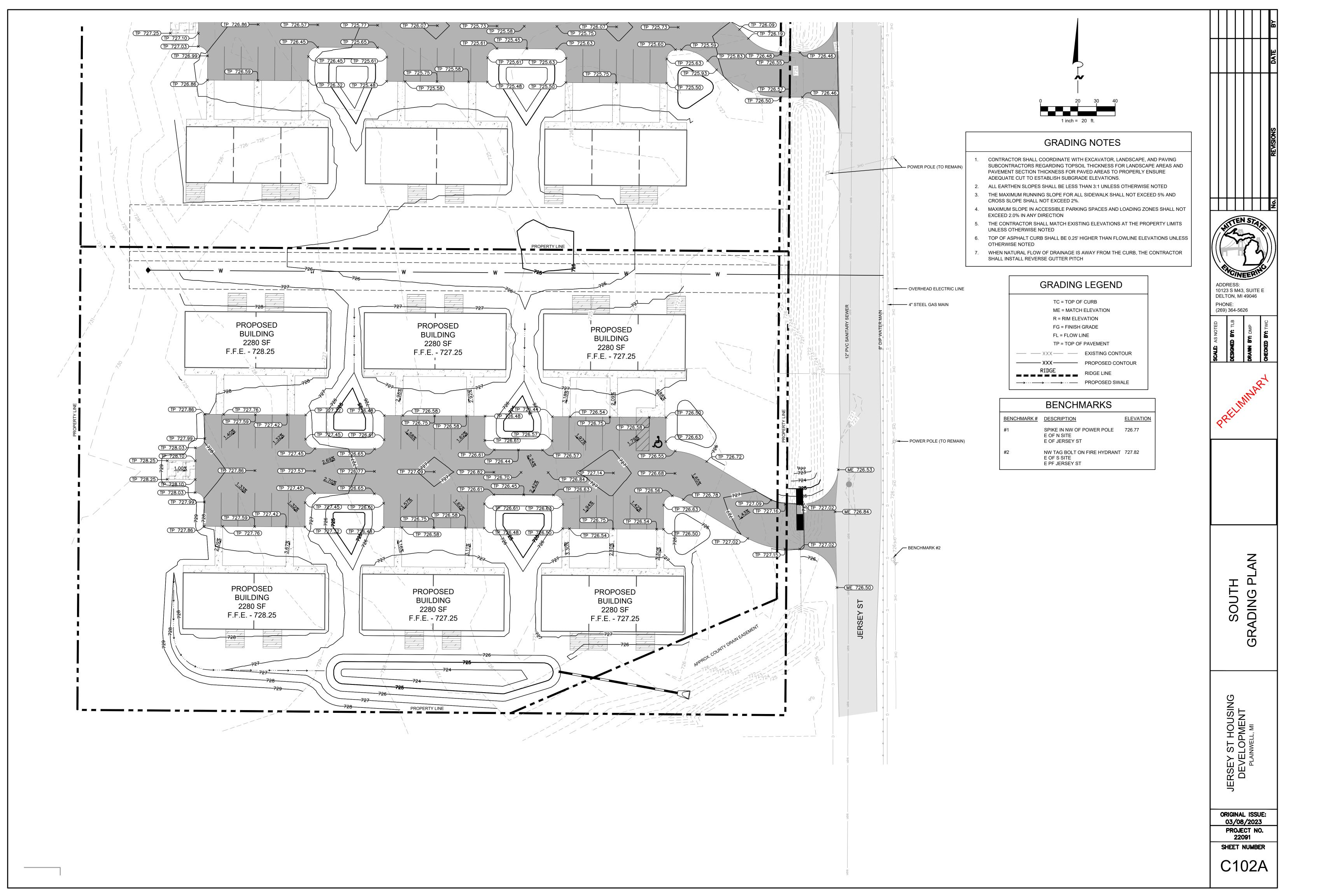
NORTH SITE PLAN

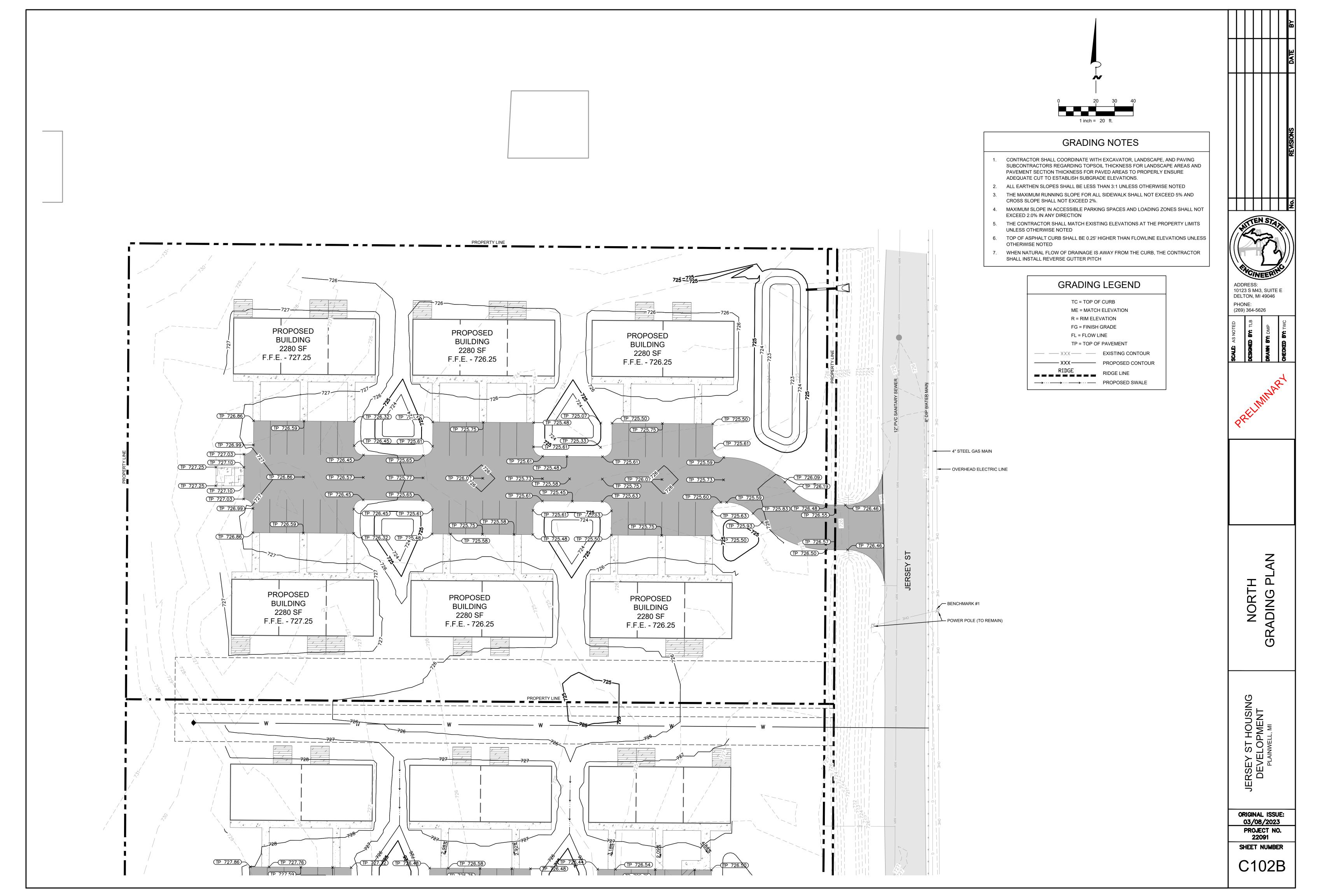
JERSEY ST HOUSING
DEVELOPMENT

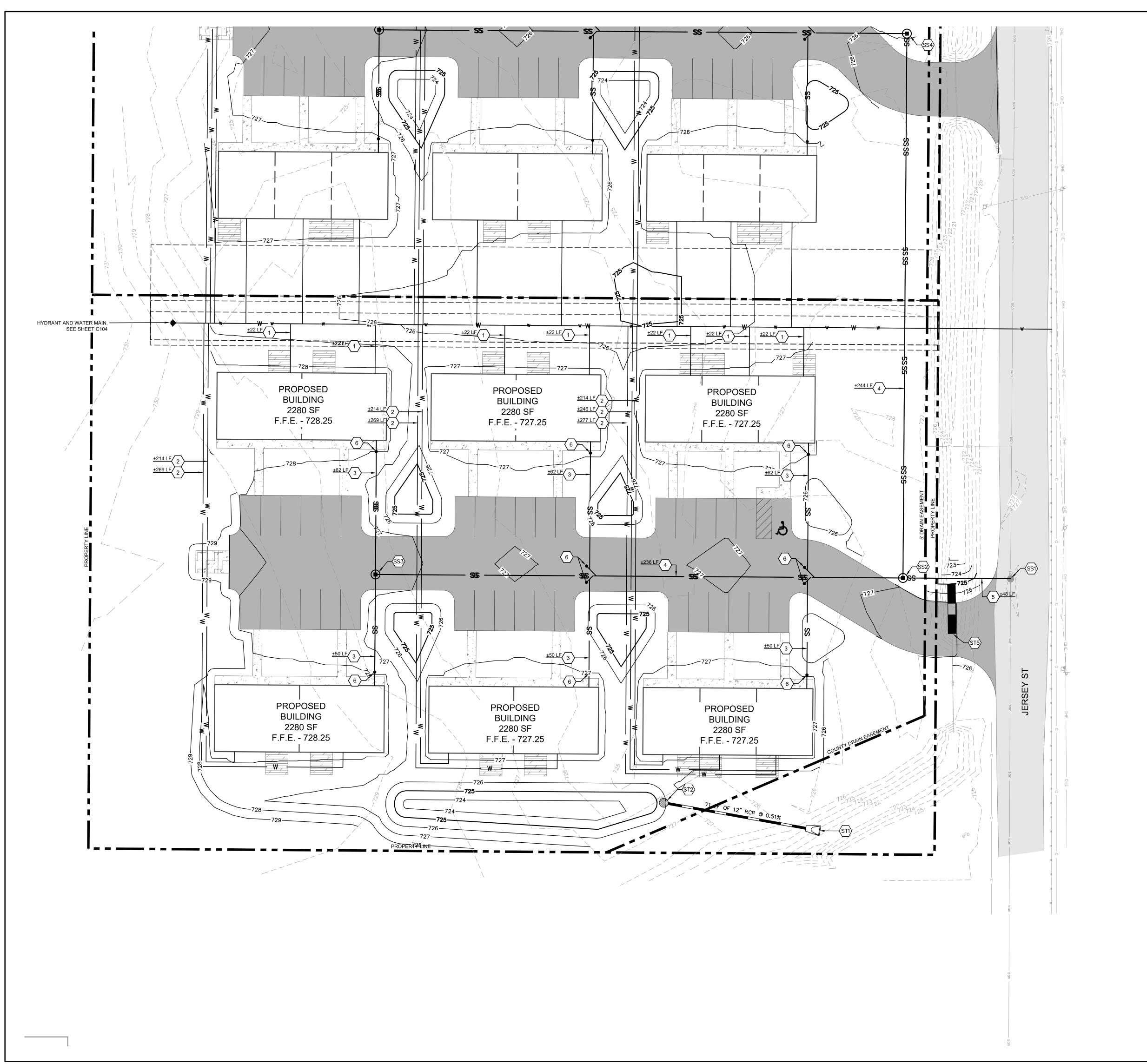
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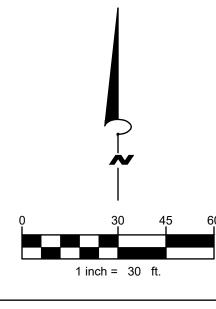
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C101B









