

City of Plainwell

Nick Larabel
Paul Rizzo
Adam Hopkins
Jim Turley
Cathy Green
Vacant
Vacant
Justin Lakamper
Randy Wisnaski



"The Island City"

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

AGENDA DDA/TIFA/BRA

Tuesday, June 10, 2025 - 7:30AM
Plainwell City Hall Council Chambers

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes – 05/13/2025**
- 5. Public Comment**
- 6. Chairman's Report**
- 7. Recommendations and Reports:**

A. BRA Accounts Payable for May - \$225.83

The Board will consider confirming BRA payables for May 2025 in the amount of \$225.83.

B. BRA 2025/2026 Final Budget Review

The Board will consider approving the budget.

C. DDA Accounts Payable for May - \$2,480.28

The Board will consider confirming DDA payables for May 2025 in the amount of \$2,480.28.

D. DDA 2025/2026 Final Budget Review

The Board will consider approving the budget.

E. TIFA Accounts Payable for May - \$313.27

The Board will consider confirming TIFA payables for May 2025 in the amount of \$313.27.

F. TIFA 2025/2026 Final Budget Review

The Board will consider approving the budget.

- 8. Communications:** The May 2025 Summary and Detail Financial Reports, and City Council Meeting minutes from 4/28/2025 and 5/12/2025.
- 9. Public Comment**
- 10. Staff Comments**
- 11. Board Member Comments**
- 12. Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
Plainwell is an equal opportunity provider and employer

Minutes
Plainwell DDA, BRA, and TIFA
May 13, 2025

1. Call to Order: Meeting was called to order at 7:30 a.m. by Rizzo
2. Pledge of Allegiance was given by all present.
3. Roll Call:
Present: Randy Wisnaski, Adam Hopkins, Cathy Green, Justin Lakamper, Jim Turley, Paul Rizzo
Excused: Kevin Seckel, Nick Larabel
4. Approval of Minutes from 04/08/25: **A motion was made by Turley to approve the minutes and place on file, seconded by Green. All in favor vote. Motion passed.**
5. Public Comment: None
6. Chairman's Report: None
7. BRA Action Items:
 - A. Updates on Mill Property Housing Development:
City Staff provided an update on the presentations from Watts Construction and Allen Edwin Homes for development on the Mill property. Discussion and updates were given by Lakamper on building #2 regarding demolition or reconstruction after the damage from the storm. Insurance, cost and timeline are all to be determined.
 - B. **Motion to accept accounts payable for April of \$11,152.02 was made by Hopkins and seconded by Turley. All in favor vote. Motion passed.**
8. DDA Action Items:
 - A. **A motion was made by Green and seconded by Rizzo to accept Kevin Seckel's resignation from the DDA Board. All in favor vote. Motion passed.**
 - B. Discussion and review of the Revolving Loan Quarterly Report.
 - C. Review of the Hicks Park designs from Progress and Williams and Works. It was decided that the city would go back and ask both companies to resubmit proposals for construction drawings for the design and that City staff would do most of the work on the project. This will reduce cost significantly.
 - D. **Motion to accept accounts payable for April of \$789.59 was made by Rizzo and seconded by Wisnaski. All in favor vote. Motion passed.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for April of \$313.27 was made by Hopkins and seconded by Wisnaski. All in favor vote. Motion passed.**
10. Review of the first draft DDA BRA TIFA 2025-2026 Budget:
A motion was made by Green and seconded by Wisnaski to accept the budget with an amendment adding Capital Outlay of \$50,000 to the DDA Budget. All in favor vote. Motion passed.
11. Communications: 03/24/25 & 4/14/25 Council Minutes and the Financial Report/Summary as of 4/30/2025
12. Public Comments: None
13. Staff Comments: Business updates for downtown and Industrial Park; Upcoming Events
14. Member Comments: None
15. Adjournment: **Meeting adjourned at 8:49 a.m.**

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DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 05/01/2025 - 05/31/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-718.001	Health Insurance Premiums	COPS HEALTH TRUST	MAY 2025 DENTAL/VISION PRE	18.66	28762
243-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	MAY 2025 HEALTH INSURANCE	193.53	28764
243-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INS	MAY 2025 LIFE INSURANCE PF	3.54	28763
243-443-851.000	BRA Postage SHPO	UNITED STATES POSTAL SERV	BRA Postage SHPO	10.10	3261
Total For Dept 443 PUBLIC				225.83	
Total For Fund 243 BROWNFI				225.83	

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Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 243 BROWNFIELD REDEVE	225.83
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	225.83

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA

06/05/2025

Draft approved by BRA/TIFA/DDA Board 05/13/2025

Original Draft approved by City Council 05/27/2025

Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
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ESTIMATED REVENUES

Dept 000 - REVENUES

243-000-404.040	Captured Tax - AdVal Real - City	6,074	6,197	6,507	6,793	6,793	6,793	6,864
243-000-404.041	Captured Tax - AdVal Real - Library	1,103	1,123	1,169	1,165	1,165	1,165	1,201
243-000-404.042	Captured Tax - AdVal Real - Capital Impr	488	504	529	556	556	556	573
243-000-404.043	Captured Tax - AdVal Real - Fire Reserve	488	504	529	556	556	556	573
243-000-404.044	Captured Tax - AdVal Real - Solid Waste	635	656	688	723	723	723	745
243-000-404.047	Captured DDA-SCHOOL	20,670	19,098	16,242	16,611	16,611	16,611	13,757
243-000-404.048	Captured Tax - AdVal Real - County (All)	3,084	3,504	3,687	3,871	3,886	3,886	4,007
243-000-413.060	Captured Tax - AdVal Pers - City	9,283	7,163	3,619	3,327	3,327	3,327	2,470
243-000-413.061	Captured Tax - AdVal Pers - Library	1,685	1,298	650	571	571	571	432
243-000-413.062	Captured Tax - AdVal Pers - Capital Impr	746	583	295	272	272	272	206
243-000-413.063	Captured Tax - AdVal Pers - Fire Reserve	746	583	295	272	272	272	206
243-000-413.064	Captured Tax - AdVal Pers - Solid Waste	970	758	383	354	354	354	268
243-000-413.065	Captured Tax - AdVal Pers - County (All)	4,711	4,050	2,051	1,896	1,903	1,903	4,946
243-000-504.000	Federal Grant	1,377,691	0	0	0	0	0	0
243-000-665.000	Interest Earned - Investments	222	5,311	3,910	0	437	437	0
243-000-684.000	Miscellaneous Revenue	9,599	144,000	0	0	0	0	0
243-000-696.010	Loan Proceeds	559,236	40,764	90,000	0	0	0	0
243-000-699.101	Interfund Transfer In - General Fund	0	0	33,000	30,000	25,000	40,000	30,000
243-000-699.401	Interfund Transfer In - Capital Improve	80,000	60,000	80,000	80,000	66,667	80,000	80,000
Totals for dept 000 - OPERATIONS		2,077,431	296,096	243,554	146,967	129,093	157,426	146,248

