

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Cathy Green, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

"The Island City"

AGENDA (AMENDED)

Plainwell City Council

Monday, February 24, 2025 - 7:00PM

Plainwell City Hall Council Chambers

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Approval of Minutes – 02/10/2025 Regular Meeting**
- 6. General Public Comments**
- 7. County Commissioner Report**
- 8. Agenda Approval**
- 9. Mayor's Report**
- 10. Recommendations and Reports:**
 - A. City – Return of unused loan funds from the Michigan Department of Environment, Great Lakes and Energy (EGLE)**

Council will consider approving the return of \$22,171.71 in unused loan funds to EGLE from a Brownfield Redevelopment Loan of \$690,000.00.
 - B. City – Discussion of First Right of Refusal to purchase buildings from GHD**

Council will discuss the purchase of buildings #17 and #18 from GHD.
- 11. Communications:** The December Department of Public Safety and Water Renewal reports, the 01/14/2025 DDA/BRA/TIFA meeting minutes and the 01/16/2025 Parks & Trees meeting minutes.
- 12. Accounts Payable - \$1,042,798.72**
- 13. Public Comments**
- 14. Staff Comments**
- 15. Council Comments**
- 16. Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
February 10, 2025

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: Given by Brian Warren of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Wisnaski, Councilmember Keeney and Councilmember Green. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Meeting Minutes of the 01/27/2025 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioners Report: None.
8. Agenda approval:
A motion by Steele, seconded by Wisnaski, to approve the Agenda for the February 10, 2025 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: Mayor Keeler mentioned how beautiful the sun was, but to expect snow on Wednesday.
10. Recommendations and Reports:
 - A. City Manager Lakamper, Superintendent Pond and Deputy Superintendent Keyser discussed the purchase and use of an asset management software system. Asset management software is required by our NDPES Permit, and it's uses extend to other City departments, like Public Safety and the Department of Public Works. Silversmith Data is Michigan based, and priced lower than competitors.
A motion by Keeney, seconded by Wisnaski, approving the purchase of asset management software from Silversmith Data for \$6,592.00 and approving the annual hosting fee of \$2,185.00. On a roll call vote, all voted in favor. Motion passed.
 - B. Deputy Superintendent Keyser discussed the purchase of a replacement auger for the grit mitt. Council had previously approved the fabrication and installation of a new main body piece by W Soule, which requires disassembly of the grit mitt unit. W Soule can fabricate a replacement auger as well, and install it while the grit mitt is apart.
A motion by Wisnaski, seconded by Keeney, approving the fabrication and replacement of the existing grit auger by W Soule for \$8,749.00. On a roll call vote, all voted in favor. Motion passed.
 - C. City Manager Lakamper discussed the sale of land in Industrial Park. There are 28 acres available, and the City has received two offers. Offer 1 is from USA Earthworks for 15 acres. Offer 2 is from Complete Remarketing Services for the full 28 acres.
A motion by Steele, seconded by Wisnaski, approving the sale of approximately 28 acres of real property located at 830 Miller Road, Plainwell, MI 49080 with a permanent parcel ID# of 55-020-056-00 to Complete Remarketing Services and authorize the City Manager and City Clerk to enter into a purchase/sale agreement for the property subject to final approval by the City Manager and City Attorney. Further authorize the City Manager and City Clerk to execute any documents or other agreements necessary to close on the sale of the property subject to final review by the City Manager and City Attorney. Further authorize the City Manager and City Attorney to take any steps reasonably necessary to effectuate the sale of the property subject to this motion. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Wisnaski, to accept and place on file the January 2025 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.
12. Accounts Payable:

MINUTES
Plainwell City Council
February 10, 2025

A motion by Keeney, seconded by Green, that the bills be allowed and orders drawn in the amount of \$275,231.57 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: Eric Fein of 219 Washington spoke about the Ordinance restricting overnight street parking during the winter months. He has limited parking space, and four drivers with vehicles at his residence.

14. Staff Comments:
Personnel Coordinator/Treasurer Kersten had nothing to report.

Superintendent Nieuwenhuis stated that the light pole by Edward Jones downtown had been hit during the ice storm. A replacement has been ordered and should arrive in about 5 weeks.

Community Development Manager Siegel shared that the Chocolate Stroll had a great turnout. She has asked for architectural designs for Hick's Park, including the fire pit and Brook's Plaza. There will be a Mill Committee meeting later in the week.

Deputy Superintendent Keyser stated he is preparing for the asset management program and budget preparation.

Superintendent Pond had nothing to report.

Director Callahan shared the importance of reminding young adults of the potential consequences of inappropriate text messages.

Clerk Leonard had nothing to report.

City Manager Lakamper reported that NAPA Auto had provided some conceptual drawings of the new building planned for construction on the Mill property. There are three parties interested in developing the Mill property. All three will be discussed at the upcoming Mill Committee meeting. The City was donated land at Darrow Park that will be used for a kayak launch. 123net has finished in Plainwell for now, but will return in the spring.

15. Council Comments:
Councilmember Green asked about the date for Art Hop.

Mayor Pro-Tem Steele thanks Community Development Manager for an excellent Chocolate Stroll Event. Everything was great, and she and her sisters had a wonderful time together.

Mayor Keeler shared that he enjoyed sitting and visiting with Dale Burnham during the Chocolate Stroll.

16. Adjournment:
A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:34pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
February 24, 2025

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council/ Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: February 19, 2025
SUBJECT: Return of unused Loan Funds from EGLE

SUGGESTED MOTION: I motion to approve the return of \$22,171.71 to EGLE for the unspent funds from the Brownfield Redevelopment Loan of \$690,000.