UTILITY NOTES

- ALL WATER LINES GREATER THAN 3 INCHES IN DIAMETER SHALL BE DUCTILE IRON PIPE, CLASS 52
- 2. WATER SERVICES SHALL BE 0.75" TYPE K COPPER FROM THE CONNECT AT THE MAIN TO THE WATER EASEMENT LINE WHERE A SHUT-OFF VALVE SHALL BE PLACED. WATER SERVICES FROM THE SHUT-OFF TO THE BUILDING SHALL BE 0.75 PE OR EQUIVALENT WATER SERVICE
- 3. ALL WATER LINES SHALL HAVE 5' MINIMUM COVER. INCREASE DEPTH AT STORMWATER BIO-RETENTION AREAS TO ENSURE 5' MINIMUM COVER.
- WATER METERS SHALL BE PLACED INSIDE THE BUILDINGS.
- 5. SANITARY SEWER LINES SHALL BE PVC MEETING ASTM D-3034 SDR 26. PROVIDE 42" MINIMUM COVER, MINIMUM 18" VERTICAL SEPARATION, AND 10' HORIZONTAL SEPARATION BETWEEN PIPES FROM WATER LINES.
- PROPERTY OWNER SHALL COORDINATE WITH CONSUMERS ENERGY ON THE LOCATION AND CAPACITY OF PROPOSED ELECTRIC SERVICES.
 PROPERTY OWNER SHALL COORDINATE WITH MICHIGAN GAS UTILITIES ON THE LOCATION
- AND CAPACITY OF PROPOSED GAS SERVICES.

 ALL BURIED UTILITIES THAT CROSS THE COUNTY DRAIN SHALL BE PERMITTED BY THE
- ALLEGAN COUNTY DRAIN COMMISSION AND BE A MINIMUM OF 5' BELOW THE BOTTOM OF THE DRAIN BOTTOM.

 9. ANY DISRUPTIONS TO EXISTING SERVICE LINES FOR ADJACENT PROPERTIES SHALL BE
- COORDINATED WITH AFFECTED PROPERTY OWNERS

 10. THE CONTRACTOR SHALL NOTIFY MISS DIG (800-482-7171) TO COORDINATE FIELD LOCATIONS
- OF ALL EXISTING UNDERGROUND UTILITIES PRIOR TO ORDERING MATERIALS OR COMMENCING CONSTRUCTION. NOTIFY ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
- 11. SEE ARCHITECTURAL, MECHANICAL, ELECTRICAL, AND PLUMBING PLANS FOR EXACT UTILITY CONNECTION LOCATIONS AT BUILDING

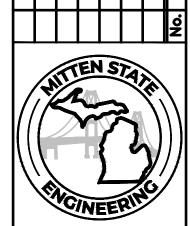
UTILITY LEGEND					
—— GAS ——	PROPOSED NATURAL GAS LINE				
сом	PROPOSED COMMUNICATIONS LINE				
— Е —	PROPOSED UNDERGROUND ELECTRIC LINE				
w	PROPOSED WATER LINE				
ss	PROPOSED SANITARY SEWER LINE				
	PROPOSED STORM SEWER LINE				
	PROPOSED OPEN LID STORM MANHOLE				
lacktriangle	PROPOSED CLOSED LID STORM MANHOLE				
	PROPOSED FLARED END SECTION				
	PROPOSED SANITARY SEWER MANHOLE				

KEY NOTES

- 1 0.75" WATER SERVICE, (SEE NOTES ABOVE)
- 2 1.0" WATER SERVICE, (SEE NOTES ABOVE)
- (3) 4" SDR 26 PVC SANITARY LATERAL @ 2.0% MIN SLOPE
- 4 6" SDR 26 PVC SANITARY LATERAL @ 1.0% MIN SLOPE
- 5 8" SDR 26 PVC SANITARY LATERAL @ 0.4% MIN SLOPE
- 6 SEWER CLEANOUT

SANITARY STRUC	TURE TABLE
SS1 CORE AND CONNECT TO EXISTING MANHOLE. CONSTRUCT INTERNAL DROP.	RIM 716.13 INV. 715.40 - 8" W
SS2 4' DIA MH EJ 1020 SOLID LID	RIM 724.04 INV. 716.64 - 6" N INV. 720.59 - 6" W INV. 715.64 - 8" E
SS3 4' DIA MH EJ 1020 SOLID LID	RIM 727.48 INV. 723.05 - 4" S INV. 723.05 - 4" N INV. 722.95 - 6" E
SS4 4' DIA MH EJ 1020 SOLID LID	RIM 725.92 INV. 719.18 - 6" W INV. 719.08 - 6" S

STORM STRUCTURE TABLE					
ST1 12" RCP FLARED END SECTION	INV. 722.50 - 12" W				
ST2 2' DIA MH EJ 6417 DITCH GRATE 2.0 FT SUMP	RIM 726.00 INV. 722.86 - 12" E				
ST5 CONNECT TO EXISTING 42 INCH CMP CULVERT AND EXTEND 22 FT	INV. 719.87 - 42" N				



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RELIMINARY

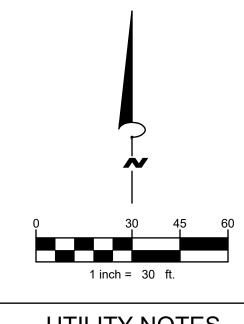
SOUTH UTILITY PLAN

JERSEY ST HOUSING DEVELOPMENT PLAINWELL, MI

ORIGINAL ISSUE: 03/08/2023 PROJECT NO. 22091

SHEET NUMBER

C103A



UTILITY NOTES

- ALL REINFORCED CONCRETE PIPE SHALL BE CLASS IV
- 2. ALL WATER LINES GREATER THAN 3 INCHES IN DIAMETER SHALL BE DUCTILE IRON PIPE, CLASS 52
- SANITARY SEWER LINES SHALL BE PVC MEETING ASTM D-3034 SDR 26 EXCEPT FOR SANITARY SEWER THAT CROSSES ABOVE WATER MAIN. THIS PIPE SHALL BE AWWA C900 (UNLESS CASING IS UTILIZED). PROVIDE 42" MINIMUM COVER, MINIMUM 18" VERTICAL SEPARATION, AND 10' HORIZONTAL SEPARATION BETWEEN PIPES.
- 4. ANY DISRUPTIONS TO EXISTING SERVICE LINES FOR ADJACENT PROPERTIES SHALL BE COORDINATED WITH AFFECTED PROPERTY OWNERS
- THE CONTRACTOR SHALL NOTIFY MISS DIG (800-482-7171) TO COORDINATE FIELD LOCATIONS OF ALL EXISTING UNDERGROUND UTILITIES PRIOR TO ORDERING MATERIALS OR COMMENCING CONSTRUCTION. NOTIFY ENGINEER IMMEDIATELY OF ANY DISCREPANCIES.
- SEE ARCHITECTURAL, MECHANICAL, ELECTRICAL, AND PLUMBING PLANS FOR EXACT UTILITY CONNECTION LOCATIONS AT BUILDING

UTIL	UTILITY LEGEND						
—— GAS ——	PROPOSED NATURAL GAS LINE						
сом	PROPOSED COMMUNICATIONS LINE						
E	PROPOSED UNDERGROUND ELECTRIC LINE						
w	PROPOSED WATER LINE						
ss	PROPOSED SANITARY SEWER LINE						
	PROPOSED STORM SEWER LINE						
	PROPOSED OPEN LID STORM MANHOLE						
	PROPOSED CLOSED LID STORM MANHOLE						
	PROPOSED FLARED END SECTION						
	PROPOSED SANITARY SEWER MANHOLE						