TOTAL ESTIMATED REVENUES

2,077,431	296,096	243,554	146,967	129,093	157,426	146,248
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APPROPRIATIONS

Dept 443 - PUBLIC WORKS

243-443-703.000	Salaries/Wages - Full Time Employees	38,128	38,378	47,853	46,328	38,082	45,698	49,039
243-443-704.001	Wages - Part Time Employees	1,460	4,887	5,677	2,485	4,796	5,755	2,755
243-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	2,830	3,346	4,140	3,798	3,296	3,955	4,026
243-443-712.001	Medical Insurance Opt Out	166	533	1,787	1,680	1,339	1,786	1,680
243-443-713.001	Overtime Pay	0	1,748	0	0	0	0	0
243-443-716.000	Retirement Benefits	3,095	2,946	2,772	3,681	2,693	3,311	3,851

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA

06/05/2025

Draft approved by BRA/TIFA/DDA Board 05/13/2025

Original Draft approved by City Council 05/27/2025

Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
243-443-718.001	Health Insurance Premiums	6,628	4,480	1,712	2,602	1,854	2,212	2,657
243-443-718.013	Health Insurance - HSA - Employer Paid	1,908	1,137	829	744	503	622	738
243-443-723.001	Other Post Employment Benefits	283	123	29	31	26	31	31
243-443-725.001	Life Insurance	44	34	43	46	36	46	46
243-443-725.010	Workers Comp Insurance	230	155	148	161	147	161	175
243-443-767.000	Uniforms	23	4	0	99	0	0	99
243-443-775.000	Supplies - Repairs and Maintenance	379	7,445	144	500	1,371	1,645	2,000
243-443-801.000	Engineering Services	0	0	330	0	0	0	0
243-443-801.013	Professional Services - Attorney	5,004	1,270	35,784	15,000	1,593	1,912	10,000
243-443-801.030	Professional Services - Audit	339	374	392	400	409	409	425
243-443-830.000	Contractual Reimbursement CRA Activities	38,013	34,516	27,483	27,839	27,742	27,742	27,186
243-443-851.000	Postage	16	40	0	0	0	0	0
243-443-930.001	Land & Building Repairs/Maintenance	0	0	66	0	0	0	0
243-443-931.000	Repairs and Maintenance - Equipment	668	114,037	147,821	15,000	6,150	7,380	15,000
243-443-935.001	Liability Insurance	5,624	6,050	6,428	7,392	3,785	3,785	3,972
243-443-940.000	Rentals - Equipment	3,464	7,172	9,276	6,800	4,590	5,508	5,600
243-443-948.000	Computer Services	10	7	8	0	7	8	0
243-443-955.000	Miscellaneous	0	0	7	0	0	0	0
243-443-968.000	Depreciation Expense	3,401	0	0	0	0	0	0
Totals for dept 443 - PUBLIC WORKS		111,713	228,682	292,729	134,586	98,419	111,966	129,280

Dept 900 - CAPITAL OUTLAY

243-900-972.000	Contracted Services	724,932	11,207	0	0	0	0	0
Totals for dept 900 - CAPITAL OUTLAY		724,932	11,207	0	0	0	0	0

Dept 905 - DEBT SERVICE

243-905-991.001	Principal Payment - Interfund Loans	15,230	15,382	15,536	15,691	5,230	15,691	15,848
243-905-991.243	Principal - EGLE Loan BRA 2020-244	0	0	0	0	21,507	21,507	0
243-905-992.243	Interest - EGLE Loan BRA 2020-244	0	0	0	0	664	664	0
243-905-993.001	Interest Payment - Interfund Loans	1,395	1,242	1,089	933	311	933	776
Totals for dept 905 - DEBT SERVICE		16,625	16,624	16,625	16,624	27,712	38,795	16,624

Dept 965 - TRANSFERS TO OTHER FUNDS

243-965-965.101	Interfund Transfer Out - General Fund	150,000	45,000	0	0	0	0	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		150,000	45,000	0	0	0	0	0

Fund 243 - **BROWNFIELD REDEVELOPMENT AUTHORITY - BRA**

06/05/2025

Draft approved by BRA/TIFA/DDA Board 05/13/2025
Original Draft approved by City Council 05/27/2025
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2025-2026 Budget

2025-2026 Budget		21-22	22-23	23-24	24-25	24-25	24-25	2025-2026
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET TO 04/30/25		TOTALS	BUDGET
TOTAL APPROPRIATIONS		1,003,270	301,513	309,354	151,210	126,131	150,761	145,904
NET OF REVENUES/APPROPRIATIONS - FUND 244		1,074,161	(5,417)	(65,800)	(4,243)	2,962	6,665	344
Estimated Cash beginning of year:								1,387
Estimated Cash end of year:							1,387	1,731