BACKGROUND INFORMATION: The city of Plainwell received a Brownfield Redevelopment Loan (BRL) in the amount of \$690,000 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Plainwell Papermill Phase III project. The agreement was originally executed on September 9, 2020. Under the terms of the agreement, any disbursed but unspent loan dollars must be refunded to the State of Michigan immediately upon project completion.

ANALYSIS: A review of the Plainwell Papermill Phase III project file indicates that the city of Plainwell received loan disbursements totaling \$690,000.00, and that eligible expenditures totaled \$668,492.72 resulting in an unspent loan balance of \$21,507.28 which is required to be returned to the State. In addition to the unspent balance, you have provided documentation of \$664.43 of interest accumulated on the loan proceeds that must be returned to the State along with the unspent balance for a total repayment of \$22,171.71.

BUDGET IMPACT: Repayment of loan begins September 7, 2026.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
REMEDIATION AND REDEVELOPMENT DIVISION



PHILLIP D. ROOS
DIRECTOR

February 14, 2025

VIA EMAIL

Justin Lakamper, City Manager
City of Plainwell
211 North Main Street
Plainwell, Michigan 49080-6821

Justin Lakamper:

SUBJECT: Return of Unused Loan Funds
Plainwell Papermill Phase III
Brownfield Redevelopment Loan, Tracking Code: 2020-2444

The city of Plainwell received a Brownfield Redevelopment Loan (BRL) in the amount of \$690,000 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Plainwell Papermill Phase III project. The agreement was originally executed on September 9, 2020. Under the terms of the agreement, any disbursed but unspent loan dollars must be refunded to the State of Michigan immediately upon project completion.

A review of the Plainwell Papermill Phase III project file indicates that the city of Plainwell received loan disbursements totaling \$690,000.00, and that eligible expenditures totaled \$668,492.72 resulting in an unspent loan balance of \$21,507.28 which is required to be returned to the State. In addition to the unspent balance, you have provided documentation of \$664.43 of interest accumulated on the loan proceeds that must be returned to the State along with the unspent balance for a total of \$22,171.71.

Please remit payment, by check made payable to the State of Michigan, and mail the remittance check with a copy of this letter by March 7, 2025 to:

Regular Mail:

Cashier's Office for Department of
Environment, Great Lakes, and Energy
Michigan Department of Transportation
Accounting Services Center
P.O. Box 30657
Lansing, MI 48909-8157

Overnight or Express Mail:

Cashier's Office for Department of
Environment, Great Lakes, and Energy
Michigan Department of Transportation
Accounting Services Center
Van Wagoner Building, 1st Floor West
425 West Ottawa
Lansing, MI 48933

*******PLEASE DO NOT SEND PAYMENTS TO EGLE DISTRICT OFFICES*******

Hot Key	Location	Amount	
BRLP	6747	\$21,507.28	Principal
BRLI	6747	\$664.43	Interest

Please contact me by email at KoopD@Michigan.gov or at the number below if you have any questions.

Sincerely,



Douglas Koop
Brownfield Coordinator
Remediation and Redevelopment Division
517-245-5054

cc: Denise Siegel, City of Plainwell
Lori Carter, MDOT
Madeleine Schmitt, MDOT
Joseph Finkbeiner, MDOT
Carrie Geyer, EGLE
Anastasia Lundy, EGLE
Jeff Hukill, EGLE
Mark Kussro, EGLE
File #2020-2444

State Of Michigan

Department of Environment, Great Lakes, and Energy

Remediation & Redevelopment Division Brownfield Grants and Loans

BRL

2020-2444 City of Plainwell

Plainwell Paper Mill - Phase III, Location Code: 6747

Compound period Annual
Annual rate 1.50%
Loan amount awarded **\$690,000**
Loan Execution Date 8/30/2020

LOAN DETAIL	Transaction Date	Transaction Amount		Principal Balance
Draw #1: GAX 21*108345	9/7/2021	\$559,236.00	\$559,236.00	\$559,236.00
Draw #2: GAX 23*76209	5/10/2023	\$40,764.00	\$40,764.00	\$600,000.00
Amendment/Draw #3: GAX 24*89944	7/8/2024	\$90,000.00	\$90,000.00	\$690,000.00
				690,000.00

REPAYMENT SCHEDULE		Payment Due Date	Total Payment Due	Interest	Principal	Principal Balance
Loan payments start						
five years after date of initial draw						
	1	9/7/2026	\$67,500.25	\$0.00	\$67,500.25	\$622,499.75
	2	9/7/2027	\$67,500.25	\$9,337.50	\$58,162.75	\$564,337.00
	3	9/7/2028	\$67,500.25	\$8,465.06	\$59,035.19	\$505,301.81
	4	9/7/2029	\$67,500.25	\$7,579.53	\$59,920.72	\$445,381.09
	5	9/7/2030	\$67,500.25	\$6,680.72	\$60,819.53	\$384,561.56
	6	9/7/2031	\$67,500.25	\$5,768.42	\$61,731.83	\$322,829.73
	7	9/7/2032	\$67,500.25	\$4,842.45	\$62,657.80	\$260,171.93
	8	9/7/2033	\$67,500.25	\$3,902.58	\$63,597.67	\$196,574.26
	9	9/7/2034	\$67,500.25	\$2,948.61	\$64,551.64	\$132,022.62
	10	9/7/2035	\$67,500.25	\$1,980.34	\$65,519.91	\$66,502.71
	11	9/7/2036	\$67,500.25	\$997.54	\$66,502.71	\$0.00
			\$742,502.75	\$52,502.75	\$690,000.00	