KEY NOTES

- 1 0.75" WATER SERVICE, (SEE NOTES ABOVE)
- 2 1.0" WATER SERVICE, (SEE NOTES ABOVE)
- 3 4" SDR 26 PVC SANITARY LATERAL @ 2.0% MIN SLOPE
- 6" SDR 26 PVC SANITARY LATERAL @ 1.0% MIN SLOPE
- 5 8" SDR 26 PVC SANITARY LATERAL @ 0.4% MIN SLOPE
- 6 SEWER CLEANOUT

SANITARY STRU	CTURE TABL
SS2 4' DIA MH EJ 1020 SOLID LID	RIM 724.04 INV. 716.64 - 6" N INV. 720.59 - 6" W INV. 715.64 - 8" E
SS4 4' DIA MH EJ 1020 SOLID LID	RIM 725.92 INV. 719.18 - 6" W INV. 719.08 - 6" S
SS5 4' DIA MH EJ 1020 SOLID LID	RIM 726.53 INV. 722.15 - 4" N INV. 722.15 - 4" S INV. 722.05 - 6" E

STORM STRUCTURE TABLE					
ST3 12" RCP FLARED END SECTION	INV. 721.50 - 12" W				
ST4 2' DIA MH STANDARD 0.0 FT SUMP	RIM 726.00 INV. 721.61 - 12" E				



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PRELIMINAR

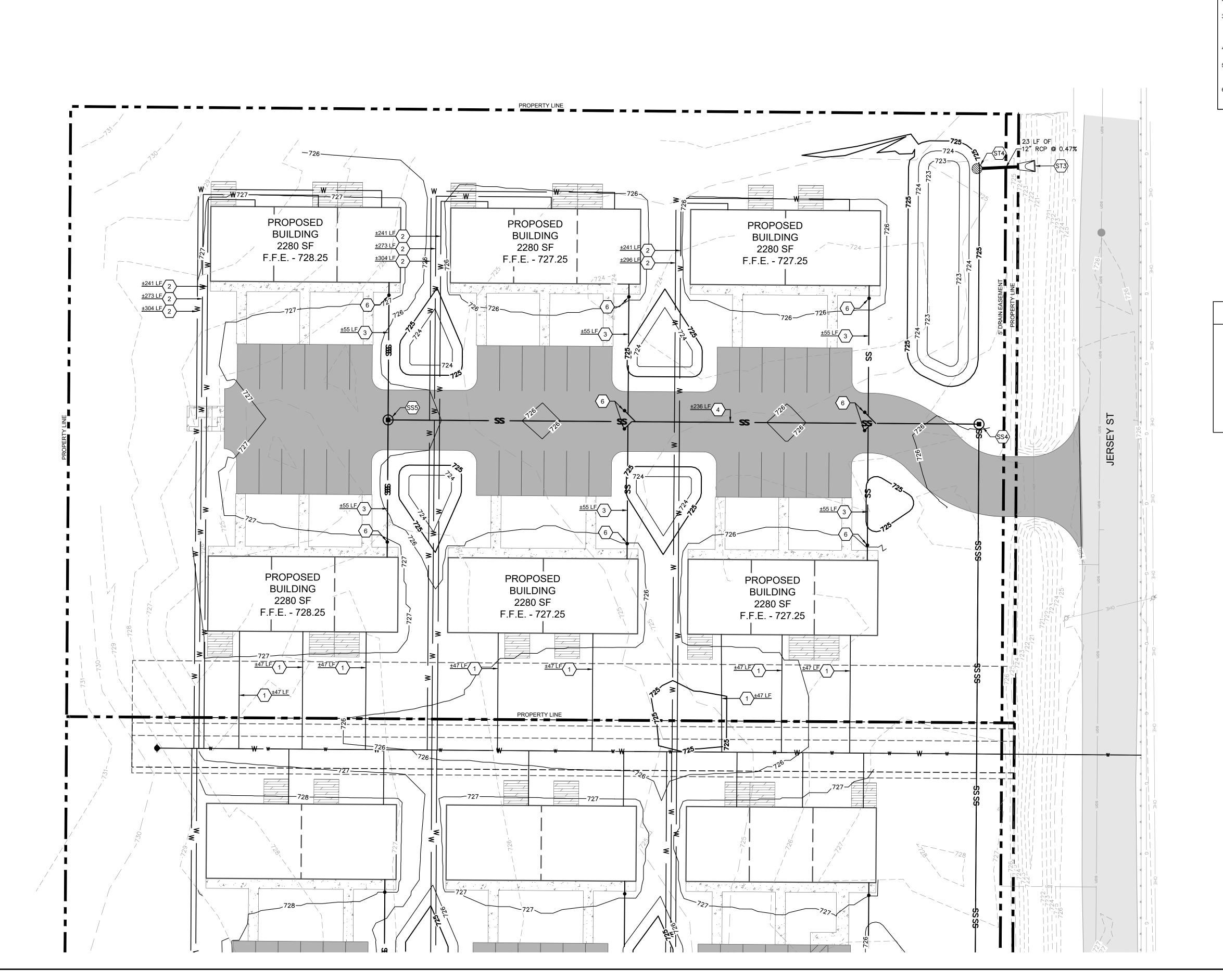
NORTH UTILITY PLAN

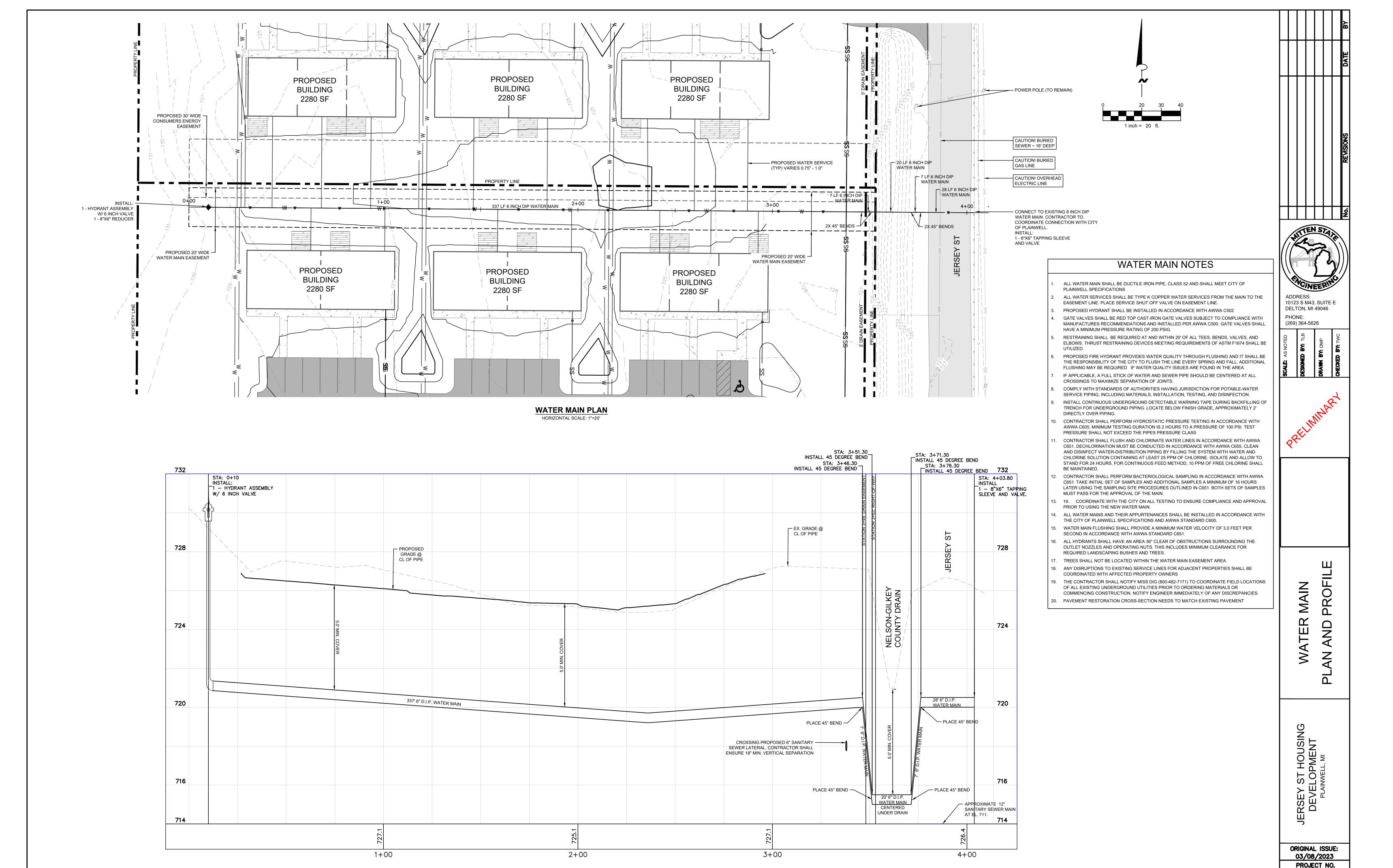
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C103B