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 OPERATIONS					
248-000-339.102	Unavailable Revenue - DDA	PAYTON WOOD	ADMIN - REFUND FARMERS MAF	110.00	28867
Total For Dept 000 OPERATIONS				110.00	
Dept 443 PUBLIC WORKS					
248-443-718.001	Health Insurance Premiums	COPS HEALTH TRUST	MAY 2025 DENTAL/VISION PRE	30.64	28762
248-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	MAY 2025 HEALTH INSURANCE	403.37	28764
248-443-725.001	Fringe Benefit - Life Insur	MADISON NATIONAL LIFE INSUR	MAY 2025 LIFE INSURANCE PR	1.59	28763
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - LANDSCAPE FENCING PN	69.98	28839
248-443-775.000	Supplies - Repairs and Mai	HOME DEPOT	DPW - 6X6-8#2PT(12) PNC I	502.38	3238
248-443-775.000	Supplies - Repairs and Mai	HOME DEPOT	DPW - 6X6-8#2PT(4) PNC LC	147.71	3238
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - CONDUIT/RECEPT/COVEF	122.31	28839
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - CONDUIT/ADAPTER BOX	16.75	28839
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - LANDSCAPE FABRIC PN	57.98	28839
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - CONDUIT/SHOVEL PNC	49.97	28839
248-443-775.000	Supplies - Repairs and Mai	RENEWED EARTH INC	DPW - BLACK(2)/BROWN(2) MU	80.00	28872
248-443-775.000	Supplies - Repairs and Mai	PLAINWELL ACE HARDWARE	DPW - OUTLET/COVER/OUTLET	21.96	28875
248-443-900.000	Printing and Publishing	SHOPPERS GUIDE INC	CITY PUBLISHING HYDRANT FI	105.24	28769
248-443-931.000	DDA DOWNTOWN WEED CONTROL	AAA LAWN CARE INC	DPW - SPRING VEGETATION CC	524.50	28821
Total For Dept 443 PUBLIC				2,134.38	
Dept 775 SPECIAL EVENTS					
248-775-880.021	FB spring soiree	FACEBOOK	FB spring soiree	29.91	3261
248-775-880.021	DDA Ribbon/sign frame	AMAZON	DDA Ribbon/sign frame	77.23	3261
248-775-881.022	Farmers Market Costs - DD	AGOOD NEWS PAPER	DDA - MAY 2025 FARMERS MAF	75.00	28818
248-775-881.022	Farmers Market Costs - DD	PLAINWELL ACE HARDWARE	DDA - MARKING PAINT FOR FA	19.98	28839
248-775-881.022	Farmers Market Costs - DD	PLUMBER'S PORTABLE TOILETS	DDA - FARMERS MARKET PORTA	33.75	28834
Total For Dept 775 SPECIAL				235.87	
Total For Fund 248 DOWNTOWN				2,480.25	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 248 DOWNTOWN DEVELOPM	2,480.25
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	2,480.25

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA

06/03/2025

Draft approved by BRA/TIFA/DDA Board 05/13/2025

Original Draft approved by City Council 05/27/2025

Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22	22-23	23-24	24-25	24-25	24-25	2025-2026
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
		AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30/25	TOTALS	BUDGET
ESTIMATED REVENUES								
Dept 000 - OPERATIONS								
248-000-404.030	Captured Tax - AdVal Real - City	26,636	29,290	34,222	41,955	41,825	41,825	45,558
248-000-404.031	Captured Tax - AdVal Real - Library	4,835	5,307	6,145	7,197	7,174	7,174	7,973
248-000-404.032	Captured Tax - AdVal Real - Capital Impr	2,140	2,383	2,784	3,434	3,423	3,423	3,804
248-000-404.033	Captured Tax - AdVal Real - Fire Reserve	2,140	2,383	2,784	3,434	3,423	3,423	3,804
248-000-404.034	Captured Tax - AdVal Real - Solid Waste	2,783	3,098	3,620	4,464	4,450	4,450	4,945
248-000-404.045	Captured Tax - AdVal Real - County (All)	13,519	16,559	19,388	23,909	23,928	23,928	26,592
248-000-413.060	Captured Tax - AdVal Pers - City	1,831	1,974	1,838	1,724	1,689	1,689	1,581
248-000-413.061	Captured Tax - AdVal Pers - Library	332	358	330	295	290	290	277
248-000-413.062	Captured Tax - AdVal Pers - Capital Impr	147	161	150	141	138	138	132
248-000-413.063	Captured Tax - AdVal Pers - Fire Reserve	147	161	150	141	138	138	132
248-000-413.064	Captured Tax - AdVal Pers - Solid Waste	191	209	194	183	180	180	172
248-000-413.065	Captured Tax - AdVal Pers - County (All)	929	1,116	1,041	982	966	966	923
248-000-583.000	Local Grants	7,236	7,195	7,447	7,536	7,643	7,643	7,575
248-000-642.001	DDA - Sale of Merchandise	1,340	76	18	0	53	53	0
248-000-654.001	DDA - Farmers Market Entry Fee	4,811	4,958	5,814	4,660	3,802	5,116	5,100
248-000-654.002	DDA - Special Event Revenues	2,140	1,625	1,525	1,625	4,200	4,200	2,275
248-000-654.103	DDA Donations - Movies in the Park	0	1,650	0	0	0	0	0
248-000-665.000	Interest Earned - Investments	166	2,120	4,786	2,000	5,697	6,597	2,000
248-000-684.000	Private Donations -Sponsorship Farmers	0	0	600	600	0	0	0
248-000-684.000	Miscellaneous Revenue	222	160	0	0	660	660	0
Totals for dept 010 - OPERATIONS		71,545	80,783	92,836	104,280	109,679	111,893	112,843
TOTAL ESTIMATED REVENUES		71,545	80,783	92,836	104,280	109,679	111,893	112,843

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

248-443-703.000	Salaries/Wages - Full Time Employees	17,565	17,852	18,158	33,416	25,378	30,454	36,290
248-443-704.001	Wages - Part Time Employees	0	0	29	355	320	384	400

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA

06/03/2025

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2025-2026 Budget

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		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
		AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30/25	TOTALS	BUDGET
248-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	1,182	1,211	1,244	2,578	1,839	2,207	2,799
248-443-712.001	Medical Insurance Opt Out	22	78	0	660	0	0	660
248-443-713.001	Overtime Pay	0	0	0	513	0	0	518
248-443-716.000	Retirement Benefits	35	14	0	1,419	959	2,143	1,480
248-443-718.001	Health Insurance Premiums	2,902	3,156	3,239	4,022	3,341	3,982	4,143
248-443-718.013	Health Insurance - HSA - Employer Paid	852	742	724	960	726	957	960
248-443-723.001	Retiree Health Care - OPEB	9	79	0	13	11	13	36
248-443-725.001	Life Insurance	2	1	0	18	17	18	18
248-443-725.010	Workers Comp Insurance	56	47	27	90	87	90	93
248-443-767.000	Uniforms	0	0	0	57	0	0	57
248-443-774.000	Flowers - Downtown Baskets	0	0	0	2,700	0	2,700	2,700
248-443-775.000	Supplies - Repairs and Maintenance	16	60	140	4,100	3,138	3,766	4,100
248-443-801.013	Professional Services - Attorney	56	0	0	0	0	0	0
248-443-801.030	Professional Services - Audit	64	71	74	74	78	78	100
248-443-851.000	Postage	1	44	6	100	1	1	100
248-443-900.000	Printing and Publishing	1,496	1,637	1,399	1,800	3,118	3,742	3,500
248-443-920.000	Electricity - Downtown Street Lights	0	0	0	1,000	0	1,000	1,000
248-443-930.001	Land & Building Repairs/Maintenance	0	0	0	0	1,028	1,234	2,000
248-443-931.000	Equipment Repair & Maintenance	1,215	862	2,470	7,028	0	0	0
248-443-935.001	Liability Insurance	608	196	208	239	458	458	480
248-443-948.000	Computer Services	10	13	8	50	15	18	50
248-443-955.000	Miscellaneous	451	451	114	200	125	150	200
248-443-960.000	Education & Training - Professional	175	18	45	200	0	0	200
248-443-962.000	Memberships & Dues	690	600	767	700	700	700	700
Totals for dept 443 - PUBLIC WORKS		27,407	27,132	28,652	62,292	41,339	54,095	62,584