R



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

January 2025

Prepared by Director Kevin Callahan

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	January	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	2
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	10	10
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	1
2300	Larceny	4	4
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	1	1
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	2	2
3500	Violation of Controlled Substances Act	0	0
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	0
3800	Family Offenses	1	1
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	0
5000	Obstructing Justice	2	2
5200	Weapons Offenses	0	0
5300	Public Peace	3	3
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	2
5500	Health and Safety	10	10
5600	Civil Rights	0	0
5700	Invasion of Privacy	2	2
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	2	2
9200	Civil Custody	2	2
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	8	8
9400	False Alarm Activation	2	2
9500	Fires (Other than Arson)	0	0
9700	Accidents, All Other	1	1
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	77	77
9911 & 9912	General Assistance (Other Police Agencies)	64	64
FIRS	Medical First Responder	37	37

Plainwell Department of Public Safety

Complaints/Activities for January 2025

ARRESTS

CUSTODIAL ARRESTS

6 *An individual taken into custody for a criminal offense and jailed for that offense.*

ARREST COUNTS

7 *Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).*

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS

1 *Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)*

NON-HAZARDOUS CITATIONS

2 *Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)*

DRUNK DRIVING CITATIONS

0 *This is an activity that we specifically monitor that would normally be considered a hazardous citation.*

PARKING CITATIONS

28 *Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.*

VERBAL WARNINGS

22 *Traffic enforcement where no citation was issued but warnings were given.*

TOTAL TRAFFIC CITATIONS/WARNINGS

53

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS

216 *Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.*

PATROL INITIATED COMPLAINTS

17 *Complaints observed by the officer while on patrol or came to their attention by personal observation.*

TOTAL COMPLAINTS

233

OTHER ACTIVITIES

MOTORISTS ASSISTS

6 *Motorist contacts caused by mechanical breakdown or similar problem.*

PROPERTY INSPECTIONS

0 *Checks of homes or business specifically requested by a home or business owner.*

MOTOR VEHICLE ACCIDENTS

3 *Total motor vehicle accidents both on public roads or private property.*

COMMERCIAL BUILDING SECURITY CHECK

1,345 *Nightly security inspections of business' conducted by officers to assure windows and doors are locked.*

FOUND UNSECURED

0 *The number of business' found unlocked or unsecured.*

FOOT PATROL

198

Plainwell Department of Public Safety

Scheduled Hours By Activity for January 2025

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

Total Hours
1,277

Percentage of Total Hours
69 5.43%

177 13.89%

441 34.57%

589 46.11%

688 53.89%



January Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 64 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as Priority 1 Assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions Taken	Apparatus	PSO	POC
01/01/2025	14:30	14:42	720 Glenview Dr	CO Detector Activation	Investigate, Notify Other Agencies	C4, E11	2	4
01/10/2025	15:04	15:05	324 S Sunset St	EMS Call	EMS Services, Other	C1, S62	2	3
01/11/2025	11:36	11:40	715 Benhoy St, Apt C	Medical Assist	Provide Manpower	C4	2	3
01/13/2025	12:07	12:13	1195 M-89	Alarm	Investigate	C5	1	3
01/22/2025	03:46	03:47	320 Brigham St	EMS Call	EMS Services, Other	C5	1	4
01/20/2025	13:45	13:58	N/B 131 47 MM	Vehicle Accident	Provide Apparatus, Provide Manpower, Control Traffic	C2, T63	2	4
01/21/2025	10:10	10:12	US 131 S/B 48 MM	Vehicle Accident	Provide Equipment, Provide Manpower, Control Traffic	C5, E11, S62, T63	4	4
01/22/2025	22:16	22:25	554 Allegan St	Possible Structure Fire	Investigate	C3, C5, E11	5	5
01/26/2025	19:58	20:00	684 Starr Road	Alarm/Water Leak	Investigate, Shut Down System	C5, E#11	2	6
01/27/2025	18:00	18:04	720 Brigham St	Alarm	Investigate	C4	2	4

Calls for Service at Plainwell Schools

Plainwell High School: 5
684 Starr Road

Plainwell Middle School: 4
720 Brigham Street

Early Childhood Development: 0
307 E. Plainwell Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Gilkey School: 1
707 S. Woodhams Street

Starr Elementary: 0
601 School Drive

Renaissance School: 0
798 E. Bridge Street

Ordinance Report

We had 6 Ordinance Complaints.

This is a breakdown of the Ordinance Violations for the month of January 2025:

- (2) - Parking Violations
- (4) – Unlicensed Vehicles

Water Renewal
Superintendent: Bryan Pond
January 2025



Significant Department Actions and Results

We replaced the boiler circulation pump which provides heat to the boiler room itself.

We evlauated prospective "Asset Management" software companies and found one in Michigan to be suitable to our needs.

We replaced the failed gas sensing equipment in the screen room.