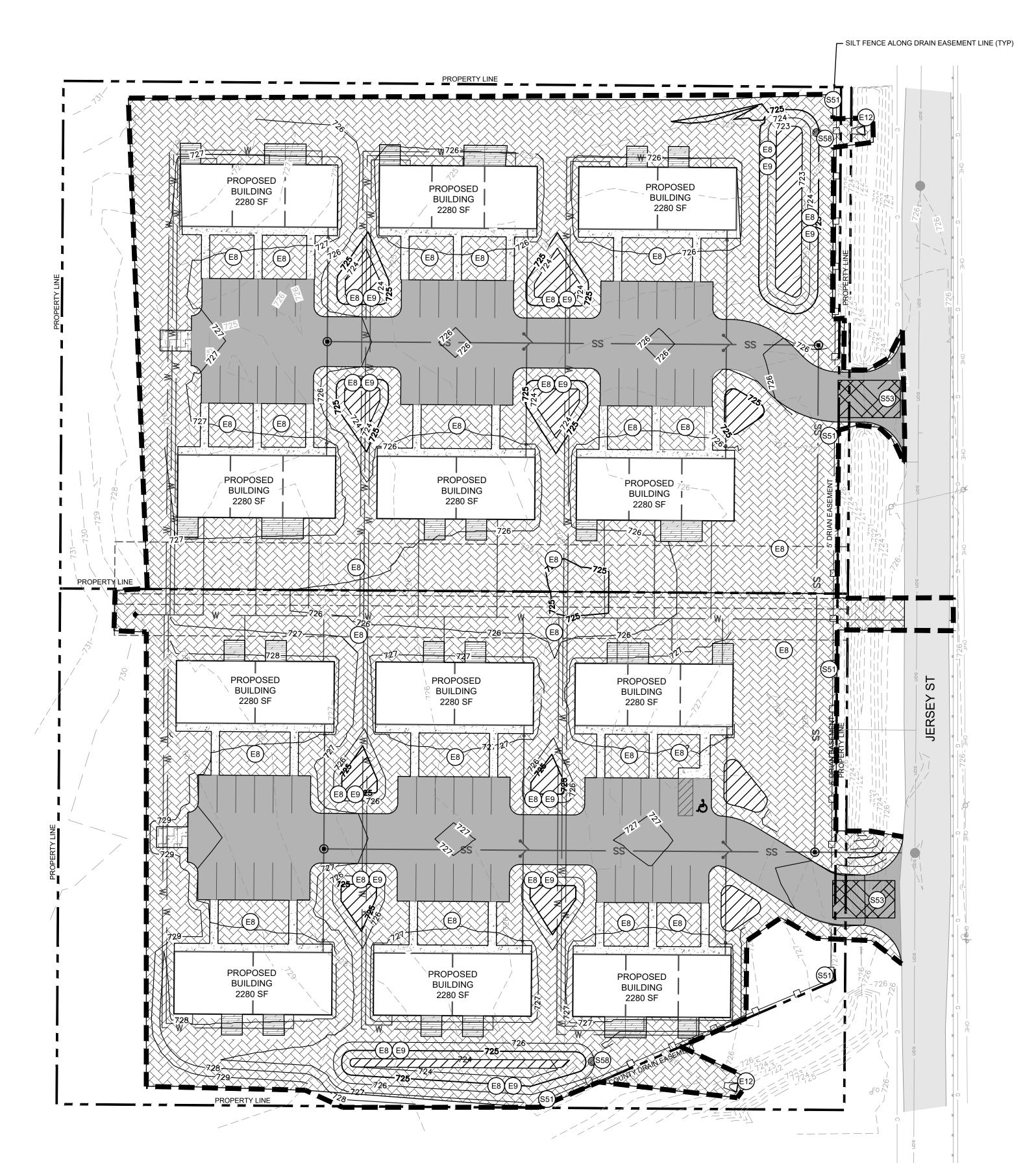


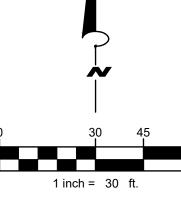


WATER MAIN PROFILE
HORIZONTAL SCALE: 1"=20', VERTICAL SCALE: 1"=2'

22091 SHEET NUMBER

C104





SOIL EROSION & SEDIMENTATION CONTROL NOTES

- ALL CONSTRUCTION METHODS SHALL BE DONE IN COMPLIANCE WITH THE MICHIGAN SOIL EROSION AND SEDIMENTATION CONTROL ACT. THE OWNER SHALL BE RESPONSIBLE FOR OBTAINING A "SOIL EROSION PERMIT" FROM THE COUNTY AND A "PERMIT BY RULE/NOTICE OF COVERAGE" FROM THE MDEQ PRIOR TO START OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL REQUIREMENTS OF THE COUNTY "SOIL EROSION PERMIT" AND FOR ALL CERTIFIED STORM WATER INSPECTION SERVICE REQUIRED BY THE "PERMIT BY RULE." EROSION CONTROL MEASURES SHOWN ON THE PLANS ARE THE MINIMUM REQUIREMENTS AND SHALL NOT RELIEVE THE CONTRACTOR'S RESPONSIBILITY FOR PROVIDING ALL REQUIRED EROSION CONTROL MEASURES.
- AVOID UNNECESSARY DISTURBING OR REMOVING OF EXISTING VEGETATED TOPSOIL OR EARTH COVER, THESE COVER AREAS ACT AS SEDIMENT FILTERS.
- ALL TEMPORARY SOIL EROSION PROTECTION SHALL REMAIN IN PLACE UNTIL REMOVAL IS REQUIRED FOR FINAL CLEAN UP AND APPROVAL.
- GEOTEXTILE SILT FENCE SHALL BE INSTALLED AS REQUIRED WHEN CROSSING CREEKS OR WHEN ADJACENT TO WETLANDS OR SURFACE WATER BODIES TO PREVENT SILTATION AND ELSEWHERE AS DIRECTED BY THE ENGINEER. SEEDING AND/OR SODDING SHALL BE INSTALLED ON CREEK BANKS IMMEDIATELY AFTER CONSTRUCTION TO PREVENT EROSION.
- MAINTENANCE, CLEANING, AND REMOVAL OF THE VARIOUS SEDIMENT CONTROL MEASURES SHALL BE INCLUDED IN THE VARIOUS EROSION CONTROL ITEMS.
- NUMBER IN CIRCLE REFERS TO NUMBERED DETAILS IN STATE OF MICHIGAN SOIL EROSION AND SEDIMENTATION CONTROL GUIDEBOOK. SOIL EROSION CONTROL PLANS DENOTE MINIMUM EROSION MEASURES REQUIRED AS DESCRIBED BELOW.
 - DENOTES PERMANENT SEEDING. ALL DISTURBED AREAS NOT PAVED OR GRAVELED SHALL BE RESTORED. SEE DETAIL SHEET.
 - DENOTES MULCH BLANKETS. MULCH BLANKET SHALL BE PROVIDED AT LOCATIONS SHOWN ON THE PLANS, AT SLOPES GREATER THAN 1:3, AREAS WITH CONCENTRATED FLOWS, AND AS DIRECTED BY THE ENGINEER IN THE FIELD, TO PREVENT RUNOFF AND EROSION.
 - DENOTES RIPRAP. SEE DETAIL SHEET. (PERMANENT EROSION CONTROL MEASURE)
- DENOTES GRAVEL ACCESS APPROACH. APPROACH SHALL BE INSTALLED TO PROVIDE STABLE ACCESS TO ROADWAYS AND MINIMIZE DUST AND TRACKING OF MATERIALS ONTO PUBLIC STREETS AND HIGHWAYS. SEE DETAIL SHEET.
- DENOTES TEMPORARY SILT FENCE. SILT FENCE SHALL BE INSTALLED AT CREEK CROSSINGS, ADJACENT TO ALL WETLANDS AND SURFACE WATERS, AND OTHER LOCATIONS AS DIRECTED BY THE ENGINEER. EACH SILT FENCE SHALL BE INSTALLED GENERALLY ALONG THE SAME CONTOUR ELEVATION. SEE DETAIL SHEET.
- DENOTES INLET PROTECTION FABRIC DROP. SHALL BE INSTALLED AT EXISTING AND PROPOSED STORM SEWER INLETS TO PROVIDE SETTLING AND FILTERING OF SILT LADEN WATER PRIOR TO ENTRY INTO THE DRAINAGE SYSTEM. SEE DETAIL SHEET.

EROSION CONTROL LEGEND



PERMANENT SEEDING. INSTALL MULCH BLANKET ON ALL SLOPES **GREATER THAN 3:1**



TEMPORARY CONSTRUCTION **ENTRANCE**



INLET PROTECTION



RIP-RAP

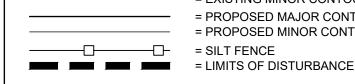


NATIVE SEEDING (POND BOTTOM)



---- = EXISTING MAJOR CONTOUR = EXISTING MINOR CONTOUR = PROPOSED MAJOR CONTOUR

= PROPOSED MINOR CONTOUR



CONSTRUCTION SEQUENCING

- INSTALL SOIL EROSION MEASURES.
- 2. ESTABLISH STORM WATER MANAGEMENT BIORETENTION AREAS AND BASINS. ROUGH GRADING OF THE SITE.
- 4. BEGIN BUILDING CONSTRUCTION.
- 5. UTILITY CONNECTIONS AND SERVICES TO BUILDING.
- FINAL GRADING OF THE SITE.
- 7. POUR CONCRETE SIDEWALK AND HEAVY DUTY CONCRETE.
- 8. PAVE SITE.
- 9. REMOVE TEMPORARY SOIL EROSION MEASURES AFTER VEGETATION HAS BEEN

NEARBY WATER

NEAREST COUNTY DRAIN / RIVER / STREAM / LAKE IS THE NELSON-GILKEY COUNTY DRAIN. (ON SITE). NOTE, KALAMAZOO RIVER IS APPROXIMATELY 450' NORTHEAST AT THE CLOSEST POINT TO

SOILS INFORMATION

BASED ON USDA INFORMATION, THE SITE CONSISTS OF A 50/50 MIXTURE OF CHELSEA LOAMY FINE SAND AND URBAN LAND OAKVILLE COMPLEX. SOIL HYDRAULIC GROUP A.

