

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA Plainwell City Council Monday, September 9, 2019 7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 08/26/2019 Regular Meeting**
6. **General Public Comments**
 - A. *Mr. Dale Burnham & Mrs. Pat Shannon – Discussion Honoring Mayor Brooks*
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Set a Public Meeting – Mill Demolition Grant Update**

Council will consider setting a public meeting for a Community Open House to update the Mill Demolition Process and Consumers Power Pole Discussions.
11. **Communications:** The August 2019 Investment and Fund Balance Reports
12. **Accounts Payable - \$318,420.29**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
August 26, 2019

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Steve Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Keeler, Councilmember Overhuel and Councilmember Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 08/12/2019 regular meeting and the Council Minutes from the Special Meetings of August 21, 2019 and August 22, 2019. On voice vote, all voted in favor. Motion passed.
6. State Representative Mary Whiteford gave Council a Legislative Update and spoke about the state's Health & Human Services Budget, foster care, behavioral issues and Community Mental Health. She noted trying to shift the budget to focus on people moreso than administrative costs. She noted that working on the budget results in no cut and dried answers. She thanked Mayor Brooks for having helped her learn the role of State Rep for the area and noted that he will be missed.
7. Mayor Pro Tem Steele adjourned the meeting *sine die* at 7:06pm.
8. City Clerk Kelley administered the Oath of Office to Randy Wisnaski as Councilmember.
9. Clerk Kelley called Roll Call: Present: Councilmember Keeler, Councilmember Keeney, Councilmember Overhuel, Councilmember Steele and Councilmember Wisnaski,. Absent: None.
10. Clerk Kelley distributed ballots for Office of Mayor. Each Councilmember was listed and the Council was asked to vote for not more than one person. City Council then completed and signed their respective ballot for Mayor. The City Clerk collected and read aloud the results of the selection. Councilmembers Keeler, Overhuel and Wisnaski selected Brad Keeler. Councilmembers Keeney and Steele selected Todd Overhuel. Councilmember Keeler was elected Mayor by a vote of 3-2.
A motion by Keeney, seconded by Overhuel, to accept the results of the ballot for Office of Mayor for Brad Keeler with a vote of 3-2. On a voice vote, all voted in favor. Motion passed.
11. Clerk Kelley distributed ballots for Office of Mayor Pro Tem. Each Councilmember was listed and the Council was asked to vote for not more than one person. City Council then completed and signed their respective ballot for Mayor Pro Tem. The City Clerk collected and read aloud the results of the selection. Councilmembers Keeler, Overhuel and Steele selected Lori Steele. Councilmember Keeney selected Roger Keeney and Councilmember Wisnaski selected Todd Overhuel. Councilmember Steele was elected Mayor Pro Tem by a vote of 3-1-1.
A motion by Overhuel, seconded by Keeler, to accept the results of the ballot for Office of Mayor Pro- em for

Lori Steele with a vote of 3-1-1. On a voice vote, all voted in favor. Motion passed.

12. Councilmember Wisnaski said he was honored to be in this position and thanked Council.
13. Clerk Kelley administered the Oath of Office to Mayor Keeler and to Mayor Pro Tem Steele and turned the meeting back over to Mayor Keeler at 7.19pm.
14. County Commissioner Report: None.
15. Agenda Amendments: None.
16. Mayor's Report: Mayor Keeler was thankful for today's rain.
17. Recommendations and Reports:
 - A. Superintendent Pond reported an alarm panel for the digester gas sensor needs replacement after having reached the end of its useful life. Councilmember Keeney inquired about local sourcing of the work. Superintendent Pond discussed the specialized instrumentation and calibration of the city's system and that Oudbier had been involved for some time whereas another firm may incur additional costs to learn the system. City Manager Wilson asked if there was a timeline for completion of the project and several notes were discussed about the safety concerns with the alarm not functioning properly now.
A motion by Keeney, seconded by Overhuel, to approve the purchase of new alarm panel for the digester boiler room from Oudbier Instrument Company at a cost of \$4,679.50. On a roll-call vote, all in favor. Motion passed.
 - B. City Manager Wilson briefed Council updating progress on the Sherwood Avenue Construction Project. A progress billing from the Michigan Department of Transportation was presented for Council's consideration.
A motion by Steele, seconded by Overhuel, to a progress billing from Michigan Department of Transportation in the amount of \$42,559.54 and authorized payment of the same. On a roll-call vote, all in favor. Motion passed.
18. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the July 2019 Public Safety Report, the July 2019 Water Renewal Report and the draft 08/13/2019 DDA-BRA-TIFA Meeting Minutes. On a voice vote, all in favor. Motion passed.**
19. Accounts Payable:
A motion by Keeney, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$809,924.09 for payment of same. On a roll call vote, all in favor. Motion passed.
20. Public Comments: None