Pending Items (including CIP) FY 23/24

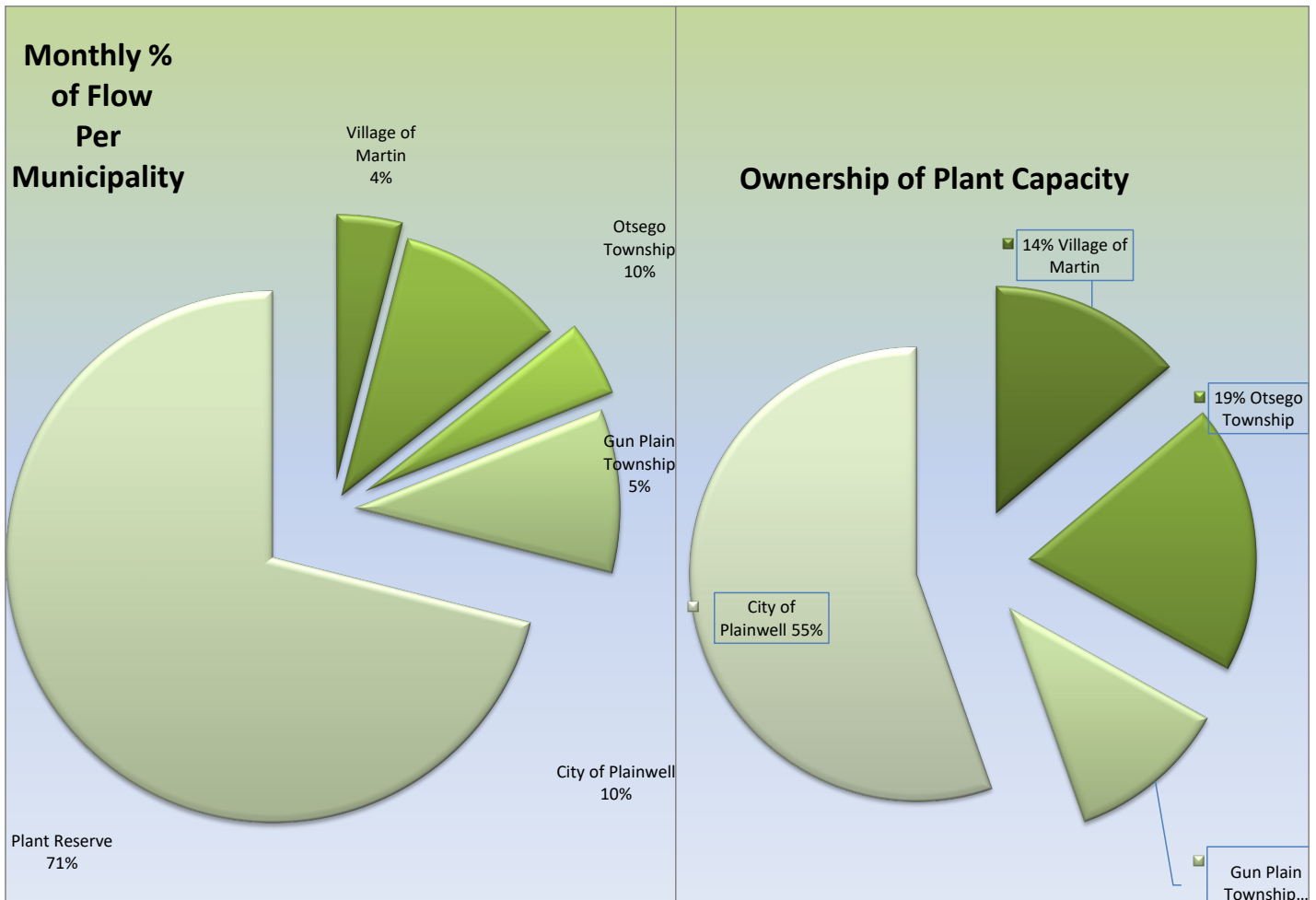
Expenditure Summary/Issues

	<u>(budgeted)</u>	(completed)
Hydronic Loop Addition	\$10,000	
Odor Control Study	\$10,000	
Repair Sewer Manhole Michigan St	\$20,000	
CIP Sewers Washington, Kester, Glenview	62,000	
HACH DR 3900 Phosphorus test equipment	<u>\$10,000</u>	complete
	\$112,000	

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	978,736			
Gun River MH Park	630,000			
US 131 Motor Sports Park	0			
Total:	1,608,736			
AVG. DAILY:	47,316	180,000	74%	14%
Otsego Township	4,184,820			
AVG. DAILY:	123,083	250,000	51%	19%
Gun Plain Township	1,331,000			
Ridderman Gas Station	17			
USA Earthworks	2,000			
North Point Church	2,000			
North 10th Street	314,410			
Gores Addition	207,000			
TOTAL	1,856,427			
AVG. DAILY	6,088	150,000	96%	12%
City of Plainwell	4007264			
AVG. DAILY:	129266.57	720,000	82%	55%
Avg. Daily Plant Flow from entire service district		0.36		



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	16.11
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	16
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

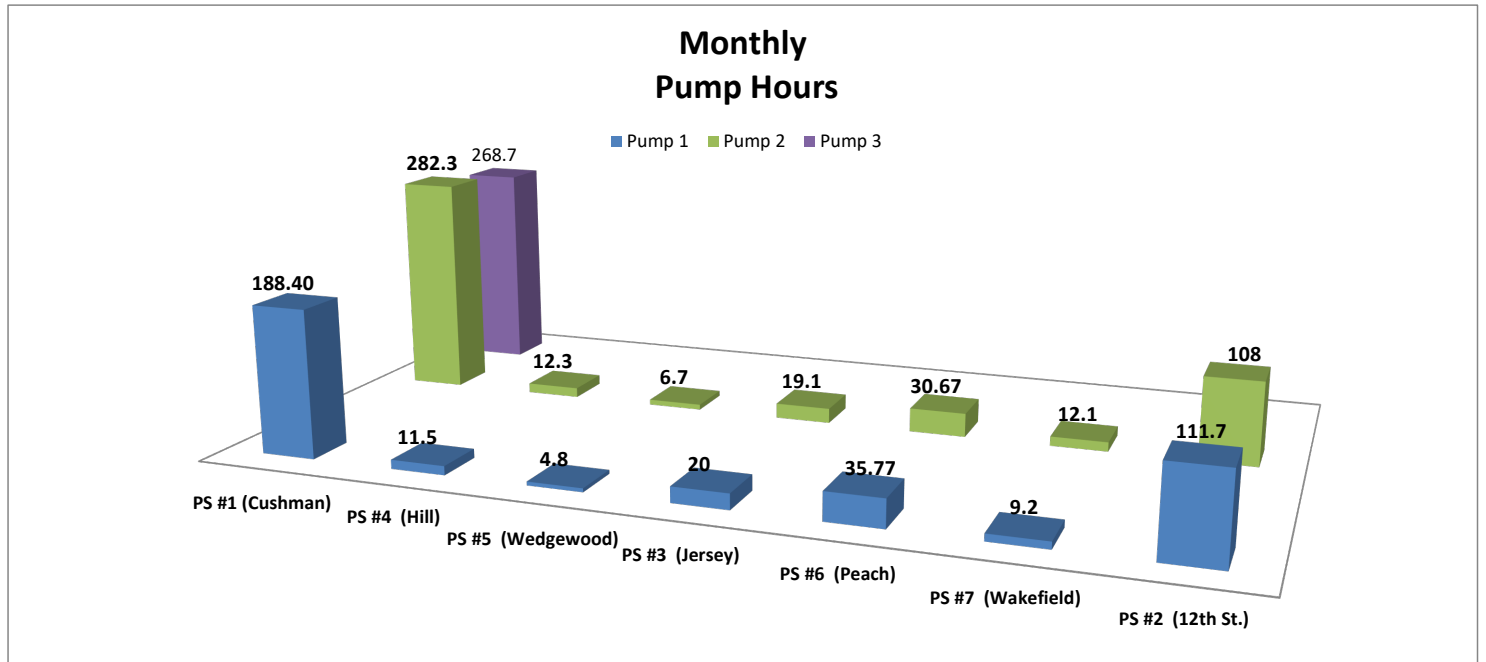
1.0 mg/l	0.45	0.48
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	1
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A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Minutes
Plainwell DDA, BRA, and TIFA
January 14, 2025