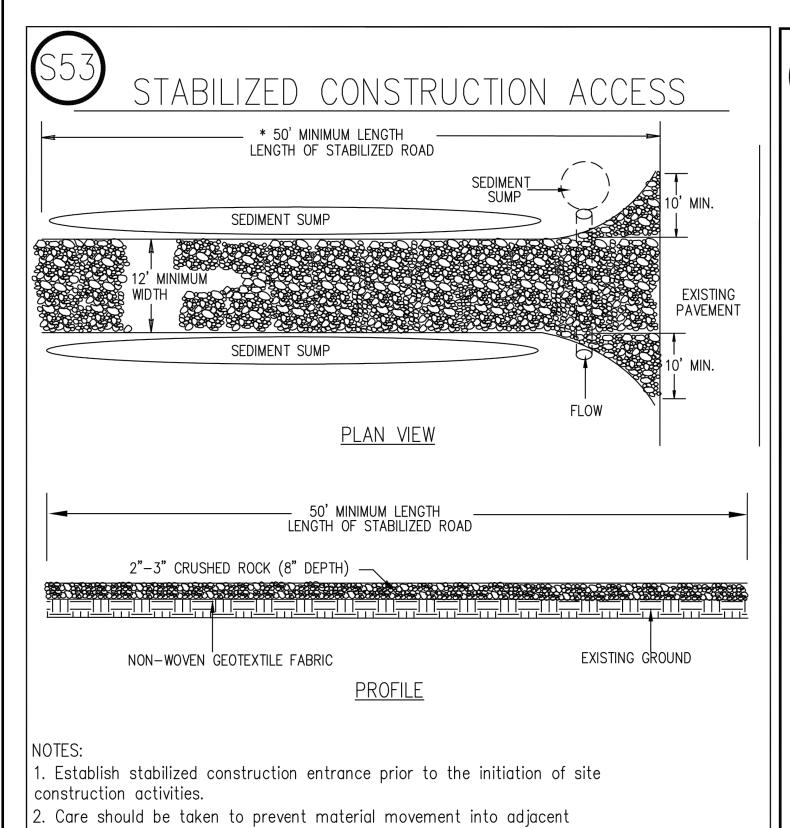


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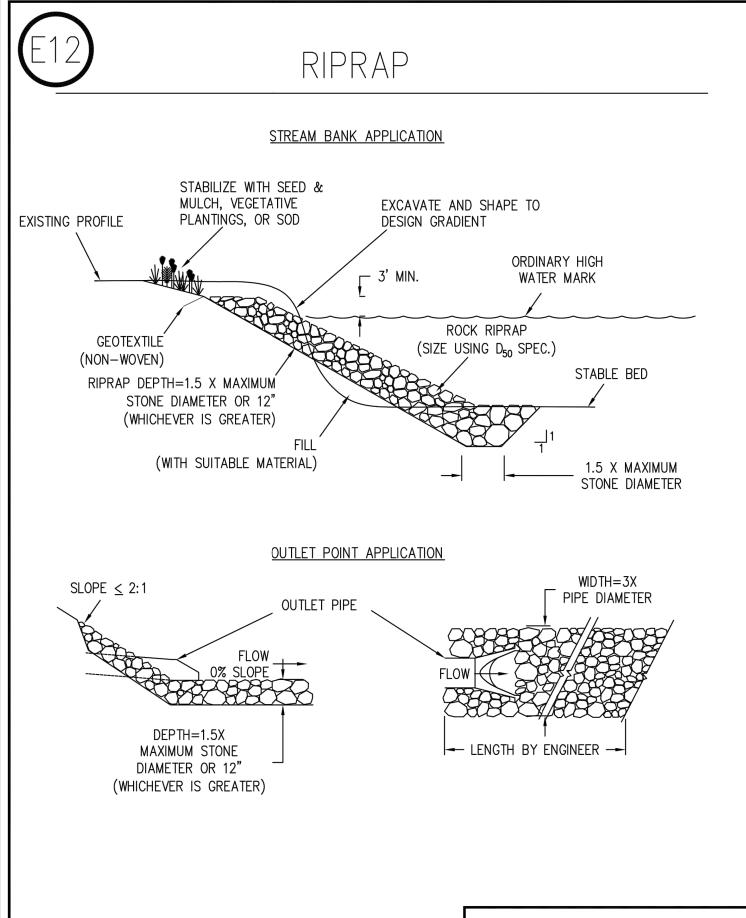
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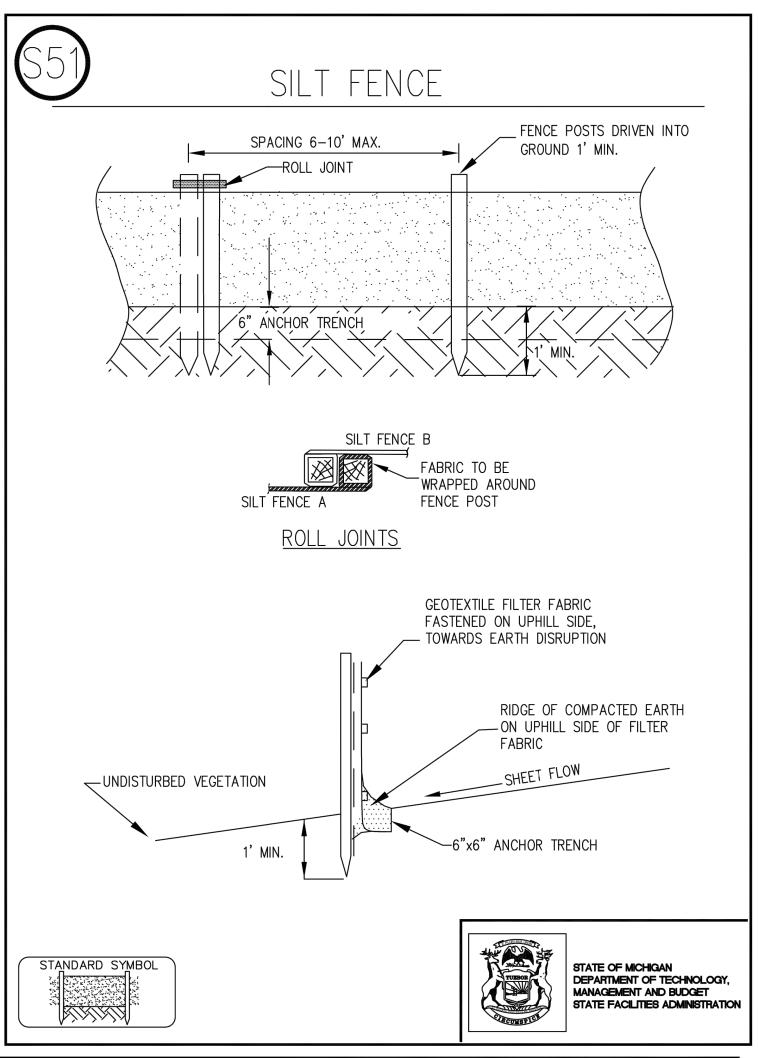
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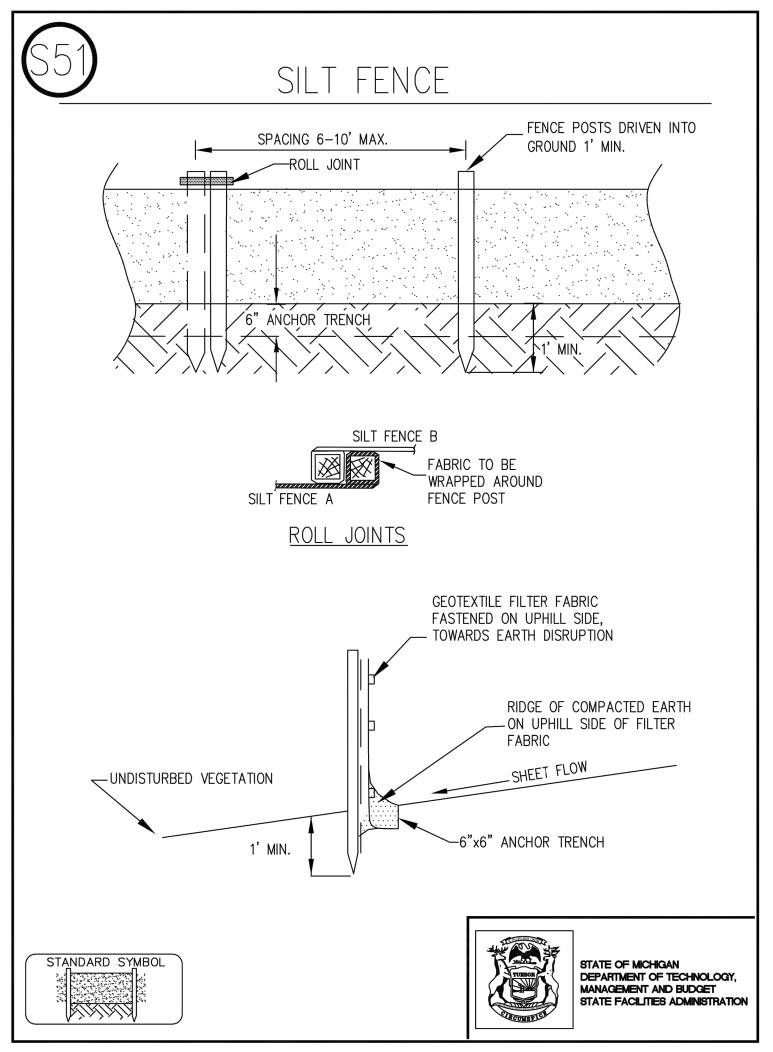


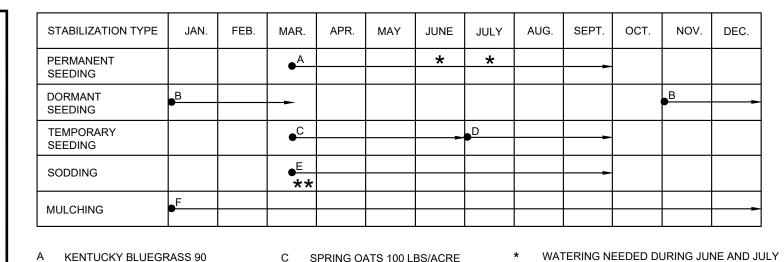
3. Care should be taken to maintain existing roadside drainage via culvert

installation, with sediment sump placed downflow of culvert.