21. Staff Comments

Superintendent Nieuwenhuis gave additional specifics about the Sherwood Avenue project reporting that the water main was in and that tie-ins were happening Thursday near Main and Thomas. All affected homeowners have been notified. The project remains on track for completion at the end of September.

Community Development Manager Siegel reported on community events and projects.

Superintendent Pond reported on the wastewater asset management plan

Public Safety Director Bomar briefed Council on ISO Certifications, police activity and fire service trainings.

Clerk/Treasurer Kelley reported ongoing preparation of audit work with the audit fieldwork scheduled for the week of September 19. Applications for absent voter ballots should be mailed before September 11.

City Manager Wilson briefed Council about progress related to the Grant Application for Mill Demolition and reported a meeting on Wednesday August 28 with Consumers Energy to discuss the power poles near the river.

22. Council Comments:

Councilmember Overhuel congratulated everyone on Council.

Mayor Pro Tem Steele thanked everyone for the election to Mayor Pro Tem and welcomed Councilmember Wisnaski.

23. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:41 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
September 9, 2019

Brian Kelley, City Clerk

SUMMARY
Plainwell City Council
August 26, 2019

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Steve Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Keeler, Overhuel and Keeney. Absent: None.
5. Approved Minutes/Summary of the 08/12/2019 regular meeting and Minutes from the 08/21/2019 and 08/22/2019 Special Meetings.
6. Adjourned the retiring City Council *sine die*.
7. Administered the Oath of Office to Councilmember Wisnaski.
8. New Council Roll Call: Present: Keeler, Keeney, Overhuel, Steele and Wisnaski. Absent: None.
9. Council elected Brad Keeler as Mayor and Lori Steele as Mayor Pro Tem.
10. Approved purchasing a new alarm panel for the digester boiler room from Oudbier Instrument Company at a cost of \$4,679.50.
11. Approved a project billing from Michigan Department of Transportation for the Sherwood Avenue Project for 442,559.54.
12. Accepted and placed on file the July 2019 Public Safety and Water Renewal Reports and the draft 08/13/2019 DDA-BRA-TIFA Meeting Minutes.
13. Approved Accounts Payable for \$809,924.09.
14. Adjourned the meeting at 7:41 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

Investment Activity Report



"The Island City"

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 08/31/2019

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.09.06 14:04:06 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$188,422	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.19%	
2	18-Month CD	N/A	\$155,425	Northstar Bank	Julie Smith - 810.329.7104	02/13/2019	08/12/2020	2.45%	347
3	270-Day CD	N/A	\$102,966	Chemical Bank	Aimee Kornowicz - 269.324.7096	02/20/2019	11/17/2019	2.15%	78
4	365-Day CD	N/A	\$103,906	Grand River Bank	Christy Vierzen - 616.259.1322	06/11/2019	04/06/2020	2.75%	219
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15	* Trust Funds in Pool		-\$46,902		Non-City Funds included in MIClass				

Total Investments: \$503,817.09

Average Yield: 2.39%

Cash Activity for the Month

Cash, beginning of month: \$1,504,984.91

Cash, end of month: \$2,631,209.66

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, o=Plainwell, ou=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.09.06 15:10:07 -04'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **8/31/2019**