Dept 775 - SPECIAL EVENTS

248-775-880.021	Special Events	1,042	3,220	3,873	4,950	6,371	7,645	7,650
248-775-881.022	DDA Farmers Market Expense	774	1,242	2,148	3,100	1,429	1,715	3,100
248-775-881.025	DDA Christmas Ornament Costs	797	0	0	0	0	0	0
248-775-881.036	DDA Movies in the Park	1,770	0	0	0	0	0	0
Totals for dept 775 - SPECIAL EVENTS		4,383	4,462	6,021	8,050	7,800	9,360	10,750

Fund 248 - **DOWNTOWN DEVELOPMENT AUTHORITY - DDA**

06/03/2025

*Draft approved by BRA/TIFA/DDA Board 05/13/2025**Original Draft approved by City Council 05/27/2025**Updated revenue/expendituresto be considered 06/10/2025*

2025-2026 Budget

2025-2026 Budget		21-22	22-23	23-24	24-25	24-25	24-25	2025-2026
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30/25	TOTALS	BUDGET
<hr/>								
Dept 900 - CAPITAL OUTLAY								
248-900-971.000	Capital Purchase	8,793	12,014	6,550	18,000	0	16,000	50,000
Totals for dept 900 - CAPITAL OUTLAY		8,793	12,014	6,550	18,000	0	16,000	50,000
<hr/>								
Dept 905 - DEBT SERVICE								
248-905-991.000	Principal Payment - Interfund Loans	11,900	24,159	0	0	0	0	0
248-905-992.050	Interest Payment - Interfund Loans	361	242	0	0	0	0	0
Totals for dept 905 - DEBT SERVICE		12,261	24,401	0	0	0	0	0
<hr/>								
TOTAL APPROPRIATIONS		52,844	68,009	41,223	88,342	49,139	79,455	123,334
<hr/>								
NET OF REVENUES/APPROPRIATIONS - FUND 249		18,701	12,774	51,613	15,938	60,540	32,438	(10,491)
<hr/>								
Estimated Cash beginning of year:								186,190
Estimated Cash end of year:								186,190
								175,699

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User: ROXANNE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 05/01/2025 - 05/31/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
247-443-718.001	HEALTH INSURANCE PREMIUMS COPS HEALTH TRUST		MAY 2025 DENTAL/VISION PRE	26.52	28762
247-443-718.001	Health Insurance Premiums PRIORITY HEALTH		MAY 2025 HEALTH INSURANCE	284.92	28764
247-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INSU	MAY 2025 LIFE INSURANCE PF	1.83	28763
Total For Dept 443 PUBLIC				313.27	
Total For Fund 247 TAX INC				313.27	

06/02/2025 11:19 AM
User: ROXANNE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 05/01/2025 - 05/31/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 247 TAX INCREMENT FIN	313.27
	<hr/>
	313.27

Fund 247 (450) - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

06/03/2025

Draft approved by BRA/TIFA/DDA Board 05/13/2025

Original Draft approved by City Council 05/27/2025

Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget

NEW GL NUMBER	DESCRIPTION	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 ACTUAL AMOUNTS	24-25 AMENDED BUDGET	24-25 ACTUAL TO 04/30/25	24-25 PROJECTED TOTALS	2025-2026 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
247-000-402.040	Captured Tax - AdVal Real - City	0	0	8,132	15,598	14,161	14,161	16,584
247-000-402.041	Captured Tax - AdVal Real - Library	0	0	1,459	2,675	2,428	2,428	2,902
247-000-402.042	Captured Tax - AdVal Real - Capital Impr	0	0	661	1,276	1,159	1,159	1,385
247-000-402.043	Captured Tax - AdVal Real - Fire Reserve	0	0	661	1,276	1,159	1,159	1,385
247-000-402.044	Captured Tax - AdVal Real - Solid Waste	0	0	860	1,659	1,506	1,506	1,800
247-000-402.048	Captured Tax - AdVal Real - County (All)	0	0	4,605	8,887	8,100	8,100	9,678
247-000-583.000	Local Grants	85,615	86,683	95,454	89,257	90,530	90,530	88,515
247-000-665.000	Interest Earned - Investments	198	2,362	8,450	3,330	10,324	12,324	5,000
TOTAL ESTIMATED REVENUES		85,813	89,045	120,282	123,958	129,367	131,367	127,249

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

247-443-703.000	Salaries/Wages - Full Time Employees	47,183	47,129	51,558	33,568	26,971	32,365	36,287
247-443-704.001	Wages - Part Time Employees	358	444	484	483	161	193	200
247-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	3,363	3,438	3,860	2,620	2,052	2,462	2,805
247-443-712.001	Medical Insurance Opt Out	388	856	1,337	1,155	1,001	1,336	1,155
247-443-716.000	Retirement Benefits	2,286	2,285	2,281	1,879	1,434	1,811	1,979
247-443-718.001	Health Insurance Premiums	6,375	5,763	4,360	3,071	2,575	3,101	3,184
247-443-718.013	Health Insurance - HSA - Employer Paid	1,916	1,498	1,375	744	545	670	744
247-443-723.001	Other Post Employment Benefits	30	0	0	0	0	0	0
247-443-725.001	Life Insurance	20	16	21	22	18	22	22
247-443-725.010	Workers Comp Insurance	187	168	171	154	138	154	172
247-443-775.000	Supplies - Repairs and Maintenance	0	0	6	7,000	0	0	0
247-443-801.013	Professional Services - Attorney	0	1,045	0	0	0	0	0
247-443-801.030	Professional Services - Audit	64	71	74	74	78	78	100
247-443-930.001	Land & Building Repairs/Maintenance	0	0	0	0	3,537	4,244	5,000
247-443-931.000	Repairs and Maintenance - Equipment	715	830	0	0	0	0	0
247-443-935.001	Liability Insurance	395	127	135	152	462	462	485
247-443-940.000	Rentals - Equipment	842	1,013	1,681	1,500	1,841	2,209	2,400
247-443-948.000	Computer Services	10	7	8	0	7	8	0