KENTUCKY BLUEGRASS 90 LBS/ACRE MIXED WITH PERENNIAL

RYEGRASS 30 LBS/ACRE

TONS STRAW MULCH/ACRE

C SPRING OATS 100 LBS/ACRE

F STRAW MULCH 2 TONS/ACRE

- D WHEAT OR CEREAL RYE 150 LBS/ACRE
- KENTUCKY BLUEGRASS 135 LBS/ACRE MIXED WITH PERENNIAL RYEGRASS 45 LBS/ACRE + 2
- ** WATERING NEEDED FOR 2 TO 3 WEEKS AFTER APPLYING SOD



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JERSEY ST HOUSING DEVELOPMENT PLAINWELL, MI

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ORIGINAL ISSUE: 03/08/2023 PROJECT NO. 22091

SHEET NUMBER

C106



PERMANENT SEEDING

<u>Planting Zones:</u>	Lower Peninsula (South of T20N) Zone 1	Lower Peninsula (North of T20N) Zone 2	Upper Peninsula Zone 3
Seeding Window Permanent Seeding	4/15 - 10/10	5/1 – 10/1	5/1 - 9/20
Seeding Window Dormant Seeding*	11/15 — Freeze	11/01 — Freeze	11/01 — Freeze

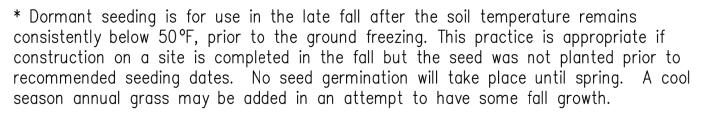
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Source:	Adapted	from	MDOT	Interim	2003	Standard	Specifications	for	Constru	ction

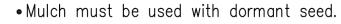
	Zone 1	Zone 2	Zone 3
	Lower Peninsula	Lower Peninsula	Upper
	(South of U.S. 10)	(North of U.S. 10)	Peninsula
Seeding Dates (with Irrigation or Mulch)	4/1 - 8/1	5/1 - 9/20	5/1 - 9/10
Seeding Dates	4/1 - 5/20	5/1 - 6/10	5/1 - 6/15
(w/o Irrigation	or	or	or
or Mulch)	8/10 - 10/1	8/1 - 9/20	8/1 - 9/20
Dormant Seeding Dates*	11/1 - Freeze	10/25 — Freeze	10/25 — Freeze

Source: Adapted from USDA NRCS Technical Guide #342 (1999)

* Dormant seeding is for use in the late fall after the soil temperature remains consistently below 50°F, prior to the ground freezing. This practice is appropriate if construction on a site is completed in the fall but the seed was not planted prior to recommended seeding dates. No seed germination will take place until spring. A cool

- Do not seed when the ground is frozen or snow covered.



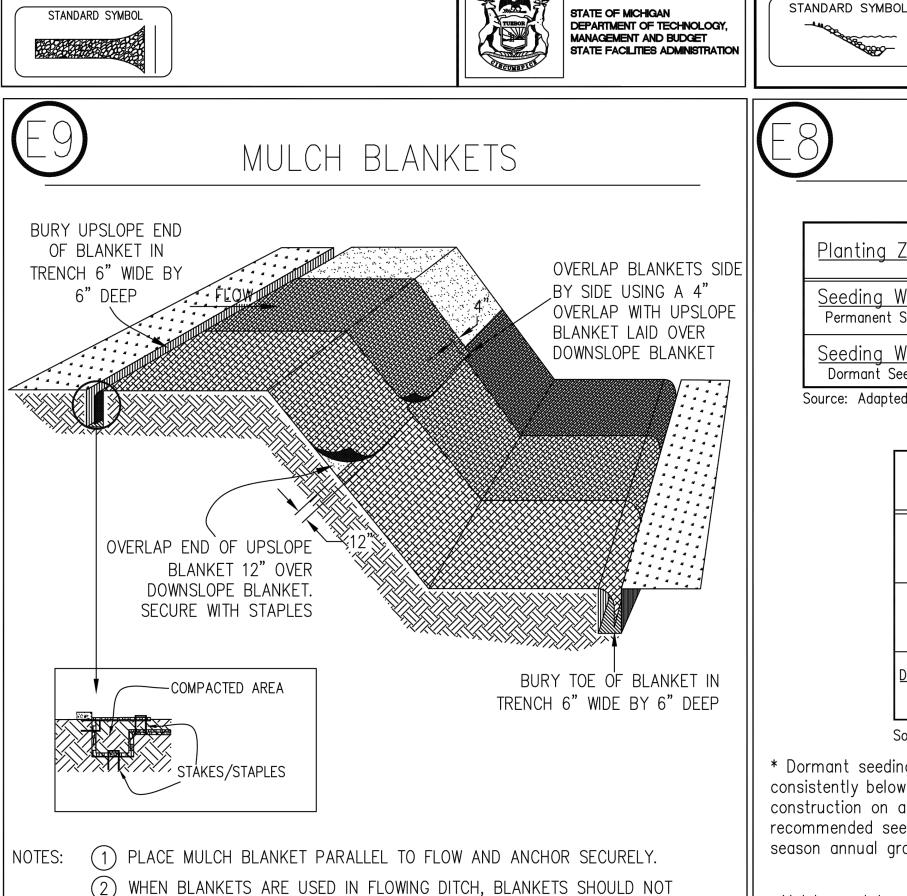


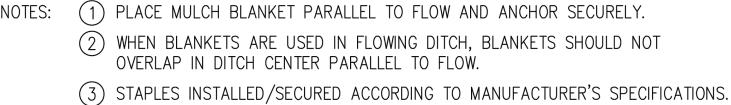
- Do not use a dormant seed mix on grassed waterways.



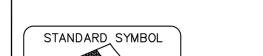
STANDARD SYMBOL

MANAGEMENT AND BUDGET



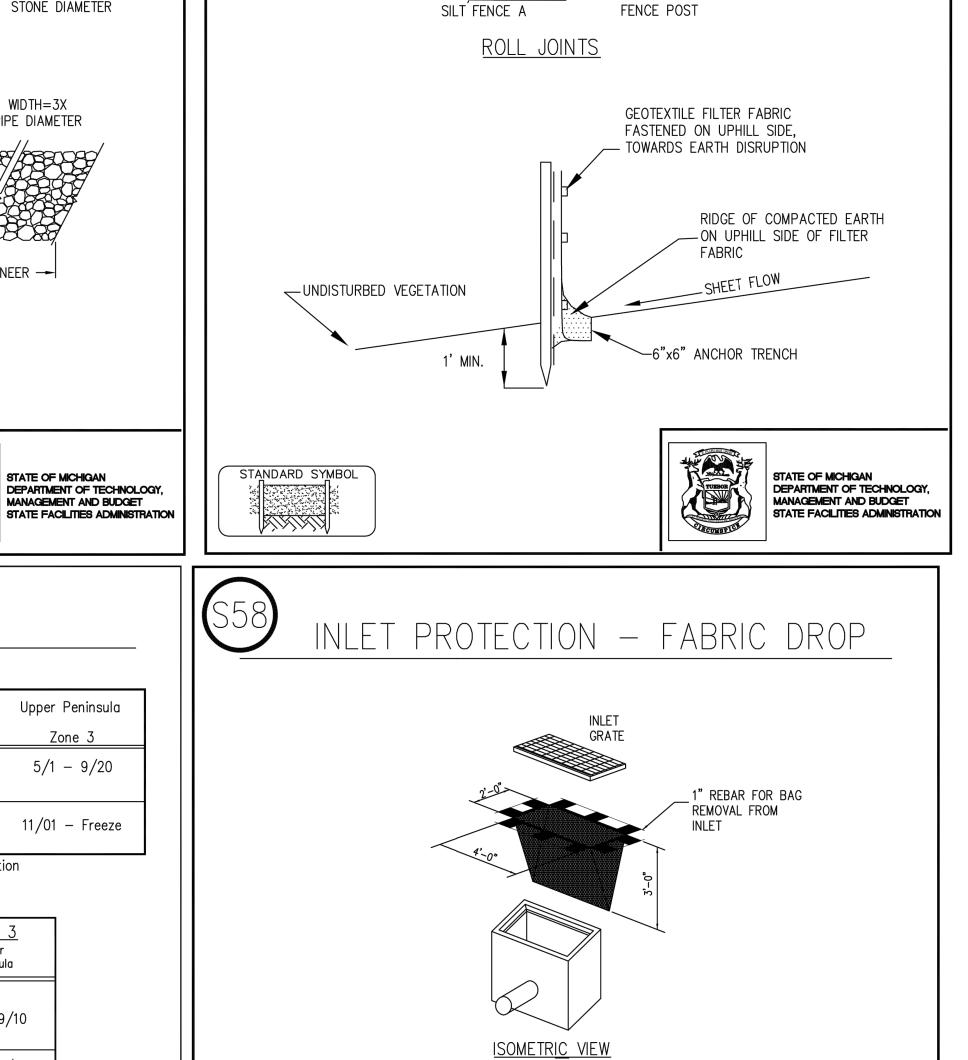


(4) WHERE POSSIBLE, CONSTRUCT WITH BIODEGRADABLE MATERIAL.