% OF FISCAL YEAR: **16.94%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	297,971	424,470	1,141,181				
Major Streets	72,892	134,679	366	54,072	80,973	125,285	837,933	6.45%
Local Streets	72,349	38,223	325	27,569	10,979	73,913	172,896	15.95%
Solid Waste	30,692	17,613	160,882	22,752	155,743	163,004	189,893	11.98%
Fire Reserve	66,773	71,834	81,154	24,002	128,987	123,698	78,101	30.73%
Airport	24,153	26,993	12,337	17,317	22,013	26,240	52,305	33.11%
Revolving Loan	25,184	61,782	2,312	10,000	54,094	29,426	10,000	100.00%
Capital Improvement	42,343	47,785	81,217	16,586	112,416	123,676	140,097	11.84%
Brownfield BRA	314	26,159	24,878	26,992	24,045	28,519	109,101	24.74%
Tax Increment TIFA	66,056	65,524	179	11,552	54,151	58,304	59,830	19.31%
Downtown DDA	12,711	10,247	47,907	10,180	47,974	61,784	54,413	18.71%
Sewer	810,000	792,920	249,359	158,388	883,892	801,923	1,800,908	8.79%
Water	192,725	136,619	105,084	75,595	166,107	154,705	830,604	9.10%
Equipment	150,797	125,912	45,551	30,547	140,916	161,308	240,398	12.71%
OPEB**	43,685	60,915	3,702	6,175	58,442	62,030	21,127	29.23%
	<u>1,908,645</u>	<u>2,041,675</u>	<u>1,956,436</u>	<u>893,167</u>	<u>3,104,944</u>	<u>3,135,027</u>	<u>6,744,660</u>	<u>13.24%</u>

* - Amounts taken from audited financial statements as of June 30, 2018

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson DN: cn=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.09.06 15:09:44 -04'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.09.06 14:04:57 -04'00'</small>

09/05/2019

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 09/09/2019 - 09/09/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Vendor Code	Vendor Name	Description	Amount
000006	APEX SOFTWARE		
	306248	APEX SOFTWARE 10/01/19 - 10/01/20	235.00
TOTAL FOR: APEX SOFTWARE			235.00
000009	CONSUMERS ENERGY		
	2019.08	ELECTRICITY THROUGH AUG. 27, 2019	12,489.38
TOTAL FOR: CONSUMERS ENERGY			12,489.38
000010	RIDDERMAN & SONS OIL CO INC		
	118689	DIESEL FUEL FOR GENERATOR	521.71
	118690	DIESEL FUEL FOR TANK	522.43
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,044.14
000034	VERIZON		
	9836723405	CELL PHONE SERVICE 7/24/19 - 8/23/19	802.63
TOTAL FOR: VERIZON			802.63
000059	GOIN POSTAL LLC		
	115711	DPS POSTAGE - WEAPON PARTS	13.17
	115774	DPS POSTAGE - SAFETY GLASSES	38.68
	115777	DPS POSTAGE - WEAPONS PARTS	14.70
	115895	DPS POSTAGE - WEAPON PARTS	13.18
TOTAL FOR: GOIN POSTAL LLC			79.73
000138	AMERICAN OFFICE SOLUTIONS		
	IN209190	DPS COPIER BASE & USAGE 7/22/19 - 8/21/19	94.64
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			94.64
000269	DINGES FIRE COMPANY		
	02632	FIRE HELMETS (3)	773.85
TOTAL FOR: DINGES FIRE COMPANY			773.85
000334	PLANNING & ZONING NEWS		
	PZNEWS2019	SUBSCRIPTION NOV '19 - OCT '20	185.00
TOTAL FOR: PLANNING & ZONING NEWS			185.00
000356	LOCK MASTER SECURITY LLC		
	9510	KEY FOBS	600.00
TOTAL FOR: LOCK MASTER SECURITY LLC			600.00
000617	POSITIVE PROMOTIONS **		
	06365765	GLOW SILICONE BRACELET	81.90
TOTAL FOR: POSITIVE PROMOTIONS **			81.90