Fund 247 (450) - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

06/03/2025

Draft approved by BRA/TIFA/DDA Board 05/13/2025
Original Draft approved by City Council 05/27/2025
Updated revenue/expendituresto be considered 06/10/2025

2025-2026 Budget		21-22	22-23	23-24	24-25	24-25	24-25	2025-2026
NEW GL NUMBER	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
		AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30/25	TOTALS	BUDGET
Totals for dept 443 - PUBLIC WORKS		64,132	64,690	67,351	52,422	40,820	49,115	54,533
NET OF REVENUES/APPROPRIATIONS - FUND 247		21,681	24,355	52,931	71,536	88,547	82,252	72,716
Estimated Cash beginning of year:								282,764
Estimated Cash end of year:							282,764	355,480

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025	MONTH	05/31/2025	BALANCE	
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
D01	D01 - Taxes	36,967.00	36,989.93		0.00	(22.93)	100.06
D08	D08 - Interest and rentals	0.00	436.73		0.00	(436.73)	100.00
F40.05	F40.05 - Other financing, Transfer In	110,000.00	100,833.37		9,166.67	9,166.63	91.67
TOTAL REVENUES		146,967.00	138,260.03		9,166.67	8,706.97	94.08
Expenditures							
443	PUBLIC WORKS	134,586.00	103,485.96		5,065.04	31,100.04	76.89
905	DEBT SERVICE	16,624.00	37,410.89		1,385.38	(20,786.89)	225.04
TOTAL EXPENDITURES		151,210.00	140,896.85		6,450.42	10,313.15	93.18
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		146,967.00	138,260.03		9,166.67	8,706.97	94.08
TOTAL EXPENDITURES		151,210.00	140,896.85		6,450.42	10,313.15	93.18
NET OF REVENUES & EXPENDITURES		(4,243.00)	(2,636.82)		2,716.25	(1,606.18)	62.15

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND								
Revenues								
D01	D01 - Taxes	31,371.00	28,513.50		0.00		2,857.50	90.89
D08	D08 - Interest and rentals	3,330.00	11,427.02		1,103.25		(8,097.02)	343.15
D04	D04 - State grants	89,257.00	90,530.02		0.00		(1,273.02)	101.43
TOTAL REVENUES		123,958.00	130,470.54		1,103.25		(6,512.54)	105.25
Expenditures								
443	PUBLIC WORKS	52,422.00	44,897.33		4,076.94		7,524.67	85.65
TOTAL EXPENDITURES		52,422.00	44,897.33		4,076.94		7,524.67	85.65
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:								
TOTAL REVENUES		123,958.00	130,470.54		1,103.25		(6,512.54)	105.25
TOTAL EXPENDITURES		52,422.00	44,897.33		4,076.94		7,524.67	85.65
NET OF REVENUES & EXPENDITURES		71,536.00	85,573.21		(2,973.69)		(14,037.21)	119.62

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
D01	D01 - Taxes	87,859.00	87,624.07	0.00	234.93	99.73
D08	D08 - Interest and rentals	2,000.00	6,229.06	532.20	(4,229.06)	311.45
D04	D04 - State grants	7,536.00	7,643.42	0.00	(107.42)	101.43
D06	D06 - Charges for services	6,285.00	9,003.10	947.74	(2,718.10)	143.25
D09.04	D09.04 - Other, Miscellaneous	600.00	660.00	0.00	(60.00)	110.00
TOTAL REVENUES		104,280.00	111,159.65	1,479.94	(6,879.65)	106.60
Expenditures						
443	PUBLIC WORKS	62,292.00	50,328.78	8,991.69	11,963.22	80.79
775	SPECIAL EVENTS	8,050.00	8,035.38	235.87	14.62	99.82
900	CAPITAL OUTLAY	18,000.00	0.00	0.00	18,000.00	0.00
TOTAL EXPENDITURES		88,342.00	58,364.16	9,227.56	29,977.84	66.07
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		104,280.00	111,159.65	1,479.94	(6,879.65)	106.60
TOTAL EXPENDITURES		88,342.00	58,364.16	9,227.56	29,977.84	66.07
NET OF REVENUES & EXPENDITURES		15,938.00	52,795.49	(7,747.62)	(36,857.49)	331.26
TOTAL REVENUES - ALL FUNDS		375,205.00	379,890.22	11,749.86	(4,685.22)	101.25
TOTAL EXPENDITURES - ALL FUNDS		291,974.00	244,158.34	19,754.92	47,815.66	83.62
NET OF REVENUES & EXPENDITURES		83,231.00	135,731.88	(8,005.06)	(52,500.88)	163.08