1. Call to Order: Meeting was called to order at 7:35 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Nick Larabel, Adam Hopkins, Cathy Green, Justin Lakamper, Paul Rizzo, Kevin Seckel
Excused: Jim Turley
4. Approval of Minutes from 12/09/24: **A motion was made by Green to approve the minutes and place on file, seconded by Wisnaski.**
5. General Public: None
6. Chairman's Report: Larabel, BRA Chair, asked SME, a consulting/engineer company to speak with the board at the March meeting on Brownfield initiative's and opportunities.
7. BRA Action Items
A. **Motion to accept accounts payable for December of \$428.78 was made by Rizzo and seconded by Hopkins. All in favor vote. Motion passed.**
8. DDA Action Items
A. Revolving Loan Quarterly report reviewed
B. **Motion to accept accounts payable for December of \$4,269.51 was made by Larabel and seconded by Green. All in favor vote.**
9. TIFA Action Items
A. **Motion to accept accounts payable for December of \$339.53 was made by Seckel and seconded by Wisnaski. All in favor vote. Motion carried.**
9. Communications: 11/25 & 12/09 Council Minutes and the Financial Report/Summary as of 12/30/2024
10. Public Comments: None
11. Staff Comments: Updates were given by Lakamper, City Manager on a development interest on the Mill Site and updates on two companies interested in the back parcels of the Industrial Property. Siegel, Community Development Manager, commented on MEDC Grant funds available to small businesses and upcoming events
12. Member Comments: None
13. Adjournment: **Meeting adjourned at 8:32 a.m.**

Submitted by Denise Siegel, Community Development Manager

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
January 16, 2025**

1. Matthew Bradley called the meeting to order at 5:07 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Bunny LaDuke, Shirley DeYoung, Cory Redder and Public Works Superintendent Bob Nieuwenhuis and Council Member Brad Keeler.

3. Approval of Minutes:

Shirley DeYoung moved to accept and place on file the minutes of, December 12, 2024. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.

4. Parks:

Bob reported that it has been snowy and wet. He let the board know that the debt crew shoveled the river walk and the downtown area.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that she did not go to the park today. When she was there last it was snowy and not too many people were using the park.

Pell Park Maintenance Report – Marsha Keeler

Marsha reported that she walked through the park tonight and there was lots of snow.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that it was snowy and wet. He noticed that the Christmas displays and lights were taken down.

Cook Park Maintenance Report – Cory Redder

Cory reported that the park was snowy. He noticed someone had hit the fence in the dog park and it was bent.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Bob/Todd reported that the park is snowy and wet.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that she is still bummed that we don't have any Christmas decorations in this park.

Riverwalk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that he did not have anything to report.

5. New Business:

- A. Annual Meeting: The board decided to go over a portion of the 5-year recreation plan.

There was a long discussion over the 5-year plan.

1. There is an idea that Justin and Bob are working on to put a surface on the trestle bridge. More information will come at a later date.
2. There are two new picnic tables in Hicks Park.
3. There is a fence in front of Pell Park to help separate the park from M-89.
4. Bunny will check with the Chula Vista group to see if they can donate for the pollinator garden.

6. Open Business:
None.

7. Public Comments:
None.

8. Staff Comments:
None.

9. Chairman's Report:
Matthew asked if we could start the flower planting day back up. Bob let the board know that there are several reasons we don't want to do that anymore. It's hard to pick a date because you never know how the weather will be. We never know how many people will volunteer. We usually have to replant the areas that are planted by the public. Also, we have cut back on a lot of the beds to help bring the cost down for this program. Bob suggested we do a park cleanup day instead. The board liked that idea.
We will try to figure out a day in May and have it put on the city website and Facebook to advertise.

10. Commissioners' Comments:
Arbor Day was discussed and the board voted to nominate E.J. Hart for this year's event. Bunny LaDuke made a motion and Shirley DeYoung supported it. The board voted and it was unanimous. The library wants to be part of this. We already put an order in for the seedlings for April 2025. More information to come.

11. Items for next Agenda:
1. Pollinator Garden to be put back on the agenda.
2. Park Cleanup day.
3. It was suggested that we have quarterly meetings instead of meetings every month. This was not favorable but will be discussed further at a later meeting.