000951	MICHIGAN RURAL WATER ASSOC		
	2019-07	DPW MEMBERSHIP DUES - MRWA JULY '19 - JUNE '02	710.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			710.00
<hr/>			
000991	SAFETY SERVICES INC		
	55717	GLOVES	249.09
TOTAL FOR: SAFETY SERVICES INC			249.09
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001041	TELE-RAD INC		
	893771	UNIFORM PATCHES E. LUTHY	177.18
TOTAL FOR: TELE-RAD INC			177.18
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001349	AMERICAN MAILING EQUIPMENT		
	80968	INK CARTRIDGE & WASTE TANK KIT FOR POSTAGE METEI	164.00
TOTAL FOR: AMERICAN MAILING EQUIPMENT			164.00
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001448	PROFESSIONAL CODE INSPECTIONS		
	6126	AUGUST 2019 PERMITS	2,152.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			2,152.00
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001645	ALEXANDER CHEMICAL CORPORATION		
	SLS 10082787	CHLORINE 600LB DELIVERED 8/06/19	850.00
	SLS 10083542	CHLORINE & SULF DIOX RECEIVED 8/30/2019	1,798.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			2,648.00
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001669	DR HOOKS SIGNS INC		
	140406	CORRECTED NAME PLATE - D. O'BRYANT	20.00
TOTAL FOR: DR HOOKS SIGNS INC			20.00
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001703	IACP		
	0071739	IACP NET DUES FROM 10/01/19 - 9/30/20	275.00
TOTAL FOR: IACP			275.00
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001748	REPUBLIC WASTE SERVICES		
	0249-006475125	DPW/CITY GARBAGE/RECYCLE 9/01/19 - 9/30/19	279.00
	0249-006475578	WR GARBAGE SERVICE 9/01/19 - 9/30/19	296.00
TOTAL FOR: REPUBLIC WASTE SERVICES			575.00
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001993	KERKSTRA PORTABLE RESTROOMS INC		
	144690	HANDI-CAP RESTROOM RENTAL @ SHERWOOD PARK	125.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			125.00
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002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	0014163081919	DPS PHONES/TV/INT 8/19/19 - 9/18/19	539.75
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			539.75
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002164	R W MERCER CO.		
	145101	AIRPORT FUEL PUMP SERVICE REPAIR	153.00
TOTAL FOR: R W MERCER CO.			153.00
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002219	CLARK TECHNICAL SERVICES		
	253	CITY WIDE IT SERVICES AUGUST 2019	1,017.50

TOTAL FOR: CLARK TECHNICAL SERVICES			1,017.50
002256	ALERT-ALL		
	219080462	FIRE SAFETY STICKERS & EXIT DRILL PACK	230.00
TOTAL FOR: ALERT-ALL			230.00
002371	RENEWED EARTH INC		
	27562	YARD WASTE CONTRACT AUG 2019	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	636140	CHAIN LOOP PS 3/8	19.02
	637917	BLADE (3) FOR #76 ZERO TURN	75.00
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			94.02
002642	WATERWAY OF MICHIGAN LLC		
	19-083	ANNUAL FIRE HOSE TESTING	2,313.84
TOTAL FOR: WATERWAY OF MICHIGAN LLC			2,313.84
002661	JIM KOESTNER INC		
	6024901	REPAIR BRAKES TRUCK #2	325.96
TOTAL FOR: JIM KOESTNER INC			325.96
002819	ERIC LUTHY		
	2019-08	JULY/AUG 2019 TRAINING MEALS	37.68
TOTAL FOR: ERIC LUTHY			37.68
003087	TOTAL PROPERTY MANAGEMENT		
	11533	BRUSH HOG RETENTION PONDS IN INDUSTRIAL PARK	480.00
TOTAL FOR: TOTAL PROPERTY MANAGEMENT			480.00
004182	PITNEY BOWES/PURCHASE POWER		
	2019-08	POSTAGE ON METER 8/12/19	150.00
TOTAL FOR: PITNEY BOWES/PURCHASE POWER			150.00
004190	WATER SOLVE LLC		
	8208	465 LB DRUM SOLVE 137	975.00
TOTAL FOR: WATER SOLVE LLC			975.00
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1356492	SEPTEMBER 2019 LIFE INSURANCE	88.91
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			88.91
004220	US BANK EQUIPMENT FINANCE (COPIER)		
	392919130	CH COPIER LEASE PAYMENT SEPT 2019	147.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			147.00
004814	WILLIAMS & WORKS		
	88344	COMPLETE STREETS DETAILS & EXAMPLE	45.00
	88618	DRAFT COMPLETE STREETS ORDINANCE	336.00
TOTAL FOR: WILLIAMS & WORKS			381.00