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
243-000-404.040	Captured Tax Real - BR - City Tax	6,793.00	6,792.76	0.00	0.24	100.00
243-000-404.041	Captured Tax Real - BR - Library	1,165.00	1,165.31	0.00	(0.31)	100.03
243-000-404.042	Captured Tax Real - BR - Capital Impr	556.00	555.96	0.00	0.04	99.99
243-000-404.043	Captured Tax Real - BR - Fire Reserve	556.00	555.96	0.00	0.04	99.99
243-000-404.044	Captured Tax Real - BR - Solid Waste	723.00	722.77	0.00	0.23	99.97
243-000-404.047	Captured Tax Real - DDA - School	16,611.00	16,611.27	0.00	(0.27)	100.00
243-000-404.048	Captured Tax Real - BR - County Taxes	3,871.00	3,886.35	0.00	(15.35)	100.40
243-000-413.060	Captured Tax Pers - City Tax	3,327.00	3,326.82	0.00	0.18	99.99
243-000-413.061	Captured Tax Pers - Library	571.00	570.73	0.00	0.27	99.95
243-000-413.062	Captured Tax Pers - Capital Improvement	272.00	272.30	0.00	(0.30)	100.11
243-000-413.063	Captured Tax Pers - Fire Reserve	272.00	272.30	0.00	(0.30)	100.11
243-000-413.064	Captured Tax Pers - Solid Waste	354.00	353.99	0.00	0.01	100.00
243-000-413.065	Captured Tax Pers - County Taxes	1,896.00	1,903.41	0.00	(7.41)	100.39
243-000-665.000	Interest Earnings - Investments	0.00	436.73	0.00	(436.73)	100.00
243-000-699.101	Interfund Transfer In - General Fund	30,000.00	27,500.00	2,500.00	2,500.00	91.67
243-000-699.401	Interfund Transfer In - Cap Improvement	80,000.00	73,333.37	6,666.67	6,666.63	91.67
TOTAL REVENUES		146,967.00	138,260.03	9,166.67	8,706.97	94.08
Expenditures						
243-443-703.000	Salaries/Wages - Full Time Employees	46,328.00	41,369.46	3,287.27	4,958.54	89.30
243-443-704.001	Wages - Part Time Employees	2,485.00	5,583.54	787.66	(3,098.54)	224.69
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,798.00	3,610.88	315.18	187.12	95.07
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	1,680.00	1,487.50	148.74	192.50	88.54
243-443-716.000	Retirement - Defined Contribution 401a	3,681.00	2,933.82	241.04	747.18	79.70
243-443-718.001	Health Insurance Premiums - Current EE	2,602.00	2,079.51	225.14	522.49	79.92
243-443-718.013	Health Insurance - HSA - Employer Paid	744.00	547.05	43.77	196.95	73.53
243-443-723.001	Retiree Health Care - OPEB	31.00	28.60	2.60	2.40	92.26
243-443-725.001	Fringe Benefit - Life Insurance	46.00	40.01	3.54	5.99	86.98
243-443-725.010	Workers Comp Insurance	161.00	147.40	0.00	13.60	91.55
243-443-767.000	Clothing - Uniforms - contract provided	99.00	0.00	0.00	99.00	0.00
243-443-775.000	Supplies - Repairs and Maintenance	500.00	1,371.47	0.00	(871.47)	274.29
243-443-801.013	Professional Services - Attorney	15,000.00	1,592.50	0.00	13,407.50	10.62
243-443-801.030	Professional Services - Auditor	400.00	409.49	0.00	(9.49)	102.37
243-443-830.000	Contractual Reimbursement CRA Activities	27,839.00	27,742.45	0.00	96.55	99.65
243-443-851.000	Postage	0.00	10.10	10.10	(10.10)	100.00
243-443-931.000	Equipment Repair & Maintenance	15,000.00	6,150.00	0.00	8,850.00	41.00
243-443-935.001	Property Liability Insurance	7,392.00	3,785.17	0.00	3,606.83	51.21
243-443-940.000	Rentals - Equipment	6,800.00	4,589.67	0.00	2,210.33	67.50
243-443-948.000	Computer Services	0.00	7.34	0.00	(7.34)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,691.00	14,383.71	1,307.61	1,307.29	91.67
243-905-991.243	Principal - EGLE Loan BRA 2020-2444	0.00	21,507.28	0.00	(21,507.28)	100.00
243-905-992.243	Interest - EGLE Loan BRA 2020-2444	0.00	664.43	0.00	(664.43)	100.00
243-905-993.001	Debt Service - Interest - Interfund Loan	933.00	855.47	77.77	77.53	91.69
TOTAL EXPENDITURES		151,210.00	140,896.85	6,450.42	10,313.15	93.18
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		146,967.00	138,260.03	9,166.67	8,706.97	94.08
TOTAL EXPENDITURES		151,210.00	140,896.85	6,450.42	10,313.15	93.18

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH INCREASE	05/31/2025 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
<hr/>								
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND								
NET OF REVENUES & EXPENDITURES		(4,243.00)	(2,636.82)		2,716.25		(1,606.18)	62.15

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025	MONTH	05/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND							
Revenues							
247-000-404.040	Captured Tax Real - BR - City Tax	15,598.00	14,161.04		0.00	1,436.96	90.79
247-000-404.041	Captured Tax Real - BR - Library	2,675.00	2,428.47		0.00	246.53	90.78
247-000-404.042	Captured Tax Real - BR - Capital Impr	1,276.00	1,158.84		0.00	117.16	90.82
247-000-404.043	Captured Tax Real - BR - Fire Reserve	1,276.00	1,158.84		0.00	117.16	90.82
247-000-404.044	Captured Tax Real - BR - Solid Waste	1,659.00	1,506.46		0.00	152.54	90.81
247-000-404.048	Captured Tax Real - BR - County Taxes	8,887.00	8,099.85		0.00	787.15	91.14
247-000-583.000	Local Grants	89,257.00	90,530.02		0.00	(1,273.02)	101.43
247-000-665.000	Interest Earnings - Investments	3,330.00	11,427.02		1,103.25	(8,097.02)	343.15
TOTAL REVENUES		123,958.00	130,470.54		1,103.25	(6,512.54)	105.25
Expenditures							
247-443-703.000	Salaries/Wages - Full Time Employees	33,568.00	29,542.20		2,571.31	4,025.80	88.01
247-443-704.001	Wages - Part Time Employees	483.00	176.97		16.20	306.03	36.64
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	2,620.00	2,248.25		196.23	371.75	85.81
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	1,155.00	1,112.66		111.26	42.34	96.33
247-443-716.000	Retirement - Defined Contribution 401a	1,879.00	1,578.32		144.42	300.68	84.00
247-443-718.001	Health Insurance Premiums - Current EE	3,071.00	2,816.32		241.31	254.68	91.71
247-443-718.013	Health Insurance - HSA - Employer Paid	744.00	595.05		49.80	148.95	79.98
247-443-725.001	Fringe Benefit - Life Insurance	22.00	20.01		1.83	1.99	90.95
247-443-725.010	Workers Comp Insurance	154.00	138.17		0.00	15.83	89.72
247-443-775.000	Supplies - Repairs and Maintenance	7,000.00	0.00		0.00	7,000.00	0.00
247-443-801.030	Professional Services - Auditor	74.00	77.57		0.00	(3.57)	104.82
247-443-930.001	Land & Building Repairs/Maintenance	0.00	3,536.50		0.00	(3,536.50)	100.00
247-443-935.001	Property Liability Insurance	152.00	462.14		0.00	(310.14)	304.04
247-443-940.000	Rentals - Equipment	1,500.00	2,585.83		744.58	(1,085.83)	172.39
247-443-948.000	Computer Services	0.00	7.34		0.00	(7.34)	100.00
TOTAL EXPENDITURES		52,422.00	44,897.33		4,076.94	7,524.67	85.65
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:							
TOTAL REVENUES		123,958.00	130,470.54		1,103.25	(6,512.54)	105.25
TOTAL EXPENDITURES		52,422.00	44,897.33		4,076.94	7,524.67	85.65
NET OF REVENUES & EXPENDITURES		71,536.00	85,573.21		(2,973.69)	(14,037.21)	119.62