12. Next Meeting:
The next meeting will be Thursday, February 13, 2025 at 5 PM.

13. Adjournment:
Marsha Keeler moved to adjourn the meeting. Shirley DeYoung supported the motion. On voice vote, motion carried unanimously.
There being no further business, the meeting adjourned at 6:27 PM.

Minutes Respectfully Submitted,
Cheryl Pickett

02/20/2025

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 INVOICE ENTRY DATES 02/07/2025 - 02/20/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name		
	Invoice	Description	Amount
000009	CONSUMERS ENERGY		
	2025.1 3	CITY WIDE ELECTRIC JANUARY 2025	4,599.81
	206703845072	WR - PLANT SERVICE FEBRUARY 2025	6,332.83
TOTAL FOR: CONSUMERS ENERGY			10,932.64
000014	MICHIGAN GAS UTILITIES CORP		
	5362445364	WR - CUSHMAN LIFT JNAUARY 2025	95.82
	5362795702	CITY HALL JANUARY 2025	361.03
	5362906661	DPW BUILDING JANUARY 2025	897.04
	5362921796	DPS BUILDING JANUARY 2025	1,087.19
	5363615467	WR PLANT JANUARY 2025	3,830.97
	5364619679	WR - 12TH ST LIFT SERVICE JANUARY 2025	39.03
	5364970864	DPW - WATER CHEM ROOM JANUARY 2025	180.76
	5365678428	DPW BACK BARN JANUARY 2025	504.91
TOTAL FOR: MICHIGAN GAS UTILITIES CORP			6,996.75
000034	VERIZON		
	6105666299	DPW/WR ALARM SERVICES 1/112025 - 2/10/2025	45.48
TOTAL FOR: VERIZON			45.48
000035	APPLIED INNOVATION		
	2743304	CITY HALL COPIER CHARGES 1/13 - 2/12/2025	139.13
	2747014	DPW/WR COPIER CHARGES 1/16 - 2/15/2025	128.63
TOTAL FOR: APPLIED INNOVATION			267.76
000037	LIFELOC TECHNOLOGIES, INC		
	410149	DPS - FC10 PORTABLE BREATH TESTER(2) KC	584.00
TOTAL FOR: LIFELOC TECHNOLOGIES, INC			584.00
000155	BRAVE INDUSTRIAL FASTENER		
	173378	DPW - PAINT MARKERS CHRISTMAS FROG CP	100.45
	173446	DPW - PAINT MARKERS CHRISTMAS CP	83.71
TOTAL FOR: BRAVE INDUSTRIAL FASTENER			184.16
000164	ETNA SUPPLY CO INC		
	S106092819.001	DPW - VAN STOCK METERS 3/4"(2) & 1"(2)/SENSORS(4) \	1,790.00
TOTAL FOR: ETNA SUPPLY CO INC			1,790.00
000356	LOCK MASTER SECURITY LLC		

12813	DPS - VIDEO SURVEILLANCE SYSTEM	KC	5,800.00
TOTAL FOR: LOCK MASTER SECURITY LLC			5,800.00
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000531	CUMMINS SALES AND SERVICE		
S3-250127924	DPW - GENERATOR REPAIR	BP	355.45
TOTAL FOR: CUMMINS SALES AND SERVICE			355.45
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000609	MIDWAY CHEVROLET		
18679	DPS - 23 TAHOE *9122 WARRANTY WORK/OIL SERVICE	K	70.51
TOTAL FOR: MIDWAY CHEVROLET			70.51
<hr/>			
000910	GRAINGER		
9395435325	WR - ELECTRIC WALL HEATER	LK	321.02
9403911424	DPW - DRINKING FNT DPS PARTS	CP	276.61
TOTAL FOR: GRAINGER			597.63
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000962	STATE OF MICHIGAN		
11298231	WR - 2025 STORM WATER PERMIT	LK	260.00
TOTAL FOR: STATE OF MICHIGAN			260.00
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000991	SAFETY SERVICES INC		
134108	DPW - SAFETY HARNESS	CP	121.49
134251	DPW - INSPECT/CERT ELEC GLOVES	RN	22.32
134618	WR - PVC GLOVES/COVERALL	BP	108.74
TOTAL FOR: SAFETY SERVICES INC			252.55
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001413	NCL OF WISCONSIN		
515249	WR - METHYL ORANGE IND/NCL-882(6)	LK	555.62
TOTAL FOR: NCL OF WISCONSIN			555.62
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001645	ALEXANDER CHEMICAL CORPORATION		
91384	WR - FERRIC CHLORIDE 45820LBS	LK	10,839.96
91542	WR - 3CYL CHLORINE/4CYL SULFUR DIOXIDE	LK	1,385.35
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			12,225.31
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001829	PERCEPTIVE CONTROLS INC		
16974	DPW - WIN911 SUPPORT	RN	296.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			296.00
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001984	CRIPPS FONTAINE EXCAVATING,INC		
8571	DPW - WATERMAIN PRESSURE TEST	CP	595.00
TOTAL FOR: CRIPPS FONTAINE EXCAVATING,INC			595.00
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002030	DRUG SCREEN PLUS INC		
25JAN1339	ADMIN - SCREENING LK/AK		47.00
TOTAL FOR: DRUG SCREEN PLUS INC			47.00
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002116	CHARTER COMMUNICATIONS		
	005582801020125	CITY HALL INTERNET/TV/PHONE FEBRUARY 2025	502.40
	005583601020125	DPW/WR INTERNET FEBRUARY 2025	149.98
	TOTAL FOR: CHARTER COMMUNICATIONS		652.38
002281	HOME DEPOT		
	3524363	WR - CLEANER/SANITIZER/TAPE LK	86.73
	4011265	DPW - HOUSEWRAP MILL FIRE DOOR JF	118.00
	4013296	DPW - DRYWALL/SCREWS AIRPORT JF	29.24
	4013305	DPW - VENT PIPE/MARKER/COLLAR/ELBOW WELL 7 AB	34.55
	4013323	DPW - GALV PANEL/CAULK/BACKER AIRPORT JF	29.24
	6011690	DPW - DRYWALL/SCREWS/STUDS AIRPORT JF	591.34
	6011713	DPW - JOINT TAPE/MUD/BOARDS AIRPORT JF	88.76
	6521984	DPW - PUTTY KNIFE AIRPORT JF	9.98
	7013735	DPW - BENZOMATIC TORCH JF	60.74
	8974683	DPW - DPS DRINKING FNT FILTERS RN	76.87
	9013130	DPW - METAL PIPE/ELBOW WELL 7 AB	33.28
	9521869	DPW - MISS DIG PAINT WK	26.94
	TOTAL FOR: HOME DEPOT		1,185.67
002347	ALRO STEEL CORPORTATION		
	FBF7595KZ	DPW - RIVERWALK GATE PARTS JF/CP	600.72
	TOTAL FOR: ALRO STEEL CORPORTATION		600.72
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A871733	DPS - NOTIFIER SYSTEM MONITORING 3/1/2025 - 5/31/2	201.60
	TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC		201.60
002703	CONTINENTAL LINEN SERVICES INC		
	4125391	DPW RUGS	76.01
	4125392	WR RUGS	32.02
	4131054	DPS RUGS	45.62
	TOTAL FOR: CONTINENTAL LINEN SERVICES INC		153.65
002740	STATE OF MICHIGAN		
	551-650782	DPS - SOR FEES JANUARY 2025	30.00
	TOTAL FOR: STATE OF MICHIGAN		30.00
002787	ESPER ELECTRIC		
	34189	WR - INSTALLED GAS MONITOR AT PLANT BP	3,317.37
	34235	WR - GRIT PUMP MOTOR STARTER BP	553.61
	TOTAL FOR: ESPER ELECTRIC		3,870.98
002864	STATE OF MICHIGAN DEPT OF LICENSING		
	053375	2025 DPS ELEVATOR CERT RENEWAL KC	180.00
	TOTAL FOR: STATE OF MICHIGAN DEPT OF LICENSING		180.00