004855	PLAINWELL ACE HARDWARE		
	3372	NYLON CORD	8.99
	3447	MAT COIR NATURAL	17.99
	3460	LIGHTING AT PELL PARK/CITY HALL	1.65
	3463	PARTS FOR TRAFFIC COUNTER	14.98
	3467	CONCRETE MIX	22.36
	3470	RIVER WALK PAINTING SUPPLIES	207.97
	3471	RIVERWALK PAINT	189.99
	3472	TREE WATERING BAG	15.99
	3485	FABULOSO	20.97
	3492	KENYON PARK BATHROOM KEYS FOR DPS	5.97
	3511	CONCRETE MIX	5.59
	3512	CONCRETE MIX	22.36
	3533	BATTERIES, EAR PLUGS	35.90
TOTAL FOR: PLAINWELL ACE HARDWARE			<u>570.71</u>

004858	FERGUSON WATERWORKS		
	0083054	STOCK PARTS	317.64
	0083934	BRASS PARTS - UNION ST	177.90
TOTAL FOR: FERGUSON WATERWORKS			<u>495.54</u>

PL COM SCH	PLAINWELL COMMUNITY SCHOOLS		
	82619	HYDRANT PAINTING - GIRLS SOCCER TEAM	500.00
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			<u>500.00</u>

REFUND UB	STEWART, KAYE		
	08/30/2019	UB refund for account: 04-00061000-02	8.67
TOTAL FOR: STEWART, KAYE			<u>8.67</u>

TOTAL - ALL VENDORS 33,240.12

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Amanda
Kersten**

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US
Date: 2019.09.05 09:53:12 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.09.06 14:06:17 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
Date: 2019.09.05 13:24:32 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar

Digitally signed by Bill Bomar
Date: 2019.09.05 11:58:03 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert
Nieuwenhuis**

Digitally signed by Robert Nieuwenhuis
Date: 2019.09.06 08:10:12 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.09.06 13:43:02 -04'00'