PERIOD ENDING 05/31/2025

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (NORMAL (ABNORMAL))	MONTH 05/31/2025 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
248-000-404.030	Captured Tax Real - DDA - City Tax	41,955.00	41,824.63	0.00	130.37	99.69
248-000-404.031	Captured Tax Real - DDA - Library	7,197.00	7,174.46	0.00	22.54	99.69
248-000-404.032	Captured Tax Real - DDA - Capital Impr	3,434.00	3,423.05	0.00	10.95	99.68
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	3,434.00	3,423.05	0.00	10.95	99.68
248-000-404.034	Captured Tax Real - DDA - Solid Waste	4,464.00	4,449.99	0.00	14.01	99.69
248-000-404.045	Captured Tax Real - DDA - County Taxes	23,909.00	23,927.79	0.00	(18.79)	100.08
248-000-413.060	Captured Tax Pers - City Tax	1,724.00	1,689.01	0.00	34.99	97.97
248-000-413.061	Captured Tax Pers - Library	295.00	289.68	0.00	5.32	98.20
248-000-413.062	Captured Tax Pers - Capital Improvement	141.00	138.25	0.00	2.75	98.05
248-000-413.063	Captured Tax Pers - Fire Reserve	141.00	138.25	0.00	2.75	98.05
248-000-413.064	Captured Tax Pers - Solid Waste	183.00	179.72	0.00	3.28	98.21
248-000-413.065	Captured Tax Pers - County Taxes	982.00	966.19	0.00	15.81	98.39
248-000-583.000	Local Grants	7,536.00	7,643.42	0.00	(107.42)	101.43
248-000-642.001	Sales of Merchandise - DDA	0.00	53.45	0.00	(53.45)	100.00
248-000-654.001	Charges for Service - Farmers Market Fee	4,660.00	4,749.65	947.74	(89.65)	101.92
248-000-654.102	Special Event Revenues - DDA	1,625.00	4,200.00	0.00	(2,575.00)	258.46
248-000-665.000	Interest Earnings - Investments	2,000.00	6,229.06	532.20	(4,229.06)	311.45
248-000-674.022	Private Donations - Sponsorship FarmersMk	600.00	0.00	0.00	600.00	0.00
248-000-684.000	Miscellaneous Revenue	0.00	660.00	0.00	(660.00)	100.00
TOTAL REVENUES		104,280.00	111,159.65	1,479.94	(6,879.65)	106.60
Expenditures						
248-443-703.000	Salaries/Wages - Full Time Employees	33,416.00	29,985.41	4,607.91	3,430.59	89.73
248-443-704.001	Wages - Part Time Employees	355.00	352.32	32.40	2.68	99.25
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	2,578.00	2,175.15	336.54	402.85	84.37
248-443-712.001	Cash in Lieu of Benefits - Insurance Buy	660.00	0.00	0.00	660.00	0.00
248-443-713.001	Overtime Pay	513.00	0.00	0.00	513.00	0.00
248-443-716.000	Retirement - Defined Contribution 401a	1,419.00	1,284.33	325.63	134.67	90.51
248-443-718.001	Health Insurance Premiums - Current EE	4,022.00	3,868.59	527.54	153.41	96.19
248-443-718.013	Health Insurance - HSA - Employer Paid	960.00	860.72	134.34	99.28	89.66
248-443-723.001	Retiree Health Care - OPEB	13.00	12.10	1.10	0.90	93.08
248-443-725.001	Fringe Benefit - Life Insurance	18.00	18.27	1.59	(0.27)	101.50
248-443-725.010	Workers Comp Insurance	90.00	87.04	0.00	2.96	96.71
248-443-767.000	Clothing - Uniforms - contract provided	57.00	0.00	0.00	57.00	0.00
248-443-774.000	Supplies - Planting	2,700.00	0.00	0.00	2,700.00	0.00
248-443-775.000	Supplies - Repairs and Maintenance	4,100.00	4,206.72	1,069.04	(106.72)	102.60
248-443-801.030	Professional Services - Auditor	74.00	77.57	0.00	(3.57)	104.82
248-443-851.000	Postage	100.00	0.97	0.00	99.03	0.97
248-443-900.000	Printing and Publishing	1,800.00	3,223.43	105.24	(1,423.43)	179.08
248-443-920.000	Utilities - Electric	1,000.00	0.00	0.00	1,000.00	0.00
248-443-930.001	Land & Building Repairs/Maintenance	0.00	1,028.00	0.00	(1,028.00)	100.00
248-443-931.000	Equipment Repair & Maintenance	7,028.00	524.50	524.50	6,503.50	7.46
248-443-935.001	Property Liability Insurance	239.00	457.69	0.00	(218.69)	191.50
248-443-940.000	Rentals - Equipment	0.00	1,325.86	1,325.86	(1,325.86)	100.00
248-443-948.000	Computer Services	50.00	14.68	0.00	35.32	29.36
248-443-955.000	Miscellaneous Expense	200.00	125.43	0.00	74.57	62.72
248-443-960.000	Education & Training - Professional	200.00	0.00	0.00	200.00	0.00
248-443-962.000	Memberships & Dues	700.00	700.00	0.00	0.00	100.00
248-775-880.021	Community Promotion - Special Events	4,950.00	6,477.65	107.14	(1,527.65)	130.86
248-775-881.022	Farmers Market Costs - DDA	3,100.00	1,557.73	128.73	1,542.27	50.25
248-900-971.000	Capital Purchase	18,000.00	0.00	0.00	18,000.00	0.00

06/02/2025 08:07 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

Page: 5/5

User: BKELLEY

PERIOD ENDING 05/31/2025

DB: Plainwell

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD T USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
TOTAL EXPENDITURES		88,342.00	58,364.16	9,227.56	29,977.84	66.07
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		104,280.00	111,159.65	1,479.94	(6,879.65)	106.60
TOTAL EXPENDITURES		88,342.00	58,364.16	9,227.56	29,977.84	66.07
NET OF REVENUES & EXPENDITURES		15,938.00	52,795.49	(7,747.62)	(36,857.49)	331.26
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		375,205.00	379,890.22	11,749.86	(4,685.22)	101.25
NET OF REVENUES & EXPENDITURES		291,974.00	244,158.34	19,754.92	47,815.66	83.62
		83,231.00	135,731.88	(8,005.06)	(52,500.88)	163.08