004814	WILLIAMS & WORKS		
	99813	JANUARY 2025 PLANNING/ZONING PROFESSIONAL SERVI	409.50
TOTAL FOR: WILLIAMS & WORKS			409.50

004837	MUNIWEB		
	55830	JANUARY 2025 WEBSITE HOSTING/RES SCHEDULING	250.00
TOTAL FOR: MUNIWEB			250.00

004855	PLAINWELL ACE HARDWARE		
	18886	DPW - WELL 7 THERMOSTAT AB	49.99
	18898	DPW - MISC FASTENERS JF/CP	1.00
	18909	DPS - CAR 5 FOB BATTERY KC	6.59
	18913	DPW - MISC FASTENERS #21 AS	3.19
	18916	DPW - FLOWER RIG REPAIR PARTS JF	22.15
	18917	DPW - FLOWER RIG PART EXCHANGE JF	1.99
	18923	DPS - BATTERIES JW/KC	31.99
	18928	DPW - HYDRANT PAINT BRUSHES RL	22.58
	18944	WR - LIVE TRAP FOOD/BOWL CLEANER DR	13.96
	18950	WR - PAINT TAPE/BRUSH LK	40.98
	18957	DPW - SHOP TOWELS/ARMOR ALL AS	22.98
	18958	DPW - LIVE TRAP FOOD DR	5.98
	18960	DPW - WELDING SOAPSTONE AB	10.98
	18973	DPW - PVC CONDUIT/ELBOW/COUP CHRISTMAS AB	46.13
	18980	WR - APINT BRUSH(2)/BATTERIES BP	23.16
	18981	DPW - CONCRETE CRACK FILLER WELL 4 WK	14.99
	18982	DPW - MAG PICKUP TOOL/MIRROR/FLASHLIGHT/DRIND \	61.94
	18989	DPW - ACRYLIC SHEET MILL WINDOW DR	52.99
	19003	DPW - SPRAYPAINT SHOP AS	15.98
	19005	DPW - CLEANING SUPPLIES DR	5.59
	19028	DPW - AIRPORT POST EYE LIGHT CONT/TWIST LOCK LIGH	27.98
	19031	DPW - LED BULB/POST EYE LIGHT CONT WELL 7 DR	45.98
	19032	DPW - MISC FASTENERS WELL 7 WK	0.65
	19043	DPW - PVC CONDUIT(45)/ELBOW CHRISTMAS(30) AB	662.25
	19048	DPW - PVC ELBOWS/RETURNS CHRISTMAS AB	6.00
	19052	DPS - PICTURE HANGER CITIZEN ART KC	6.99
	19071	DPW - RECHARGEABLE BATTERY AA 4PK WK	16.99
TOTAL FOR: PLAINWELL ACE HARDWARE			1,221.98

004877	MATT ROGERS PLUMBING		
	9154	DPW - VIDEO INSPECTIONS SE OF TOWN/ROBERTS STORI	160.00
TOTAL FOR: MATT ROGERS PLUMBING			160.00

004886	REPUBLIC SERVICES		
	0249-008454880	FEBRUARY 2025 CITY WIDE RECYCLING	4,799.06
TOTAL FOR: REPUBLIC SERVICES			4,799.06