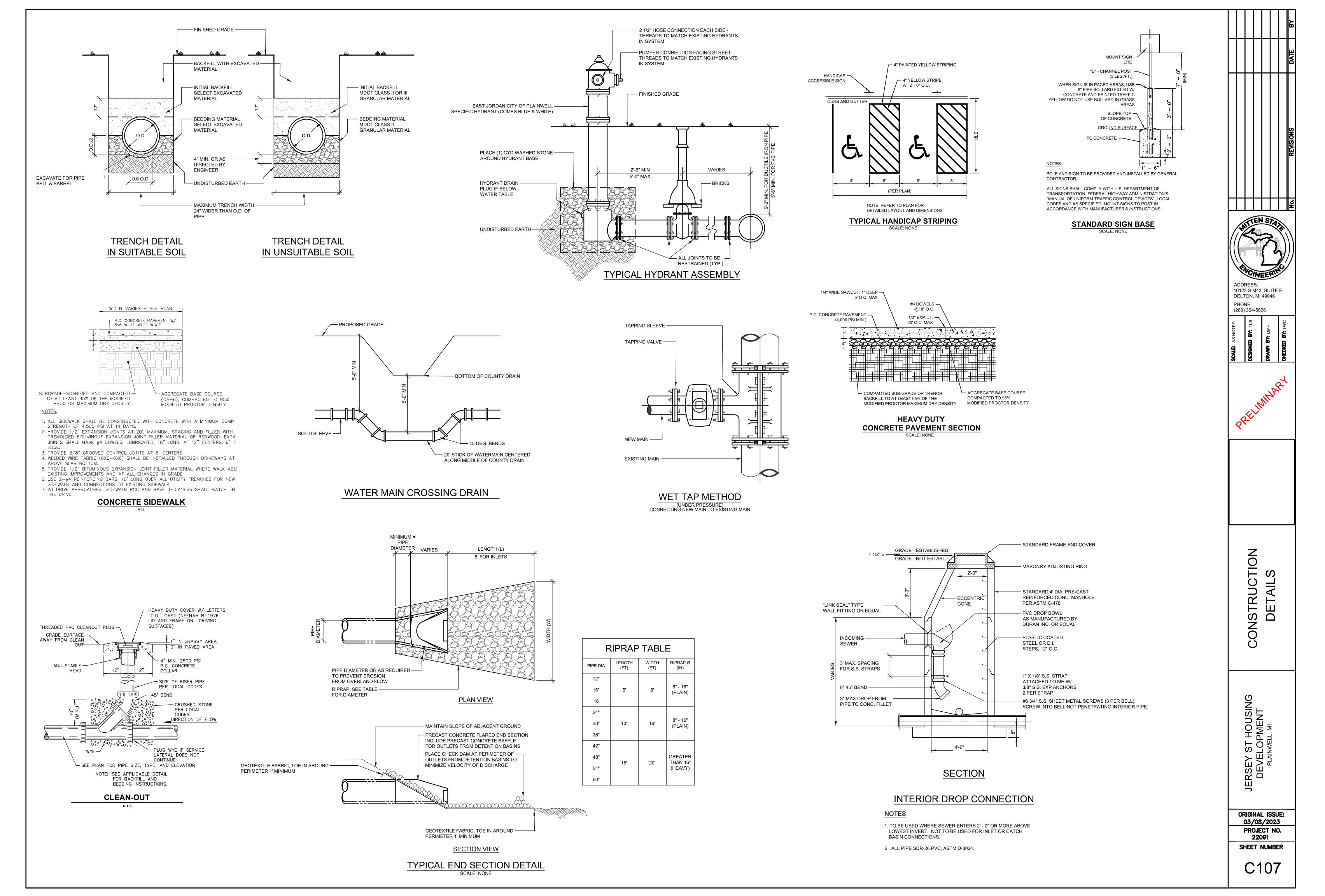
wetlands/waterbodies.