MINUTES
Plainwell City Council
April 28, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Dan Martin of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, Councilmember Wisnaski and Councilmember Green. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 04/14/2025 regular meeting and the 04/23/2025 special meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment:
Judy Munch of 114 Russet - asked for an update about fill dirt and lawn reseeding for residents of the Old Orchard. She shared that she had heard that USA Earthworks was not coming back to address these concerns, mentioning that spring is here and her grass is growing, and that she has a pipe sticking up in her yard still.
7. County Commissioners Report: Commissioner Dugan gave an update on happenings throughout Allegan County.
8. Agenda approval:
A motion by Steele, seconded by Green, to approve the Agenda for the April 28, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel discussed West Michigan Trails Organization's development of a 42-mile non-motorized trail beginning in Kalamazoo Township and ending in Kent County. Plainwell will be working with the City of Wayland, Wayland Township, and Gun Plain Township on this project.
A motion by Keeney, seconded by Wisnaski, to approve Resolution 2025-09 as presented. On a roll call vote, all voted in favor. Motion passed.
 - B. Superintendent Pond discussed the repair annular seals. These seals stop methane from escaping, and are located on the concrete on top of the digester. There are two seals that require repair.
A motion by Green, seconded by Wisnaski, to approve the repair of the annular seals on both anaerobic digesters at the Water Renewal plant by Mulder Building Sealants & Restoration for \$5450.00. On a roll call vote, all voted in favor. Motion passed.
 - C. Deputy Superintendent Keyser discussed recalibrating eleven flow meters at in use by Water Renewal. This calibration is required annually by EGLE.
A motion by Wisnaski, seconded by Steele, approving the calibration of eleven flow meters at the Water Renewal plant by Forberg Smith for \$6319.60. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Wisnaski, to accept and place on file the March 2025 Department of Public Safety and Water Renewal Reports, and the 03/11/2025 DDA/BRA/TIFA meeting minutes. On a voice vote, all voted in favor. Motion passed.

MINUTES
Plainwell City Council
April 28, 2025

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$63,020.20 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Coordinator/Interim Treasurer Kersten was excused to attend training.

Superintendent Nieuwenhuis stated that hydrant flushing went well. Street sweeping is wrapping up. The flower nursey has sent some photos of the planters that will be put out in about 2 weeks.

Community Development Manager Siegel shared that there are only 20 days remaining until her retirement in May. The downtown clock is being repaired, and she will be submitting grant information for the West Michigan Trails project this week.

Deputy Superintendent Keyser stated that he is testing Thursday for a Class B license.

Superintendent Pond stated there are 35 days remaining until his retirement in June.

Director Callahan reported that the Chief's vehicle has been successfully sold at auction.

Clerk Leonard had nothing to report.

City Manager Lakamper shared that Profielnorm has begun construction for their new building in Industrial Park. He shared that the first agreement with BizEx Ventures has been signed, with others to follow after the building purchase is complete. MDOT has awarded the S. Main St. paving project to Lakeland Asphalt, with a project timeline from now through September. There will be an interview this week for the Community Development Manager position.

15. Council Comments:

Mayor Pro Tem Steele shared that a former City of Plainwell employee, Roy Carlson, has passed away. Mr. Carlson had worked at the Plainwell Airport and had provided assessing services to the City. She shared her relief that Public Safety Officer Welcher was okay following an altercation at the high school.

Councilmember Green reminded staff and the public about the Art Council children's theater being held Saturday, June 21 at 7pm at the Plainwell High School Performing Arts Center.

Councilmember Keeney wished everyone a happy cinco de mayo.

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:28pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
May 12, 2025


JoAnn Leonard, City Clerk

MINUTES
Plainwell City Council
May 12, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Jared Bowen of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Wisnaski, Councilmember Keeney and Councilmember Green. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 04/28/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Presentation: Mill Property Development – provided by Allen Edwin Homes and Watts Homes & Construction.
7. Public Comment: None.
8. Agenda approval:
A motion by Steele, seconded by Wisnaski, to approve the Agenda for the May 12, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Superintendent Nieuwenhuis discussed the City's Well Head Protection Program. Fleis & Vandenbrink has handled the WHPP Plan for Plainwell in the past, and is recommended for this job.
A motion by Keeney, seconded by Green, approving the proposal from Fleis & Vandenbrink to assist with the renewal of the existing WHPP Plan at a cost of \$13,500.00. On a roll call vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel discussed Ordinance 400, which clarifies permitted off street parking for residential one- and two-family homes by defining 'driveway' and 'driveway extension' and providing guidelines for both. The amendment also addresses shared parking areas between buildings.
A motion by Keeney, seconded by Wisnaski, adopting Ordinance 400, an Ordinance to amend Chapter 53 "Zoning" of the City of Plainwell's Code of Ordinances; to amend Sec. 53-175, A, 7 pertaining to one and two-family dwelling residential parking; and to amend Sec. 53-174, A, 8 pertaining to shared parking. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Wisnaski, to accept and place on file the April 2025 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.
12. Accounts Payable:
A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$103,668.23 for payment of the same. On a roll call vote, all voted in favor. Motion passed.
13. Public Comments:
 - A. Dale Burnham of 210 Prairie St inquired about the sale of the GHD buildings.
 - B. Sandy Lamorandier of 518 S. Woodhams St. asked if there will be more meetings for public input on the Mill development project.
14. Staff Comments:
Personnel Coordinator/Interim Treasurer Kersten shared that Cheryl Pickett is celebrating 30 years with the City of Plainwell.

MINUTES
Plainwell City Council
May 12, 2025

Superintendent Nieuwenhuis stated that DPW is having brats on Thursday to celebrate Cheryl's 30-year anniversary. The City's flowers will be delivered on May 21st, and should be ready in time for the Memorial Day Parade. He shared that the merry-go-round in Sherwood park had been destroyed in such a way as to be unrepairable, and that the merry-go-round from Thurlcook park would be moved to Sherwood. He also stated that merry-go-rounds are not something that can be purchased anymore.

Community Development Manager Siegel shared that Flawless Finish Detailing, located at 934 E. Bridge St. had a successful Grand Opening. She reported that she submitted a grant for engineering, and that this was her last City Council meeting.

Deputy Superintendent Keyzer stated the he was waiting for results from his test, and that it can take up to three weeks.

Superintendent Pond shared that he was one month away from retirement.

Director Callahan reminded everyone about the upcoming Memorial Day Parade on Monday, May 26th at 11am and the Color Your World Run being held at Ransom District Library on Saturday, June 7th.

Clerk Leonard had nothing to report.

City Manager Lakamper reported that he was working with Brian Kelley on the City budget for the new fiscal year. He shared that performance reviews were in process, and thanked Denise for all she has done for the City of Plainwell.

15. Council Comments:

Mayor Pro Tem Steele reminisced about sitting in on Denise's interview, and how much Denise will be missed. She spoke about David Rantz's retirement gathering, noting how nice it was and that his daughter was able to do his official last call.

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:37pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
May 27, 2025


JoAnn Leonard, City Clerk