004894 ASCENSION MI EMPLOYER SOLUTIONS

561221	ADMIN - NEW HIRE SCREENING COOK	AK	227.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			227.00
004902	BLOOM SLUGGETT PC		
26082	JANUARY 2025 PROFESSIONAL SERVICES	JL	1,649.00
TOTAL FOR: BLOOM SLUGGETT PC			1,649.00
005012	UNITED BANK		
2025.02.12	ADMIN - RETURNED CHECK FEE -	AK	15.00
2025.02.12 10:22	ACH FEES PAYROLL	AK/RB	7.00
2025.02.12 10:39	ACH FEES TAX DISTRIBUTION	RB	7.00
2025.02.13 1:49	ACH FEES UTILITY BILLING		7.00
2025.02.19	ACH FEES TAX DISTRIBUTION	RB	7.00
TOTAL FOR: UNITED BANK			43.00
005015	CHECKALT-KLIK		
225178	JANUARY 2025 ELOCKBOX FEES		146.79
TOTAL FOR: CHECKALT-KLIK			146.79
005041	EVOQUA WATER TECHNOLOGIES		
906883239	WR - 3050GL BIOXIDE	BP	11,620.50
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			11,620.50
005047	STAPLES, INC.		
6023821151	ADMIN - MANILA FOLDERS(2)/HI-LITER/PENS/STAPLER	R	46.19
6024244888	DPW - POST IT/CORR TAPE/TP/HAND TOWELS	CP	228.26
TOTAL FOR: STAPLES, INC.			274.45
005171	FLYERS ENERGY LLC		
CFS-4145150	DPS FUEL FOR POLICE VEHICLES 1/31/2025		877.58
CFS-4163512	DPW - FUEL FOR POLICE/FIRE VEHICLES 2/15/2025		793.35
TOTAL FOR: FLYERS ENERGY LLC			1,670.93
005184	BERESFORD COMPANY		
78953	DPS - CLOUD ID SUBSCRIPTION	KC	60.00
TOTAL FOR: BERESFORD COMPANY			60.00
005208	RYAN LINDSEY PHOTOGRAPHY		
20250210-PWC-00	DDA - SUMMER MARKET POLE POCKET FLAGS	DS	135.00
TOTAL FOR: RYAN LINDSEY PHOTOGRAPHY			135.00
005215	SILVERSMITH DATA		
419434	WR - 2025 ASSET MANAGEMENT SERVICES	LK/BP	6,592.00
TOTAL FOR: SILVERSMITH DATA			6,592.00
005216	C. STODDARD & SONS		
508279	DPW - FUEL SPILL CLEANUP	CP	350.00

TOTAL FOR: C. STODDARD & SONS	350.00
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AAESAACH	ALLEGAN AREA EDUCATION SVC AGENCY		
	2025.02.08	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/08/2025	67,895.94
	2025.02.15	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/15/2025	88,753.55
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			156,649.49

ACACH	ALLEGAN COUNTY TREASURER		
	2025.02.08	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/08/2025	25,953.14
	2025.02.15	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/15/2025	34,777.59
TOTAL FOR: ALLEGAN COUNTY TREASURER			60,730.73

PCSACH	PLAINWELL COMMUNITY SCHOOLS		
	2025.02.08	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/08/2025	330,671.40
	2025.02.15	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/15/2025	395,458.83
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			726,130.23

RDLACH	RANSOM DISTRICT LIBRARY		
	2025.02.08	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/08/2025	9,025.64
	2025.02.15	DISTRIBUTE 2024 TAX COLLECTIONS W/E 02/15/2025	11,904.56
TOTAL FOR: RANSOM DISTRICT LIBRARY			20,930.20

REFUND TAX	TRAVIS CREEK GROUP LLC		
	02/12/2025	2024 Win Tax Refund 55-205-013-00	18.00
TOTAL FOR: TRAVIS CREEK GROUP LLC			18.00

TOTAL - ALL VENDORS	1,042,798.72
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INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne
Branch

Digitally signed by
Roxanne Branch
Date: 2025.02.20
10:29:26 -05'00'

Amanda Kersten, HR/Interim Treasurer

I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.

Insert Signature:

Amanda
Kersten

Digitally signed by
Amanda Kersten
Date: 2025.02.20
11:54:32 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A
Callahan

Digitally signed by Kevin
A Callahan
Date: 2025.02.20
10:33:59 -05'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert
Nieuwenhuis

Digitally signed by Robert
Nieuwenhuis
Date: 2025.02.20
10:50:39 -05'00'

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Reports & Communications:

A. City – Return of unused loan funds from EGLE

The city of Plainwell received a Brownfield Redevelopment Loan (BRL) for \$690,000.00 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Plainwell Papermill Phase III project on September 9, 2020. Under the terms of the agreement, any disbursed but unspent loan dollars must be refunded to the State of Michigan immediately upon project completion. A review of the Plainwell Papermill Phase III project file indicates that the city of Plainwell received a loan disbursement totaling \$690,000.00, while eligible expenditures totaled \$668,492.72, leaving an unspent loan balance of \$21,507.28. In addition to the unspent balance, the \$664.43 of interest accumulated on the loan proceeds must also be returned to the State. The total repayment due to EGLE is \$22,171.71.

Recommended action: Consider approving the return of \$22,171.71 to EGLE of unused funding from the Brownfield Redevelopment Loan of \$690,000.00.

B. City – Discussion of First Right of Refusal to purchase buildings from GHD

The city of Plainwell has the opportunity to purchase buildings #17 and #18 from GHD for the same price offered by another interested buyer. Currently, there is an offer for \$326,000.00 for the two buildings.

Recommended action: Discuss the purchase of buildings #17 and #18 from GHD for \$326,00.00.

Reminder of Upcoming Meetings

- March 05, 2025 – Planning Commission – 6:30pm
- **March 10, 2025 – City Council – 7:00pm**
- March 11, 2025 – DDA/BRA/TIFA – 7:30am
- March 13, 2025 – Parks & Trees – 5:00pm
- March 19, 2025 – Planning Commission – 6:30pm

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.