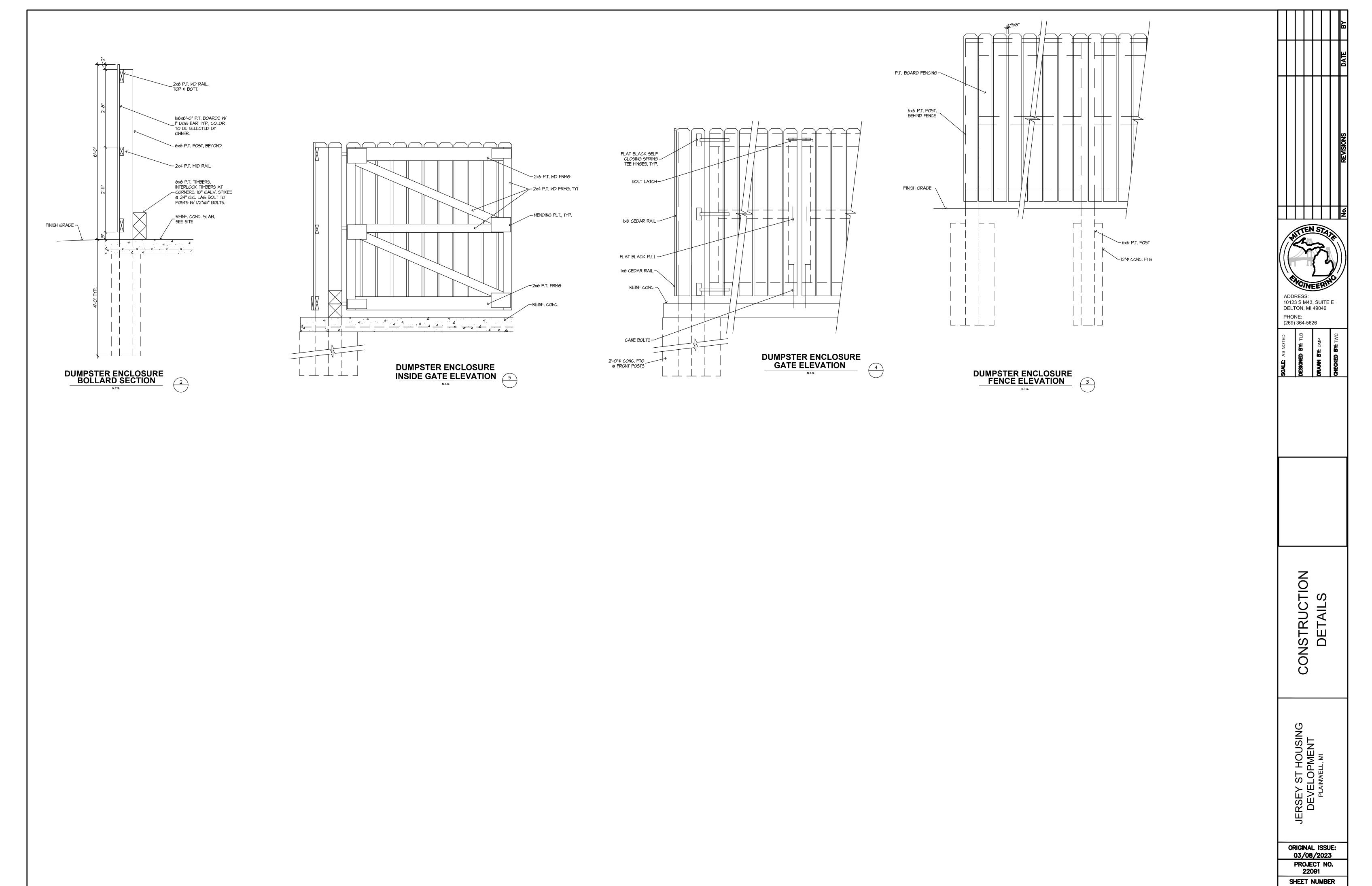




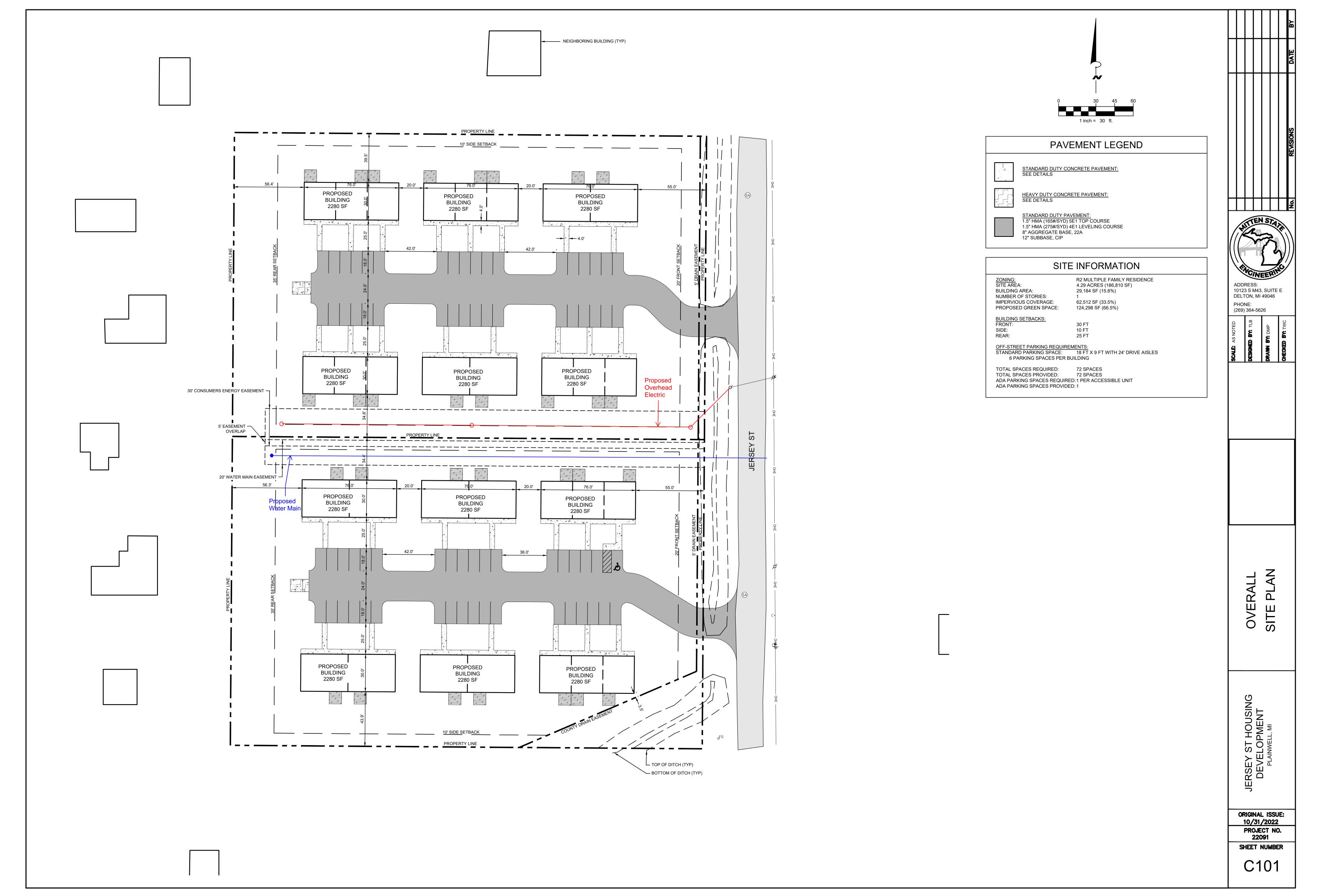
INSTALLATION DETAIL

STATE OF MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET STATE FACILITIES ADMINISTRATION





C108



MINUTES Plainwell City Council February 27, 2023

- 1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
- 2. The invocation was given by Peter Dams of Lighthouse Baptist Church.
- 3. Pledge of Allegiance was given by all present.
- 4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
- 5. Approval of Minutes:

A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 02/13/2023 regular meeting and the 02/21/2023 special meeting. On a voice vote, all voted in favor. Motion passed.

- 6. Public Comment: None.
- 7. County Commissioner Report:

County Commissioner Gale Dugan wished City Manager Wilson well on his new endeavor. He gave a synopsis of two (2) meetings of the County Board of Commissioners, noted that election materials would still be received at the Courthouse, and fielded questions about county dams.

- 8. Agenda Amendments: None.
- 9. Mayor's Report: None.
- 10. Recommendations and Reports:
 - A. A motion by Steele, seconded by Overhuel, to open the Public Hearing at 7.13pm. On a voice vote, all in favor. Motion passed.

City Clerk Kelley reported that the Planning Commission recently considered amendments to the sign ordinance to include the definition of a sandwich board, the height, construction and durability of signs and how many signs a business can use in the right of way. City Manager Wilson noted that the ordinance creates more uniformity for signage. The Planning Commission recommends approval.

No public comment.

A motion by Overhuel, seconded by Steele, to close the Public Hearing at 7.15pm. On a voice vote, all in favor. Motion passed.

A motion by Steele, seconded by Overhuel, to approve Ordinance 394 amending Sections 52-3 and 52-10 of the Zoning Code. On a roll call vote, all voted in favor. Motion passed.

- B. City Clerk Kelley reported that application has been received for a special liquor license for certain special events at Around the Board Game Café, which needs local board approval before the State can consider the application.
 - A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2023-11 for a Special License for Liquor Sales at Around the Board Game Café. On a roll call vote, all voted in favor. Motion passed.
- C. Manager Wilson reported that Community Development Manager Siegel has worked to secure a \$40,000 grant from Priority Health for an outdoor fitness court. The next step in the process is for the National Fitness Campaign Committee to help secure the rest of the funding with local support. The project is contingent pending funding confirmation from outside sources.
 - A motion by Overhuel, seconded by Steele, to adopt Resolution 2023-12 supporting the National Fitness Campaign Committee in providing public outdoor fitness courts. On a roll call vote, all voted in favor. Motion passed.
- D. Superintendent Pond reported on a budgeted project to maintain and clean the Dystor Tank in coordination with the cover replacement coming up. The cost is higher than original budgeted, but a necessary cost of maintenance of the tank and the anerobic digesters. The tank should be cleaned every 7 to 8 years and it's been more than 10 years since the last cleaning. The digester valves are failing and six (6) are being replaced as part of this project.
 - A motion by Wisnaski, seconded by Keeney, to approve a project with Plummer's Environmental to clean the Dystor tank and anerobic digesters for a cost not to exceed \$68,750.00. On a roll call vote, all voted in favor. Motion passed.
- E. Superintendent Pond noted that in addition to the cover replacement contract, two small leaks should be repaired while the tank is offline. Two bids were received for the project.
 A motion by Keeney, seconded by Wisnaski, to accept a bid of \$5,995.00 from Mulders Waterproofing to waterproof the Dystor tank. On a roll call vote, all voted in favor. Motion passed.
- F. Mayor Pro Tem Steele opened a discussion about search firms for a city manager. Each Council member expressed their review of the proposals distributed at the February 21, 2023 special meeting. There was a discussion of creating a committee to consider the candidates and how that would be coordinated with a professional search firm. There was a discussion about attorney involvement through the process.

 A motion by Steele, seconded by Keeney, to negotiate a contract with Walsh Municipal Services for purposes of conducting a city manager search. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the January 2023 Water Renewal report and the draft 02/14/2023 DDA/BRA/TIFA meeting minutes and the draft 02/16/2023 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.
- 12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$755,388.62 for payment of same. On a roll call vote, all voted in favor. Motion passed.

- 13. Public Comments: None
- 14. Staff Comments:

Superintendent Nieuwenhuis reported that the city lucked out and missed most of the damage from the recent ice storm. The DPW crew managed the storm well.

Superintendent Pond reported on maintenance of two (2) older diesel mowers used to mow the mill and the right-of-ways.

Deputy Director John Varley reported a successful LEIN audit and thanked Angela Doster and all the staff for their hard work. He reported ongoing training and briefed Council on an ordinance violation investigation.

Finance Director/Clerk Kelley reported that tax collections were nearly complete for Tax Year 2022. Settlement with County will happen on Wednesday March 1. He reported that the city is close on making an offer for Utility Billing Specialist. He reported working with Personnel Coordinator Kersten on posting the City Clerk position. He reported working on the budget and utility billing issues.

Manager Wilson thanked the Department of Public Safety for its professionalism in handling a recent incident on West Bridge Street. He reported a public hearing on the dam project is scheduled for March 23.

15. Council Comments:

Each Councilmember thanked Public Safety for its professionalism and congratulated the Plainwell High School Wrestling Team in its recent successes at the state tournament level.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:00 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully Submitted by, Brian Kelley City Clerk

MINUTES APPROVED BY CITY COUNCIL

March 13, 2023

Brian Kelley Brian Kelley, City Clerk

MINUTES Plainwell City Council March 6, 2023

- 1. Mayor Keeler called the special meeting to order at 5:00 PM in City Hall Council Chambers.
- 2. Pledge of Allegiance was given by all present.
- Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
- 4. Approval of Agenda:

A motion by Steele, seconded by Overhuel, to approve the agenda for the special meeting as presented. On a roll call vote, all voted in favor. Motion passed.

- 5. New Business:
 - A. City Manager Wilson introduced Frank Walsh of Walsh Municipal Service. Mr. Walsh thanked Council for the opportunity and reported he has over 27 years of recruitment experience and is ready to recruit for Plainwell. He explained the process that begins with a Community Profile that will be published to generate interest in the community. He reported that the profile would be posted on or around Friday, March 10, 2023. He went on to explain possible challenges in recruiting talent in an industry where more are exiting the field versus entering it. He suggested focusing on a 35-mile radius around Plainwell for recruitment and to be open to someone with experience outside of municipal government. Walsh noted that the posting would be uploaded to Linked In, GlassDoor and MML with two targeted blitzes during a 4-week posting period to end on April 7. He said his firm would vet the candidates and present confidential candidate profiles to City Council in a closed session for Council to discuss and review the redacted resumes, then Council would select in open session the candidates to interview and schedule the interviews. Once the candidate agrees to the interview, the candidate names could be made public. The interview is an open session of Council with pre-selected questions agreed upon between Walsh and the Council, then a conditional offer could be made. Walsh asked for questions.

Councilmember Overhuel asked if Plainwell was the only current search. Walsh reported his firm is currently conducting three (3) searches.

Councilmember Wisnaski asked about the guarantee noted in the proposal. Walsh noted that second-round interviews were rare, but said that the search would continue until Council is satisfied.

Mayor ProTem Steele inquired further about the recruiting challenges.

Councilmember Overhuel questioned whether residency was a concern. Per State Law, residency cannot be a condition of employment.

Mayor Keeler asked whether it would be helpful to form a committee to assist Council in choosing the next City Manager, since the city has used committees in the past. Walsh shared his experience that committees are rare because committees can take a different direction that Council, with whom the city manager decision rests. He also noted the use a committee could compromise the city's ability to hold a closed session meeting to consider the candidates in confidence as required by the Open Meetings Act. Walsh reiterated his experience and said he would leave no stone unturned.

The City of Plainwell is an equal opportunity employer and provider

Mayor ProTem Steele asked about coordinating with the attorney as noted in the original proposal. Walsh noted in his experience, the attorneys are helpful once a conditional offer is made to review the contract for final consideration.

Mayor Keeler asked about the city's salary range.

Walsh closed by giving options for the open interviews and a possible meet-and-greet for the community, but noted that since Covid, those community gatherings rarely happen. The interviews are a public meeting, so the community can be involved.

- 6. Public Comments: None.
- 7. Council Comments: None
- 8. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 5:31 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully Submitted by, Brian Kelley City Clerk

MINUTES APPROVED BY CITY COUNCIL

March 13, 2023

Brian Kelley, City Clerk