09/06/2019

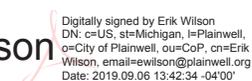
CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 08/27/2019 - 09/18/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: ACH Transaction - Tax Collections and Debt Service					
09/18/2019	CBGEN	1610(A)	BANK OF NEW YORK MELLON NA	FALL 2019 DEBT SERVICE - SRF & DWRF	237,684.19
08/30/2019	CBGEN	1611(A)	ALLEGAN COUNTY TREASURER	2019 SUMMER TAX COLLECTIONS W/E 08/24/20	9,679.79
08/30/2019	CBGEN	1612(A)	RANSOM DISTRICT LIBRARY	2019 SUMMER TAX COLLECTIONS W/E 08/24/20	1,383.86
09/06/2019	CBGEN	1615(A)	ALLEGAN COUNTY TREASURER	2019 SUMMER TAXES COLLECTED W/E 08/31/20	8,626.43
09/06/2019	CBGEN	1616(A)	RANSOM DISTRICT LIBRARY	2019 SUMMER TAXES COLLECTED W/E 08/31/20	1,233.29
09/05/2019	CBGEN	1617(A)	ALLEGAN COUNTY TREASURER	MOBILE HOME TAX REMITTANCE JULY/AUGUST 2	375.00
Total ACH Transaction:					258,982.56
Check Type: EFT Transfer - Automatic Payments					
09/05/2019	CBGEN	1618(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE SEPTEMBER 2019	203.66
09/05/2019	CBGEN	1619(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE SEPTEMBER 2019	196.88
Total EFT Transfer:					400.54
CBGEN TOTALS:					
Total of 8 Disbursements:					259,383.10
Bank UBAP United Bank - General Checking					
Check Type: ACH Transaction - Tax Collections and Debt Service					
09/05/2019	UBAP	104(A)	FUEL MANAGEMENT SYSTEM/PACIFIC PRID	DPS FUEL 8/16/19 - 8/31/19	595.02
Total ACH Transaction:					595.02
Check Type: EFT Transfer - Automatic Payments					
09/06/2019	UBAP	102(E)	CITY OF PLAINWELL	SEPTEMBER 2019 CITY UTILITY BILLS	1,818.03
09/04/2019	UBAP	103(E)	STATE OF MICHIGAN	AUGUST 2019 SALES USE WITHHOLDING TAX RE	288.73
09/06/2019	UBAP	105(E)	CENTURYLINK	AUGUST 2019 LONG DISTANCE	0.83
09/04/2019	UBAP	106(E)	UNITED BANK	ACH FEE - BANK CHARGE	7.00
Total EFT Transfer:					2,114.59
Check Type: Paper Check - Manual Checks					
08/27/2019	UBAP	15002	VERIZON	DPW/WR DESK PHONES 7/18/19 - 8/17/19	221.98

09/01/2019	UBAP	15003	PRIORITY HEALTH	SEPTEMBER 2019 HEALTH INSURANCE PREMIUMS	22,294.12
08/30/2019	UBAP	15004	POSTMASTER	TO MAIL UTILITY BILLS	561.36
08/30/2019	UBAP	15005	WMRCA	CONFERENCE REGISTRATION FALL 2019 SEMINA	10.00
				Total Paper Check:	23,087.46
UBAP TOTALS:					
Total of 9 Disbursements:					25,797.07
REPORT TOTALS:					
Total of 17 Checks:					285,180.17
Less 0 Void Checks:					0.00
Total of 17 Disbursements:					285,180.17

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer
<p>I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p> <div style="text-align: right; margin-top: 20px;">  <p>Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.09.06 12:20:59 -04'00'</small></p> </div>

Erik J. Wilson, City Manager
<p>I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p> <div style="text-align: right; margin-top: 20px;">  <p>Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.09.06 13:42:34 -04'00'</small></p> </div>



PUBLIC OFFICIALS CONFERENCE

Allegan County Emergency Management and the Board of Commissioners would like to invite elected officials to an Emergency Management Public Official's Conference. The topics covered will include emergency preparedness guidelines for the declaration process, the county's emergency operations plan, and resources which can be provided during and after a disaster occurs.

Date: September 30, 2019

Location: Trestle Stop Restaurant, 3366 M-40, Hamilton, MI 49419

Time: 6:00pm 8:30pm

****The event will include dinner****

This event has limited seating so please RSVP to ensure your seat. Contact Allegan County Emergency Management at 269-673-0571 or email at scorbin@allegancounty.org

Or

eventbrite

Reports & Communications:

A. Set a Public Meeting – Mill Demolition Grant Update:

As part of the grant application process, a public meeting is required. The City Manager will update Council and the public at this meeting. Additionally, we need to seek public input regarding the Consumers power pole placement.

Recommended action: Consider setting a date for this public meeting.

Reminder of Upcoming Meetings

- September 12, 2019 – Allegan County Board of Commissioners – 1:00pm
- September 10, 2019 – Plainwell DDA/BRA/TIFA Board – 7.30am
- September 4, 2019 – Plainwell Planning Commission – 7:00pm
- September 9, 2019 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Public Officials Conference – Allegan County Emergency Management – September 30, 2019 6:00pm